



ACCESSIBILITY ADVISORY COMMITTEE MINUTES

For June 13, 2016 @ 5:00 PM
At Town Hall Boardroom – 340 Herbert St

Draft

Item	Title/Description	Recommended Action / Attachment	Draft Motion
MEMBERS PRESENT:		STAFF PRESENT:	
Brian Brooks, Chair	Kelly Shipclark, Committee Secretary		
Robert Pelda	Chris Wager, Director of Public Works		
Michelle Woods	Sue Smith, Manager of Parks, Recreation and Marina		
Cheryl Handa-Peter			
Ben Bright			
Marion Sprenger			
Denise Wood			
GUEST: Brian Tunnicliffe, Lions			
1	CALL TO ORDER – at 5:03 PM by Chair Brooks.		
2	ADOPTION OF THE AGENDA		
<p>MOTION NO: 2016-12 Moved By: Ben Bright Seconded By: Marion Sprenger</p> <p>Be it resolved that the Accessibility Advisory Committee hereby adopt the June 13, 2016 agenda as posted with the addition of the presentation from Mr. Tunnicliffe regarding the Beach Access.</p> <p style="text-align: right;">CARRIED</p>			
3	HEALTH SAFETY & WELLNESS		
<p>Ms. Woods advised of an article in the Gananoque Reporter regarding the lights at the intersection of Charles St. and Stone St. and the safety of pedestrians crossing the street.</p>			
4	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		
<p>Brian Brooks, Chair declared pecuniary interest on item identified on this meeting’s agenda as Beach Access – Brian Tunnicliffe Gananoque Lions Club due to the fact he is the past president of the Gananoque Lions Club and that he is currently an active member.</p>			
5	PUBLIC QUESTION/COMMENT		

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Mr. Pelda entered the meeting at 5:07 PM			
Mr. Knapton advised of his concerns with the movement of the accessible parking spot in front of the Legion. He questioned if the Town could put in a 15 minute loading/unloading area parking spot to allow for individuals to be dropped off and picked up. The committee discussed his request and it was suggested that the Legion would have to send their request directly to the Town regarding the additional spot as the committee does not deal with this type of parking spot. The committees concern was setting precedence.			
6	DEPUTATIONS - None		
7	REPORTS/NEW BUSINESS		
Brian Brooks handed over the Chair position to Marion Sprenger for the presentation by Mr. Tunncliffe as he has declared a pecuniary interest due to the fact he is a Lions member. Ms. Sprenger accepted the position.			
<u>Beach Access – Brian Tunncliffe Presentation</u>			
Mr. and Mrs. Tunncliffe presented a PowerPoint presentation regarding his proposed Beach Access.			
<p>MOTION NO: 2016-13 Moved By: Michelle Woods Seconded By: Cheryl Handa-Peters</p> <p>Be it resolved that the Accessibility Advisory Committee recommend to Council that the design and location of the water accessible ramp be accepted in principle as presented.</p> <p style="text-align: right;">CARRIED</p>			
Marion Sprenger passed the position of Chair back to Brian Brooks for the remainder of the meeting.			
<u>Review Accessibility Parking Recommendations</u>			
Chris Wagar presented some suggested changes to the committee to address the current work that was done since last Committee meeting in May. The committee reviewed the Municipal Accessible Parking and Traffic PowerPoint that was approved by Council and the work that was done with explanation and photos. The concerns about the Arena parking spots were addressed by Sue Smith and Chris Wagar with some suggestions that were discussed by the Committee. The Committee made some recommendations that need to be reviewed & approved by Council before going forward. Kelly Shipclark, secretary will prepare a report to go to Council for the suggested amendments.			
Chris Wager, Director of Public Works and Sue Smith, Manager of Parks, Recreation and Marina left the meeting at 7:30 PM.			
<u>Update on Multi-Year Accessibility Plan – Public Survey</u>			
The Public Survey was deferred to the next meeting. The committee will forward any suggestions to the secretary.			

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<p><u>Visitor Centre – Barrier Free and Signage</u></p> <p>Committee discussed the signage at the Visitor Centre for the public washrooms and made suggestions to have bigger signage and the signs to be blue for better visibility. Kelly Shipclark, secretary will pass the suggestions on to the appropriate staff.</p>			
<p><u>June 22, 2016 Public Meeting – Town Hall Addition</u></p> <p>Kelly Shipclark, Secretary advised the committee of the Public Open House at the ES Building on June 22, 2016 from 5:00 PM to 7:00 PM.</p>			
8	CORRESPONDENCE		
<p><u>Ron Knapton – Town Accessible Parking - Legion</u></p> <p>The committee discussed the Mr. Knapton’s letter and request during Chris Wagars’ review of the Accessibility Parking.</p>			
9	MINUTES OF COMMITTEE MEETINGS FOR MAY 4, 2016		
<p>MOTION NO: 2016-014 Moved By: Marion Sprenger Seconded By: Cheryl Handa-Peters</p> <p>Be it resolved that the Accessibility Advisory Committee adopt the Committee Minutes for May 4, 2016 as posted.</p> <p style="text-align: right;">CARRIED</p>			
10	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS – None Present		
11	NEXT MEETING – July 18, 2016 at 5:00 PM at the ES Building.		
12	ADJOURNMENT		
Committee adjourn at 8:08 PM			
Chair, Brian Brooks		Secretary, Kelly Shipclark	