



SPECIAL TOURISM ADVISORY PANEL (TAP) AGENDA:

Held on Friday, March 25th at 10:30 AM

<https://townofgananoque.webex.com/townofgananoque/j.php?MTID=m358e99388de93f08dc0dfb6e50a9aacb>

1.	Call Meeting to Order
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	401 Garden Project – Update from Community Services Discussion of RFQ – CS-2022-02 401 Garden Project (signs, landscaping)
4.	Next Regular Meeting: Thursday, April 7, 2021 at 10:30 AM
5.	Adjournment

MOTION / RESOLUTION OF THE TOURISM ADVISORY PANEL

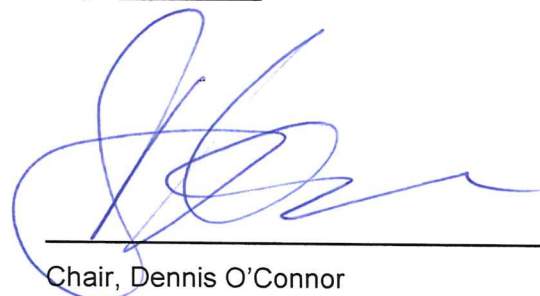
DATE: July 8, 2021		MOTION NO. 2021 – 26
MOVED BY:	Kathrine Christensen	
SECONDED BY:	Jeff Brown	
<p>MATTAP Motion #2021- 26 – Quote Approval</p> <p>BE IT RESOLVED THAT THE TOURISM ADVISORY PANEL APPROVES THE QUOTE OF \$18,026.54 FOR THE GANANOQUE 401 SIGNS PROVIDED FROM THORNBUSH LANDSCAPING AT NO MORE THAN THE AGREED AMOUNT BE SPENT FOR THIS PROJECT.</p> <p style="text-align: right;">CARRIED</p>		

Yaes 7 Nays

Carried: X

Defeated:

Tabled / Deferred:



Chair, Dennis O'Connor

The Corporation of the Town of Gananoque

Tender Opening for CS 2022-02, 401 signs Landscaping_

CLOSING DATE _March 17, 2:00pm

PRESENT FOR OPENING ____ N/A ____, _____, _____

_____, _____, _____

Date Received	Submitted By	Specific Requirements	Security / Bond Y / N & Form/Type (C- Cheque, etc.)	Main Bid	Optional #1	Optional#2	Price Quoted
March 16, 2022	Wally Earl	Tender and addendum #1	No	\$13,561.75+HST	\$4730.51+HST	\$5906.27+HST	\$24198.53+HST

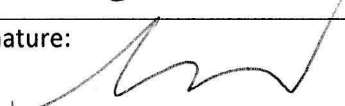
STAFF PRESENT: ____ ____; Robert Kennedy; Doug Wark_____

Budget \$ 18,000

QUOTATION AMOUNT:

The following is the amount of the quotation being submitted to the Town of Gananoque as outlined in the Scope of Services: (If submitting options include these in your total) <i>N/A</i>		<input checked="" type="checkbox"/>
Amount:	<u>24,198.53</u> ^{+ NET} <u>3145.80</u> _{WTE} \$ <u>27344.33</u> _{TOTAL}	

SIGNED AND SUBMITTED FOR AND ON BEHALF OF:

The undersigned hereby acknowledges and agrees that the Scope of Services has been read and is fully understood.		<input checked="" type="checkbox"/>
Business Name (please print) <i>GREEN THINGS LANDSCAPING</i>	Telephone <i>613-341-1870</i> <i>WALLY EARL</i> <i>JESSE PERRIN</i>	
Street Address (please print) <i>3040 COUNTY RD #29</i>	Cell: <i>613-341-1870</i>	
City/Town and Postal Code <i>RR#4, BROCKVILLE, ONT K0V 5T4</i>	Facsimile: <i>N/A</i>	
Title of Authorizing Representative: <i>SENIOR ESTIMATOR</i>	Print Name: <i>WALLY EARL</i>	
Date: <i>MARCH 14/2022</i>	Signature: 	
Your completion of this form confirms acceptance of the Town of Gananoque Terms and Conditions. Proponents who impose restrictions on their bid using a qualifying statement risk having their bid rejected.		

Interested respondents must submit their quote via email or sealed envelope

"401 signs Landscaping, flowers"

Attn: Robert Kennedy

Town of Gananoque

30 King St East, Box 100

Gananoque, ON K7G 2T6

or email

facilities@gananoque.ca

DEADLINE: Thursday March 17, 2022 BY NO LATER THAN 1:00 PM



Canadian Gateway to the 1000 Islands

2022

**Flower bed installation including optional
ongoing maintenance**

ATTACHMENT "A1"

ITEM	SUPPLY & INSTALL	Plus HST amount of	TOTAL FOR ITEM
1. removal of both pea stone and brick from west bound and removal of sod and dirt from east bound signs in preparation for new beds installation – June 1 completion	\$ 2686.09	\$ 349.19	\$ 3035.28
2. Supply and Install Two (30' x 6' x 12") flower beds, armourstone or equivalent walls, installation of 6 in granular A compacted, topped with premium soil and supply and installation of trees and shrubs as per the scope of work – June 1 st completion	\$ 10,875.66	\$ 1413.84	\$ 12,289.50
Main Bid Total 1+2	\$ 13,561.75	\$ 1763.03	\$ 15,324.78 ✓
<u>Optional #1</u> Supply and Installation flowers, Plants and mulch as per scope of work – June 1 st completion	\$ 4730.51	\$ 614.96	\$ 5345.47
<u>Optional #2</u> Supply ongoing maintenance regular watering twice weekly, more in the dryer months, dead heading of plants when required. – start in	\$ 5906.27	\$ 767.81	\$ 6674.08

THE CORPORATION OF THE TOWN OF

GANANOQUE

Canadian Gateway to the 1000 Islands

June – October, dead plants removed after thanksgiving weekend	INCLUDE PREVIOUS POB		
Total Option 1+2	\$ 10,636.78	\$ 1,382.77	\$ 12,019.55 ✓
TOTAL PRICE	\$ 24,198.53	\$ 3,145.80	\$ 27,344.33 ✓✓

SUBTOTAL 24,198.53

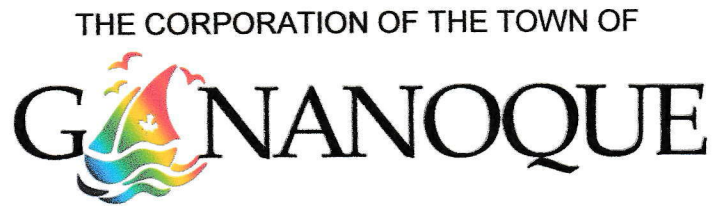
DELIVERY FEE N/A

H.S.T. 3,145.80

TOTAL 27,344.33

- ✦ All work should be completed no later than October 31, 2022
- ✦ Successful bidder must provide a current WSIB certificate and Insurance certificate naming the Town as additionally insured

Green Things Landscaping 2010
 1293872 ONTARIO LTD.
 www.greenthings.net
 P.O. Box 100, BRIDGMANVILLE, ON K0V 1W1
 Jesse Wally
 613-882-2055 613-341-1870
 email: jesse@greenthings.net
 wally@greenthings.net



Canadian Gateway to the 1000 Islands

ADDENDUM #1

INCLUDE WITH PROPOSAL SUBMISSION

Proposal #CS-2022-02

See attached page for items affected by this addendum.

This addendum must be signed and attached with the proposal for a complete submission.

I hereby acknowledge receipt of Addendum No. #1 for the above noted RFQ.

Long Earl
Printed Name

[Signature]
Signature

GREEN THINGS LANDSCAPING, BROCKVILLE, ONTARIO
Organization

MARCH 16 / 2022
Date



Canadian Gateway to the 1000 Islands

401 signs landscaping and flower bed installation

Proposal #CS-2022-02

Addendum #1

The following questions are being addressed by Addendum #1:

Question: Has work been cleared with MTO, and just a matter of meeting guidelines or is the entire project TBC with MTO.

Answer: The town is applying for an encroachment permit. Successful bidder will need to work with the town and MTO to complete the work. All other permits/permissions contractor responsibility

Question: There are two different dates for completion June 1st and October 31st. Which is it?

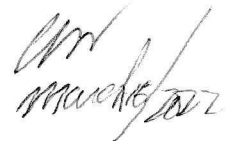
Answer: Item 1 and 2 and optional item 1 in attachment A1 to be completed by June 1st
Option 2 ongoing from June 1st – October, all work to be completed by October 31

Question: Schedule A has item 1 and item 2. And options which is confusing

Answer: Remove attachment A and replace with Attachment A1 below

Question: What size of trees and shrubs, how many plants?

Answer: Trees a minimum of 6ft X 2 for each sign, Shrubs a minimum 1 ft X 2 for each sign. Plants should be varied from the list supplied in documents and a minimum of 35 plants per each bed. Flowers to be a minimum 4-6 inches and in one-gallon pots.



The check boxes below ☐ are included for the convenience of the applicant only to ensure submission is complete.

EXPERIENCE OF SIMILAR WORK:

Indicate experience and provide examples of services similar to the scope of work identified in this Quotation.		<input type="checkbox"/>
Project Description	Name and Address:	Contact Reference: Phone/Email
UPPER CANADA SCHOOL BOARD	CHIMO SCHOOL SMITH FALLS	WAYNE PORTER 613-342-3121 PROJECT MANAGER RD STEELE wayne@steeleconstruction.com
CANARM MANUFACTURING	BROCKVILLE, ONTARIO VARIOUS LANDSCAPE PROJECTS	JIM COOPER 613-865-7136 jcooper@canarm.ca
ST. LAWRENCE EYE CENTRE	BROCKVILLE, ONTARIO	DR. KEVIN LEONARD 613-341-1119 kevin.leonard99@hotmail.com
Pursuant to Section 29(1(a) of the Municipal Freedom of Information Act, I <u>WALLY EARL</u> , authorize the Corporation of the Town of Gananoque to contact any person(s)/companies listed for the purpose of obtaining reference information.		<input type="checkbox"/>

SUBCONTRACTORS:

Are there any sub-contractors being used?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/>
If yes, Please identify: (include phone/email information and any other qualifying details)	N/A	

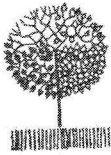
ADDENDA:

The Contractor is requested to confirm that it has received all addenda by listing the addenda numbers or, if no addenda were issued, "None": Addenda Numbers: <u># 1, SIGNED/ATTACHED</u>	<input type="checkbox"/>
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COMMENCEMENT:

Date of earliest commencement of work upon award of contract: Date: <u>MAY 15 TH/2022 DEPENDING ON MATERIAL STATUS</u>	<input type="checkbox"/>
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16 ARMOUR STONE,
PLANTS



**Green Things
Landscaping 2010**
1893872 ONTARIO LTD.
www.greenthings.net

*Over
30 Years
of Service*

**THE CORPORATION OF THE TOWN OF
GANANOQUE
30 KING ST E.
P.O BOX 100
GANANOQUE, ON K7G 2T6**

Sales: Wally Earl

**401 Signs Landscaping ,flowers and ongoing
maintenance**
30 King St E. P.O Box 100 Gananoque, ON K7G 2T6

Est ID: EST3043448

Date: Mar-16-2022

Email: facilities@gananoque.ca

Phone: 613-382-2149 (ex 1411)

THE UNDERSIGNED PROPOSES TO FURNISH ALL MATERIALS AND PERFORM ALL LABOUR NECESSARY TO COMPLETE ALL THE WORK DESCRIBED BELOW. PLEASE SEE MORE CRITICAL AND BINDING CLAUSES BELOW ON THIS CONTRACT PROPOSAL WHICH FORM PART OF THIS LEGAL DOCUMENT. **Please make all payments or deposits by cheque only.**
Thank you.

Item #1 removals pea stone ,brick west bound sign .Removal sod, dirt east bound sign ,new bed prep.	\$2,686.09
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as per attached tender documents

Item #2 Supply and install two (30' x 6' x 12") flower beds ,armourstone or equivalent . Compacted	\$10,875.66
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Optional item#1 Supply and install flowers ,mulch as per scope ,documentation	\$4,730.51
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Optional item#2 Supply ongoing maintenance regular watering (2x\wk) deadheading etc ,removals	\$5,906.27
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as above ,as per attached specs

	Subtotal	\$24,198.53
	Taxes	\$3,145.81
	Estimate Total	\$27,344.34

Contract Payment Summary

PO #

Contract #

ALL OWNERS OR THEIR REPRESENTATIVES ARE TO CARRY GENERAL PROPERTY(FIRE ,THEFT ,WIND) & LIABILITY INSURANCE TO A MINIMUM LIMIT OF \$5,000,000.00 OR HIGHER AS NEED ARISES WITH THIS CONTRACT PROPOSAL. OUR COMPANY WILL CARRY THE SAME MINIMUM INSURANCE AMOUNTS AS THE ABOVE OWNERS, REPRESENTATIVES & GEN. CONTRACTORS. OUR COMPANY EMPLOYEES ARE COVERED BY THE WORKPLACE SAFETY & INSURANCE BOARD OF ONTARIO. WE ARE A MEMBER IN GOOD STANDING & WILL PRODUCE A CERTIFICATE FOR THIS PROJECT IF REQUIRED.

NET PAYMENT DUE UPON JOB COMPLETION UNLESS OTHER TERMS HAVE BEEN ARRANGED PRIOR TO CONTRACT PROPOSAL SIGNING. DEPOSITS WILL BE HELD UNTIL JOB OR ITEM COMPLETION & THEN SUBTRACTED FROM BALANCE DUE FOR FINAL PAYMENT . ALL PAYMENTS BY CHEQUE PLEASE. WE AGREE TO PAY THE OUTSTANDING AMOUNT FOR THIS PROJECT \INVOICE ON THE DUE DATE & FURTHER AGREE TO PAY A 1.5% MONTHLY SERVICE CHARGE ON ALL OVERDUE ACCOUNTS.

DEPOSIT FOR THIS PROJECT \$ N/A DATED WHEN RECEIVED
P.O. # PLEASE , NET 30 DAY TERMS PLEASE

ROCK EXCAVATION CLAUSE

We are assuming that any terrain/land that needs to be excavated can be done with equipment that the contractor had bid the job with. If heavier/larger equipment is required, the home owner agrees to pay the extra charge or hourly rate.

DRAWINGS

If work is to be done according to drawings or blueprints, standard graphical symbols are to be used or a legend or a legend is to be marked on drawings. The contractor shall not be held responsible for errors or omissions on plans or specifications furnished by others.

PAYMENT

Should the owner bequeath or sell his or her property before the completion of the work in progress, the unpaid balance of the present contract will become due and immediately redeemable without summons or notice, unless the purchaser or successor assumes each and all of the conditions of the present contract.

DAMAGE BY OTHER TRADES

This contractor is not responsible for damages or delays caused by other trades.

ESCALATOR CLAUSE FOR MATERIALS AND WAGES

Prices specified concerning material and labour rates pertaining to this contract are those effective at the date of the signature of the present contract. Should the contractor be delayed in the execution of this work for reasons beyond his or her control, necessary adjustments could be made with regards to prices quoted in the present contract, i.e. if the cost of material and/or wages increase.

INDEMNITY CLAUSE (BREACH OF CONTRACT)

In the event of annulment or breach of contract, or in the event that work is stopped or suspended for a period exceeding thirty days for a reason non imputable to the contractor, an automatic indemnity of at least thirty-five percent (35%) of the cost of the contract or the work still to be executed will become due to the contractor; payment already disbursed being the possession of the contractor.

EQUIVALENT PRODUCTS

If it is impossible for technical reasons or others, to procure in time an item from a specific manufacturer, the contractor is, under the circumstances, hereby authorized to substitute said item by one generally known of the same worth, quality and specification.

WORK STOPPAGE

Notwithstanding any provision to the contrary, in the event that the customer should fail to make his or her payments within the terms of the contract, the contractor could stop work or annul the contract without summons or legal notice, without prejudice to his or her other rights or legal resources under the terms of the present contract.

RESERVE OF PROPRIETORSHIP

All appliances, materials and accessories shall remain the property of the contractor until full payment of all amounts of the contract. The customer will assume all risks pertaining to loss. We reserve the right to use our photos from your project (before and after) for marketing and promotion purposes. However to respect your privacy, we will not use the client's name and address in any of our advertising.

CLAUSES

It is understood that client allows our firm to park and unload on their property to do the above specified work.

Any damage to said property will be repaired to normal at contractor's cost.

All utilities are to be supplied by the client and have been considered in the quote.

With signing of this contract we assume we can use before and after pictures of landscape project in our advertising/marketing so as to show other clients etc.

LANDSCAPE GUARANTEE

From the date of job completion, your job is guaranteed for one complete year. This guarantee is to cover any faulty workmanship or materials; provided you follow logical methods of care and maintenance.

Should you ever be in doubt as to how to maintain your landscape, please call 802-2085 or 341-1870, email wally@greenthings.net or jesse@greenthings.net.

Your guarantee is also conditional upon full payment of the agreed amount.

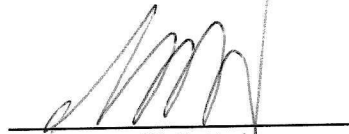
PLANT REPLACEMENT POLICY

We handle all replacement with courtesy.

Why?

1. To help your landscape investment pay for itself.
2. To find the cause of the problem and solve that problem to everyone's benefit.
3. We value you as a customer. You have shown confidence in us - let us return the courtesy.
4. WE will never go out of business making people happy.

Contractor:


Wally Earl

Client:

Signature Date:

03/16/2022

Signature Date:

Email: wally@greenthings.net