








COMMITTEE OF THE WHOLE MEETING MINUTES

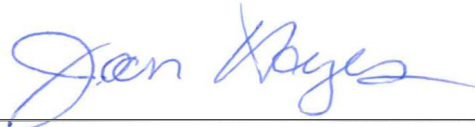

On September 5, 2017

At Emergency Services Building – 340 Herbert St

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
CHAIR:	Jan Hayes	Shellee Fournier, CAO
		Linda Robinson, Deputy Clerk
MEMBER:	Joe Jansen	Melanie Kirkby, Treasurer
	Anne Warren	Brenda Guy, Manager of Community Development
	Erika Demchuk	Linda Sicoli, Economic Development Manager
	Brian Brooks	Paul McMunn, Manager of Public Works
	Jeff Girling	Terry Gilmer, Manager of Parks & Recreation
		Steve Tiernan, Fire Chief
REGRETS:	Dwayne Fletcher	Kelly Shipclark, Clerk
		Sherri Ogilvie, Supervisor of Public Utilities
		Gary Bullock, Acting Fire Chief
1	CALL MEETING TO ORDER	
	Councillor Hayes chaired the meeting. The meeting was called to order at 6:30 PM	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF	
3	APPROVAL OF MINUTES (ADOPTION)	
	<p>Moved by: Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby adopt the minutes from the August 22, 2017 meeting.</p> <p style="text-align: right;">CARRIED</p>	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	Several members of the public spoke to reports on the agenda.	
5	UNFINISHED BUSINESS - NONE	

6	DISCLOSURE OF ADDITIONAL ITEMS
	Use of Cellular Devices/Camera at Recreation Facilities (Councillor Jansen)
7	PUBLIC MEETINGS
	CD-2017-15 - CPPS2017-11 – Anderson (462 Stone Street S) Brenda Guy presented the above noted report to council. Moved by: Councillor Jansen Be it resolved as recommended by the Planning Advisory Committee, that the Council of the Town of Gananoque approves CPP2017-11 – Anderson at 462 Stone Street South subject to all conditions being met, as presented in Committee of the Whole report CD-2017-15. CARRIED - UNANIMOUS
8	DELEGATIONS - NONE
9	PRESENTATIONS BY STAFF (OTHERS) - NONE
10	CORRESPONDENCE
	Harold Tulk – Town Hall Questions Moved by: Councillor Brooks Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque direct Mr. Tulks questions to staff. CARRIED - UNANIMOUS
11	STAFF REPORTS
	Accounts Payable from August 12, 2017 to August 29, 2017 Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from August 12, 2017 to August 29, 2017 totalling \$486,342.93 as presented. CARRIED - UNANIMOUS
	Shellee Fournier, CAO
	CAO-2017-03 - Council Remuneration – Honorariums and Allowances Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approved Option 3 (honorariums be increased to match the average of the survey with no annual increases awarded in years 2020, 2021 and 2022) to be amended with a progressive 4 year graduated increase to parity with regards to Council remuneration for the 2019-2022 term of Council, as presented in Committee of the Whole report CAO-2017-03. CARRIED
	CAO-2017-04 - 400 Stone Street North (Kinsmen Building) Moved by: Councillor Girling

	<p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque direct staff to issue a Request for Proposals to qualified consultants to conduct a highest and best use feasibility study for the former Kinsmen Building (400 Stone Street North),</p> <p>And further, that the cost of the study (approximately \$15k-\$20k) be taken from reserves, as presented in Committee of the Whole report CAO-2017-04.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>Melanie Kirkby, Treasurer</p>
	<p>FIN-2017-25 – 2016 Management Letter </p> <p>Moved by: Councillor Girling</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive the 2016 Management Letter, as presented in Committee of the Whole report FIN-2017-25.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>Paul McMunn, Public Works Manager</p>
	<p>RDS-2017-07 - Bay Road Options </p> <p>Moved by: Councillor Girling</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque select option C, as presented in Committee of the Whole report RDS-2017-07, Re: Bay Road.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p> <p>Clerk’s Note: Director of Public Works was directed to remove parking and paving from option “C”.</p>
	<p>RDS-2017-08 - 2017 - Asphalt, Concrete, Paving, and Milling (ACPM) - Update </p> <p>Moved by: Councillor Girling</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve locations for the 2017 asphalt, concrete, paving and milling contracts, as presented in Committee of the Whole report RDS-2017-08.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>RDS-2017-09 - Encroachment Agreement - 40 Booth Street (Donovan) </p> <p>Moved by: Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque authorize the Mayor and Clerk to enter into an Encroachment Agreement with Theresa Mary Donovan and Paul Joseph Donovan at 40 Booth Street, as presented in Committee of the Whole report RDS-2017-09.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>Brenda Guy, Manager of Community Development</p>
	<p>CD-2017-14 - PROP2017-05 – HVAC for Library, Visitor Centre and Archives - 10 King Street East </p> <p>Moved by: Councillor Brooks</p>

	<p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque direct staff to separate tender PROP2017-05 to include the heat and air for the Library portion of the building only, and re-issue the tender, as presented in Committee of Whole report CD-2017-14.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
12	DISCUSSION OF ADDITIONAL ITEMS
	<p>Use of Cellular Devices/Camera at Recreation Facilities</p> <p>Moved by: Councillor Jansen WHEREAS, technological advancements have created cellular devices, personal digital assistants, etc. to carry new functions, such as cameras, that allow users to photograph others while appearing to dial a number;</p> <p>AND WHEREAS, these devices are very popular and widespread;</p> <p>AND WHEREAS, the potential exists for deviant behaviour of camera-phone users photographing others undressing and showering in change rooms;</p> <p>AND WHEREAS, taking and posting photos on the Internet is a violation of personal privacy;</p> <p>AND WHEREAS, concerns have been raised by the Gananoque Hockey Association(s) as well as parents;</p> <p>NOW THEREFORE, Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque direct staff to develop a policy prohibiting cellular devices, cameras, video cameras and personal digital assistants (PDAs) from the change rooms located at the Lou Jeffries, Gananoque and T.L.T.I. Recreation Centre.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
13	NEXT MEETING –September 19, 2017
14	QUESTIONS FROM THE MEDIA - NONE
15	ADJOURNMENT
	<p>Moved by: Councillor Girling Be it resolved that the Committee of the Whole hereby adjourn the September 5th meeting at 8:34 p.m.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
 	
Chair, Councillor Hayes	Deputy Clerk, Linda Robinson