

REGULAR COUNCIL MEETING AGENDA

Held on Tuesday, December 15, 2020 at 6:00 PM Via Telephone and Video Conference

Teleconference Toll Free Number – 1-833-311-4101 Access Code: 132 263 1630

1.	Call Meeting to Order
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	 Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board Local Planning Appeal Tribunal (LPAT) Matter
	 A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board Thousand Islands Playhouse
4.	Move Out of Closed Session
5.	Matters Arising from Closed Session
6.	Public Question/Comment (Only Addressing Reports on the Agenda)
7.	Disclosure Additional Items
8.	Presentations/Awards/Deputations
	International Woman of the Year Award – Joanne Lancaster
9.	Delegations – None
10.	Mayor's Declarations - None
11.	Public Meetings – None
12.	Correspondence
	1. Accounts Payable – November 24 to December 8, 2020
	2. Marion Sprenger – Community Improvement Plan

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Council/Board Report - Combined

Vendor: 1000 To ZYCOM

Batch : All



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Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
10012	1000 ISLANDS GANANO	QUE CHAMBER	OF COMMERCE					
1309	ANNUAL MEMBERSHIP FOR 1-5 EMPLOYEES	612 U	16-Nov-2020 16-Nov-2020	149.16	0.00	0.00	0.00	149.16
SANTAPARADE	SANTA PARADE 2020 ALLOCATION	612 T	30-Nov-2020 30-Nov-2020	2,000.00	2,000.00	0.00	0.00	0.00
		Supplier Tota	ls:	2,149.16	2,000.00	0.00	0.00	149.16
10097047	10097047 CANADA INC.	- EVB ENGINEE	RING					
3693	WTP GAC REPLACEMENT- PHASE 1	612 : T	05-Nov-2020 05-Nov-2020	5,480.50	5,480.50	0.00	0.00	0.00
ABC02	ABC FIRE PROTECTION	INC						
25947	ANNUAL FIRE EXTINGUISHER INSPECTION	613 U	26-Oct-2020 30-Nov-2020	309.28	0.00	0.00	0.00	309.28
		Supplier Tota	ıls :	309.28	0.00	0.00	0.00	309.28
ACK01	ACKLANDS-GRAINGER	INC						
9723411261	PIPEMARKER	612 T	19-Nov-2020 19-Nov-2020	21.42	21.42	0.00	0.00	0.00
AJS01	A J STONE COMPANY LT	ΓD						
0000155909	CREDIT INVOICE FOR WARRANTY LENS REPLACEMENT	595 U	14-Oct-2020 03-Nov-2020	-67.83	0.00	0.00	0.00	-67.83
0000156495	A.J.STONE COMPANY LTD SCBA REPAIR	612 T	13-Nov-2020 02-Dec-2020	22.51	22.51	0.00	0.00	0.00
		Supplier Tota	ls:	-45.32	22.51	0.00	0.00	-67.83
ALL03	ALLIED MEDICAL INSTR	UMENTS INC						
142416	CREDITFOR ELECTRODES	587 U	19-Jan-2017 31-Dec-2017	-141.25	0.00	0.00	0.00	-141.25
		Supplier Tota	ls:	-141.25	0.00	0.00	0.00	-141.25
ALL04	ALLAN GRAPHICS LTD.							
67678	6000 Be Kind Post Cards	612 T	18-Nov-2020 18-Nov-2020	836.20	836.20	0.00	0.00	0.00
ARC02	ARCTIC GLACIER							
4219021402	ICE	613 T	01-Oct-2020 30-Nov-2020	484.83	484.83	0.00	0.00	0.00
4219021911	ICE	613 T	01-Oct-2020 30-Nov-2020	872.22	872.22	0.00	0.00	0.00
4219022603	ICE	613 T	01-Oct-2020 30-Nov-2020	1,288.86	1,288.86	0.00	0.00	0.00
4219023403	ICE	613 T	01-Oct-2020 30-Nov-2020	925.64	925.64	0.00	0.00	0.00
4219024001	ICE	613 T	01-Oct-2020 30-Nov-2020	505.74	505.74	0.00	0.00	0.00
4219024201	ICE	613 T	01-Oct-2020 30-Nov-2020	114.51	114.51	0.00	0.00	0.00
BMO01	BMO MASTERCARD							

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MASTERCARD S	MASTERCARD CHARGE: - LIBRARY - SEPTEMBER 2020	607 U	01-Sep-2020 30-Sep-2020	1,313.76	0.00	0.00	0.00	1,313.76
M/C SHELLEE SE	MASTERCARD CHARGE: - SHELLEE FOURNIER - SEPTEMBER 2020	607 U	01-Sep-2020 30-Sep-2020	64.70	0.00	0.00	0.00	64.70
B GUY MC SEPT	MASTERCARD CHARGE: - BRENDA GUY - SEPT 2020	607 U	01-Sep-2020 30-Sep-2020	418.09	0.00	0.00	0.00	418.09
ROBERT MC SEF	MASTERCARD CHARGE: - ROBERT KENNEDY - SEP 2020	607 U	01-Sep-2020 30-Sep-2020	170.57	0.00	0.00	0.00	170.57
PAUL MC SEP 20	MASTERCARD CHARGE: - PAUL MCMUNN - SEPT 2020	607 U	01-Sep-2020 30-Sep-2020	3,362.09	0.00	0.00	0.00	3,362.09
FIRE MC SEP 20	MASTERCARD CHARGE: - FIRE - SEPTEMBER 2020	607 U	01-Sep-2020 30-Sep-2020	1,577.26	0.00	0.00	0.00	1,577.26
DON R SEPT 202	MASTERCARD CHARGE: - DON RICHARDS - SEPTEMBER 2020	607 U	01-Sep-2020 01-Sep-2020	4,920.21	0.00	0.00	0.00	4,920.21
PENNY SEP 202	MASTERCARD CHGARG - PENNY KELLY- SEPTEMBER 2020	607 01-Sep-2020 U 30-Sep-2020		730.71	0.00	0.00	0.00	730.71
		Supplier Tota	ls:	12,557.39	0.00	0.00	0.00	12,557.39
BRE07	BRENNTAG CANADA INC	;						
46270821	BRENNTAG CANADA- CYLINDER RETURNED	613 U	30-Oct-2020 30-Oct-2020	-2,260.00	0.00	0.00	0.00	-2,260.00
		Supplier Tota	ls:	-2,260.00	0.00	0.00	0.00	-2,260.00
CAN26	CANADIAN TODS LIMITE	D						
SIGNAGE OCT 2	TOURISM ORIENTED DIRECTIONAL SIGNAGE - JANUARY 202	596 U 21 Through De	01-Nov-2020 30-Nov-2020 ECEMBER 2021	2,712.00	0.00	0.00	0.00	2,712.00
		Supplier Tota	ls:	2,712.00	0.00	0.00	0.00	2,712.00
CAR13	CARRIER COMMERCIAL	SERVICE						
C021780	CREDIT BILLING #8 OF 13	936 U	17-Nov-2015 17-Dec-2015	-394.70	0.00	0.00	0.00	-394.70
		Supplier Tota	ls:	-394.70	0.00	0.00	0.00	-394.70
CELLCOM	8755477 CANADA INC.							
126225-5A	TURBO HUB INSURANCE	612 T	03-Nov-2020 26-Nov-2020	282.49	282.49	0.00	0.00	0.00
CEN04	CENTRALSQUARE CANA	ADA SOFTWARE	INC.					
292808	CENTRALSQUARE- VADIM SERVICE DATES AUG 16-AUG22/20	613 T	01-Oct-2020 01-Oct-2020	121.48	121.48	0.00	0.00	0.00
CHE03	CHEMAQUA							
691245	ARENA WATER TREATMENT-	612 T	15-Nov-2020 15-Nov-2020	287.59	287.59	0.00	0.00	0.00

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	NOVEMBER							
685495	ARENA WATER TREATMENT- COMPRESSOR ROOM	613 T	15-Oct-2020 30-Nov-2020	287.59	287.59	0.00	0.00	0.00
COC02	COCO PROPERTIES COR	Р						
534640	BASE FOR FIRE PITS- GRANULAR	612 T	20-Nov-2020 20-Nov-2020	1,476.86	1,476.86	0.00	0.00	0.00
CRA06	CRACKER CRUMBS STUD	DIOS						
061	Social Media Campaign	612 U	09-Nov-2020 09-Nov-2020	1,833.00	0.00	0.00	0.00	1,833.00
		Supplier Tota	ls :	1,833.00	0.00	0.00	0.00	1,833.00
CRO09	CROM CONTRACTING							
6402	SWING BRIDGE MECHANISM REPAIR LABOUR	596 U	01-Nov-2020 30-Nov-2020	1,969.03	0.00	0.00	0.00	1,969.03
		Supplier Tota	ls :	1,969.03	0.00	0.00	0.00	1,969.03
CUP01	CANADIAN UNION OF PU	BLIC EMPLOYE	EES					
NOV 2020 UNION	NOVEMBER 2020 UNION DUES	612 U	30-Nov-2020 30-Nov-2020	988.95	0.00	0.00	0.00	988.95
***************************************		Supplier Tota	ls:	988.95	0.00	0.00	0.00	988.95
DAL01	DALTCO ELECTRIC & SUF	PPLY						
	DALTCO ELECTRIC- CREDIT FOR FEDEX CHARGES ON INV# 12381	613 U 52	21-Oct-2020 21-Oct-2020	-309.29	0.00	0.00	0.00	-309.29
	DALTCO ELECTRIC- STREET LIGHTING BRACKETS FOR LIGHTING	613 U G PACKAGE AF	21-Oct-2020 21-Oct-2020 OUND ISLAND H	3,559.50 ARBOR CLUB	0.00	0.00	0.00	3,559.50
		Supplier Tota	ls:	3,250.21	0.00	0.00	0.00	3,250.21
DAR03								
EXP DD DEC 08		618 U	08-Dec-2020 08-Dec-2020	209.09	0.00	0.00	0.00	209.09
		Supplier Tota	ls:	209.09	0.00	0.00	0.00	209.09
DRA05	DRAPER DOORS							
	DRAPER DOORS- SERVICE CALL FOR BROKE CABLES	613 U	26-Oct-2020 26-Oct-2020	497.20	0.00	0.00	0.00	497.20
		Supplier Tota	ls :	497.20	0.00	0.00	0.00	497.20
EBSCO	EBSCO CANADA LTD.							
	LIBRARY MAGZINE SUBSCRIPTION CREDIT	7 U	01-Jan-2020 01-Jan-2020	-29.33	0.00	0.00	0.00	-29.33
		Supplier Tota	ls:	-29.33	0.00	0.00	0.00	-29.33

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ETC01	ETC ECO TREE CARE IN	IC.						
4248	UTIL-2020-04-FORCEMA IN TREE CLEARING	612 T	20-Nov-2020 20-Nov-2020	9,887.50	9,887.50	0.00	0.00	0.00
FIR04	FIRE MARSHAL'S PUBL	C FIRE SAFETY	COUNCIL					
IN005406	Affiliate Membership Renewal	612 T	10-Nov-2020 26-Nov-2020	100.00	100.00	0.00	0.00	0.00
IN157538	EXAM PREP INCIDENT SAFETY OFFICER	612 T	03-Nov-2020 03-Nov-2020	75.90	75.90	0.00	0.00	0.00
FOS01	FOSTER REPAIR SERVIO	CE						
100027853 00	E TEST, DRIVE CLEAN FACILITY CHARGE	612 T	18-Nov-2020 18-Nov-2020	158.20	158.20	0.00	0.00	0.00
100027659 00	FOSTER REPAIR SERVICE- SAFETY INSPECTION	613 T	20-Oct-2020 20-Oct-2020	1,381.53	1,381.53	0.00	0.00	0.00
100027788 00	FOSTER REPAIR SERVICE LTD AIR COMPRESSOR REPAIR	612 T	09-Nov-2020 02-Dec-2020	703.82	703.82	0.00	0.00	0.00
100027849 00	FOSTER REPAIR SERVICE- DRIVE CLEAN BUCKET TRUCK	612 T #25-09	18-Nov-2020 02-Dec-2020	158.20	158.20	0.00	0.00	0.00
GAN08	GANANOQUE CHEVROL	ET BUICK GMC	CADILLAC					
311571	VEH 37567- OIL CHANGE	612 T	09-Nov-2020 09-Nov-2020	43.30	43.30	0.00	0.00	0.00
366629	GAN CHEV- KEY	613 T	01-Oct-2020 01-Oct-2020	77.24	77.24	0.00	0.00	0.00
310893	GAN CHEV- BALANCE 4 SNOW TIRES, TIRE STORAGE, OIL CHANGE	613 T	29-Oct-2020 29-Oct-2020	414.89	414.89	0.00	0.00	0.00
310814	GAN CHEV- SNOW TIRES AND TIRE STORAGE	613 T	28-Oct-2020 28-Oct-2020	157.36	157.36	0.00	0.00	0.00
GFO01	G-FORCE MARKETING							
AG5489	ASSESSMENT ROLL BINDER	613 U	01-Oct-2020 30-Nov-2020	190.03	0.00	0.00	0.00	190.03
		Supplier Tota	ls :	190.03	0.00	0.00	0.00	190.03
GOU01								
EXP BG NOV 1	7	612 U	17-Nov-2020 02-Dec-2020	20.00	0.00	0.00	0.00	20.00
		Supplier Tota	ıls :	20.00	0.00	0.00	0.00	20.00
HAN01	HANSLER SMITH LTD							
5634312	SHIRT, LINED CARGO PANTS	612 T	13-Nov-2020 13-Nov-2020	747.47	747.47	0.00	0.00	0.00
5632216	HANSLER SMITH LTD- RELIANT HOODED SWEATER	613 T	29-Oct-2020 29-Oct-2020	224.25	224.25	0.00	0.00	0.00
5631894	HANSLER SMITH LTD- REFLECTIVE CLOTHING	613 T	27-Oct-2020 27-Oct-2020	281.23	281.23	0.00	0.00	0.00
5632218	HANSLER SMITH LTD- CLOTHING	613 T	29-Oct-2020 29-Oct-2020	764.08	764.08	0.00	0.00	0.00

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561896	HANSLER SMITH LTD- REFLECTIVE CLOTHING	613 T	27-Oct-2020 27-Oct-2020	185.98	185.98	0.00	0.00	0.00
5631895	HANSLER SMITH LTD- REFLECTIVE CLOTHING	613 T	27-Oct-2020 27-Oct-2020	278.96	278.96	0.00	0.00	0.00
5632795	HNSLER SMITH LTD- OVERALLS	612 T	02-Nov-2020 02-Dec-2020	261.63	261.63	0.00	0.00	0.00
5633628	HANSLER SMITH LTD- COVERALLS	612 T	09-Nov-2020 02-Dec-2020	243.83	243.83	0.00	0.00	0.00
5633627	HANSLER SMITH LTD- COVERALLS	612 T	09-Nov-2020 02-Dec-2020	243.83	243.83	0.00	0.00	0.00
5633626	HANSLER SMITH LTD- FLEECE SEAT SHIRT	612 T	09-Nov-2020 02-Dec-2020	518.01	518.01	0.00	0.00	0.00
5633625	HANSLER SMITH LTD- ORANGE TRAFFIC SWEATSHIRT	612 T	09-Nov-2020 02-Dec-2020	188.64	188.64	0.00	0.00	0.00
5636242	HANSLER SMITH LTD- URINAL PUCK	616 U	30-Nov-2020 07-Dec-2020	19.56	0.00	0.00	0.00	19.56
5636202	HANSLER SMITH LTD- GLOVES	616 U	30-Nov-2020 07-Dec-2020	170.58	0.00	0.00	0.00	170.58
	Supplier Totals :			4,128.05	3,937.91	0.00	0.00	190.14
HAR12	HARDING JOEL							
EXP JH NOV 09 2	JOEL HARDING- TRAINING NOV 9-13 2020	612 T	09-Nov-2020 02-Dec-2020	75.00	75.00	0.00	0.00	0.00
HOM01	HOME HARDWARE BUILD	ING CTR						
332127	MOTO 4 PLUS 4 STROKE FUEL	596 U	03-Nov-2020 30-Nov-2020	76.82	0.00	0.00	0.00	76.82
		Supplier Totals :		76.82	0.00	0.00	0.00	76.82
HUL01	HULL GARRY							
EXP GH NOV 09	GARRY HULL- VEHICLE ALLOWANCE NOVEMBE 2020	612 T	09-Nov-2020 02-Dec-2020	550.00	550.00	0.00	0.00	0.00
HVC01	H.V CONSTRUCTION LTD							
2376	SIDEWALKS AND CURB REPLACEMENT- AURTHER ST & STONE ST	612 T T NORTH	19-Nov-2020 19-Nov-2020	2,218.93	2,218.93	0.00	0.00	0.00
2343	H.V.Construction- Emergency building flag pole hole	613 T	01-Oct-2020 01-Oct-2020	1,071.24	1,071.24	0.00	0.00	0.00
2370	N.V.CONSTRUCTION LTD- REPLACE CONCRETE SIDEWALKS	612 T	04-Nov-2020 02-Dec-2020	4,444.26	4,444.26	0.00	0.00	0.00
JET02	JET ELECTRICAL CONTR		0.110110					
6193	TROUBLESHOOTING STATION TWO	612 T	24-Nov-2020 26-Nov-2020	195.94	195.94	0.00	0.00	0.00
6171	JET ELECTRICAL CONTRACTORS INC- TRAFFIC LOOP INSTALL S	612 T STONE & CHAR	09-Nov-2020 02-Dec-2020 LES INT	51.82	51.82	0.00	0.00	0.00

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SPECIAL EVENT

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6170	JET ELECTRICAL CONTRACTORS INC	612 T	09-Nov-2020 02-Dec-2020	148.69	148.69	0.00	0.00	0.00
	TRAFFIC SIGNAL MAINT	ENANCE						
6172	JET ELECTRICAL CONTRACTORS INC TROUBLESHOT CHLOR	612 T INE CYLINDER S	09-Nov-2020 02-Dec-2020 CALES	49.56	49.56	0.00	0.00	0.00
6215	JET ELECTRICAL- PUMPING STATION #2 SCOPE WITH ISI	617 U	02-Dec-2020 07-Dec-2020	148.69	0.00	0.00	0.00	148.69
5210	JET ELECTRICAL- STONE STREET PUMP STATION FLOATS AND S	617 U SENSORS	02-Dec-2020 07-Dec-2020	742.48	0.00	0.00	0.00	742.48
6173	Locates	616 U	11-Nov-2020 07-Dec-2020	2,498.16	0.00	0.00	0.00	2,498.16
3136	Locates	616 U	01-Nov-2020 07-Dec-2020	2,753.23	0.00	0.00	0.00	2,753.23
		6,588.57	446.01	0.00	0.00	6,142.56		
JEW01	JEWELL ENGINEERING	INC.						
001013317	RECONSTRUCTION OF HENRIETTA AVENUE	612 T	30-Nov-2020 30-Nov-2020	388.95	388.95	0.00	0.00	0.00
JIO01	OFFORD PLUMBING							
1277	PINE STREET TEMPORARY WATER CONECTIONS	612 U	01-Nov-2020 01-Nov-2020	2,356.88	0.00	0.00	0.00	2,356.88
1287	JUG OF PLUMBING ANTIFREEZE	612 U	19-Nov-2020 30-Nov-2020	311.32	0.00	0.00	0.00	311.32
		2,668.20	0.00	0.00	0.00	2,668.20		
JOE01	JOE JOHNSON EQUIPM	ENT						
P35263	GUTTER BROOM & MAII	613 T	29-Oct-2020 30-Nov-2020	1,772.02	1,772.02	0.00	0.00	0.00
JOH08	JOHNSTON BACKFLOW	SERVICES						
170	SURVEY OF WATERWORKS FACILITIES	596 U	01-Nov-2020 30-Nov-2020	406.80	0.00	0.00	0.00	406.80
		Supplier Tota	lls :	406.80	0.00	0.00	0.00	406.80
KAV01	KAVANAGH PATRICK							_
104	PATRICK KAVANAGH- SPECIAL EVENT COORDINATOR	617 U	08-Dec-2020 08-Dec-2020	1,927.09	0.00	0.00	0.00	1,927.09
105	PATRICK KAVANAGH- SPECIAL EVENT COORDINATOR	617 U	08-Dec-2020 08-Dec-2020	2,481.86	0.00	0.00	0.00	2,481.86
106	PATRICK KAVANAGH- SPECIAL EVENT COORDINATOR	617 U	08-Dec-2020 08-Dec-2020	2,453.41	0.00	0.00	0.00	2,453.41
107	PATRICK KAVANAGH- SPECIAL EVENT COORDINATOR	617 U	08-Dec-2020 08-Dec-2020	2,126.24	0.00	0.00	0.00	2,126.24
108	PATRICK KAVANAGH-	617	08-Dec-2020	2,453.41	0.00	0.00	0.00	2,453.41

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	COORDINATOR							
		Supplier To	otals :	11,442.01	0.00	0.00	0.00	11,442.01
KCS01	KC SPENCER & ASSOC	IATES						
1187	HEALTH AND SAFETY CONSULTATION	61.	2 23-Nov-2020 T 26-Nov-2020	1,017.00	1,017.00	0.00	0.00	0.00
KRO01	KROWN RUST CONTRO	L SYSTEM						
146-180711	KROWN SPRAY,	61. U	2 11-Nov-2020 J 11-Nov-2020	379.84	0.00	0.00	0.00	379.84
		Supplier Totals :		379.84	0.00	0.00	0.00	379.84
LAS01	LOCAL AUTHORITY SER	RVICES LTD.						
P000982	LAS CLOSED MEETING INVESTIGATOR RETAINER FEE	61 (3 01-Oct-2020 J 30-Nov-2020	226.00	0.00	0.00	0.00	226.00
		Supplier Totals :		226.00	0.00	0.00	0.00	226.00
LIN07	LINTON MATTHEW		_					
EXP ML NOV 09	MATTHEW LINTON- MILEAGE FOR TRAINING	61.	2 09-Nov-2020 T 02-Dec-2020	100.00	100.00	0.00	0.00	0.00
MAC04	MACEWEN PETROLEUM	INC						
529476	MACEWEN- DYED DIESEL WINTER	61 I	6 12-Nov-2020 J 07-Dec-2020	389.53	0.00	0.00	0.00	389.53
529484	MACEWEN- CLEAR DIESEL MAINT YARD	61 L	6 12-Nov-2020 J 07-Dec-2020	1,347.07	0.00	0.00	0.00	1,347.07
		Supplier To	tals :	1,736.60	0.00	0.00	0.00	1,736.60
MDC02	MDC LAW ENFORCEME	NT & MILITAR	EQUIPMENT DIS	ST				
4020812	EVIDENCE SECURITY BAG	59 (6 01-Nov-2020 J 30-Nov-2020	75.69	0.00	0.00	0.00	75.69
		Supplier To	otals :	75.69	0.00	0.00	0.00	75.69
MES01	MESSER CANADA INC.	15687						
2102972100	MESSER- OXYGEN LEASE CHARGES	61 (3 29-Oct-2020 J 29-Oct-2020	592.64	0.00	0.00	0.00	592.64
		Supplier To	otals :	592.64	0.00	0.00	0.00	592.64
MIN02	MINISTER OF FINANCE	-EHT	_					
EHT NOVEMBER	EHT- NOVEMBER 2020 (pp# 23&24)	61.	2 30-Nov-2020 J 30-Nov-2020	9,081.09	0.00	0.00	0.00	9,081.09
		Supplier Totals :		9,081.09	0.00	0.00	0.00	9,081.09
MUL03	K. MULROONEY TRUCK	ING LTD	_					
2019-29521	K.Mulrooney Trucking- Pine Street Reconstruction PC		3 31-Oct-2020 T 31-Oct-2020	123,917.44	123,917.44	0.00	0.00	0.00
MUN01								

Council/Board Report - Combined

Vendor: 1000 To ZYCOM

Batch : All



AP5060 Date:

Dec 08, 2020

Page: 8 **Time:** 2:27 pm

Cash Requirement Date : Dec 08, 2020

Vendor	Vendor Name	Potob/ Boy	Invoice Date/	Invoice	Paid	Discount	Released	Payable
Invoice		Medium Code		Amount	Amount	Amount	Amount	Amount
2021-201	MFOA- 2021 Municipal Membership	612 U	03-Nov-2020 02-Dec-2020	355.95	0.00	0.00	0.00	355.95
		Supplier Tota	ls:	355.95	0.00	0.00	0.00	355.95
NOR07	NORTRAX CANADA INC.							
1324258 CREDIT	WORKS VEHICLE PARTS CREDIT	7 U	01-Jan-2020 01-Jan-2020	-416.31	0.00	0.00	0.00	-416.31
		Supplier Totals :		-416.31	0.00	0.00	0.00	-416.31
ONT16	ONTARIO ONE CALL							
202017885	ONTARIO ONE CALL- ASSESSED nOTIFICATIONS FOR 2020	616 U	30-Nov-2020 07-Dec-2020	178.79	0.00	0.00	0.00	178.79
202016938	Assessed Notifications for 2020	613 T	31-Oct-2020 30-Nov-2020	166.36	166.36	0.00	0.00	0.00
		Supplier Tota	ls:	345.15	166.36	0.00	0.00	178.79
PAT02	PAT'S RADIATOR SERVIC	E LTD.						
147843	PAT'S RADIATOR- SNOWPLOW PARTS	612 T	12-Nov-2020 02-Dec-2020	365.10	365.10	0.00	0.00	0.00
PEC01	PECK'S MARINA							
51137	Shrinkwrap/Winterizi ng Supplies	612 U	25-Nov-2020 25-Nov-2020	84.75	0.00	0.00	0.00	84.75
		Supplier Totals :		84.75	0.00	0.00	0.00	84.75
PHA01	PHARMASAVE							
44755	PHARMASAVE- OCT/20 DISTILLED WATER	613 U	24-Oct-2020 24-Oct-2020	8.76	0.00	0.00	0.00	8.76
44756	PHARMASAVE- OCT/20 DISTILLED WATER	613 U	24-Oct-2020 24-Oct-2020	12.76	0.00	0.00	0.00	12.76
		Supplier Tota	ls :	21.52	0.00	0.00	0.00	21.52
PRO12	PROTECT ALL SHRINK W	/RAPPING SER	VICES					
907	WRAPPING OF SUSAN PUSH TRAIN FOR WINTER	612 U	24-Nov-2020 24-Nov-2020	542.40	0.00	0.00	0.00	542.40
		Supplier Tota	ls:	542.40	0.00	0.00	0.00	542.40
QUI04	QUINTE SEWER SERVICE	E						
10880	INSTALL LINER IN SEWER LATERAL- 141 SYDENHAM ST	612 T	19-Nov-2020 19-Nov-2020	4,294.00	4,294.00	0.00	0.00	0.00
REC02	RECEIVER GENERAL FO							
RP001 PP24 NO\	PP#24 NOVEMBER 27 RP0001	612 U	30-Nov-2020 30-Nov-2020	57,824.74	0.00	0.00	0.00	57,824.74
•		Supplier Tota	ls:	57,824.74	0.00	0.00	0.00	57,824.74

Council/Board Report - Combined

FUNNEL, OIL,

GLOVES

AP5060 Date:

Dec 08, 2020

Page: 9 **Time:** 2:27 pm

	_							
Vendor: 1000 Batch : All	To ZYCOM					Requirement Da	ate: Dec 08, 2	2020
Vendor Invoice	Vendor Name Description	Batch/ Pay I Medium Code I	nvoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
VISION- NOV 10		612 T	10-Nov-2020 02-Dec-2020	400.00	400.00	0.00	0.00	0.00
STL05	ST. LAWRENCE TESTIN	G & INSPECTION	CO. LTD.					
19D554	Hudson bridge- testing & inspection- roads 2020	613 T	01-Oct-2020 30-Nov-2020	4,786.12	4,786.12	0.00	0.00	0.00
STL06	ST. LAWRENCE WILDLI	FE & PEST CONT	ROL SERVICES					
9719	MONTHLY PEST CONTROL	613 T	27-Oct-2020 30-Nov-2020	50.85	50.85	0.00	0.00	0.00
STO02	STONE"S MILL FAMILY	HEALTH CENTRE						
7453	STONE'S MILL FAMILY HEALTH CENTRE- MEDICAL RECORDS	613 U	01-Oct-2020 01-Oct-2020	50.00	0.00	0.00	0.00	50.00
		Supplier Tota	ls:	50.00	0.00	0.00	0.00	50.00
SWI01	SWISH MAINTENANCE	LIMITED						
K645898	ARENA SUPPLIES- GLOVES, PAPER TOWEL	612 T	16-Nov-2020 16-Nov-2020	616.35	616.35	0.00	0.00	0.00
K639901	WIPER	613 T	01-Oct-2020 30-Nov-2020	149.49	149.49	0.00	0.00	0.00
K641304	OPTICORE 2 PLY	613 T	01-Oct-2020 30-Nov-2020	170.04	170.04	0.00	0.00	0.00
K640548	oPTICORE 2PLY, BAGS, GLOVES	613 T	01-Oct-2020 30-Nov-2020	314.33	314.33	0.00	0.00	0.00
K639900	GLOVES, DISINFECTANT, BOTTLE	613 T	01-Oct-2020 30-Nov-2020	17.29	17.29	0.00	0.00	0.00
K637962	REFILL OF INSTANTFOAM	613 T	01-Oct-2020 30-Nov-2020	82.17	82.17	0.00	0.00	0.00
9250853	SWISH CREDIT= GLOVES	613 T	13-Oct-2020 13-Oct-2020	-31.92	-31.92	0.00	0.00	0.00
K644363	SWISH- SOAP, SPRAY, DISINFECTANT	616 U	01-Nov-2020 07-Dec-2020	58.31	0.00	0.00	0.00	58.31
		Supplier Tota	ls:	1,376.06	1,317.75	0.00	0.00	58.31
TEN01	TENNANT'S WELDING							
49579	TOWN HALL RAILING	612 T	23-Nov-2020 23-Nov-2020	10,306.73	10,306.73	0.00	0.00	0.00
UNI03	UNITED COUNTIES OF							
INV00000000019	RECOVERY COSTS- STEWARD CORBETT FILE#23459	612 T	23-Nov-2020 23-Nov-2020	1,534.91	1,534.91	0.00	0.00	0.00
UNI16	UNIVERSAL SUPPLY GI	ROUP						
107-119078	COUPLING	612 T	19-Nov-2020 19-Nov-2020	125.77	125.77	0.00	0.00	0.00
107-117645	RELAY 12V 40/30 AMP	612 T	03-Nov-2020 03-Nov-2020	13.70	13.70	0.00	0.00	0.00
107-118963	NAPA AUTO PARTS-	612	18-Nov-2020	46.60	46.60	0.00	0.00	0.00

02-Dec-2020

Council/Board Report - Combined

Vendor: 1000 To ZYCOM

Batch : All

AP5060

Date: Dec 08, 2020

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Cash Requirement Date : Dec 08, 2020

Vendor Invoice	Vendor Name Description	Batch/ Pay I Medium Code I	nvoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
107-118207	NAPA AUTO PARTS- BACK UP ALARM, CABLE TIE MOUNT	612 T	09-Nov-2020 02-Dec-2020	38.49	38.49	0.00	0.00	0.00
UNI20	UNISYNC GROUP LTD							
101359	Clothing- Fire	612 T	11-Nov-2020 11-Nov-2020	734.50	734.50	0.00	0.00	0.00
UXB01	UXBRIDGE NURSERIES	LTD.						
97540	RED & SUGAR MAPLE, BASSWOOD & LINDEN TREE	613 U	27-Oct-2020 30-Nov-2020	3,084.90	0.00	0.00	0.00	3,084.90
		Supplier Tota	ls:	3,084.90	0.00	0.00	0.00	3,084.90
VAL03	VALLEY BLADES LTD.							
SC001106	WORKS VEHICLE PARTS	E 217 U	24-Mar-2020 24-Mar-2020	-944.18	0.00	0.00	0.00	-944.18
		Supplier Tota	ls :	-944.18	0.00	0.00	0.00	-944.18
WIL01	WIL-MAC PAVING LTD							
02813	COMMERCIAL PAVING	612 T	17-Nov-2020 26-Nov-2020	11,438.09	11,438.09	0.00	0.00	0.00
02785	Job# 009/20- commercial Paving	613 T	01-Oct-2020 30-Nov-2020	13,196.03	13,196.03	0.00	0.00	0.00
WOL01	WOLSELEY MECHANICA	AL GROUP -WAT	ERWORKS GRO	UP				
57493	LLC 1-1/2" CJ/qj MAINSTOP	612 T	20-Nov-2020 20-Nov-2020	161.51	161.51	0.00	0.00	0.00
		Tota	ıls :	332,733.14	217,081.65	0.00	0.00	115,651.49

November 27, 2020

Att: Mayor and Councillors

Ref: Community Improvement Plan

The CIP program is a tool that the Town uses to encourage rehabilitation and/or stimulate development.

A component of the program includes an Accessibility Improvement Grant.

Recently, the Planning Advisory Committee approved an application for a Dental office at the intersection of King and Elizabeth Streets.

Unfortunately, the new business will not qualify for the Accessibility portion of the CIP grant because of the geographical limitations of the program.

I am requesting that Council consider illuminating the geographical constriction and allow the Accessibility portion of the grant application be made available to any business within the Town limits that serves the public.

To ensure that grant funding is applied to Accessibility measures I believe it would also be beneficial to define the types of features applicable within the CIP Program.

Thank you, Sincerely,

Marion Sprenger

Town of Gananoque 30 King Street P.O. Box 100 Gananoque, ON K7G 2T6



September 25, 2020

Ms. Lambe,

This correspondence serves as notice pursuant to the Memorandum of Understanding (MOU) between the Corporation of the Township of Leeds and the Thousand Island and the Corporation of the Town of Gananoque as it relates to the Visitors Centre.

This notification complies with the notice period as required under the agreement. The reason for this notice is a housekeeping matter and an RFQ for Visitor Services will be issued in early 2021.

Sincerely,

Kim Goodman, Dipl.M.M.

Director of Community and Business Services

TOWNSHIP OF LEEDS & THOUSAND ISLANDS

Meeting Type COTW

Date: September 8, 2020

206-20

MOVED BY:

SECONDED BY:

THAT the Committee of the Whole recommends that Council direct staff to provide notice pursuant to the Memorandum of Understanding (MOU) with the Town of Gananoque as it relates to the Visitors Centre.

REQL	REQUESTED BY:				
YEA	TITLE	NAE			
V	Councillor Fodey				
	Councillor Gorrell				
V	Councillor Jamison				
	Councillor Lackie				
	Councillor Mabee				
	Councillor Ohlke				
L	Mayor Smith-Gatcke				
	TOTALS				

Carried / Lost

MAYOR

Town of Gananoque 30 King Street P.O. Box 100 Gananoque, ON K7G 2T6



December 4, 2020

Ms. Lambe,

This correspondence serves as notice pursuant to the Agreement between the Corporation of the Township of Leeds and the Thousand Island and the Corporation of the Town of Gananoque as it relates to the Lou Jeffries Recreation Centre.

Council has provided direction to staff to begin the process of negotiating a new agreement as it pertains to the aforementioned facility. I will be reaching out to you early in the new year to develop a working group for this purpose; and to establish a meeting schedule with the goal of having an agreement in place mid-2021, well ahead of 2022 budget deliberations.

If you have any questions, or require additional information, please feel free to reach out at any time. I look forward to working with you as we continue to provide affordable and accessible opportunities for recreation in our communities.

Sincerely,

Kim Goodman, Dipl.M.M.

Director of Community and Business Services

TOWNSHIP OF LEEDS & THOUSAND ISLANDS

Meeting Type	COTW		
Date:	November 2, 2020		
247-20			

MOVED BY:

SECONDED BY:

,									
1	the	Whole	recomm	end th	at Council	provide	notice	as i	t
	frie	s Recre	eation Ce	entre;	and				
1									

	0			((Ĵ	YEA	REQU
TOTALS	Mayor Smith-Gatcke	Councillor Ohlke	Councillor Mabee	Councillor Lackie	Councillor Jamison	Councillor Gorrell	Councillor Fodey	TITLE	REQUESTED BY:
								NAE	

ee of the Whole recommend that Council direct staff to the Town of Gananoque to establish a new

REQUESTED BY:			
YEA	TITLE	NAE	
	Councillor Huff		
	Councillor Jackson		
	Councillor Lackie		
	Councillor Last		
	Councillor Leakey		
	Councillor Mabee		
	Mayor Baptista		
	TOTALS		

Carried/Løst





To Shellee Fournier,

The Thousand Islands Boat Museum is grateful for having been awarded a \$5000 community grant from the Town of Gananoque. This allocation was for the summer of 2020 and prior to the developments of the COVID-19 pandemic.

The extenuating circumstances of the pandemic prevented the Thousand Islands Boat Museum from operating its planned programming during the 2020 season. It was therefore unable to utilize the grant to its benefit.

As can be imagined, the Thousand Islands Boat Museum suffered greatly during the 2020 season as have many other organizations in the area.

To overcome the financial shortfalls, the TIBM launched a charitable fundraising campaign.

We are requesting that the \$5000 grant which we received can be converted to a contribution to the TIBM's fundraising campaign of 2020.

Thank you for your consideration.

Susanne Richter Executive Director



Council Report - FIN-2020-43

Date:	December 15, 2020		IN CAMERA
Subject:	Investing In Canada Infrastructure Program (ICIP) – Stream	Local	Government
Author:	Melanie Kirkby, Treasurer	\boxtimes	OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO SUBMIT A GRANT APPLICATION TO THE INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP): COVID-19 LOCAL GOVERNMENT STREAM FOR THE TOWN PARK REFURBISHMENT PROJECT, AS PRESENTED IN COUNCIL REPORT-FIN-2020-43.

STRATEGIC PLAN COMMENTS:

Sector #3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family;

Sector #3 – Financial Sustainability – Action Item E – Have staff seek out and apply for all grant opportunities.

BACKGROUND:

The October 30, 2020 edition of the Brockville Recorder & Times newspaper announced that the Town of Gananoque would be receiving \$114,827 through the Covid 19 Resilience Infrastructure Stream, funded 80% by the Federal, and 20% by the Provincial Governments.

Subsequently, on November 6, 2020, this was confirmed via an email to the CAO from the Ministry of Agriculture.

Staff were informed at a webinar that although this was announced as an allotment based grant, all Municipalities must submit a grant application to receive the funding.

INFORMATION/DISCUSSION:

The COVID-19 Local Government stream has been adapted from ICIP to respond to the impacts of COVID-19. Under this grant, all Municipalities in Ontario will receive a minimum of \$100,000, dependant on approval of the required grant application.

Eligible projects under this stream will fall under four main categories:

 Category 1: Retrofits, Repairs and Upgrades for municipal, provincial, territorial and indigenous buildings, health infrastructure and educational infrastructure

- Category 2: COVID-19 Response Infrastructure, including building or modifying infrastructure to support physical distancing, safety retrofits and expansions
 - Category 3: Active Transportation Infrastructure, including parks and, trails, foot bridges, bike lanes and multi-use paths; and
- Category 4: Disaster Mitigation and Adaptation, including natural infrastructure, flood and fire mitigation, tree planting and related infrastructure.

Applicants must submit their projects to the Province by December 21st

Projects must start by September 30, 2021 and be completed by December 31, 2021.

Considering the grant parameters, including eligible projects and timelines, staff recommend the Town Park Refurbishment project for this funding.

Council has already directed staff to apply for the ICI application based funding for this project, as detailed in Council Report CS-2020-39 (attached)

APPLICABLE POLICY/LEGISLATION:

None.

FINANCIAL CONSIDERATIONS:

The allocation for Gananoque for this grant is \$114,827.

CONSULTATIONS:

Kari Lambe, Manager of Community Services

ATTACHMENTS:

Council Report CS-2020-039

APPROVAL

Melanie Kirkby, Treasurer

Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the *Municipal Act* and regulations.

Shellee Fournier, CAO



Council Report - CS-2020-39

Date:	November 17, 2020		IN CAMERA
Subject:	Investing In Canada Infrastructure Program (ICIP) – Stream	COVI	D-19 Resilience
Author:	Kari Lambe, Manager of Community Services	\boxtimes	OPEN SESSION
-			

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO SUBMIT A GRANT APPLICATION TO THE INVESTING IN CANADA INFRASTRUCTURE PROGRAM (ICIP): COVID-19 RESILIENCE STREAM FOR OPTION #_____ AND REPORT BACK TO COUNCIL WITH THE RESULTS, AS PRESENTED IN COUNCIL REPORT-CS-2020-39.

STRATEGIC PLAN COMMENTS:

Sector #1 – Economic Prosperity – Strategic Initiative #1 – To create an economically prosperous and vibrant downtown business district. Strategic Initiative #4 – Develop and promote Gananoque as a four-season Tourist destination that supports the local economy.

Sector #4 – Quality of Life – Strategic Initiative #1 – To ensure the recreation needs of our community are being met in a fiscally responsible manner. Strategic Initiative #4 – To respond to changing recreational trends to ensure Gananoque attracts and retains residents and youth.

Sector #5 – Community Protection – Strategic Initiative #3 – Make the Health and Safety of all staff and citizens a key priority.

Joint Recreation Master Plan:

Recommendation #49: Through the master planning exercise it is recommended for the

Lou Jeffries Park (Recommendation 62), consider improving the Jeff Griffin Memorial Field to be a full-size pitch able to accommodate adult league play. Lighting, player and spectator seating, and general maintenance improvements should also

be considered.

Recommendation #60: Maintain Lou Jeffries Park as a primary regional hub and invest,

as appropriate, to ensure it operates as a fully accessible year-

round recreational hub.

Recommendation #61: Consider expansion of the Lou Jeffries Park property boundary to the north to make best use of the site; uses could include improved trail and outdoor fitness, children's scooter track, etc.

Recommendation #62: Invest in a park master plan for Lou Jeffries Park. The location of the Canada 150 Rink onsite creates an opportunity to consider the park as a whole and to consider the relocation potential for the tennis courts should the 150 Rink necessitate a relocation.

Recommendation #70: In order to guide future park design and development, continuously evaluate potential park revitalization projects, with specific consideration for:

- Overall park condition:
- Changing recreation needs within the local/township-wide community;
- Historic and forecast population growth and demographic changes;
- Existing park utilization and amenity supply;
- Partnership opportunities and the role of other service/facility providers (i.e. school boards);
- Best practice and trends in park design, and;
- Feedback from community consultation.

BACKGROUND:

On August 5, 2020 the provincial government announced changes to the federal Investing in Canada Infrastructure Program (ICIP) to help communities adapt to new needs to manage the pandemic. The changes create a new federal stream in the \$33 billion ICIP to provide \$3.3 billion to build pandemic-resilient infrastructure. A total of \$1.05 billion will be available for Ontario projects consisting of \$700 million for education related projects, \$250 million to municipalities to address critical local infrastructure needs, and up to \$100 million for long-term care projects.

INFORMATION/DISCUSSION:

The COVID-19 Resilience stream has been adapted from ICIP to respond to the impacts of COVID-19. This ICIP stream, delivered through bilateral agreements with provinces and territories, has been designed to help add flexibilities, expand project eligibility and accelerate approvals.

This stream is 80% cost-shared by the federal and 20% cost-shared by the Province for public infrastructure. The maximum size of projects under this stream is \$10 million total eligible costs. The maximum contribution for municipalities in Ontario is 80%.

Eligible projects under this stream will fall under four main categories:

 Community, recreation, health and education renovations (e.g. retrofits, repairs, or upgrades to long-term care homes, publicly funded schools and co-located childcare centre facilities, recreation centres or shelters);

- COVID-19 response infrastructure (e.g. heating, ventilation, air-conditioning, new builds or renovations to enable physical distancing);
- Active transportation (e.g. parks, trails); and
- Disaster mitigation, adaptation, or remediation (e.g. flood mitigation).

Applicants submit their projects to the province/territory who then prioritizes projects and submits to Infrastructure Canada. Infrastructure Canada reviews, validates eligibility and funding and seeks ministerial approval. Once announced projects begin and funding flows when costs are incurred.

"We're making it possible for communities to get shovel-ready projects underway sooner so they can kick-start their local economies." said Minister of Infrastructure Laurie Scott.

The COVID-19 Resilience Stream applications open November 16, 2020, projects must start by September 30, 2021 and be completed by December 31, 2021.

Considering the grant parameters, including eligible projects and timelines, staff recommend the following projects for Council consideration.

Option A – Town Park Refurbishment \$1,273,359.50 total project cost estimate to include:

- Design Option 3 as attached (\$549,709.50)
 - Public consultation complete
 - Estimated cost \$476,269.50 + Rural Economic Development grant of \$73,440 confirmed/contracted
- Refurbishment of ball field (\$200,000)
 - Construction of sport courts at 600 King St. E. resulted in removal of ball field
 - Estimated cost \$200,000 includes: current overall layout, skinned infield and associated equipment, repairs to fencing/backstop and replacement where needed, inclusion of dugouts with appropriate fencing for safety
 - Installation of lighting is not included in this cost estimate
 - Ball field could still be used for special events
- Upgrades to the playground (\$123,650)
 - o Inclusion of accessible play features \$40,000
 - Replacement of pea gravel to rubber surface \$83,650 (safety, accessibility)
- Addition of a basketball court (\$300,000)
 - To be located between the playground and baseball field
 - Grading and drainage, installation of asphalt playing surface with permanent commercial grade posts, backboards and nets
- Archeological Services (if required and deemed eligible) (\$100,000)
- Project aligns well with the intent of the grant (four main categories of eligible projects).

Option B – Installation of Soccer Pitch, 600 King St. E. \$595,028.27 total project cost estimate to include:

- Park design completed (see attached) and estimated pricing received
- Installation of full size soccer pitch including grading and drainage
- Additional parking
- Tender documents to be commissioned, project is shovel-ready
- Project aligns well with the intent of the grant (four main categories of eligible projects).

Option C – Gord Brown Memorial Canada 150 Rink – Phase III & Phase IV \$1,900,000 total project cost to include:

- Phase III warming building/change rooms
- Phase IV roof
- Project does not align well with the intent of the grant (four main categories of eligible projects).

Staff considered the following projects however do not recommend as they are not shovel ready and do not necessarily align with the intent of grant.

Renovation of the Kinsmen Building into a Community Centre (not recommended due to the timelines for the grant)

- Cost of project unknown. Require a building condition assessment and a refurbishment/construction plan to include the building and surrounding park land.
- Not shovel ready
- Applied for ICIF program in 2019, not successful
- Project does not align well with the intent of the grant (four main categories of eligible projects).

Refurbishment of Upstairs Hall, Gananoque & TLTI Recreation Centre (not recommended due to the timelines for the grant)

- New elevator (replace outdated lift)
- New flooring, lighting, window treatments
- Renovate washrooms to meet today's built standard (accessibility)
- Renovate kitchen and bar area to include a full catering kitchen
- Separate entrance/exit (do not have to come through lobby of the Lou Jeffries Arena)
- Cost of project unknown. Require a building condition assessment and a refurbishment/construction plan to include the above noted items.
- Not shovel ready
- Considering the cost sharing agreement with the Township of Leeds and the Thousand Islands, any applications for funding for this facility should be done in collaboration.
- Project does not align well with the intent of the grant (four main categories of eligible projects).

APPLICABLE POLICY/LEGISLATION:

None.

FINANCIAL CONSIDERATIONS:

As noted in the information section of this report, the following are the financial considerations for each option that would be funded through the grant.

Option A: Town Park Refurbishment

Total project cost = \$1,273,359.50

Option B: Installation of Soccer Pitch, 600 King St. E.

Total project cost = \$595,028.27

Option C: Gord Brown Memorial Canada 150 Rink - Phase III & Phase IV

Total project cost = \$1,900,000

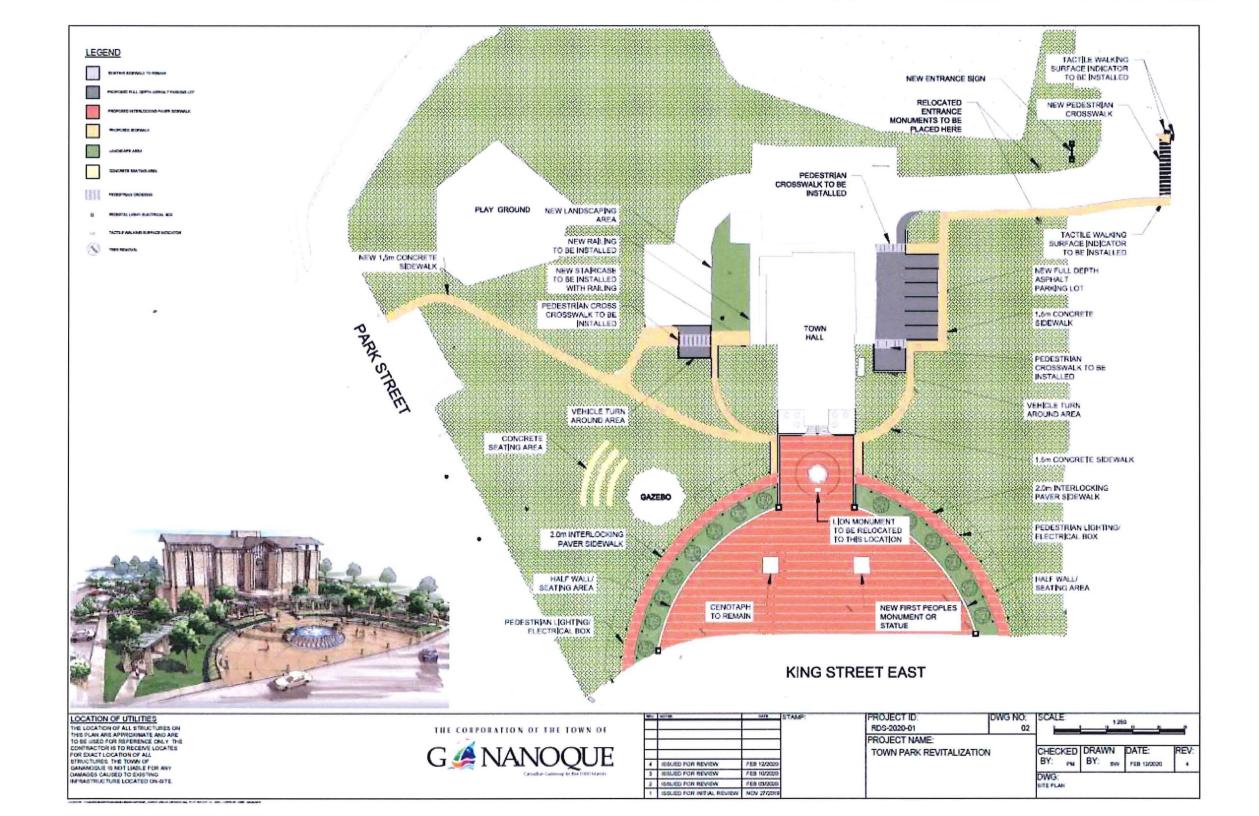
CONSULTATIONS:

Senior Management Team

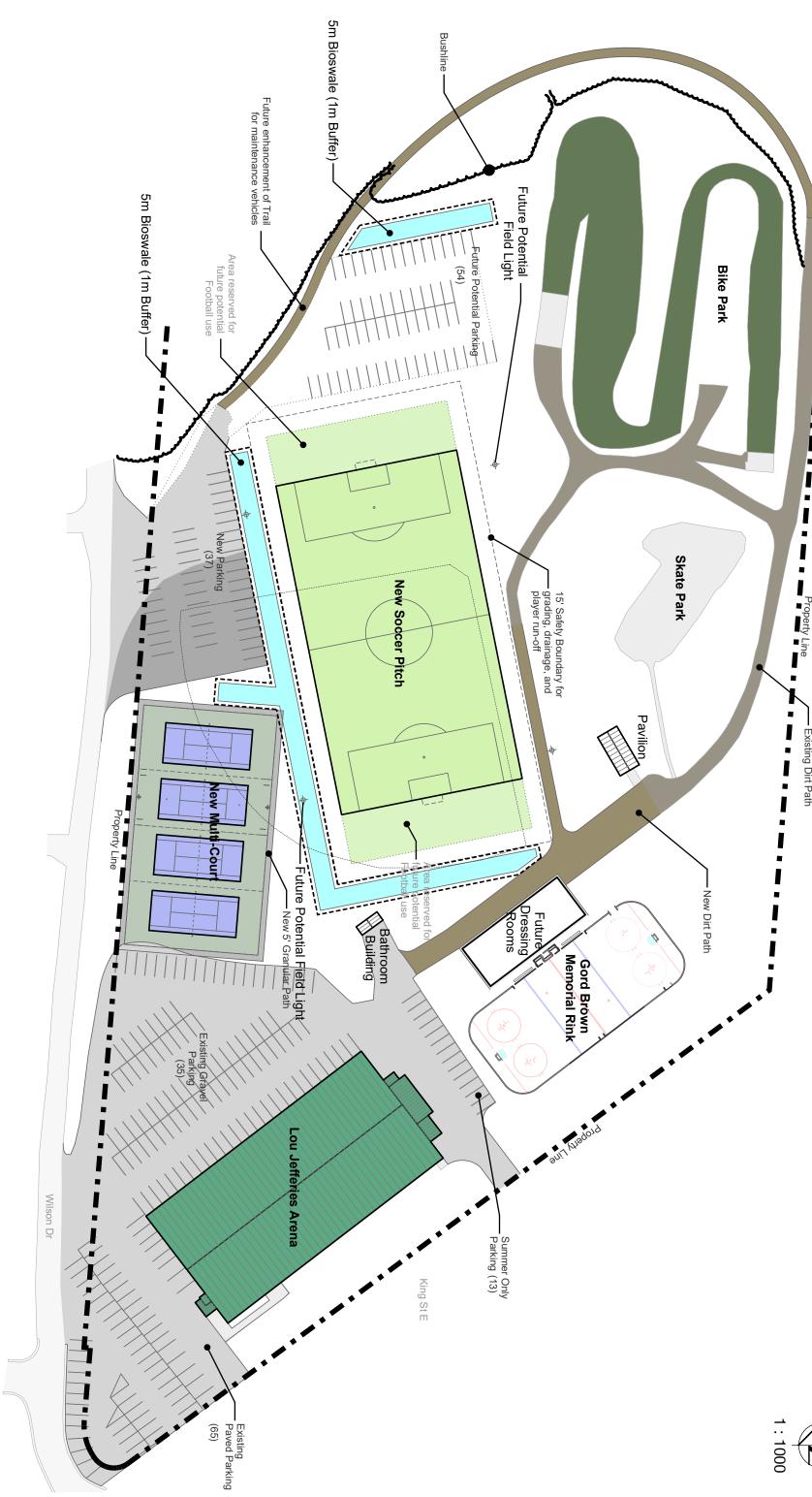
ATTACHMENTS:

Town Park, Option 3 as approved by Council 600 King Street East, Option 2 as approved by Council

Ļ	Kari Lambe, Manager of Community Services
PROVAI	Shellee Fournier, CAO
A	Melanie Kirkby, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations







Tallbot Pl



Date: December 15, 2020 ☐ IN CAMERA

Subject: Riverside Park Subdivision (Nalon Road) – Assumption of Works

Author: Paul McMunn, Manager of Public Works
☐ OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ASSUMES THE INFRASTRUCTURE OF THE RIVERSIDE PARK SUBDIVISION BASED ON THE ISSUANCE OF A PRELIMINARY CERTIFICATE OF APPROVAL OF THE WORKS,

AND FURTHER THAT ALL SECURITIES FOR PLAN 28M-7 BE REDUCED TO 5% FOR A ONE YEAR WARRANTY PERIOD;

AND FURTHER THAT COUNCIL PASS BY-LAW 2020-135 BEING A BY-LAW TO AMEND THE TRAFFIC AND PARKING BY-LAW SCHEDULE XIX TO REFLECT THE ASSUMED ROADWAY, NALON ROAD WITHIN PLAN 28M-7, AS PRESENTED IN COUNCIL REPORT-RDS-2020-19.

STRATEGIC PLAN COMMENTS:

Sector 6 – Governance – Strategic Initiative #4 - Town Council will ensure openness and transparency in its operations.

BACKGROUND:

The Town entered into a Subdivision Agreement with River Street Development Corporation on June 12, 2008 under registered Plan 28M-7.

Riverside Park Subdivision is located at the north end of Nalon Road, and is comprised of 33 residential lots accommodating 33 single family homes.

INFORMATION/DISCUSSION:

The subdivision agreement outlines works that are to be completed based on approved plans. These include items such as paving, streetlights, and grading and drainage, for which securities are held to ensure that the works are completed. Upon works being completed, the developer may request a "*Preliminary Certificate of Approval of the Works*", meaning the Town would now assume the works, including all infrastructure within the municipal right of way. As per the subdivision agreement, this is issued by the Municipal Engineer.

Upon issuance of the Preliminary Certificate of Approval of the Works, a one (1) year warranty period will commence. Security would be reduced to five percent (5%) maintenance holdback of the original contract value. This maintenance holdback would be

held over the one (1) year warranty period. Assuming there are no issues with construction of infrastructure within the right of way over by this time next year, the developer would request a "Final Certificate of Approval of the Works."

Staff have inspected all works with the developer and engineer in the Riverside Park Subdivision and are satisfied that the requirements of the Subdivision Agreement have been met. Accordingly, a "Preliminary Certificate of Approval of the Works" has been issued by the Public Works Department. The Town is now in a position to assume the road allowance and municipal infrastructure.

Staff recommend that Council assume the Riverside Park Subdivision road allowance, release all remaining securities less 5% for the purposes of a warranty period, and additionally amend the Traffic and Parking By-law to reflect that Nalon Road, within Plan 28M-7, is now assumed as a roadway within the Town boundaries.

APPLICABLE POLICY/LEGISLATION:

Plan 28M-7 - Subdivision Agreement

FINANCIAL CONSIDERATIONS:

Reduction of securities to five percent (5 %) of original construction value. Retained security = \$39,442.48 (5% of \$788,849.50)

CONSULTATIONS:

Melanie Kirkby, Treasurer Brenda Guy, Manager of Planning and Development

ATTACHMENTS:

None

	Paul McMunn, Manager of Public Works
APPROVAL	Melanie Kirkby, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.
	Shellee Fournier, CAO

The Corporation of the Town of



Consent Agenda Items

Moved by:	Moved by:					
Seconded by:						
Be it resolved that the Motions listed	d on the Consent Age	nda be passed accordingly:				
MOTIONS:						
	THE COUNCIL OF T	1, 2020 THE TOWN OF GANANOQUE S OF TUESDAY, DECEMBER 1, 2020				
As presented at the regular Council M	as presented at the regular Council Meeting held this 15 th day of December, 2020.					
Approved: <u>December 15, 2020</u>						
	Ted I	Lojko, Mayor				
Unanimous Carried	Ayes	Nays				



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, December 1, 2020 at 6:00 PM Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	
Regrets:		Gord Howard, Fire Chief

	Gold Howard, File Chief		
1.	Call Meeting to Order		
	Mayor Lojko called the meeting to order at 5:03 PM.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof		
	Mayor Lojko declared a pecuniary interest with respect to the Integrity Commissioner Report, as it is directly relates to his position as Mayor.		
3.	Closed Meeting of Council (Beginning at 5:00 PM)		
	 Move Into Closed Session Moved by Councillor Haird that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 5:03 PM for the purpose of discussing: One (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board with respect to a Lease Agreement regarding 110 Kate Street; Two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees regarding the Champions of Gananoque Program Appointment, and; Trees and Trails Advisory Panel Appointment, and; One (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. 		
	Mayo Out of Closed Species at 5:27 PM		
4.	Move Out of Closed Session at 5:27 PM		
	The Open Session of Council began at 6:00 PM		
5.	Matters Arising from Closed Session		
	 Mayor Lojko reported that Council discussed one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board, regarding a Lease Agreement at 110 Kate Street, and; one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality regarding a land acquisition matter. There is nothing to report out on these items. Council also discussed two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees regarding the Champions of Gananoque, and Trees and Trails Advisory Panel 		

**Councillor Osmond abstained from voting due to his friendship with one of the nominees.

Motion #20-268 - Champions of Gananoque Program - 2020 Award Recipients

Moved by: Councillor Haird **Seconded by:** Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AWARDS THE 2020 CHAMPIONS OF GANANOQUE TO ROBERT BOWMAN, JASON KEE, AND; JOANNE CARSWELL,

AND FURTHER THAT THE ABOVE NAMES BE ETCHED ON THE PLAQUE LOCATED AT THE ENTRANCE OF THE LOU JEFFRIES ARENA.

CARRIED - 6 Ayes, 1 Abstained

Motion #20-269 - Trees and Trails Advisory Panel - Appointment

Moved by: Councillor Haird **Seconded by:** Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINTS ANGUS FERGUSSON AS A MEMBER TO THE TREES AND TRAILS ADVISORY PANEL.

CARRIED - UNANIMOUS

- **6. Public Question / Comment** (Only Addressing Reports on the Agenda)
 - Members of the public spoke to Staff Reports listed on the Agenda.
- 7. Disclosure of Additional Items None
- 8. Presentations / Awards / Deputations
- **Mayor Lojko declared a pecuniary interest as the Integrity Commissioner Report relates to his position as Mayor and left the Chair.
- **Deputy Mayor Harper took the Chair.
 - 1. Tony Fleming Integrity Commissioner Mayor Ted Lojko
 - Tony Fleming, Integrity Commissioner appeared before Council and provided an overview of the investigation report entitled "Town of Gananoque – Complaint against Mayor Ted Lojko Limitation Period under the Municipal Conflict of Interest Act – File No. 16418-133", and; explained the findings and the recommendations contained in the report.
 - Following Mr. Fleming's overview, Mayor Lojko read a statement to Council regarding the recommendations from the Integrity Commissioner, and; then disconnected from the meeting.
 - Council considered the following motions.

Motion #20-270 - Integrity Commissioner Report - Mayor Ted Lojko

Moved by: Councillor Osmond **Seconded by:** Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE INTEGRITY COMMISSIONER'S REPORT DATED NOVEMBER 19, 2020, AND; AS PRESENTED DURING THE COUNCIL MEETING HELD ON DECEMBER 1, 2020;

AND FURTHER THAT THE REPORT IS CONSIDERED TO BE MADE PUBLIC BY THE POSTING ON THE DECEMBER 1, 2020 COUNCIL AGENDA;

AND FURTHER THAT COUNCIL SUSPENDS THE MAYOR'S REMUNERATION FOR 7 DAYS;

AND FURTHER THAT COUNCIL ISSUE A REPRIMAND.

**Councillor Osmond requested a Recorded Vote.

**The Clerk read the motion and recorded the vote.

RECORDED VOTE:		Aye	Nay
Anderson, D.			Х
Haird, A.		Χ	
Harper, M.			Х
Kench, M.			Х
O'Connor, D.			Х
Osmond, D.		Х	
	TOTALS	2	4

DEFEATED - 2 Ayes, 4 Nays

Motion #20-271 - Integrity Commissioner Report - Mayor Ted Lojko - Zero Days

Moved by: Councillor O'Connor **Seconded by:** Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE INTEGRITY COMMISSIONER'S REPORT DATED NOVEMBER 19, 2020, AND; AS PRESENTED DURING THE COUNCIL MEETING HELD ON DECEMBER 1, 2020;

AND FURTHER THAT THE REPORT IS CONSIDERED TO BE MADE PUBLIC BY THE POSTING ON THE DECEMBER 1, 2020 COUNCIL AGENDA;

AND FURTHER THAT COUNCIL SUSPENDS THE MAYOR'S REMUNERATION FOR ZERO (0) DAYS;

AND FURTHER THAT COUNCIL ISSUE A REPRIMAND.

Councillor Haird requested a recorded vote.

**The Clerk read the motion and recorded the vote.

RECORDED VOTE:	Aye	Nay
Anderson, D.	X	
Haird, A.		Х
Harper, M.	X	
Kench, M.		Х
O'Connor, D.	X	
Osmond, D.		X
TOTA	LS 3	3

DEFEATED - 3 Ayes, 3 Nays

Motion #20-272 – Integrity Commissioner Report – Mayor Ted Lojko – Remove Third Paragraph

Moved by: Councillor Anderson **Seconded by:** Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE INTEGRITY COMMISSIONER'S REPORT DATED NOVEMBER 19, 2020, AND; AS PRESENTED DURING THE COUNCIL MEETING HELD ON DECEMBER 1, 2020;

AND FURTHER THAT THE REPORT IS CONSIDERED TO BE MADE PUBLIC BY THE POSTING ON THE DECEMBER 1, 2020 COUNCIL AGENDA;

AND FURTHER THAT COUNCIL ISSUE A REPRIMAND.

Councillor Haird requested a recorded vote.

**The Clerk read the motion and recorded the vote.

RECORDED VOTE:	Aye	Nay
Anderson, D.	X	
Haird, A.		X
Harper, M.	X	
Kench, M.		X
O'Connor, D.	Х	
Osmond, D.		X
TOTAL	S 3	3

DEFEATED - 3 Ayes, 3 Nays

^{**}Councillor Kench moved that the Integrity Commissioner Report be received for information. There was no seconder for the motion.

Motion #20-273 - Integrity Commissioner Report - Mayor Ted Lojko - Reconsider

Moved by: Councillor Kench **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECONSIDERS MOTION #20-270, ENTITLED "INTEGRITY COMMISSIONER REPORT – MAYOR TED LOJKO", AS ORIGINALLY PRESENTED.

Councillor Osmond requested a recorded vote.

**The Clerk read the motion and recorded the vote.

RECORDED VOTE:		Aye	Nay
Anderson, D.		Χ	
Haird, A.			Х
Harper, M.		Χ	
Kench, M.		Χ	
O'Connor, D.		Χ	
Osmond, D.			Х
-	TOTALS	4	2

CARRIED - 4 Ayes, 2 Nays

Motion #20-270 – Integrity Commissioner Report – Mayor Ted Lojko – Reconsidered and Amended

Moved by: Councillor Kench **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE INTEGRITY COMMISSIONER'S REPORT DATED NOVEMBER 19, 2020, AND; AS PRESENTED DURING THE COUNCIL MEETING HELD ON DECEMBER 1, 2020;

AND FURTHER THAT THE REPORT IS CONSIDERED TO BE MADE PUBLIC BY THE POSTING ON THE DECEMBER 1, 2020 COUNCIL AGENDA;

AND FURTHER THAT COUNCIL ISSUE A REPRIMAND.

Councillor Haird requested a recorded vote.

**The Clerk read the motion and recorded the vote.

RECORDED VOTE:		Aye	Nay
Anderson, D.		Χ	
Haird, A.			Х
Harper, M.		Χ	
Kench, M.		Χ	
O'Connor, D.		Χ	
Osmond, D.			Х
	TOTALS	4	2

CARRIED - 4 Ayes, 2 Nays

- **Deputy Mayor Harper left the Chair.
- **Mayor Lojko reconnected and returned to the meeting as Chair.
 - 2. Marina Master Plan Overview and Report Jaime Maitland, Greer Galloway Consulting Engineers and Forbes Symon, JP2G Consultants Inc. (+Ref. Report Council-CS-2020-40)
 - Jaime Maitland and Forbes Symon appeared before Council and presented an overview and PowerPoint presentation entitled "Gananoque Municipal Marina Master Plan 2020".
 - Following the presentation, Council considered Report Council-2020-CS-40.

9. Delegations

^{**}Moved by Councillor Kench and Seconded by Councillor Anderson that the following words be removed in its entirety "AND FURTHER THAT COUNCIL SUSPENDS THE MAYOR'S REMUNERATION FOR 7 DAYS"

1. Lorraine Rekmans – Municipal Climate Action Plan

• Lorraine Rekmans appeared before Council and provided information regarding funding availability with respect to Municipal Climate Action Plans.

10. Mayor's Declaration

 Mayor Lojko informed Council that Peter Murray recently resigned as a member on the Trees and Trails Advisory Panel and formally thanked Peter for his 24 years of service on the Trees and Trails Advisory Panel. A plaque and certificate will be awarded to Peter at a later date.

**The Chair called a recess at 7:50 PM

**The meeting resumed at 7:56 PM

11. Public Meetings – None

12. | Correspondence

- 1. Accounts Payable November 11 to 23, 2020
- 2. Marion Wright Accessible Parking Request to Council (+Council Report and Motion #20-031)
- 3. United Counties of Leeds and Grenville Leeds Grenville Modernization and Shared-Services Task Force

Motion #20-274 – United Counties of Leeds and Grenville – Leeds Grenville Modernization and Shared-Services Task Force

Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE AMOUNT OF \$1,520.00, TO BE FUNDED FROM COUNCIL GRANTS, AS REQUESTED IN CORRESPONDENCE DATED NOVEMBER 10, 2020, FROM THE LEEDS GRENVILLE MODERNIZATION AND SHARED-SERVICES TASK FORCE REGARDING AN APPLICATION FROM ST. LAWRENCE LODGE TO FUND AN INFORMATION TECHNOLOGY AND SECURITY PROJECT.

CARRIED - UNANIMOUS

4. Cataraqui Conservation Authority – Proposed Changes to Conservation Authorities Act Pose Risk to Environment and Public Safety – Request for Support (+Background Document and Summary Table)

Motion #20-275 – Cataraqui Conservation Authority – Proposed Changes to Conservation Authorities Act Pose Risk to Environment and Public Safety – Request for Support

Moved by: Deputy Mayor Harper **Seconded by:** Councillor Haird **WHEREAS** THE PROVINCE HAS INTRODUCED BILL 229, PROTECT, SUPPORT AND RECOVER FROM COVID 19 ACT - SCHEDULE 6 – CONSERVATION AUTHORITIES ACT:

AND WHEREAS MUNICIPALITIES BELIEVE THAT THE APPOINTMENT OF MUNICIPAL REPRESENTATIVES ON CONSERVATION AUTHORITY (CA) BOARDS SHOULD BE A MUNICIPAL DECISION; AND THE CHAIR AND VICE-CHAIR OF THE CA BOARD SHOULD BE DULY ELECTED;

AND WHEREAS CHANGES TO THE LEGISLATION WILL CREATE MORE RED TAPE AND COSTS FOR THE CONSERVATION AUTHORITIES, AND THEIR MUNICIPAL PARTNERS, AND POTENTIALLY RESULT IN DELAYS IN THE DEVELOPMENT APPROVAL PROCESS;

AND WHEREAS MUNICIPALITIES REQUIRE A LONGER TRANSITION TIME TO PUT IN PLACE AGREEMENTS WITH CONSERVATION AUTHORITIES FOR NON-MANDATORY PROGRAMS;

AND WHEREAS MUNICIPALITIES OF THE ST. LAWRENCE AND GANANOQUE RIVERS WATERSHED VALUE AND RELY ON THE NATURAL HABITATS AND WATER RESOURCES WITHIN OUR JURISDICTION FOR THE ECONOMIC HEALTH AND WELL-BEING OF RESIDENTS AND OUR COMMUNITIES;

AND WHEREAS WE RELY ON THE WATERSHED EXPERTISE PROVIDED BY LOCAL CONSERVATION AUTHORITIES TO PROTECT RESIDENTS, PROPERTY AND LOCAL NATURAL RESOURCES ON A WATERSHED BASIS

BY REGULATING DEVELOPMENT, UNDERTAKING WATERSHED SCALE STUDIES AND PLANNING, AND ENGAGING IN REVIEWS OF APPLICATIONS SUBMITTED UNDER THE *PLANNING ACT*.

NOW THEREFORE, BE IT RESOLVED:

- THAT THE PROVINCE OF ONTARIO DELAY ENACTMENT OF CLAUSES AFFECTING MUNICIPAL CONCERNS.
- 2. THAT THE PROVINCE OF ONTARIO PROVIDE A LONGER TRANSITION PERIOD UP TO DECEMBER 2022 FOR NON-MANDATORY PROGRAMS TO ENABLE COORDINATION OF CONSERVATION AUTHORITY MUNICIPAL BUDGET PROCESSES.
- 3. THAT THE PROVINCE RESPECT THE CURRENT CONSERVATION AUTHORITY/MUNICIPAL RELATIONSHIPS.
 AND THAT THE PROVINCE OF ONTARIO WORK WITH CONSERVATION AUTHORITIES TO ADDRESS CONCERNS BY REPEALING AND/OR AMENDING CHANGES TO THE CONSERVATION AUTHORITIES ACT AND THE PLANNING ACT.

CARRIED – UNANIMOUS

- 5. Leeds, Grenville & Lanark District Health Unit Board of Health Meeting November 19, 2020
- 6. United Counties of Leeds and Grenville (UCLG) Media Release Highlights of Counties Council Meeting November 19, 2020
- 7. Minutes Trees and Trails Advisory Panel November 24, 2020

13. Call for Nominations for Deputy Mayor and Election

- Penny Kelly, Clerk, advised of the Nomination and Voting process for the position of Deputy Mayor.
- The Clerk then called for nominations from the floor.
- The Clerk advised that Councillor Harper provided an email nominating himself for the position of Deputy Mayor.
- Councillor Harper withdrew his nomination.

Nominated by Councillor O'Connor and Seconded by Mayor Lojko, that Councillor Dave Anderson be nominated for the position of Deputy Mayor.

Councillor Anderson accepted the nomination.

Nominated by Councillor Haird and Seconded by Mayor Lojko, that Councillor David Osmond be nominated for the position of Deputy Mayor.

Councillor Osmond accepted the nomination.

**At this point, the nominations were closed and the Clerk moved on to the voting process.

By show of hands, those in favour of appointing Councillor Anderson for the position of Deputy Mayor. **Ayes: 3**

By show of hands, those in favour of appointing Councillor Osmond for the position of Deputy Mayor. **Ayes: 4**

**The Clerk confirmed Councillor David Osmond's appointment to the position of Deputy Mayor for the period of January 1st to December 31st, 2021.

Motion #20-276 - Appointment of Deputy Mayor - Period of January 1st to December 31st, 2021

Moved by: Councillor Haird **Seconded by:** Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINTS COUNCILLOR OSMOND TO THE POSITION OF DEPUTY MAYOR FOR THE PERIOD OF JANUARY 1ST TO DECEMBER 31ST, 2021.

CARRIED - 4 Ayes, 3 Nays

14. Unfinished Business

Council-CS-2020-40 - Marina Master Plan (+Presentation)

Motion #20-262 – Marina Master Plan

Moved by: Councillor Haird **Seconded by:** Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE MARINA MASTER PLAN FOR INFORMATION AND FURTHER THAT STAFF BE DIRECTED TO REVIEW AND REPORT BACK TO COUNCIL WITH RECOMMENDATIONS, AS PRESENTED IN COUNCIL REPORT-CS-2020-40.

CARRIED - UNANIMOUS

Council-RDS-2020-17 - Bay Road - Permanent Closure Request

Motion #20-263 – Bay Road – Permanent Closure Request

Moved by: Councillor Haird **Seconded by**: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE BAY ROAD – PERMANENT CLOSURE REQUEST REPORT FOR INFORMATION,

AND FURTHER THAT THE CONTEMPLATED PERMANENT CLOSURE OF BAY ROAD BE REVIEWED AS PART OF THE MARINA MASTER PLAN, AS PRESENTED IN COUNCIL REPORT-RDS-2020-17.

CARRIED - UNANIMOUS

Council-RDS-2020-18 - Clear Garbage Bag Program

Motion #20-264 - Clear Garbage Bag Program

Moved by: Councillor Haird **Seconded by**: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH THE IMPLEMENTATION OF A CLEAR GARBAGE BAG PROGRAM, AS PRESENTED IN COUNCIL REPORT-RDS -2020-18.

DEFEATED - 1 Aye, 6 Nays

Council-FIN-2020-42 – Community Grants 2020 – Grant Recipients Post Event Reports

Motion #20-265 – Community Grants 2020 – Grant Recipients Post Event Reports

Moved by: Councillor Haird **Seconded by**: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2020 COMMUNITY GRANT RECIPIENTS POST EVENT REPORTS, AS PRESENTED IN COUNCIL REPORT FIN-2020-42.

CARRIED - UNANIMOUS

15. Consent Agenda

Moved by: Councillor Haird **Seconded by:** Councillor Osmond Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:

MOTION:

#20-261 – Approval of Minutes – November 17, 2020

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, NOVEMBER 17TH, 2020, MEETING.

CARRIED - UNANIMOUS

16. Motions (Council Direction to Staff) – Nor

17. Notice Required Under the Notice By-law – None

18. | Committee Updates (Council Reps)

Councillors provided their updates.

19. **Discussion of Additional Items** – None 20. **Staff Reports** Council-PD-2020-28 - Plan 28M-18 - Castlegrove Subdivision - Part Lot Control By-law No. 2020-132 - Plan 28M-18 - Castlegrove Subdivision - Part Lot Control **Moved by:** Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-132 BEING A BY-LAW TO EXEMPT LANDS WITHIN PLAN 28M-18 CASTLEGROVE SUBDIVISION TO PERMIT THE DIVISION OF LAND THROUGH SECTION 50 OF THE PLANNING ACT, PART LOT CONTROL; AND FURTHER, THAT COUNCIL DELEGATES ITS AUTHORITY TO THE MANAGER OF PLANNING AND DEVELOPMENT FOR PLAN 28M-18 CASTLEGROVE REGARDING THIS MATTER AND AUTHORIZES THE MAYOR AND CLERK TO SIGN THE TRANSFERS AS APPROVED BY THE MANAGER OF PLANNING AND DEVELOPMENT, AS PRESENTED IN COUNCIL REPORT PD-2020-28. **CARRIED – UNANIMOUS** Council-PD-2020-29 - DP2020-15 - Potter - Waterlot Adjacent 588 Stone Street South Motion #20-266 - DP2020-15 - Potter - Waterlot Adjacent 588 Stone Street **Moved by:** Councillor Haird Seconded by: Councillor Osmond AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE MAYOR AND CLERK TO SIGN A WATERLOT LEASE AGREEMENT WITH MICHAEL POTTER, AS PRESENTED IN COUNCIL REPORT PD-2020-29. **CARRIED - UNANIMOUS** Council-PD-2020-30 - DP2020-16 - Roberts - Waterlot Adjacent Stone Street South Motion #20-267 - DP2020-16 - Roberts - Waterlot Adjacent Stone Street South Moved by: Councillor Haird Seconded by: Councillor Osmond AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE MAYOR AND CLERK TO SIGN AN AMENDING WATERLOT LEASE AGREEMENT WITH MARK ROBERTS, AS PRESENTED IN COUNCIL REPORT PD-2020-30. **CARRIED - UNANIMOUS** 21. **Questions from the Media** Mayor Lojko responded to questions from the Media. 22. **Confirmation By-law** By-law No. 2020-131- Confirming By-law - December 1, 2020 (3 Readings) **Moved by:** Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-131, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, DECEMBER 1ST, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 1ST, DAY OF DECEMBER 2020. **CARRIED - UNANIMOUS Next Meetings:** 23.

2021 Budget Deliberations – Thursday, December 3, 2020 – 4:00 PM
 2021 Budget Deliberations – Thursday, December 10, 2020 – 4:00 PM

3. Regular Council – Tuesday, December 15, 2020 at 6:00 PM.

24.	Adjournment	
	Moved by: Councillor Haird Be it resolved that Council hereby adjo 9:12 PM.	ourns this regular meeting of Council at
		CARRIED – UNANIMOUS
Ted	Lojko, Mayor	Penny Kelly, Clerk / CEMC

MOTION / RESOLUTION OF COUNCIL

Date: December 15, 2020				
Subject: Notice of Motion – Cost and Funding Sources re Canada 150 Rink – Councillor Kenc				
Moved By:				
Seconded By:				
	THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ORT OUTLINING THE YEAR TO DATE COSTS AND FUNDING SOURCES A 150 RINK.			
	Ayes Nays			
Carried:				
Defeated:				
Tabled/Postponed:				
	Ted Lojko, Mayor			

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTAL	_s	



Date: December 15, 2020 ☐ IN CAMERA

Subject: Filter Remediation at the Water Treatment Plant – Award of Tender

Author: Paul McMunn, Manager of Public Works

☐ OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-136, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH CONTINENTAL CARBON GROUP INC. FOR FILTER REMEDIATION AT THE JAMES W. KING WATER TREATMENT PLANT IN THE AMOUNT OF \$373,510.00 (EXCLUDING HST), AS APPROVED IN THE 2020 CAPITAL BUDGET, AS PRESENTED IN COUNCIL REPORT UTIL-2020-12.

STRATEGIC PLAN COMMENTS:

Sector #2 – Infrastructure/Environment – Strategic Initiative #1 – Assess the Town's current infrastructure to ensure sufficient capacity exists to support future growth.

BACKGROUND:

This project was approved in the 2020 Utilities Capital Budget. Public Works staff engaged EVB Engineering to develop the scope of work, and draft the tender documents for the project. The work includes the removal, disposal, and replacement of the existing filter sand and granulated activated carbon in the existing filter tanks, the removal and replacement of underdrain strainer assemblies in both filters, and wall preparation of both flocculation tanks followed by the application of a wall coating system.

INFORMATION/DISCUSSION:

On November 12, 2020, the Public Works Utilities Division issued a Tender for Filter Remediation at the Water Treatment Plant on Biddingo, with a closing date of November 26, 2020 at 11:00 am. There was one (1) respondent to the Tender, which is listed below with their price:

Company	List Price (excluding HST)
Continental Carbon Group Inc.	\$373,510.00

APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087

2020 Water and Wastewater Operating and Capital Budget By-law No. 2020-035 2021 Water and Wastewater Operating and Capital Budget By-law No. 2011-115

FINANCIAL CONSIDERATIONS:

\$290,000 was approved in the 2020 Capital Budget for this project. There was \$160,000 budgeted for the removal and replacement of the filter media, including the filter sand and granulated activated carbon. There was \$130,000 budgeted for the removal and replacement of the strainers and filter underdrains, as well as the preparation of the flocculation tank walls to receive the application of a new coating system. To date, there has been \$9,870.72 spent on this project for engineering services, leaving a balance of \$280,129.28 in the capital account.

The lowest tendered price submission from Continental Carbon Group Inc. is over budget, with a budget shortfall of \$93,380.72. Town Public Works staff, as well as EVB Engineering are of the opinion that the bid price is reasonable (see Attachment 1 – Recommendation Letter from EVB Engineering) and recommend that the project proceed.

Public Works staff have reviewed approved 2021 Utilities Capital projects to determine how the budget shortfall could be funded, considering the single bid price is over budget. Staff have determined that the preferred way to fund the project is to remove the \$75,000 which was allocated to the Bulk Water Filling Station, from the 2021 Utilities Capital budget. This would leave a balance of approximately \$18,000 to still be funded. There was an additional \$25,000 approved in the 2021 Utilities Capital budget for Backflow Prevention at the Water Treatment Plant as well as Stone Street Station. Following a Backflow survey at these facilities, it was determined that the scope of work to install backflow prevention systems at these facilities was less complicated than originally expected. The Utilities Division received a quote for plumbing services to complete this work and the estimate is \$3,000. This cost can be expensed to the Utilities Operating budget. The \$25,000 that was budgeted for Backflow Prevention is recommended to be allocated towards the Filter Remediation project to increase the available funds for the project and stay within budget.

CONSULTATIONS:

Don Richards, Superintendent of Water and Wastewater Marco Vincelli, EVB Engineering Melanie Kirkby, Treasurer

ATTACHMENTS:

Attachment 1 – Recommendation Letter from EVB Engineering

	Paul McMunn, Manager of Public Works
APPROVAL	Melanie Kirkby, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.
	Shellee Fournier, CAO





Don Richards
Superintendent Water Wastewater Utilities
Town of Gananoque
30 King Street E., PO Box 110
Gananoque, ON K7G 2T6

December 03, 2020

Subject: James W. King Water Treatment Plant – Filter Remediation

Town of Gananoque, Contract No. UTIL-2020-05 Tender Recommendation

Dear Mr. Richards,

We have reviewed one (1) tender submitted for the above noted project. The official tender results are as follows (excluding HST):

Tenderer Total Tendered Amount

1. Continental Carbon Group Inc.\$373,510.00 (Excluding HST)TOWN BUDGET\$290,000 (Including HST)

We completed a comparison of the unit rates to similar projects that were recently completed in the area and the unit rates used by the Continental Carbon Group were comparable with other tender submissions with the exception for the removal cost for the existing coatings on the walls of the flocculation tanks and filters.

Based on conversations with coating experts, it has been determined that because of the location of the tanks (2nd floor) as well as the difficulties associated with isolating the work area from the operating area and providing adequate ventilation for the work area, the unit cost for this item was higher than predicted.

After a review of the tender submission, we find Continental Carbon Group's tender submission to be complete. Based on the information provided and in accordance with the contract documents, we recommend the James W. King Water Treatment Plant Filter Rehabilitation Project (Contract No. UNIT-2020-05) be awarded to Continental Carbon Group Inc.

Please do not hesitate to contact the undersigned should you have any questions regarding the above documents.

Yours Truly,

EVB ENGINEERING

Marco Vincelli, P.Eng. Project Manager

Attached: Tender Submission

2.1 SCHEDULE OF ITEMS AND PRICES

The contractor herby offers to complete the specified within these contract documents (Contract No. UTIL-2020-05) for the following prices. If the items priced in the following Schedule are deemed, in the Owner's sole and absolute discretion, to be unrealistic, abnormally low or not representative of the fair market value, the Owner reserves the right to request substantiation for the pricing submitted. If the Owner determines the pricing for any or all items to be unrealistic, abnormal or unbalanced in anyway, in the Owner's sole and absolute discretion, they reserve the right to reject the bid.

Table 1: Filter Remediation Work at the James W. King WTP

Units Estimated Unit Rate					
Item	Description	Offics	Quantity	Offit Rate	Tender Amount
1	Mobilization/Demobilization	Lump Sum	1	\$8,740.00	\$8,740.00
2	Removal of Existing Filter Sand and disposal	per m ³	12.5	\$1,380.00	\$17,250.00
3	Supply of New Filter Sand	per m ³	12.5	\$710.00	\$8,875.00
4	Installation of New Filter Sand	per m ³	12.5	\$1,260.00	\$15,750.00
5	Removal of Existing Granular Activated Carbon Filter Media and disposal	per m³	36.5	\$ 880.00	\$ 32,120.00
6	Supply of the Granular Activated Carbon Filter media	per m³	36.5	\$2,350.00	\$85,775.00
7	Installation of Granular Activated Carbon	per m³	36.5	\$420.00	\$15,330.00
8	Removal and Installation of New Strainers on the Filter Underdrains	ea	1,100	\$23.70	\$26,070.00
9	Preparation of Walls for the New Coating System on the Flocculation Tank (2) and Filter Tank Walls (2) – Class A Finish (refer to Specification 09 09 60)	per m²	300	\$376.00	\$112,800.00
10	Application of New Coating System on the Flocculation Tank (2) and Filter Tank Walls (2) – Class A Finish (refer to Specification 09 09 60)	per m²	300	\$ 136.00	\$40,800.00
11	Contingency	LS	1	\$10,000	\$10,000
	TOTAL TENDERED AMOUNT (Excl. HST)			\$	\$ 373,510.00

Note: The quantities shown are estimates only. The contractor is responsible for verifying the quantities prior to ordering and shipping. Payment will be based on actual quantities used.

Michael Massis Vice President Sales Continental Carbon Group Inc

MOTION / RESOLUTION OF COUNCIL

Date: December 15, 2020								
Subject: Confirming By-law – December 15, 2020								
Moved By:								
Seconded By:								
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-134, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, DECEMBER 15, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 15, DAY OF DECEMBER 2020.								
	Ayes	Nays						
Carried:								
Defeated:								
Tabled/Postponed:								
		Ted Lojko, Mayor						

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		