












COMMITTEE OF THE WHOLE MEETING MINUTES

On September 19, 2017
 At Emergency Services Building – 340 Herbert St

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
CHAIR:	Anne Warren	Shellee Fournier, CAO
MEMBER:	Joe Jansen	Kelly Shipclark, Clerk
	Erika Demchuk	Brenda Guy, Manager of Community Development
	Brian Brooks	Linda Sicoli, Economic Development Manager
	Dwayne Fletcher	Paul McMunn, Manager of Public Works
		Terry Gilmer, Manager of Parks & Recreation
		Sherri Ogilvie, Supervisor of Public Utilities
REGRETS:	Jan Hayes	Steve Tiernan, Fire Chief
	Jeff Girling	Melanie Kirkby, Treasurer
1	CALL MEETING TO ORDER	
	Councillor Warren chaired the meeting. The meeting was called to order at 6:19 PM	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF	
	Councillor Brooks declared a conflict of interest on report RECM-2017-11 – Canada Day Funding Request; due to him being a current member of the Gananoque Lions Club and volunteer coordinator for the Gananoque Ribfest Committee.	
3	APPROVAL OF MINUTES (ADOPTION)	
	Moved by: Councillor Jansen Be it resolved that the Committee of the Whole hereby adopt the minutes from the September 5, 2017 meeting. <p style="text-align: right;">CARRIED</p>	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	One member of the public spoke to reports on the agenda.	
5	UNFINISHED BUSINESS - NONE	

6	DISCLOSURE OF ADDITIONAL ITEMS - NONE
7	PUBLIC MEETINGS - NONE
8	DELEGATIONS - NONE
9	PRESENTATIONS BY STAFF (OTHERS) - NONE
10	CORRESPONDENCE
	Community Grants Minutes – September 6, 2017 
	Police Services Board Minutes – April 28, 2017 
	Police Services Board Minutes – June 2, 2017 
11	STAFF REPORTS
	Accounts Payable from August 30, 2017 to September 13, 2017  Moved by: Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from August 30, 2017 to September 13, 2017 totalling \$195,947.21 as presented. CARRIED - UNANIMOUS
	Shellee Fournier, CAO presented on behalf of Melanie Kirkby, Treasurer
	FIN-2017-26 – Capital Matters Pending  Moved by: Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive the Capital Matters Pending update, as presented in Committee of the Whole report FIN-2017-26. CARRIED - UNANIMOUS
	FIN-2017-27 – 2018 Budget Guidelines and Process  Moved by: Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the 2018 Budget Guideline and Process, as presented in Committee of the Whole report FIN-2017-27. CARRIED - UNANIMOUS
	Terry Gilmer, Manager of Parks and Recreation
	RECM-2017-11 - Canada Day Celebrations – Request for Funding  Councillor Brooks refrained from discussion and voting on the Canada Day funding request. Moved by: Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the 1000 Islands Family Ribfest request for up to \$9,000 in funding for the 2018

	Canada Day Celebrations, to be taken from Parks and Recreation Special Events Budget (1-5-16550-5400), as presented in Committee of the Whole report RECM-2017-11. DEFERRED
12	DISCUSSION OF ADDITIONAL ITEMS
13	NEXT MEETING – October 3, 2017
14	QUESTIONS FROM THE MEDIA - NONE
15	ADJOURNMENT
	Moved by: Councillor Brooks Be it resolved that the Committee of the Whole hereby adjourn the September 5 th meeting at 6:32 p.m. CARRIED - UNANIMOUS
	 
Chair, Councillor Warren	Clerk, Kelly Shipclark