



**ACCESSIBILITY ADVISORY COMMITTEE MINUTES**

For December 9, 2015 @ 5:00 PM  
 At Emergency Services Building Boardroom – 340 Herbert St

**Draft**

Item	Title/Description	Recommended Action / Attachment	Draft Motion
<b>MEMBERS PRESENT:</b>		<b>STAFF PRESENT</b>	
Brian Brooks, Chair		Shellee Fournier, Committee Secretary	
Robert Pelda			
Marion Sprenger			
Michelle Woods			
Cheryl Handa-Peters			
Ben Bright			
<b>REGRETS:</b> Denise Wood			
1	<b>CALL TO ORDER</b> – at 5:02 PM by Councillor Brooks.		
2	<b>ADOPTION OF THE AGENDA</b>		
<p><b>MOTION NO: 2015-09 MOVED BY:</b> Marion Sprenger <b>SECONDED BY:</b> Robert Pelda                      Be it resolved that the Accessibility Advisory Committee hereby adopt the agenda for their December 9, 2015 meeting as posted.</p> <p style="text-align: right;"><b>CARRIED</b></p>			
3	<b>HEALTH SAFETY &amp; WELLNESS</b>		
Chair Brooks noted that it gets dark earlier and with kids wearing dark clothes they are hard to see. Drivers must be careful when on the roads.			
4	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; THE GENERAL NATURE THEREOF - NONE</b>		
5	<b>PUBLIC QUESTION/COMMENT - None</b>		
6	<b>DEPUTATIONS - None</b>		
7	<b>REPORTS/NEW BUSINESS</b>		
<p><b><u>Municipal Parking Audit – Presentation to Council</u></b></p> <p>The Committee reviewed the PowerPoint presentation that will be presented to Council at their December 15, 2015 Council meeting which highlights some areas that the Town may want to consider upgrading their accessible parking spaces. The recording secretary will make the suggested changes to the presentation.</p>			

Item	Title/Description	Recommended Action / Attachment	Draft Motion
<p><b>MOTION NO: 2015-10 MOVED BY:</b> Marion Sprenger <b>SECONDED BY:</b> Robert Pelda                      Be it resolved that the Accessibility Advisory Committee approves the presentation to be presented to Council at their December 15, 2015 Council meeting; as amended.</p> <p style="text-align: right;"><b>CARRIED</b></p>			
<p><b><u>Accessibility Compliance Report to the Ministry</u></b></p> <p>Chair Brooks advised the Committee that the Accessibility Compliance Report to the Ministry has been completed. The Committee wished to have the report emailed to them. Recording secretary will see that it is forwarded to them.</p>			
<p><b><u>Committee Chair - Election</u></b></p> <p>The committee voted on the Chair for the Committee.</p>			
<p><b>MOTION NO: 2015-11 MOVED BY:</b> Marion Sprenger <b>SECONDED BY:</b> Robert Pelda                      Be it resolved that the Accessibility Advisory Committee appoint Brian Brooks as Chair of the Committee effective January 1, 2016.</p> <p style="text-align: right;"><b>CARRIED</b></p>			
<p><b><u>Discussion with Regard to Committee Terms of Reference</u></b></p> <p>Chair Brooks reviewed the Terms of Reference with the Committee members.</p>			
<p><b>NEW BUSINESS</b></p>			
8	CORRESPONDENCE - NONE		
9	MATTERS PENDING None.		
10	MINUTES OF COMMITTEE MEETINGS FOR OCTOBER 13, 2015		
<p><b>MOTION NO: 2015-12 MOVED BY:</b> Marion Sprenger <b>SECONDED BY:</b> Robert Pelda                      Be it resolved that the Accessibility Advisory Committee adopt the Committee Minutes for October 13, 2015 as posted.</p> <p style="text-align: right;"><b>CARRIED</b></p>			
11	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS – None Present		
12	ADJOURNMENT		
<p>NEXT MEETING: the next meeting will be held on January 26, 2016 at 6:00 PM at the ES Boardroom.</p>			
<p><b>MOVED BY:</b> Michelle Woods                      Be it resolved that the Committee adjourn at 6:45 PM</p>			
Chair, Brian Brooks		Secretary, Shellee Fournier	