



**LICENCES AND PERMITS**

Marriage Licences x1120

Lottery Licences x1120

Lottery Licences (Provincial) 1-800-522-2876

Death Registrations (Town) x1120

Death Registrations (Provincial) 1-800-461-2156

Taxi Licences x1120

Downtown Banner x1614

Mobile Canteen Licences x1126 or [bguy@gananoque.ca](mailto:bguy@gananoque.ca)

Entrance Permits x1615 or [pwmanager@gananoque.ca](mailto:pwmanager@gananoque.ca)

Heritage Permits x1127 or [recmanager@gananoque.ca](mailto:recmanager@gananoque.ca)

Special Events x [1131.specialevents@gananoque.ca](mailto:1131.specialevents@gananoque.ca)

Building Permits x1130 or [building@gananoque.ca](mailto:building@gananoque.ca)

Planning Applications x1126 or [bguy@gananoque.ca](mailto:bguy@gananoque.ca)

**All licences, permits, and applications are on the Town’s website. Please fill out application and drop off at Town Hall or email to appropriate staff.**

The Town of Gananoque website will keep you up-to-date on Town News, Public Notices, Projects, Meetings and Events - then simply subscribe. [www.gananoque.ca/subscribe-to-updates](http://www.gananoque.ca/subscribe-to-updates)

The Town of Gananoque Municipal  
Office 30 King Street East  
Gananoque, Ontario K7G 1E9 Hours of  
business:  
18:30 am to 4:30 pm Monday to Friday

613-382-2149

**PUBLIC WORKS**  
**Manager Public Works** David Armstrong  
x1615 or [pwmanager@gananoque.ca](mailto:pwmanager@gananoque.ca)

- Excavation/Encroachment applications
- Potholes/Street Repairs
- Sidewalk Repair & Maintenance
- Spring/Fall Leaf, Brush, Clean Lumber and Yard
- Waste Pick Up
- Snow Plowing and Sanding
- Traffic and Street Lights outages
- Garbage and Recycle Pickup

*(Bag tags can be purchased at Town Hall, Metro, Whites, Home Hardware and Shoppers Convenience)*

**Locates (hydro, gas, cable)**  
Ontario One 1-800-400-2255

**Report Outages**  
[www.gananoque.ca/community-services/public-works-utilities/report-outages](http://www.gananoque.ca/community-services/public-works-utilities/report-outages)

**Recycling Schedule**  
The Town of Gananoque recycling and garbage pick-up is a contracted service with Waste Connections Canada. Please contact David Armstrong x1615 or [pwmanager@gananoque.ca](mailto:pwmanager@gananoque.ca) for waste enquiries.

**Landfill Notice**  
The Town of Gananoque does not have a landfill site. Unwanted items will be accepted from residents of Gananoque at the following; Waste Services Inc. 1266 McAdoo’s Lane Kingston, Ontario 613-548-4428. Waste Management 62 St. Remy Place Kingston, Ontario 613-549-7401 ext. 252

**PUBLIC UTILITIES AND ROADS**  
**Superintendent of Water & Wastewater-** Don Richards  
x1118 or [utilitysuperintendent@gananoque.ca](mailto:utilitysuperintendent@gananoque.ca)

- Usage Inquiries
- Service Leaks
- Water/Sewer Locates
- Water Meters
- Water Shut off/on
- Water Quality
- Sewage Backup
- Sewer Inspections

**Superintendent of Roads –** Brock Webb x1613 or [roadsuperintendent@gananoque.ca](mailto:roadsuperintendent@gananoque.ca)

**FREQUENTLY ASKED QUESTIONS**  
The following questions can be found under “QUICK LINKS” on the Town’s website [www.gananoque.ca](http://www.gananoque.ca)

How do I find a doctor or dentist in Gananoque?  
[Visit Family Medical Centres / Hospitals](#)

How do I contact the Mayor or a Councillor?  
[Visit Council Members](#)

How do I find information about council meetings, agendas or minutes?  
[Visit Council Meetings](#)

What recreational activities are available?  
[Visit Get Involved](#)

Are there any skateboard parks?  
[Visit Skateboard Park](#)

What activities are there to do in the winter?  
[Visit Events](#)

How do I find information about local events & festivals?  
[Visit Events](#)

How often are taxes billed and when are they due?  
[Visit Property Taxes](#)

What are the tax rates, current and 3 previous years?  
[Visit Annual Tax Rates](#)

Why is my assessment so high and who can I call regarding a re-assessment?  
[Visit Property Assessment](#)

Where can I get a map of the area?  
[Visit Visitors Centre](#)

What outdoor activities can I enjoy while visiting?  
[Visit Our Playground](#)

Where is the marina?  
[Visit Municipal Marina](#)

When is my garbage picked up? and What can I recycle or take to landfill?  
[Visit Garbage, Recycling and Landfill](#)

How often is water/sewer billed and when is it due? and What are the water/sewer rates?  
[Visit Utilities and Collections](#)



**A Guide to help YOU find the right person, with the right answer.**

[www.gananoque.ca](http://www.gananoque.ca)  
613 382 2149

The Town of Gananoque Municipal  
Office 30 King Street East Gananoque,  
Ontario K7G 1E9 Hours of business:  
8:30-4:30 pm Monday to Friday

Regular Council Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 6:00 PM in the Town Hall Council Chambers, 30 King St. E., 2<sup>nd</sup> Floor. The Agenda will be posted on the Town's website. Public attendance is welcome. To appear before Council as a Delegation, the application and policy can be found on the Town's website under "Town Council." Please submit your complete application to the Clerk by the Wednesday, prior to 12:00 PM (Noon) before the next scheduled Council meeting.

#### COUNCIL MEMBERS (Term 2022-2026)

Mayor John Beddows x1119

[jbeddows@gananoque.ca](mailto:jbeddows@gananoque.ca)

Colin Brown: [cbrown@gananoque.ca](mailto:cbrown@gananoque.ca)

Patrick Kirkby: [pkirkby@gananoque.ca](mailto:pkirkby@gananoque.ca)

Vicki Leahey: [vleakey@gananoque.ca](mailto:vleakey@gananoque.ca)

Anne Marie Koiner: [amkoiner@gananoque.ca](mailto:amkoiner@gananoque.ca)

Matt Harper: [mharper@gananoque.ca](mailto:mharper@gananoque.ca)

David Osmond: [dosmond@gananoque.ca](mailto:dosmond@gananoque.ca)

#### ADMINISTRATION

**Chief Administrative Officer** - Shellee Fournier  
x1113 or [sfournier@gananoque.ca](mailto:sfournier@gananoque.ca)

**Clerk/CEMC** – Penny Kelly x1120 or  
[clerk@gananoque.ca](mailto:clerk@gananoque.ca)

- Commissioner of Oaths
- Request for Records
- Accessibility Inquiries
- Municipal Election Inquiries
- Council Agendas, Minutes and By-laws
- Emergency Management
- Civil Marriage Officiant

[www.gananoque.ca](http://www.gananoque.ca)

#### PLANNING AND DEVELOPMENT

**Manager of Planning and Development** - Brenda  
Guy x1126 or [bguy@gananoque.ca](mailto:bguy@gananoque.ca)

- Development Permit By-law (Zoning)
- Permitted uses/setbacks
- Severance/Consent
- Civic Address (911 numbers)
- Subdivision/Condominium

#### BUILDING

**Chief Building Official** – Terry Willing x1130 or  
[building@gananoque.ca](mailto:building@gananoque.ca)

- Inspections
- New Construction
- Permits
- Plumbing
- Renovation/additions
- Accessory buildings
- Signage
- Swimming Pools/Hot Tubs

**Public/Private Septic System Inspections**  
Leeds Grenville & Lanark District Health Unit  
613-345-5685

#### BY-LAW ENFORCEMENT

Animal Control (Dogs) 613-541-3213 or  
[bylaw@gananoque.ca](mailto:bylaw@gananoque.ca)

- Dogs at Large or Barking
- Dog Tags (Town Hall, Pet Valu)

#### BY-LAW

- Complaints
- Property Standards
- Refuse and debris
- Safe property (neat and tidy)

#### PARKING

By-Law Enforcement - x1126 or  
[bylaw@gananoque.ca](mailto:bylaw@gananoque.ca)

#### Parking Tickets

Payment: Gananoque Police Services 340 Herbert  
Street

#### ECONOMIC DEVELOPMENT

**Economic Development & Heritage  
Coordinator** Amanda Trafford x1125  
[businesscoordinator@gananoque.ca](mailto:businesscoordinator@gananoque.ca)

- Business Resources & Funding Programs
- Commercial Real Estate Listings
- Community Improvement Plan
- Investment Opportunities
- New Business Information
- Social Media & Corporate Branding

#### PARKS & RECREATION/MARINA

**Park and Recreation Manager** –  
Doug Wark x1127  
[recmanager@gananoque.ca](mailto:recmanager@gananoque.ca)

**Superintendent of Parks & Facilities** –  
Robert Kennedy x1411 or  
[facilities@gananoque.ca](mailto:facilities@gananoque.ca)

- Park Maintenance
- Playground Maintenance
- Recreational Program Information
- Special Events forms and applications
- Recreational programs - visit  
[www.gananoque.ca/ community-services/  
parks-and-recreation](http://www.gananoque.ca/community-services/parks-and-recreation)

**Recreation & Marina Coordinator** - Lori Higgs  
x1414 or 1514 or  
[marinarecreation@gananoque.ca](mailto:marinarecreation@gananoque.ca)

- Facility bookings: Arena, Parks, Sports Fields
- Slip rental applications - on-line
- Seasonal & Transient Dockage
- Parking Passes - Marina office
- Reservation Request Form - on-line

#### EMERGENCY SERVICES

*In case of Emergency call 9-1-1*

#### Fire Department

Gordon Howard, Chief, 340 Herbert St.  
Gananoque, ON K7G 1E9  
Phone: 613-382-3334 Fax:  
613-382-4221 [firechief@gananoque.ca](mailto:firechief@gananoque.ca)

**Police Department** – Scott Gee, Chief  
340 Herbert St.  
Gananoque, ON K7G 1E9  
Phone: 613-382-4422 or 613-382-4509  
Fax: 613-382-7167  
[sgee@gananoquepolice.com](mailto:sgee@gananoquepolice.com)  
[www.gananoquepoliceservice.com](http://www.gananoquepoliceservice.com)

#### FINANCE

**Treasurer** - Melanie Kirkby x1124 or  
[mkirkby@gananoque.ca](mailto:mkirkby@gananoque.ca)

- Accounts Payable x1111
- Property Taxes/Accounts Receivable x1114
- Water Billing & Meter Read Request x1117

We offer e-billing and pre-authorized payment plans! You can receive your quarterly water/sewer bill by email. To participate send a request to [utilitybills@gananoque.ca](mailto:utilitybills@gananoque.ca)

For more information on Water/Sewer billing cycles or rates visit the Town's website – Utilities and Billings under "QUICK LINKS"

#### OTHER SERVICES

##### Visitor Centre

10 King St. E., Gananoque, Ontario  
Phone: 613-382-8044  
[www.travel1000islands.ca](http://www.travel1000islands.ca)

**Have an EVENT:** Please use our online submission form to have your local event added to our calendar.  
[www.gananoque.ca/events/events-submission-form](http://www.gananoque.ca/events/events-submission-form)

##### Gananoque Public Library

Head Librarian – Deirdre  
Crichton 100 Park St.,  
Gananoque, Ontario Phone:  
613-382-2436  
Email: [gplp@bellnet.ca](mailto:gplp@bellnet.ca)  
[www.gananoquelibrary.ca](http://www.gananoquelibrary.ca)

##### 1000 Islands Gananoque Chamber of Commerce

10 King St. E., Gananoque, Ontario  
Phone: 613-382-7744

**Gananoque BIA** [downtownbia@gananoque.ca](mailto:downtownbia@gananoque.ca)

##### Gananoque Trails

Explore the natural beauty that surrounds the Town of Gananoque. The Gananoque Trail System is made up of a 12 km perimeter hike that may be divided into three returns to Trailhead loops. [www.gananoque.ca/community-services/parks-and-recreation/hiking-and-waterfront-trails](http://www.gananoque.ca/community-services/parks-and-recreation/hiking-and-waterfront-trails)

[www.gananoque.ca](http://www.gananoque.ca)

