

**OFFICE CONSOLIDATION
FOR INFORMATION PURPOSES ONLY**

**THE CORPORATION OF THE TOWN OF GANANOQUE
BY-LAW NO. 2016-047**

Last amended by By-law Nos. 2024-011, February 6, 2024

**BEING A BY-LAW TO ESTABLISH GENERAL FEES AND RATES FOR
VARIOUS SERVICES PROVIDED BY THE MUNICIPALITY**

WHEREAS pursuant to Part XII Section 391 (1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, a municipality is authorized to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control; and

WHEREAS pursuant to Part XII Section 398 (1) and 398 (2) of the *Municipal Act*, 2001, S.O. 2001, c. 25, fees and charges constitute debt to the municipality, and the municipality may add unpaid fees and charges to the collector’s roll for the property and collect in the same manner as municipal taxes.

NOW THEREFORE the Council of the Corporation of the Town of Gananoque enacts as follows:

- 1. **THAT** any By-law contrary to or inconsistent with the provisions of this By-law including the fee schedules is hereby repealed;
- 2. **THAT** the fee schedules of this By-law may be changed from time to time, as deemed desirable by resolution of Council;
- 3. **THAT** the fees and charges for various municipal services be established as shown in the schedules attached hereto and outlined in the following list, plus HST where applicable;

Schedule “A”	Fees for General Licenses and Permits (As amended by By-law No. 2023-049)
Schedule “B”	Fees for Animal Control (as amended by By-law No. 2021-080)
Schedule “C”	Fees for Building Permits (as amended by By-law No. 2022-051)
Schedule “D-1”	Fees for Official Plan and Zoning By-Law Amendments
Schedule “D-2”	Fees for Processing Servicing and Development Agreements
Schedule “D-3”	Fees for Site Plan Control Submissions
Schedule “D-4”	Fees for Subdivision and Condominium Approvals
Schedule “D-5”	Fees for Part Lot Control

Schedule “D-6”	Fees for Consent and Minor Variance Applications
Schedule “D-7”	Fees for Cash-in-lieu of Parkland
Schedule “D-8”	Fees for Planning and Building Information
Schedule “D-9”	Fees for Sign Permits
Schedule “E”	Corporate Fees (as amended by By-law No. 2022-113, effective January 1, 2023)
Schedule “F”	Fees for Review of Planning Applications by the Cataraqui Region Conservation Authority (CRCA)
Schedule “G”	Fees for Licensing, Regulating, and Governing Vehicles (as amended by By-law No. 2022-074)
Schedule “H”	Fees for Community Recreational Services (As amended by By-law No. 2024-011)
Schedule “I”	Fees for Landfill Disposal Site (As amended by By-law No. 2020-018)
Schedule “J”	Fees for Fire Department (as amended by By-law No. 2020-129)
Schedule “K”	Fees for Municipal Marina Services (as amended by By-law No. 2023-116)
Schedule “L ”	Fees for Placing or Dumping of Fill
Schedule “M”	Fees for Public Works Services (as amended by By- law No. 2021-087)
Schedule “M1”	Public Works Cost Recovery Rate Table
Schedule “N”	Visitor Centre Fees and Charges (as amended by By-law No. 2023-115)

General Fees & Rates By-law No. 2016-047, as amended by
By-law No. 2023-049 – April 18, 2023

Schedule ‘A’ – General Licenses
(plus HST, where applicable)

DESCRIPTION OF LICENCE	CURRENT FEE
Adult Entertainment Parlours Adult Entertainment Performer - Initial License - Renewal Operator of an Adult Entertainment Performer - Initial License - Renewal Owner (Non-Operator) of an Adult Entertainment Parlour - Initial License - Renewal Owner/Operator of an Adult Entertainment Parlour – Initial - License - Renewal	 \$1,500.00 \$1,500.00 \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00
Auctioneers and other persons Selling or putting up for sale goods, wares, merchandise or effects by public auction	 \$ 100.00
Billiard, Pool or Bagatelle Tables First one of each billiard, pool or bagatelle table Second table of any kind Third and each additional table of any kind	 \$ 15.00 \$ 15.00 \$ 5.00
Buskers License – annual fee	 \$ 20.00
Cash-in-lieu of Parking Application Processing Fee Initial Space Fee Annual Space Fee	 \$ 100.00 \$500.00/space \$ 50.00/space
Pawnbrokers Initial Application Fee Annual License Fee	 \$ 250.00 \$ 100.00
Refreshment Vehicles Annual Fee unless otherwise noted.	
Type A Mobile Canteen (Public Property)	\$2,500.00
• Plus: Environmental Fees for Disposal and Refuse of Garbage	1.5 bags x 150 days x Current Rate for Bag Tags
Type A Mobile Canteen (Public Property) – Monthly at 135 Water Street • Plus: Environmental Fees for Disposal and Refuse of Garbage	\$300 1.5 bags x 30 days x Current Rate for Bag Tags

Type A Mobile Canteen (Private Property)	\$1,000.00
Type B Mobile Canteen – Transient	\$ 400.00
Type C Mobile Canteen – Human Power	\$ 200.00
Type D – Cold Cart	\$ 300.00
Type E – Hot Cart	\$ 300.00
Type F Mobile Canteen – Fruit/Vegetables	\$ 600.00
Type F Mobile Canteen – 30 day licence	\$ 150.00
Short Term Accommodations	
Annual Licence Fee prior to March 31 each calendar year	\$130 Plus 50 per guest room
Annual Licence Fee April 1 each calendar year	\$150 Plus 50 per guest room
Plus Fire Department Inspection/Re-inspection every four (4) years	As Per Schedule 'J'
Appeal Fee (non-refundable)	\$200
Urban Hen Permit	
Start-Up Urban Hen Permit Fee	\$100.00
Annual Renewal Licence Fee	\$50.00
Outdoor Patio Fees	
Parking Space (waived for 2021)	\$760 per space (May to October)
Sidewalk Fee (based on area) (waived for 2021)	\$1.90/sq. ft.
Parking Meter relocation, if required	Recovery cost by Public Works
Accessible Parking space relocation, if required	Recovery cost by Public Works
Accessible Strips (material and install)	Recovery cost by Public Works

General Fees & Rates By-law No. 2016-047, as amended by
By-law No. 2021-080

Schedule ‘B’ – By-law Enforcement
(plus HST, where applicable)

Animal Control

Annual Fee		Jan. 1 to Feb. 28	Mar. 1 to Dec. 31
Spayed or neutered dog		\$15.00	\$25.00
Replacement of lost dog tag	\$2.50		
The following amount(s) shall be paid to claim each dog seized and impounded upon being found running at large in the Town and in addition to those amounts all boarding fees charged by the Town and any veterinary service costs incurred respecting any treatment of injuries of any impounded dog must be paid at the time a dog is claimed.			
Each dog claimed	\$120.00		
*Plus boarding fees, applicable veterinary costs plus any associated HST, and if necessary the purchase of a dog license.			

By-law Enforcement – Property Standards, Safe Property Etc.

Description	
Grass mowing of privates lots either by request or order thereof	Actual cost plus 30% administration fee
Removal of garbage and debris from private property	
All other Bylaw related matters as a result of an Order to Comply	

Parking By-law

Refer to the Traffic and Parking By-law No. 2015-070, as amended, for a complete list of set fines and penalties	
Parking Meter Zones	\$0.25/15 minutes – Maximum three (3) hours Exemption: January 1 st – last day of February December 1 st – 31 st annually
Parking Meter Bags	\$20 daily plus \$20 deposit per Parker meter cover*
Parking Pass (Monthly)	\$62.50 – Surface Parking
Parking Pass (Annual)	\$2,250 – Underground Parking
Seasonal Parking Pass	Refer to Municipal Marina Services, Schedule ‘K’
*Issued to companies or individuals who operate a certified trade at the discretion of the Town for the performance of works.	

General Fees & Rates By-law No. 2016-047
Schedule 'C' – Building Permit Fees
as amended by By-law No. 2022-051
(plus HST, where applicable)

1.	New Construction: Single family dwelling, semi-detached dwelling, duplex dwelling, triplex dwelling, multiple dwelling, seasonal dwelling, modular dwelling, mobile home dwelling	\$15.00 per \$1,000.00 of construction value or part thereof. Minimum \$140
2.	Repair, alteration, or addition to: Single family dwelling, semi-detached dwelling, duplex dwelling, triplex dwelling, multiple dwelling, seasonal dwelling, modular dwelling, mobile home dwelling	\$15.00 per \$1,000.00 of construction value or part thereof. Minimum \$140
3.	New Construction: Commercial, Industrial, Institutional, and Public Buildings	\$15.00 per \$1,000.00 of construction value or part thereof. Minimum \$140
4.	Repair, Alteration or Addition to: Commercial, Industrial, Institutional and Public Buildings	\$15.00 per \$1,000.00 of construction value or part thereof. Minimum \$140
5.	Accessory Buildings to: erect, repair, alter or renovate	\$15.00 per \$1,000.00 of construction value or part thereof. Minimum \$140
6.	Swimming Pool (in ground or above ground)	\$15.00 per \$1,000.00 of construction value or part thereof. Minimum \$140
7.	Woodstove/Fireplace	\$140.00
8.	Demolition Permit	\$15.00 per \$1,000.00 of work value or part thereof. Minimum \$140
9.	Septic System	\$800.00
10.	Septic - Tertiary System	\$900.00
11.	Septic – for Development, per lot	\$500.00
12.	Septic – Review for Pool Installation	\$140.00
13.	Woodstove/Fireplace	\$140.00
14.	Conditional Permit fee, in addition to any fee to cover municipal legal fees develop and register a Conditional Permit Agreement	10% of regular permit fee in addition to regular permit fee for construction. Minimum \$400.00
15.	Alternative Solutions, plus municipal peer review costs	\$900.00
16.	Limiting Distance Agreement	\$500.00
17.	Inspections - Additional and Pre-Inspections, per visit	\$140.00
18.	Inspections – Requested but Not Ready	\$140.00
19.	Inspections – Not Called For	\$140.00
20.	Construction prior to obtaining building permit, 100% increase of regular fee	100%, Minimum \$900.00
21.	Change of Use Permit (no construction)	\$140.00
22.	Transfer of permit to new owner	\$140.00
23.	Renewal of Building Permit	\$140.00
24.	Deposit against lot grading compliance, or damage to or materials left on any public works, as well as unpaid fees; for any construction value over \$10,000	\$750.00

General Fees & Rates By-law No. 2016-047
Schedule 'D' – Tariff of Fees
(plus HST, where applicable)

SCHEDULE “D-1” - TARIFF OF FEES FOR OFFICIAL PLAN AMENDMENTS

1)	Official Plan Amendment - Fees for application made pursuant to Section 21 of the Planning Act R.S.O. 1990	\$1,500.00*
2)	Modifications requiring a second or subsequent meeting related to any application.	\$200.00
	*Plus the applicant is responsible for all costs related to any peer reviews to support the application (plus 30% administration fee).	

SCHEDULE “D-2” - TARIFF OF FEES FOR PROCESSING SERVICING AND DEVELOPMENT AGREEMENTS

1)	Process of Agreements pursuant to the Planning Act, Servicing and Development Agreements, not noted elsewhere.	\$400.00*
	*Plus all agreements registered on title (plus 30% administration fee) are at the expense of the Owner as noted in the agreements.	

SCHEDULE “D-3” - TARIFF OF FEES FOR DEVELOPMENT PERMIT APPLICATIONS

1)	Class I	\$500.00*
2)	Class II	\$1,500.00*
3)	Class III	\$1,700.00*
4)	Amendment to Development Permit (if minor)	\$700.00*
5)	Amendments to agency approved Development Permits (prior to conditions being met or registration of any applicable agreements) Class I Class II Class III	 \$250.00* \$750.00* \$850.00*
6)	Development Permit Amendment	\$2,500.00*
7)	Modifications requiring a second or subsequent meetings related to any application.	\$200.00
8)	Deposit for any Peer Review (to accompany all Class II and Class III applications)	\$2,000.00
9)	Deposit on all agreements to ensure completion, if there are no Estimated Cost of Works	\$500.00
	*Plus all agreements registered on title (plus 30% administration fee) are at the expense of the Owner as noted in the agreements.	

SCHEDULE “D-4” – TARIFF OF FEES FOR SUBDIVISION AND CONDOMINIUM APPROVALS

1)	Subdivision Applications pursuant Section 51 of the Planning Act 1990	\$2,000.00 + \$25.00/lot*
2)	Condominium Applications pursuant to Section 51 of the Planning Act 1990	\$2,000.00*
3)	Exemptions from Subdivision Approval under the Condominium Act	\$1,000.00*
4)	Extension of Draft Approval	\$400.00
5)	Amendments to Draft Plan Conditions/Red Line changes	\$250.00/submission*

6)	Modifications requiring a second or subsequent meetings related to any application.	\$200.00
7)	Deposit for any Peer Review (to accompany all applications)	\$2,000.00
	*Plus all agreements registered on title (plus 30% administration fee) are at the expense of the Owner as noted in the agreements.	

SCHEDULE “D-5” - TARIFF OF FEES FOR PART LOT CONTROL

1)	Part Lot Control - processing requests for the removal of Part Lot Control under Section 50 (7) of The Planning Act, R.S.O. 1990	\$250.00/request*
2)	Deposit for any Peer Review (to accompany all applications)	\$2,000.00
	*Plus all agreements registered on title (plus 30% administration fee) are at the expense of the Owner as noted in the agreements.	

SCHEDULE “D-6” - TARIFF OF FEES FOR CONSENT APPLICATIONS

1)	Consent Application	\$500.00*
2)	Consent Application where time has lapsed	\$150.00
3)	Modifications requiring a second or subsequent meetings related to any application.	\$200.00
	*Plus the applicant is responsible for all costs related to any peer reviews to support the application (plus 30% administration fee).	

SCHEDULE “D-7” - TARIFF OF FEES FOR CASH-IN-LIEU OF PARKLAND

1)	Residential as per 2008-28-Planning Report Based on input from five different real estate agents on location, size, condition of the lot, waterfront and desirability or;	\$2,330.00
2)	Residential - Alternatively, if the applicant chooses to hire an appraiser, the option is there provided the applicant bears all costs associated in doing so. A Letter of Opinion must be from an accredited real estate appraiser. The 5% is based on the Letter of Opinion and the Town would have the option whether to accept it or not.	5%
3)	Commercial/Industrial All commercial and industrial development will require a Letter of Opinion. The value on a true copy of an Agreement of Purchase and Sale may be accepted, however, the Town reserves the right to require the applicant to provide an Affidavit.	2%

SCHEDULE “D-8” - TARIFF OF FEES FOR PLANNING AND BUILDING INFORMATION

1)	Compliance Request –development permit, building, work orders etc.	\$65.00
2)	Copy of Development Permit By-law	\$75.00
3)	Copy of Official Plan	\$75.00
4)	Fees for Special or Additional Meetings related to any Building or Planning application.	\$200.00

SCHEDULE “D-9” - FEES FOR SIGN PERMITS

1)	All signs <i>except Portable Signs</i>	\$25.00 + \$10.00 for each m ² or part thereof
2)	Portable Signs: Maximum two non-consecutive occasions per year. Each occasion not to exceed 60 days.	\$75.00/occasion
	Portable Signs: A”-Frames / Sandwich Board – New application or renewal after April 30 th	\$50.00 for one year (expiry April 30 th)
	Portable Signs: Annual renewal of a previously approved sandwich board sign	\$25.00 (on or before April 30 th) \$35.00 (after April 30 th)
3)	Failure to obtain a permit prior to installation	Permit Fee x 2 plus any other incurred costs such as legal
4)	Sign Minor Variance	\$50.00
5)	Heritage Directional Sign - Initial Fee	\$Cost plus 30%

General Fees & Rates By-law No. 2016-047
as amended by By-law No. 2022-113
Schedule 'E' – Corporate Fees
 (plus HST, where applicable)

Description	Effective January 1, 2023
Tax Certificate	\$50.00 per property
Mortgage Company – Tax Notices	\$50.00 per Property
Duplicate Tax or Water & Sewer Bill and/or Receipt	\$15.00 each
Prior Year Tax or Water & Sewer Statements of Accounts	\$15.00 each
Returned Cheque	\$40.00
Photocopying	\$1.00 per single-sided page
Fees for Administrative Work - External request (including manual recalculation of taxes or water & sewer accounts)	\$30.00 per hour
Marriage License	\$135.00
Marriage Solemnization Services: Fees must be paid at the time of reservation and can be paid by debit card, certified cheque or money order.	
Ceremony Fee during regular business hours <i>(includes Council Chambers room at Town Hall or Bandshell)</i>	\$325.00 (plus HST)
Ceremony Fee outside of business hours <i>(includes Council Chambers at Town Hall or Bandshell)</i>	\$425.00 (plus HST)
Cancellation Fee <i>(prior to consultation meeting)</i>	\$55.00 (plus HST)
Cancellation Fee <i>(after consultation meeting)</i>	\$180.00 (plus HST)
Witness Fee <i>(per witness, subject to availability)</i>	\$55.00 (plus HST)
Burial Certificate	\$30.00
Commissioner for Taking Oaths/Witness and Affidavits	\$20.00 (plus HST)

General Fees & Rates By-law No. 2016-047
Schedule 'F' – Review of Planning Applications by
Cataraqui Region Conservation Authority (CRCA)
(Planning Act, R.S.O. 1990 C.P., 13 – Section 69)

The following fees shall be made payable to the Cataraqui Region Conservation Authority, and must be submitted to the Town of Gananoque. Where applicable, fees payable must be submitted in order for applications to be considered complete (HST INCLUDED).

Planning Application Type (Privately Initiated Site-Specific Applications)	Fee²	Notes
Official Plan Amendment	\$635 (minor) ³ \$975 (major)	Where these applications are submitted concurrently, the fee for a Zoning By-law Amendment is waived.
Zoning By-Law Amendment	\$305	
Consent	\$360/lot	Fees for the review of applications required to fulfill a condition of consent approval are waived.
Minor Variance	\$305	Where the application is submitted with a site plan control application, the fee for a minor variance application is waived.
Site Plan Control	\$305 \$1,295	Minor ³ Major
Plan of Condominium	\$1,295	
Plan of Subdivision	\$2,155 \$975 \$635	Conditions of Draft Approval Clearance of Conditions Lapsed Draft Plan Approval, Resubmission or Amendment
Reports ⁴	\$290 \$695 \$1,400	Brief Standard Major

NOTES

1. All fees for the review of an application and supporting reports must be received before written comments will be provided.

2. Significant amendments to an application or report or a resubmission within a period of 3 years will be charged a review fee of 50 percent of the current fee. A resubmission after 3 years will be considered a new application and will be subject to the full current fee.
3. Minor refers to single residential or small single-unit commercial applications. Major refers to all larger-scale applications.
4. Report fees shall apply to any report circulated in support of an application. Reports include: flood plain delineation/hyrotechnical studies, erosion and slope stability studies, terrain analyses, stormwater management reports, Environmental impact statements, hydrogeological studies, or similar assessments of natural resources.

Brief Reports are those prepared in the form of a letter of opinion from a qualified professional, which generally relate to the development of a single lot, usually for residential purposes.

Standard Reports are those prepared for small or medium scale residential, commercial, industrial, or institutional developments.

Major Reports are those prepared for subdivisions and large scale commercial, industrial, or institutional projects, or may include the integrated assessment of multiple topics.

**General Fees & Rates By-law No. 2016-047
as amended by By-law No. 2022-074**

Schedule ‘G’ – Licensing, Regulating and Governing Vehicles
(plus HST, where applicable)

Description	Fee
Taxi Broker	
Initial Fee	\$1,300.00
Annual Fee	\$350.00
Taxi Cab Owner	
Initial Fee & 1 st Taxi	\$100.00
Annual Fee & 1 st Taxi	\$75.00
Each Additional Taxi	\$55.00
Taxi Cab Driver – Annual Fee	\$30.00
Change of Vehicles	\$25.00
Limousine Owner/Broker	
Initial	\$600.00
Annual	\$50.00
License Plate	\$15.00
One way within Town limits (includes Wheelchair Accessible Van)	\$10.00
Pets (excluding Service Animals)	\$2.00
Delivery	\$15.00
Stops along route	\$2.00
Waiting Time:	
First 5 minutes	
Every 5 minutes thereafter	\$4.00
1 hour	\$40.00

General Fees & Rates By-law No. 2016-047,
as amended by By-law No. 2024-011

Schedule ‘H’ – Community Recreational Services
(plus HST, where applicable)

DESCRIPTION		CURRENT FEE	
Town Hall Board Room	After Hours (Example: Film Shoot)	Hourly Rate Plus 30% Admin Fee	Security Required
Banquet Hall (Upstairs) – Recreation Centre	Full Day	\$ 265.23	
	9:00 AM to 5:00 PM	\$ 122.00	
	4 Hours	\$ 60.47	
	Hourly	\$ 21.22	Per Hour
Sports Fields	Adults	\$ 22.66	Per Game
	Youth	\$ 5.00	Per Game
	Adult Ball/Soccer Tournament	\$ 175.10	Per Day
	Youth Ball/Soccer Tournament	\$ 87.55	Per Day
Parks (events) Including Joel Stone, Town Hall, 600 King Street East Park (Ball Field and outdoor space used for event booking), Confederation (Sculpture Park), Agnes Maule Machar Park (Bluff Park)	Daily Fee	\$ 118.45 \$ 18.00	Per Day Per Hour
	Daily Fee (S.O.P./Hydro, if available)	\$ 168.45 \$ 25.00	Per Day Per Hour
	Daily Fee (S.O.P./Hydro High Amp Service and Use)	\$ 350.00 \$ 53.00	Per Day Per Hour
	Farmers Market – Town Hall Park	\$ 0.00	N/A
	Note: 1. Events that are cost neutral and/or do not generate a profit are exempt from these fees. i.e. Pumpganfest, Huck Finn Derby, etc. (<i>Groups seeking exemption shall provide sufficient financial data to the Town to demonstrate their status.</i>) 2. Fundraising events will be subject to all fees (i.e. Gananoque Humane Society Concerts, Lions Club Car show, etc.). 3. Private sector events are subject to the all fees (i.e. Skydive Gan, weddings, birthday parties, etc.).		
Equipment	Tables (8 foot)	\$ 4.00	Per table
	Chairs	\$ 1.50	Per chair
	Garbage Cans	\$ 1.50	Each
	Barricades	\$ 2.50	Each
	Fencing	\$ 6.00	Per Section
	Delivery in Town (each way)	\$ 35.00	Per Delivery
	Pick Up (at Rec. Centre)	\$ 35.00	Per Pick Up
	Deposit	\$100.00	Refundable upon return of undamaged equipment

Schedule ‘H’ – Community Recreational Services (cont’d)
(plus HST, where applicable)

Dry Surface (Arena Floor)	Summer Rental		
	Non-Commercial Use	\$67.00	Per Hour
	Commercial Use *	\$118.00	Per Hour
	Non-commercial Use	\$325.00	Per Day
	Commercial Use *	\$600.00	Per Day
	<i>*Commercial is defined as “engaging in commerce, trade, business, private enterprise, sales, etc.” Examples: Trade Shows, Home Shows, Gun Shows, etc.</i>		

Canada 150 GBM Outdoor Rink	Spring/Summer Outdoor Rink Rates (Dry Surface)		Adult/Youth	Rate	Hour/Daily
	Non-Commercial Use		Adult	\$41.00	Per Hour
	Non-Commercial Use		Youth/Senior	\$29.00	Per Hour
	Non-Commercial Use		Adult	267.00	Per Day
	Non-Commercial Use		Youth/Senior	\$189.00	Per Day
	Commercial Use *		Adult	\$75.00	Per Hour
	Commercial Use *		Adult	\$488	Per Day
	*Commercial is defined as “engaging in commerce, trade, business, private enterprise, sales, etc.” Examples: Trade Shows, Home Shows, Conferences, Markets, etc.				
*Senior is defined as participating adults that are 55+ in age					
Canada 150 GBM Outdoor Rink			Winter Outdoor Rink Rates (Ice Pad)		
Non-Commercial Use	Mon-Fri	Adult	Day 9am-5pm Evening 5pm-9pm	\$55 \$66	Per Hr.
Non-Commercial Use	Mon-Fri	Youth/Senior	Day 9am-5pm Evening 5pm-9pm	\$39 \$46	Per Hr.
Non-Commercial Use	Sat-Sun	Adult	Day 9am-9pm	\$77/\$500	Per Hr. / Day
Non-Commercial Use	Sat-Sun	Youth/Senior	Day 9am-9pm	\$54/\$350	Per Hr. / Day
Non-Commercial Use	Mon-Fri	Adult Youth/Senior	9am-9pm 9am-9pm	\$358 \$254	Per Day
Commercial Use	Mon-Fri	Adult	Day 9am-5pm Evening 5pm-9pm	\$100 \$120	Per Hr.
Commercial Use	Sat-Sun	Adult	Day 9am-9pm	\$140	Per Hr.
Commercial Use	Mon-Fri	Adult	9am-9pm	\$650	Per Day
Commercial Use	Sat-Sun	Adult	9am-9pm	\$910	Per Day

Schedule ‘H’ – Community Recreational Services (cont’d)
(plus HST, where applicable)

Event/Facility Refundable Booking Deposit Fees	100 or less	\$100	Per Event Application
	101-500	\$250	Per Event Application
	501+	\$500	Per Event Application

Ice Surface	Winter rates** (Contributing)		Non-Contributing	Includes Tax
Prime Hours*	Adult	\$269.00	\$323.00	Per Hour
	Youth	\$188.00	\$253.00	Per Hour
Non-Prime Hours (Mon-Fri, 6am – 5pm)	Adult	\$188.00	\$253.00	Per Hour
Single and Double skater rates are only available during Non-Prime Hours	Youth	\$135.00	\$204.00	Per Hour
	Senior	\$123.00	\$188.00	Per Hour
	Schools	\$104.00	\$171.00	Per Hour
	Youth Tournament	\$141.00	\$206.00	Per Hour
	Figure Skating – Single Skater	\$70.00	\$92.00	Per Hour
	Figure Skating – Double Skater	\$75.00	\$96.00	Per Hour
Sr. C Islanders	Practices	\$188.00		Per Hour
	Games (Charging Admission)	\$269.00		Per Hour
	Public Skating	\$3.00	\$4.00	(tax exempt)
	Moms and Tots/Seniors	\$2.00	\$3.00	(tax exempt)

Advertising: Lou Jeffries Rec Centre, GBM, Ball Fields, etc.	Home Bench	\$ 1,000.00	Per Year
	Away Bench	\$ 1,000.00	Per Year
	Rink Wall / Rink Dasher Boards Facing Ice / Sports Fields / Sports Courts	\$ 300.00	Per Year
	Centre Ice Large Logo	\$ 1,000.00	Per Year
	On-Ice Small Logo	\$ 600.00	Per Year
	Dasher Boards Facing Bleachers	\$ 300.00	Per Year
Advertising: Lou Jeffries Recreation Centre	Bleacher Steps/Riser Per Section	\$ 500.00	Per Year
	Wall – Back of Bleachers (below banners) 36” x 60”	\$ 150.00	Per Year
	Washroom 8”x10”	\$ 75.00	Per Year
	Naming Rights for Upstairs Hall and Upstairs Washrooms	\$ 2,000.00	Per Year

****For customer ease, numbers have been rounded to the nearest dollar.**

Commemorative Bench & Tree Plaque		
Commemorative Bench & Custom Plaque	Using existing concrete pad/walkway	\$2,350.00 (+HST)
	With a new poured concrete pad base	\$2,675.00 (+HST)
Commemorative Tree & Custom Plaque	Purchase of a new tree and plaque at base	\$1,250.00 (+HST)
Credit Card Payment Administration Fee		\$75.00 (+HST)

**General Fees & Rates By-law No. 2016-047,
as amended by By-law No. 2019-034**

Schedule ‘I’ – Landfill Disposal Site Fees
(plus HST, where applicable)

SOLID WASTE	CURRENT FEE
Bag Tags	\$ 2.50 per tag
Drop off Leaves and Yard Waste at the Public Works Yard	\$ 25.00 per half ton truck load. For Residential – No Charge
Wood/Lumber Pick-up	\$125.00 per dump truck load
	\$ 80.00 per one ton truck load
	\$ 50.00 per half ton truck load

**General Fees & Rates By-law No. 2016-047,
as amended by By-law No. 2020-129**

Schedule 'J' – Fees for Fire Department
(plus HST, where applicable)

DESCRIPTION	CURRENT FEE
Reports, Letters	\$ 75.00
Site Inspection Request	
Residential, Daycares, Group Homes, etc.	\$100.00
Commercial, LCBO	\$200.00
Re-inspection (each visit)	\$ 50.00
Outdoor Fireplace	\$ 65.00
Response	
Fire response to property for burn complaint to extinguish fire with no current burn permit.	\$450.00 per truck/per hour
Fire response to property for burn complaint investigation with no current burn permit.	\$115.00
Services rendered at an illegal incident to support Gananoque Police or OPP	Current Ministry of Transportation (MTO) Rate
Services rendered at a motor vehicle collision (MTO)	Current Ministry of Transportation (MTO) Rate
Incidents involving road vehicles (MVC), watercraft, aircraft (non-resident)	Current Ministry of Transportation (MTO) Rate
False Alarms - after 3 in 12 months accidental or malicious	False Alarms – after 2 in 12 months accidental or malicious - \$450.00 per truck/per alarm
Mechanical false alarms,	Current Ministry of Transportation (MTO) Rate
Failure to notify Fire Department of testing/maintenance/drills of fire alarm system-will be charged to property owner	Current Ministry of Transportation (MTO) Rate Plus any additional cost to the Fire department or the Town of Gananoque

DESCRIPTION	CURRENT FEE
Fire Watch, sealing and protecting buildings from weather conditions or further damage after fire or explosion	Current Ministry of Transportation (MTO) Rate Plus any additional cost to the Fire department or the Town of Gananoque
Cost incurred to retain a private contractor, rent/lease heavy or specialized equipment, specialized services and associated persons for purposes of minimizing fire spread, minimizing risk and damage to persons or property or determining the origins, cause, or circumstances of any fire or explosion	Actual costs including administration

**General Fees & Rates By-law No. 2016-047,
as amended by By-law No. 2023-116
Municipal Marina Services Rates
-Schedule 'K'-**

All rates are inclusive of HST unless otherwise indicated.

DOCKAGE	TYPE	RATES FOR 2024	
Seasonal	Serviced (30amp) Included in rate Serviced (50amp/2X30amp) - additional \$207.36 per season	\$75.59/ft.	Resident Rate \$73.39/ft
Seasonal	Un-Serviced	\$64.88/ft.	Resident Rate \$62.99/ft
Monthly (June, July & August)	Serviced (30amp) included in rate Serviced (50amp/2X30 amp) - additional \$54.19 per month	\$39.56ft.	Resident Rate \$38.42/ft
Monthly (May, Sept & Oct)	Same as Above	\$23.60/ft.	Resident Rate \$22.90/ft
Weekly	Serviced (30amp) included in rate Serviced (50amp/2X30 amp) - Additional \$14.56 per week	\$13.18/ft.	Resident Rate \$12.80/ft
Daily	Serviced (30amp) included in rate Serviced (50amp / 2X30amp) - additional \$3.00 per day	\$2.70/ft.	Resident Rate \$2.62/ft
Parking Type	Seasonal	\$250.00	
	Monthly – Honk Online ONLY		
	Weekly – Honk Online ONLY		
	Daily - – Honk Online ONLY		
Services Type	Pump Out One Tank	\$29.68	
	Pump Out Two Tanks	\$53.42	
	Laundry	\$4.00 in machine (HST included)	
	Non-Patron Shower	\$5.00 (HST Included)	
Products	Ice 13%	\$5.30 (HST Included)	
Seadoo Ramps Dockage	Seasonal	\$630.51	Resident Rate \$573.19
	Type	Rates	
Add Personal Watercraft	Seasonal	\$195	
Other	Seasonal Administration Fee Seasonal Transient Fee	\$80.00 \$5.00	
	Capital Improvement Fee (Seasonal and Transient)	3%	

Seasonal Slip Hold Fees	20 Feet and Under	\$350.00
	Up to 29 Feet	\$500.00
	Over 29 Feet	\$750.00
	Sea Doo/Dingy Ramps	\$250.00
	Administration Fee	\$50.00
Advertising	Signage at Entrance to Main Docks	\$300.00

General Fees & Rates By-law No. 2016-047
Schedule 'L' – Fees for Placing and Dumping of Fill
(plus HST, where applicable)

DESCRIPTION	CURRENT FEE
The following fees shall be paid to the Town at the time of application for a fill permit:	
a) Fill/alteration of grade on property	\$500.00 plus \$250.00 per hectare or part hectare (Overall maximum fee of \$1,000.00)
b) Renewal – same as (a)	

**General Fees & Rates By-law No. 2016-047, as amended
by By-law No. 2021-087**

Schedule ‘M’ – Fees for Public Works Services
(plus HST, where applicable)

Description	Current Fee
Grass mowing of privates lots by order thereof	\$65.00 per hour This should be under By-law Enforcement
Driveway entrance and curb cuts altered	<ul style="list-style-type: none"> Residential (Single) Permit \$50.00 plus \$250.00 deposit Residential (Multi Unit) Permit \$125.00 plus \$500.00 deposit Commercial Permit \$250.00 plus a \$1000.00 deposit
Drainage – hookup of sump pumps to storm sewer	<ul style="list-style-type: none"> Residential (Single) Permit \$50.00 plus \$250.00 deposit Residential (Multi Unit) Permit \$250.00 plus \$500.00 deposit Commercial Permit \$250.00 plus a \$1000.00 deposit
Actual costs under direction of the By-law Enforcement officer	
Excavation permits	\$50.00 permit
Miscellaneous work	Actual cost plus 30% administration fee
Banners	\$100.00 permit (includes installation and removal)
Road Closures	Actual cost as per Schedule ‘M1’
Over Size Load	1 time \$80.00 Annual \$325.00
Municipal Consent	1 time \$50.00 plus \$200.00 deposit Annual \$200.00 plus \$1000.00 deposit
Encroachments	
Existing Buildings	
Application Fee	\$100.00
Annual Fee	\$50.00 applied to tax roll (typical for all other annual fees)
Retaining/Landscaping Walls, Fences and Hedges	
Application Fee	\$100.00
Annual Fee	\$50.00
Refacing of Existing Buildings	
Application Fee	\$100.00
Annual Fee	\$50.00

Projections from Buildings	
Application Fee	\$100.00
Annual Fee	\$50.00
Canopies	
Application Fee	\$100.00
Annual Fee	\$50.00
Directional Signs	
Application Fee	\$50.00
Provision of Sign	Actual cost as per Schedule 'M1'
Installation/Maintenance	Actual cost as per Schedule 'M1'
Annual Fee	Nil
Historical Markers	
Application Fee	\$50.00
Provision of Sign	Actual cost as per Schedule 'M1'
Installation/Maintenance	Actual cost as per Schedule 'M1'
Annual Fee	Nil
Banners	
Application Fee	\$50.00 Plus cost to erect sign
Publication Boxes	
Application Fee (Annual)	\$25.00 per box
Hoarding, Covered Ways and Scaffolding	
Application Fee	\$50.00
Daily Occupancy Fee	\$10.71 per 6 metres (20 ft.) frontage
Daily Metered Parking Fee	As determined
Dumpsters and Other Objects or Equipment	
Application Fee	\$50.00
Daily Occupancy Fee	\$10.71 per 6 metres (20 ft.) frontage
Daily Metered Parking Fee	As determined
Additional Fees	
Management Staff	\$100.00 per hour
Other Staff	\$60.00 per hour

Water Street Swing Bridge	
Single swing requests received for construction purposes (essential)	\$100.00
All recreational related requests to swing the bridge (Non-essential)	\$150.00

General Fees & Rates By-law No. 2016-047

Schedule 'M1' – Public Works Cost Recovery Table
(plus HST, where applicable)

Equipment	Equipment \$/hr	Labour \$/hr	Regular Working Totals \$/hr	Overtime Working Total \$/hr
Plate Packer	\$22.80			
Trackless	\$25.00	\$37.50	\$62.50	\$81.25
John Deere Tractor	\$12.00	\$37.50	\$49.50	\$68.25
John Deere Tractor with Maintainer	\$18.00	\$37.50	\$55.50	\$74.25
John Deere Tractor Backhoe	\$48.00	\$37.50	\$85.50	\$104.25
Bucket Truck *	\$65.00	\$75.00	\$140.00	\$177.50
Chainsaw	\$4.50	\$37.50	\$42.00	\$60.75
Brush Chipper **	\$15.00	\$37.50	\$90.00	\$127.50
Sweeper Truck	\$65.00	\$37.50	\$102.50	\$121.25
John Deere Loader	\$45.00	\$37.50	\$82.50	\$101.25
5 Ton Dump	\$55.00	\$37.50	\$92.50	\$111.25
1 Ton Pick up	\$30.00	\$37.50	\$67.50	\$86.25
½ Ton Pick up	\$17.00	\$37.50	\$54.50	\$73.25
TC-54	\$1.0/day/ea	\$37.50		
Wooden Barricades ***	\$2.0/day/ea	\$37.50		
Pylons	\$1.0/day/ea	\$37.50		
Metal Construction Fence ****	\$5.0/day/ea	\$37.50		

All Equipment rates are as per OPSS 127, 2015 edition

All Labour rates are as per current CUPE Local 1701 collective agreement

*Requires 2 Operators

** Requires 2 Operators

*** Each is one 8 ft section

**** Each is one 8 ft section with feet

***** Actual fees incurred from Waste Management Contractor at time of disposal

**General Fees & Rates By-law No. 2016-047,
as amended by By-law No. 2023-115
Schedule ‘N’ – Fees for Visitor Centre
(plus HST, where applicable)**

DESCRIPTION	CURRENT FEE (per year unless otherwise noted)
Digital Marketing Ad	\$65.00 monthly per screen
Brochure Racking & 8 ½ x 11 Feature Sheet	\$120.00 for first space
Chamber members that purchase an ad in the current Visitor Guide will receive a 15% discount on brochure racking for the 1 st space	\$102.00 – 1 st space
Additional Rack Card display	\$65.00 for each additional space
Poster Display (36" x 24")	\$540.00
On-site Outdoor Sandwich Board	\$230.00 / side
Visitor Guide Advertisement	
1/3 page - 2.25 x 3.75	\$800.00 (15% discount for Chamber members = \$680.00)
1/4 page - 2.25 x 2.00	\$600.00 (15% discount for Chamber members = \$510.00)
1/2 page - 4.5 x 3.75	\$1000.00 (15% discount for Chamber members = \$850.00)
Full inside page 4.5" x 7.5"	\$2,000.00 (15% discount for Chamber members = \$1,700.00)
Full inside cover 4.5" x 7.5"	\$3,000.00 (15% discount for Chamber members = \$2,550.00)
Full inside back cover 4.5" x 7.5"	\$3,000.00 (15% discount for Chamber members = \$2,550.00)
Full back cover 4.5" x 7.5"	\$3,000.00 (15% discount for Chamber members = \$2,550.00)
½ page back cover 4.5" x 3.75"	\$1,500.00 (15% discount for Chamber members = \$1,275.00)
Window Display	\$540.00