



PLANNING ADVISORY/COMMITTEE OF ADJUSTMENT/ PROPERTY STANDARDS COMMITTEE AGENDA

On November 22, 2016 @ 6:00 PM

At Town of Gananoque Administration Office - Boardroom – 30 King Street East

Item	Title/Description	Recommended Action/ Attachment	Draft Motion
1	CALL TO ORDER		
2	ADOPTION OF THE AGENDA		Motion
3	HEALTH SAFETY & WELLNESS		
4	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		
5	PUBLIC QUESTION/COMMENT		
6	MINUTES OF COMMITTEE (ADOPTION) Minutes of October 25, 2016		Motion
7	DEPUTATIONS None		
8	REPORTS/NEW BUSINESS Brenda Guy Property Standards Committee: ✚ PSC1/16 73 King Street East		Motion
9	CORRESPONDENCE		
10	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS		
11	ADJOURNMENT		Motion



**PLANNING ADVISORY/COMMITTEE OF ADJUSTMENT/
PROPERTY STANDARDS COMMITTEE MINUTES**

October 25th 2016 @ 6:00 PM
At Town Hall, Boardroom – 30 King Street East

Item	Title/Description	
1	<p>CALL TO ORDER</p> <p>Chair: Chris McDonald</p> <p>Members: Councillor Brian Brooks Sheila Burtch Chuck Marquardt Councillor Anne Warren Ken Wilson Kevin Wood</p> <p>Absent Members: -</p> <p>Staff: Brenda Guy, Manager of Community Development</p>	
2	<p>ADOPTION OF THE AGENDA</p> <p>MOTION No. 2016-26</p> <p>Moved by: Chuck Marquardt</p> <p>Seconded by: Councillor Anne Warren</p> <p>BE IT RESOLVED THAT PAC/COA/PSC adopt the agenda dated October 25, 2016, as posted.</p>	Carried.
3	<p>HEALTH SAFETY & WELLNESS</p> <p>Committee members noted Halloween safety and a food drive for the local Food Bank</p>	
4	<p>DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF</p>	None.
5	<p>PUBLIC QUESTION/COMMENT</p>	None.
6	<p>MINUTES OF COMMITTEE (ADOPTION)</p> <p>MOTION No. 2016-27</p> <p>Moved by: Councillor Brian Brooks</p> <p>Seconded by: Ken Wilson</p> <p>BE IT RESOLVED THAT PAC/COA/PSC hereby adopt the minutes dated September 15th, 2016.</p>	Carried.
7	<p>DEPUTATIONS</p>	None.
8	<p>REPORTS/NEW BUSINESS</p> <p><u>Community Planning Permit</u></p> <p>⚡ DP 2016/08 - Anderson 462 Stone Street South</p> <p>The property is located within the Lowertown - Residential Area.</p>	

	<p>Existing structures on the property include a two-storey dwelling and an accessory structure (garage) located in the rear-side yard. The applicant is proposing to raise the height to the existing accessory garage to 19.5' on the 60' X 120' lot.</p> <p>The Official Plan and Development Permit Bylaw permit accessory buildings on properties. The proposed application would maintain the architectural integrity and permitted use as outlined within the Community Planning Permit System with the exception of the proposed height increase which is to exceed the permitted max height from 4.5m (14.8 ft) to (19.5 ft) for an accessory building.</p> <p>The Cataraqui Region Conservation Authority has no objection to the approval of the application.</p> <p>Staff have no objection to the proposed height increase to the existing garage as proposed.</p> <p>MOTION No. 2016-28 Moved by: Chuck Marquardt Seconded by: Councillor Brian Brooks</p> <p>THAT PLANNING ADVISORY COMMITTEE RECOMMENDS TO COUNCIL that DP2016-08 – Anderson at 462 Stone Street South for an increase in height to accessory building to a maximum of 19'6" be approved.</p>	<p>Carried.</p>
<p>9</p>	<p>CORRESPONDENCE</p> <p>OMB Review- Notice of the Provincial review of the Ontario Municipal Board</p> <p>Notice of Public Meeting – Township of Leeds and the Thousand Islands - Concerning Official Plan and Zoning By-law Amendments (Section 17 and 34 of the Planning Act)</p>	<p>Received.</p> <p>Received.</p>
<p>10</p>	<p>MEMBERS OF THE PRESS QUESTIONS OR COMMENTS</p>	<p>None.</p>
<p>11</p>	<p>ADJOURNMENT</p> <p>MOTION No. 2016-29 Moved by: Sheila Burtch</p> <p>That PAC/COA/PSC adjourn this regular meeting.</p>	<p>Carried.</p>

Chair, Chris McDonald

Committee Secretary, Brenda Guy



Memo to: Brenda Guy, Shelly Hirstwood, Tom Russell (TICDC), Gananoque Property Standards Committee
From: Kevin John Saylor
Subject: Update on the Royal Theatre Thousand Islands, Gananoque, ON
Date: October 25th, 2016.

Ongoing work on the interior of the Royal Theatre has been happening with community volunteers helping to both clean and paint; volunteers have also been instrumental in acquiring and cleaning theatre seats from the Studio Theatre in Perth, ON; and volunteers have been assisting with our recent mini-concerts as both custodians and ushers.

In regards to the issues addressed by the Property Standards Committee:

- 1) All six doors of the theatre facing the street have been painted and new thermal glass inserts will be installed.
- 2) New windows have been ordered from “City Windows and Doors” to replace the two large windows at street level. They were ordered three weeks ago and should be in in another three weeks.
- 3) New windows have been ordered from “City Windows and Doors” to replace the four upper level windows. Again – in about three weeks.
- 4) The façade cleaning/pressure-washing estimate for the actual façade is being done by ServePro in Kingston. This is the fifth company that has looked at the building – none of the others were feasible. If all goes well, this work will commence immediately.
- 5) The marquee has been painted on the underside; the open/missing glass panels have been replaced with plexiglass to remediate the pigeon dwellings; and the top has been cleaned of debris.

The marquee is a project unto itself and may take up to an year –as discussed with town staff – to come to fruition.

A full restoration is in the works with quotes coming for electrical and structural refinishing.