



## COMMITTEE OF THE WHOLE MEETING MINUTES

On April 4, 2017  
 At Emergency Services Building – 340 Herbert St

|                |  |   |
|----------------|--|---|
| 1              | <b>CALL MEETING TO ORDER</b>   |   |
|                | Councillor Brooks chaired the meeting. The meeting was called to order at 6:13 PM  |   |
|                | <b>COMMITTEE MEMBERS PRESENT</b>   | <b>STAFF PRESENT</b>                            |
| <b>CHAIR:</b>  | Brian Brooks   | Shellee Fournier, CAO                           |
| <b>MEMBER:</b> | Joe Jansen   | Kelly Shipclark, Clerk                          |
|                | Jan Hayes  | Brenda Guy, Manager of Community Development    |
|                | Anne Warren  | Sherri Ogilvie, Supervisor of Public Utilities  |
|                | Erika Demchuk  | Shelley Hirstwood, Economic Development Manager |
|                | Jeff Girling   | Melanie Kirkby, Treasurer                       |
|                | Dwayne Fletcher  | Paul McMunn, Manager of Public Works            |
|                |  | Terry Gilmer, Manager of Parks & Recreation     |
|                |  | Gary Bullock, Acting Fire Chief                 |
| 2              | <b>DISCLOSURE OF PECUNIARY INTEREST &amp; GENERAL NATURE THEREOF - NONE</b>  |   |
| 3              | <b>APPROVAL OF MINUTES (ADOPTION)</b>  |   |
|                | <b>Moved by:</b> Councillor Jansen<br>Be it resolved that the Committee of the Whole hereby adopt the minutes from the March 21 <sup>st</sup> , 2017 meeting. <div style="text-align: right;"><b>CARRIED</b></div> |   |
| 4              | <b>PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda) - NONE</b>  |   |
| 5              | <b>UNFINISHED BUSINESS</b>   |   |
|                | Councillor Girling – Notice of Motion  |   |

**Moved by:** Councillor Girling

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque instruct staff to explore the possibility of moving the library and heritage artefacts to the Kinsmen Hall and further explore the possibility of moving the Planning, By-law Enforcement, Records and Economic Development departments to a renovated office space where the library was located. Furthermore the Council instructs the staff to study the possibility of re-organizing Town Hall with new bathrooms and customer service space on the main level and explore the possibility of building permanent Council Chambers with a closed meeting room located at the arena on the second floor.

Mayor Demchuk requested a recorded vote.

| <b>RECORDED VOTE:</b> | Yea | Nay |
|-----------------------|-----|-----|
| Fletcher D            | *   |     |
| Warren A.             |     | *   |
| Jansen J.             |     | *   |
| Girling J.            | *   |     |
| Hayes J.              |     | *   |
| Brooks B.             |     | *   |
| Demchuk E             |     | *   |
| <b>TOTALS</b>         | 2   | 5   |

**DEFEATED**

|    |  |
|----|--|
| 6  | <b>DISCLOSURE OF ADDITIONAL ITEMS - NONE</b>   |
| 7  | <b>PUBLIC MEETINGS – NONE</b>  |
| 8  | <b>DELEGATIONS</b>   |
|    | Joe Brennan – Clarence Street Development  |
|    | <p><b>Moved by:</b> Councillor Jansen</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the request from Clarence Street Development and grant permission to sublease the approved docks at 15 Clarence Street, as part of Brennan Marine Limited, until such time as MOE approval and occupancy on the residential units are obtained, at which time the docks become part of the condominium development;</p> <p>And further that the waterlot lease be amended to reflect the sublease.</p> <p style="text-align: right;"><b>DEFERRED</b></p> |
| 9  | <b>PRESENTATIONS BY STAFF (OTHERS) - NONE</b>  |
| 10 | <b>CORRESPONDENCE – NOT REQUIRING ACTION</b>   |



**FIN-2017-08 – Community Grants Committee Intake 1, 2017**

**Moved by:** Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the Community Grants Committee intake 1 2017 recommendation to grant \$9,422 to the Antique Boat Museum for the 2017 Boat Show and Parade, as presented in Committee of the Whole report FIN-2017-08.

**CARRIED - UNANIMOUS**

**FIN-2017-08 – Community Grants Committee Intake 1, 2017**

**Moved by:** Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the Community Grants Committee intake 1 2017 recommendation to grant \$4,500 to the Gananoque Literary Festival, as presented in Committee of the Whole report FIN-2017-08.

**CARRIED - UNANIMOUS**

**FIN-2017-08 – Community Grants Committee Intake 1, 2017**

**Moved by:** Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the Community Grants Committee intake 1 2017 recommendation to grant \$3,500 to the Chamber of Commerce toward the cost of the production and distribution of the 2017 Visitors Guide, as presented in Committee of the Whole report FIN-2017-08.

**CARRIED - UNANIMOUS**

**FIN-2017-08 – Community Grants Committee Intake 1, 2017**

**Moved by:** Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the Community Grants Committee intake 1 2017 recommendation to grant \$0 to Carveth Care Centre for replacement of patient beds, as presented in Committee of the Whole report FIN-2017-08.

**CARRIED - UNANIMOUS**

**Gary Bullock, Fire Chief**



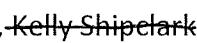
**FIRE-2017-02 – PTSD Prevention Plan**

**Moved by:** Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque adopt the Post Traumatic Stress Disorder (PTSD) Prevention Plan, as presented in the Committee of the Whole report FIRE-2017-02.

**CARRIED - UNANIMOUS**

**Brenda Guy, Manager of Community Development**

|  |   |
|--|---|
|  | <p><b>CD-2017-09 – Capital Projects Update – Walkway and Source Water Protection Mural on Water Treatment Plant</b></p> <p><b>Moved by:</b> Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive Committee of the Whole report CD-2017-09 regarding two capital project updates for the walkway and the source water protection mural on the water treatment plant, for information only.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p> |
|  | <p><b>Paul McMunn, Manager of Public Works</b></p> <p><b>RDS-2017-03 – Amendment to By-law 2015-070 – Regulating Traffic and Parking on Roadways</b></p> <p><b>Moved by:</b> Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque amend By-law 2015-070, being a By-law to Regulate Traffic and Parking on Roadways, as presented in Committee of the Whole report RDS-2017-03.</p> <p style="text-align: right;"><b>DEFERRED</b></p>                              |
| 12   | <b>DISCUSSION OF ADDITIONAL ITEMS - NONE</b>  |
| 13   | <b>NEXT MEETING – April 18, 2017</b>  |
| 14   | <b>QUESTIONS FROM THE MEDIA - NONE</b>  |
| 15   | <b>ADJOURNMENT</b>  |
| <p><b>Moved by:</b> Councillor Girling</p> <p>Be it resolved that this Committee of the Whole meeting adjourn at 7:45 PM.</p> <p style="text-align: right;"><b>CARRIED</b></p> |   |
|   |   |
| Chair, Councillor Brooks   | Clerk, Kelly Shipclark  Shellee Fournier  |