



COMMITTEE OF THE WHOLE MEETING MINUTES




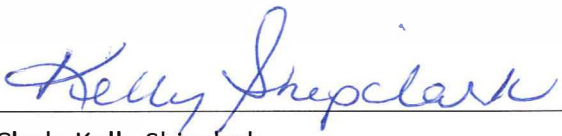
On November 7, 2017
 At Emergency Services Building – 340 Herbert St

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
CHAIR:	Anne Warren	Shellee Fournier, CAO
MEMBER:	Joe Jansen	Kelly Shipclark, Clerk
	Erika Demchuk	Steve Tiernan, Fire Chief
	Brian Brooks	Melanie Kirkby, Treasurer
	Jan Hayes	Brenda Guy, Manager of Community Development
	Dwayne Fletcher	Linda Sicoli, Economic Development Manager
		Sherri Ogilvie, Supervisor of Public Utilities
REGRETS:	Jeff Girling	Paul McMunn, Manager of Public Works
		Terry Gilmer, Manager of Parks & Recreation
1	CALL MEETING TO ORDER	
	Councillor Warren chaired the meeting. The meeting was called to order at 6:17 PM.	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF - NONE	
3	APPROVAL OF MINUTES (ADOPTION)	
	Moved by: Councillor Brooks Be it resolved that the Committee of the Whole hereby adopt the minutes from the October 17, 2017 meeting. <p style="text-align: right;">CARRIED</p>	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	Several members of the public spoke to reports on the agenda.	
5	UNFINISHED BUSINESS - NONE	
6	DISCLOSURE OF ADDITIONAL ITEMS - NONE	
7	PUBLIC MEETINGS	

	<p>Chair Warren called the Public meeting to order regarding OPA4 - Cleroux (84 Charles Street N)</p> <p>Ms. Guy, Community Development Manager presented report CD-2017-19 - OPA4 - Cleroux (84 Charles Street N).</p> <p>Chair Warren asked if Council member wished to speak to the application. Mayor Demchuk wanted to uphold the policies. Councillor Brooks supported the recommendation in the report presented. Councillor Jansen advised that the Town has very limited commercial space and supported the recommendation. Councillor Hayes stated that several commercial businesses have tried to succeed at this location and did not understand why this property was commercial.</p> <p>Chair Warren asked if members of the public wished to speak to the application. Seeing none, Chair Warren asked if the Owner wished to speak. The owner was not present.</p> <p>Moved by: Councillor Brooks Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque maintain the Official Plan Policies for application OPA4 Cleroux at 82-86 Charles Street North, as presented in the Committee of the Whole report CD-2017-19.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>CD-2017-20 - CPPS2017-14 - Brown (85 Birch Street)</p>
	<p>Chair Warren called the Public meeting order regarding CPPS2017-14 Brown at 85 Birch Street. Ms. Guy presented report CD-2017-20 - CPPS2017-14 Brown at 85 Birch Street.</p> <p>Chair Warren asked if Council members wished to speak to the application. Councillor Jansen stated that it was a great use of the property. No other Councillor spoke to the application.</p> <p>Chair Warren asked if members of the public wished to speak to the application. Seeing none, Chair Warren asked if the Owner wished to speak. The owner, Colin Brown stated it is a great repurpose for this property.</p> <p>Moved by: Councillor Brooks Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve CPPS2017-14 Brown at 85 Birch Street for a 5 Unit Apartment Building, as presented in Committee of the Whole report CD-2017-20.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
<p>8</p>	<p>DELEGATIONS</p>
	<p>John McAllister, Trustee – UCDSB – Introduced the New Principals from GISS and Linklater Public School</p>
	<p>Brian Tunnicliffe – Purchase Ribfest Stage - Mr. Tunnicliffe withdrew his delegation from the agenda.</p>

	<p>Kelly Shipclark, Clerk</p> <p>CSC-2017-08 - Delegation of Powers and Duties Policy Amendment</p> <p>Moved by: Councillor Brooks</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque pass By-law 2017-089 being a By-law to amend By-law 2017-012 to add the Delegation of Authority to the Mayor and Clerk to execute Tax Sale Extensions Agreements upon the recommendation of the Treasurer, as presented in Committee of the Whole report CSC-2017-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>CSC-2017-09 - Emergency Plan Update</p> <p>Moved by: Councillor Jansen</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque pass By-law 2017-088 being a By-law to update the Emergency Plan for the Town of Gananoque, as presented in Committee of the Whole report CSC-2017-09.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>CSC-2017-10 - Multi-Year Accessibility Plan Update</p> <p>Moved by: Councillor Jansen</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque pass By-law 2017-090 being a By-law to update the Multi-Year Accessibility Plan, as presented in Committee of the Whole report CSC-2017-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Melanie Kirkby, Treasurer</p> <p>FIN-2017-32 - 2017 3rd Quarter Financial Results</p> <p>Moved by: Councillor Jansen</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the 2017 Third Quarter Financial results, as presented in the Committee of the Whole report FIN-2017-32.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Shellee Fournier, CAO</p>
	<p>CAO-2017-05 - Revenue Generating Ideas</p> <p>Moved by: Councillor Jansen</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive the Revenue Generating Ideas report for information purposes, as presented in Committee of the Whole report CAO-2017-05.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Steve Tiernan, Fire Chief</p>
	<p>FIRE-2017-06 - Capital Project - Generator Trailer – Proposed Cancellation</p> <p>Moved by: Councillor Jansen</p>

	<p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque cancels the Capital Project for the refurbishment/replacement of the Standby Generator and Trailer, declare the asset surplus to the Municipality's needs;</p> <p>And further, authorize staff to dispose of the item as per the Disposition of Assets Policy, as presented in Committee of the Whole report FIRE-2017-06.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>FIRE-2017-07 - Emergency Response Cost Recovery - Fire Marque "Indemnification Technology"</p> <p>Moved by: Councillor Jansen</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque</p> <ol style="list-style-type: none"> 1. Pass By-law 2017-092 being a By-law to Authorize the Mayor and Clerk to execute the necessary documents to establish an agreement with Fire Marque Inc. for the purpose of appointing them as the agent for the Town of Gananoque to submit claims and collect recoverable expenses using "Indemnification Technology" with respect to insured perils resulting from Gananoque Fire Service response to attendance at incidents subject to the adoption of an associated amendment to the Town's General Rates and Fees By-Law; and 2. That the Fire Chief be authorized to collect and provide such information as is required to facilitate claims undertaken by Fire Marque Inc. and assist with the collection of such recoverable expenses with respect to insured perils from any property owner, as presented in the Committee of the Whole report FIRE-2017-07. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>FIRE-2017-08 - General Rates and Fees By-law Update Schedule J</p> <p>Moved by: Councillor Jansen</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approves By-law 2017-091 being a By-law to amend the General Fees and Rates By-law Schedule "J" (Fire), as presented in Committee of the Whole report FIRE-2017-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Paul McMunn, Public Works Manager</p>
	<p>Melanie Kirkby, Treasurer presented Mr. McMunn's report in his absence.</p> <p>RDS-2017-10 – Street Light Repair/Replacement - Behind Linklater School along the Pedestrian Pathway</p> <p>Moved by: Councillor Jansen</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve a budget deviation in the amount of up to \$26,562.20 (PLUS HST) for the repair/replacement of seven (7) street lights behind Linklater School along the pedestrian pathway adjacent to the Gananoque River, as presented in Committee of the Whole report RDS-2017-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

	Dierdre Crichton, Librarian
	Chris McDonald presented Ms. Crichton's reports in her absence. LIB-2017-02 - Gananoque Public Library Quarterly Report  Moved by: Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Gananoque Public Library Quarterly report for information only, as presented in Committee of the Whole report LIB-2017-02. CARRIED – UNANIMOUS
	LIB-2017-03 - Library Board Youth Representative  Moved by: Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque pass By-law 2017-087 being a By-law to amend By-law 2015-014 Committee Appointments to add Jack Noseworthy as the Youth Representative on the Library Board, as presented in Committee of the Whole report LIB-2017-03. CARRIED – UNANIMOUS
12	DISCUSSION OF ADDITIONAL ITEMS - NONE
13	NEXT MEETING – November 21, 2017
14	QUESTIONS FROM THE MEDIA
	Terri-Lynn Bayford from MyFM advised that Tim Baltz will be the new news person.
15	ADJOURNMENT Moved by: Mayor Demchuk Be it resolved that the Committee of the Whole hereby adjourn the November 7 th meeting at 8:16 p.m. CARRIED - UNANIMOUS
	
Chair, Councillor Warren	 Clerk, Kelly Shipclark