



COMMITTEE OF THE WHOLE MEETING MINUTES

On April 18, 2017
 At Emergency Services Building – 340 Herbert St

1	CALL MEETING TO ORDER	
	Councillor Brooks chaired the meeting. The meeting was called to order at 7:10 PM	
	COMMITTEE MEMBERS PRESENT	STAFF PRESENT
CHAIR:	Brian Brooks	Shellee Fournier, CAO/Deputy Clerk
MEMBER:	Joe Jansen	Gary Bullock, Acting Fire Chief
	Jan Hayes	Brenda Guy, Manager of Community Development
	Anne Warren	Sherri Ogilvie, Supervisor of Public Utilities
	Erika Demchuk	Shelley Hirstwood, Economic Development Manager
	Jeff Girling	Paul McMunn, Manager of Public Works
	Dwayne Fletcher	Terry Gilmer, Manager of Parks & Recreation
REGRETS:		Melanie Kirkby, Treasurer
		Kelly Shipclark, Clerk
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF - NONE	
3	APPROVAL OF MINUTES (ADOPTION)	
	Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby adopt the minutes from the April 4, 2017 meeting.	
	CARRIED	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	Several members of the public spoke to reports on the agenda.	
5	UNFINISHED BUSINESS - NONE	
6	DISCLOSURE OF ADDITIONAL ITEMS - NONE	

7	PUBLIC MEETINGS – NONE
8	DELEGATIONS - NONE
9	PRESENTATIONS BY STAFF (OTHERS) - NONE
10	CORRESPONDENCE – NOT REQUIRING ACTION
	Economic Development Committee Minutes – February 16, 2017
	Jim Garrah – Letter regarding the Daycare
	CORRESPONDENCE – ACTION REQUIRED
	Marion Sprenger and Katherine Warren – Town Hall Addition
11	STAFF REPORTS
	<p>Accounts Payable from March 30, 2017 to April 10, 2017</p> <p>Moved by: Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from March 30, 2017 to April 10, 2017 totalling \$173,779.36 as presented.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	Shelley Hirstwood, Economic Development Manager
	<p>ED-2017-04 - Economic Development Strategic Plan</p> <p>Moved by: Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the Economic Development Strategic Plan 2016-2018, as presented in Committee of the Whole report ED-2017-04.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>ED-2017-05 – Shuttle Service</p> <p>Moved by: Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque utilize a portion of the parking at the Lou Jeffries Recreation Centre, 600 King Street East for Truck and Trailer Parking for the duration of the shuttle service;</p> <p>And further, that the Mayor and Clerk be authorized to execute a parking agreement with 995423 Ontario Inc. for the use of 760 Stone Street North, as presented in Committee of the Whole report ED-2017-05.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>

ED-2017-06 – Island Paddle Co.

Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque enter into a Memorandum of Understanding with Island Paddle Co. as presented in Committee of the Whole report ED-2017-06.

CARRIED - UNANIMOUS

Paul McMunn, Manager of Public Works

UTIL-2017-03 - Private Lead Water Service Replacement Program – Loan Program

Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque , as part of the Town’s overall program to reduce lead in Municipal drinking water, approve a private lead water service line replacement interest free loan program to further reduce health risks through encouraging homeowners to replace their lead water service lines and to ensure compliance with the lead reduction requirements;

And further, that the Lead Water Service Replacement Interest Free Loan Program be funded through water reserves and repayment of the loan will be made through taxes as set out in the agreement signed by the owner(s). The minimum payment must equal the amount of the loan over the five (5) year term of the agreement (i.e. For a \$2000 loan, the minimum annual payment would be \$400/year). Interest will not be added if the annual loan amount is paid by the due dates of the annual final tax bill, as presented in Committee of the Whole report UTIL-2017-03.

CARRIED - UNANIMOUS

Gary Bullock, Fire Chief

FIRE-2017-03 – 2017 1st Quarter Fire Report

Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive this report for information, as presented in Committee of the Whole report FIRE-2017-03.

CARRIED - UNANIMOUS



Terry Gilmer, Manger of Parks and Recreation

RECM-2017-04 – Playground Equipment – Oak & Steel Street Park Plans

Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the playground equipment, location and surfacing plans for Oak & Steel Street parks, as presented in Committee of the Whole report RECM-2017-04.

CARRIED - UNANIMOUS

12	DISCUSSION OF ADDITIONAL ITEMS - NONE
13	NEXT MEETING – May 2, 2017
14	QUESTIONS FROM THE MEDIA - NONE
15	ADJOURNMENT
<p>Moved by: Councillor Warren</p> <p>Be it resolved that this Committee of the Whole meeting adjourn at 7:45 PM.</p> <p style="text-align: right;">CARRIED</p>	
 	
Chair, Councillor Brooks	Deputy Clerk, Linda Robinson