










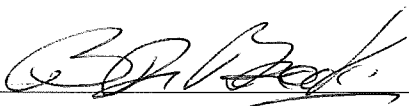

COMMITTEE OF THE WHOLE MEETING MINUTES

On March 21, 2017
 At Emergency Services Building – 340 Herbert St

1	CALL MEETING TO ORDER	
	Councillor Brooks chaired the meeting. The meeting was called to order at 6:20 PM	
	COMMITTEE MEMBERS PRESENT	STAFF PRESENT
CHAIR:	Brian Brooks	Shellee Fournier, CAO
MEMBER:	Joe Jansen	Kelly Shipclark, Clerk
	Jan Hayes	Brenda Guy, Manager of Community Development
	Anne Warren	Sherri Ogilvie, Supervisor of Public Utilities
	Erika Demchuk	Shelley Hirstwood, Economic Development Manager
	Jeff Girling	Melanie Kirkby, Treasurer
		Paul McMunn, Manager of Public Works
		Terry Gilmer, Manager of Parks & Recreation
		Gary Bullock, Acting Fire Chief
		Garry Hull, Police Chief
REGRETS:	Dwayne Fletcher	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF - NONE	
3	APPROVAL OF MINUTES (ADOPTION)	
	Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby adopt the minutes from the March 7 th , 2017 meeting.	
	CARRIED	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	Several members of the public spoke to reports on the agenda.	

5	UNFINISHED BUSINESS - NONE
6	DISCLOSURE OF ADDITIONAL ITEMS - NONE
7	PUBLIC MEETINGS – NONE
8	DELEGATIONS
	Ronald Smith – Parking, Shuttle and Boat Launch
9	PRESENTATIONS BY STAFF (OTHERS)
	Garry Hull, Police Chief – Refugees seeking refuge in Gananoque Chief Hull advised Council of the process that would take place if Refugees tried to seek refuge in Gananoque. He advised that the Canadian Border Service Authority or the RCMP would deal with illegal refugees.
	Andrew Ball, Island Harbour Club - Update on Construction Plans and Timelines Mr. Ball advised Council of the construction, timelines and communication plans during the time of construction at 175 St. Lawrence St.
	Chair Brooks asked the Committee if they had any objection to changing the order of business in order to deal with report ED-2017-03 at this time. There were no objections from the Committee members.
	Shelley Hirstwood, Economic Development Manager
	ED-2017-03 – Island Harbour Club Construction – Traffic and Communication Strategy Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque amend By-law 2015-070 Regulating Traffic and Parking on roadways to accommodate the Island Harbour Club construction; Further, that a budget deviation in the amount \$6,912 be approved to cover additional By-law services, as presented in Committee of the Whole report ED-2017-03. CARRIED - UNANIMOUS
10	CORRESPONDENCE – NOT REQUIRING ACTION
	Ministry of Education – School Closures and Consolidations
	MPAC – 2017 Municipal Stakeholder Research
	United Counties of Leeds Grenville – Media Release – Ontario Early Years Child & Family Centres
	CRCA – New Release – Water Safety

	CORRESPONDENCE – ACTION REQUIRED - NONE
11	STAFF REPORTS
	<p>Accounts Payable from March 1, 2017 to March 12, 2017 </p> <p>Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from March 1, 2017 to March 12, 2017 totalling \$409,373.16 as presented.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	Melanie Kirkby, Treasurer
	<p>FIN-2017-04 – Statement of the Treasurer – 2016 Council Remuneration and Expenses </p> <p>Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive for information the statement of the Treasurer with regards to the 2016 Council remuneration and expenses, as presented in Committee of the Whole report FIN-2017-04.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>FIN-2017-05 – Statement of the Treasurer – 2017 External Transfers </p> <p>Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive for information the statement of the Treasurer with regards to the 2017 External Transfers, as presented in Committee of the Whole report FIN-2017-05.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>FIN-2017-06 – 2017 BIA Levy </p> <p>Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque authorize staff to assist the Business Improvement Area (BIA) with its current procedural challenges, as presented in Committee of the Whole report FIN-2017-06.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>FIN-2017-07 – Capital Matters Pending </p> <p>Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive the Capital Matters Pending update, as presented in Committee of the Whole report FIN-2017-07.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	Brenda Guy, Manager of Community Development

	<p>CD-2017-08 – RFP for By-law Enforcement Services </p> <p>Moved by: Councillor Girling</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque authorize the Mayor and Clerk to enter into a three (3) year agreement with Frontenac Municipal Law Enforcement Inc. for Bylaw Enforcement Services, as presented in Committee of the Whole report CD-2017-08.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
12	DISCUSSION OF ADDITIONAL ITEMS
	<p>Councillor Girling presented a Notice of Motion to be presented at the April 4, 2017 Committee of the Whole meeting. </p>
13	NEXT MEETING – April 4, 2017
14	QUESTIONS FROM THE MEDIA - NONE
15	ADJOURNMENT
<p>Moved by: Councillor Warren</p> <p>Be it resolved that this Committee of the Whole meeting adjourn at 7:42 PM.</p> <p style="text-align: right;">CARRIED</p>	
	
Chair, Councillor Brooks	Clerk, Kelly Shipclark