



ACCESSIBILITY ADVISORY COMMITTEE MINUTES

For July 20, 2015 @ 6:00 PM

At Emergency Services Building Boardroom – 340 Herbert St

Draft

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER – at 6:00 PM by Councillor Brooks with introductions done.		
2	ADOPTION OF THE AGENDA		
<p>MOTION NO: 2015-01 MOVED BY: Marion Springer SECONDED BY: Cheryl Handa-Peters Be it resolved that the Accessibility Advisory Committee hereby adopt the agenda for their July 20, 2015 meeting as posted.</p> <p style="text-align: right;">CARRIED</p>			
3	HEALTH SAFETY & WELLNESS – Chair Brooks advised it is the time of year for Wild Parsnip – everyone should be aware and handle carefully.		
4	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF - None		
5	PUBLIC MEETINGS - None		
6	PUBLIC QUESTION/COMMENT - None		
7	DEPUTATIONS - None		
8	REPORTS/NEW BUSINESS		
	Bonnie Dingwall, Director of Corporate Services/Clerk/AAC Committee Secretary - Procedural By-law Summary Review	Received for Info	
	Bonnie Dingwall, Director of Corporate Services/Clerk/AAC Reminder to Complete Health & Safety 101, and Accessibility Training	Received for Info	
	<p>Review of Town’s Accessibility Plan – January 01, 2016 Requirements Traffic and Parking By-law 2015-070 – currently under review – on website under June 16th, 2015 Regular Council Agenda. (Summary supplied to Committee)</p>		
<p>The Secretary reviewed the Town’s Accessibility Plan highlighted on the items that have been accomplished (Customer Service Policy, HR Accessible Policies, Accessible Taxi Policy, Multi-Year Accessible Plan, and Integrated Accessibility Standards Policy); and the items yet to finish – i.e. Accessible Facility Standards Policy (by January 1 2016); Review of Towns Traffic and Parking By-law.</p>			

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<p>Other items discussed included: while it is important to create accessible features in the municipality it is just as equally important to ensure that it actually removes all barriers. i.e. accessible picnic tables are excellent however they should have a path that will easily facilitate a wheel chair getting to them. i.e. not having to cross rough or grassy areas.</p>			
9	CORRESPONDENCE		
	AODA – 10 th Anniversary in 2015	Received for Info	
	AMCTO – AODA 10 th Anniversary Award process	Received for Info	
10	MINUTES OF COMMITTEE MEETINGS (ADOPTION)		None – 1 st meeting
11	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS – None Present		
12	ADJOURNMENT		
<p>NEXT MEETING: the next meeting will be held on August 17, 2015 at 6:00 PM (alternate date will be the 18th) with the main subject matter be to review the Traffic and Parking By-law.</p>			
<p>MOVED BY: Michelle Woods Be it resolved that the Committee adjourn at 7:00 PM</p>			
Chair, Brian Brooks		Secretary, Bonnie Dingwall	