

The Corporation of the Town of



CLOSED SESSION Meeting beginning at 5:00 PM

REGULAR COUNCIL MEETING AGENDA

Held on Tuesday, December 19, 2023, at 6:00 PM

Via Telephone, Video, and In-Person

Teleconference Toll Free Number – 1-833-311-4101

Access Code: 2634 967 3811

Video Conference Link: [Click here](#)












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1.	Call Meeting to Order
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	<input checked="" type="checkbox"/> Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees <ul style="list-style-type: none">• Human Resources Matters
	<input checked="" type="checkbox"/> A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board <ul style="list-style-type: none">• 400 Stone Street North
4.	Reporting Out of Closed Session
5.	Canadian National Anthem
6.	Land Acknowledgement Statement
7.	Public Question/Comment (Only Addressing Motion(s) or Reports on the Agenda)
8.	Disclosure Additional Items
9.	Delegations – None

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

10.	Presentations/Awards/Deputations
	1. Jennifer Baril, Tourism Coordinator – Visitor Centre Year-End Report
11.	Mayor’s Declarations – None
12.	Public Meetings – None
13.	Unfinished Business
	Jeff Johnston, Manager of Parks & Recreation
	Council-REC-2023-28 – Town Owned Property Lease Agreement Rates – Not-for-Profit Organizations
14.	Consent Agenda
	1. Motion #23-258 – Approval of Minutes – December 5, 7 & 8, 2023
	2. By-law No. 2023-119 – Amend Community Grants Program Policy By-law No. 2019-086 – Various Policy Amendments
	3. By-law No. 2023-120 – Amend Delegation of Powers and Duties Policy By-law No. 2017-012 – Community Grants
	4. By-law No. 2023-121 – Amend By-law No. 2021-064 – Remuneration and Expenses for Council
15.	Staff Reports
	David Armstrong, Manager of Public Works
	Council-UTIL-2023-16 – Budget Deviation – Lagoon and Berm Maintenance
	Shellee Fournier, CAO
	Council-CAO-2023-27 – Recreation Cost Sharing Agreement – Lou Jeffries Community Centre
	Jeff Johnston, Manager of Parks and Recreation
	Council-REC-2023-29 – Thousand Islands Youth Boxing Club (TIYBC) – Lease Agreement Extension
	Penny Kelly, Clerk
	Council-CSC-2023-13 – Emergency Management Program & Emergency Response Plan Review
16.	Motions (Council Direction to Staff)
	1. Finance Working Group – Councillor Harper
	2. Parking Meter Rates, Zones and Rates – December 2023, January & February 2023 – Deputy Mayor Leakey
	3. Amendment to Physician Recruiting and Locum Program – Mayor Beddows
	4. Debt Financing Re-Capitalization of Municipal Marina – Mayor Beddows

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17.	Correspondence
	1. Accounts Payable – November 28 to December 10, 2023 
	2. Tourism Advisory Panel Motion – Visitor Centre Funding 
	3. Eastern Ontario Regional Network – Improved Cell Service Now Available in 26 Eastern Ontario Communities 
	4. Ministry of Natural Resources & Forestry (MNRF) – Technical Bulletin Decision Notification Letter – Flooding Hazards 
	5. Enbridge – Consultation on the Future of Natural Gas Expansion and Home Heating Affordability 
	6. United Counties of Leeds & Grenville – Media Release – Collaborative Partnerships Aim to Support Homelessness in the United Counties 
	7. United Counties of Leeds & Grenville – Media Release – The New G. Tackaberry and Family Home, Athens: Excellence in Long Term Care – Room to Donate 
	8. United Counties of Leeds & Grenville – Media Release – Council Highlights from December 14, 2023 
	9. Unadopted Minutes – Municipal Heritage Advisory Panel (MHAP) – Tuesday, November 14, 2023 
	10. Unadopted Minutes – Tourism Advisory Panel (TAP) – November 20, 2023 
18.	Notice Required Under the Notice By-law – None
19.	Committee Updates (Council Reps)
20.	Discussion of Additional Items
21.	Questions from the Media
22.	Confirmation By-law 
	By-law No. 2023-118 – Confirm the proceedings of Council for the meeting held on Tuesday, December 19, 2023 (3 Readings)
23.	Next Meeting(s): Tuesday, January 16, 2024 at 6:00 PM
24.	Adjournment

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