



REGULAR COUNCIL MEETING MINUTES

On November 21, 2017 @ 6:00 PM
 At Emergency Services Building – 340 Herbert St **DRAFT**

Item	Title/Description	
COUNCIL MEMBERS PRESENT		STAFF PRESENT
MAYOR:	Erika Demchuk	Shellee Fournier, CAO
COUNCILLORS:	Joe Jansen	Kelly Shipclark, Clerk
	Brian Brooks	Linda Sicoli, Interim Economic Development Manager
	Anne Warren	Melanie Kirkby, Treasurer
	Jan Hayes	Paul McMunn, Manager of Public Works
	Dwayne Fletcher	Sherri Ogilvie, Public Utilities Supervisor
	Jeff Girling	Brenda Guy, Manager of Community Development
		Terry Gilmer, Manager of Parks & Recreation
REGRETS:		Steve Tiernan, Fire Chief
1	CALL MEETING TO ORDER	
	Mayor Demchuk called the Regular Council meeting to order at 6:00 PM	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF - NONE	
3	CLOSED MEETING OF COUNCIL - NONE	
4	MATTERS ARISING FROM CLOSED SESSION	
	There was no closed meeting was held tonight.	
5	ADDITIONAL ITEMS - NONE	
6	PRESENTATIONS/AWARDS/DEPUTATION	
	Mayor Demchuk presented Service Recognitions Awards to William Gifford, Sherri Ogilvie, Rhonda Robeson, for their dedicated years of service. Additional employees recognized were Mary Jess and Richard Swann. They were not in attendance.	
7	MAYOR'S DECLARATIONS	

Item	Title/Description
	Mayor Demchuk thanked Kelly Shipclark, Clerk for her dedication to the Town for the last 5 years. She also wished Mrs. Shipclark the best in her new position with the United Counties of Leeds and Grenville.
8	UNFINISHED BUSINESS
	<p>Brenda Guy, Community Development Manager</p> <p>OPA4-2017 – 82-86 Charles St. N. (Cleroux)</p> <p>RESOLUTION No. 2017-160 Moved by: Councillor Warren Seconded by: Councillor Jansen Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby maintain the Official Plan Policies for application OPA4 Cleroux at 82-86 Charles Street North, as presented in the Committee of the Whole report CD-2017-19 for the following reasons:</p> <p style="padding-left: 40px;">a) The proposal is not consistent with the Provincial Policy Statement; and b) The proposal does not conform with the general intent and purpose of the policies contained within the General Commercial designation.</p> <p style="text-align: right;">CARRIED</p>
9	CONSENT AGENDA
	<p>RESOLUTION No. 2017-161 Moved by: Councillor Warren Seconded by: Councillor Jansen Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>
	BY-LAWS INCLUDED IN THE CONSENT AGENDA
	2017-087 - Amend Committee Appointments – Library Board Youth Representative (3 Readings)
	2017-088 – Adopt Emergency Plan Update (3 Readings)
	2017-089 – Amend the Delegation of Certain Council Powers and Duties (3 Readings)
	2017-090 – Adopt the Multi-Year Accessibility Plan (1 st and 2 nd Readings)
	2017-091 – Amend By-law 2016-047 General Fees and Rates By-law – Schedule J (3 Readings)
	2017-092 - Agreement with Fire Marques - Claims and Recoverables for the Fire Department
	Motions
	<p>Approval of Council Minutes – November 7, 2017 and November 10, 2017</p> <p>Be it resolved that the Council of the Town of Gananoque hereby approve the minutes for November 7, 2017 and November 10, 2017.</p>

Item	Title/Description
	<p>Approve Committee of the Whole Report CD-2017-20 - CPPS2017-14 - Brown (85 Birch Street)</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approve CPPS2017-14 Brown at 85 Birch Street for a 5 Unit Apartment Building, as presented in Committee of the Whole report CD-2017-20.</p>
	<p>Approve a Council Grant for \$250.00 to the United Way of Leeds and Grenville.</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby authorize a Council Grant in the amount of \$250.00 to the United Way of Leeds and Grenville as requested from MP Gord Brown.</p>
	<p>Approve a Council Grant for \$500.00 to Absolutely Hair and Spa for the Special Peoples Christmas Dinner.</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby authorize a Council Grant in the amount of \$500.00 to Absolutely Hair and Spa to help with the Special Peoples Christmas Dinner.</p>
	<p>Receive Accounts Payable from October 12, 2017 to November 1, 2017</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from October 12, 2017 to November 1, 2017 totalling \$430,464.08 as presented.</p>
	<p>Receive Committee of the Whole Report ED-2017-16 - 2017 Visitor Centre Update Season Report</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receives the Visitor Centre Update report for information purposes, as presented in Committee of the Whole report ED-2017-16.</p>
	<p>Approve Committee of the Whole Report CSC-2017-08 - Delegation of Powers and Duties Policy Amendment</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby pass By-law 2017-089 being a By-law to amend By-law 2017-012 to add the Delegation of Authority to the Mayor and Clerk to execute Tax Sale Extensions Agreements upon the recommendation of the Treasurer, as presented in Committee of the Whole report CSC-2017-08.</p>
	<p>Approve Committee of the Whole Report CSC-2017-09 - Emergency Plan Update</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby pass By-law 2017-088 being a By-law to update the Emergency Plan for the Town of Gananoque, as presented in Committee of the Whole report CSC-2017-09.</p>
	<p>Approve Committee of the Whole Report CSC-2017-10 - Multi-Year Accessibility Plan Update</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby pass By-law 2017-090 being a By-law to update the Multi-Year Accessibility Plan, as presented in Committee of the Whole report CSC-2017-10.</p>
	<p>Receive Committee of the Whole Report FIN-2017-32 - 2017 3rd Quarter Financial Results</p>

Item	Title/Description
	<p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receives the 2017 Third Quarter Financial results, as presented in the Committee of the Whole report FIN-2017-32.</p>
	<p>Receive Committee of the Whole Report CAO-2017-05 - Revenue Generating Ideas</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Revenue Generating Ideas report for information purposes, as presented in Committee of the Whole report CAO-2017-05.</p>
	<p>Receive Committee of the Whole Report FIRE-2017-06 - Capital Project - Generator Trailer – Proposed Cancellation</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby cancels the Capital Project for the refurbishment/replacement of the Standby Generator and Trailer, declare the asset surplus to the Municipality’s needs;</p> <p>And further, authorize staff to dispose of the item as per the Disposition of Assets Policy, as presented in Committee of the Whole report FIRE-2017-06.</p>
	<p>Approve Committee of the Whole Report FIRE-2017-07 - Emergency Response Cost Recovery - Fire Marque “Indemnification Technology”</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby</p> <ol style="list-style-type: none"> 1. Pass By-law 2017-092 being a By-law to Authorize the Mayor and Clerk to execute the necessary documents to establish an agreement with Fire Marque Inc. for the purpose of appointing them as the agent for the Town of Gananoque to submit claims and collect recoverable expenses using “Indemnification Technology” with respect to insured perils resulting from Gananoque Fire Service response to attendance at incidents subject to the adoption of an associated amendment to the Town’s General Rates and Fees By-Law; and 2. That the Fire Chief be authorized to collect and provide such information as is required to facilitate claims undertaken by Fire Marque Inc. and assist with the collection of such recoverable expenses with respect to insured perils from any property owner, as presented in the Committee of the Whole report FIRE-2017-07.
	<p>Approve Committee of the Whole Report FIRE-2017-08 - General Rates and Fees By-law Update Schedule J</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approves By-law 2017-091 being a By-law to amend the General Fees and Rates By-law Schedule “J” (Fire), as presented in Committee of the Whole report FIRE-2017-08.</p>
	<p>Approve Committee of the Whole Report RDS-2017-10 – Street Light Repair/Replacement - Behind Linklater School along the Pedestrian Pathway</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approve a budget deviation in the amount of up to \$26,562.20 (PLUS HST) for the repair/replacement of seven (7) street lights behind Linklater School along the pedestrian pathway adjacent to the Gananoque River, as presented in Committee of the Whole report RDS-2017-10.</p>

Item	Title/Description
	<p>Receive Committee of the Whole Report LIB-2017-02 - Gananoque Public Library Quarterly Report</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receives the Gananoque Public Library Quarterly report for information only, as presented in Committee of the Whole report LIB-2017-02.</p>
	<p>Approve Committee of the Whole Report LIB-2017-03 - Library Board Youth Representative</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby pass By-law 2017-087 being a By-law to amend By-law 2015-014 Committee Appointments to add Jack Noseworthy as the Youth Representative on the Library Board, as presented in Committee of the Whole report LIB-2017-03.</p>
CARRIED	
10	MOTIONS (Council Direction to Staff) - NONE
11	NOTICE REQUIRED UNDER THE NOTICE BY-LAW - NONE
12	COMMITTEE UPDATES (COUNCIL REPS) - NONE
13	DISCUSSION OF ADDITIONAL ITEMS - NONE
14	MISCELLANEOUS BUSINESS - NONE
15	CONFIRMATION BY-LAW
	<p>RESOLUTION No. 2017-162 Moved by: Councillor Warren Seconded by: Councillor Jansen</p> <p>Be it resolved that By-law 2017-096 being a By-law to confirm the proceedings of Council at its meetings held on November 10, 2017 and November 21, 2017 be read three times and finally passed this 21st day of November, 2017.</p>
CARRIED	
16	ADJOURNMENT
	<p>Moved by: Councillor Fletcher</p> <p>Be it resolved that Council adjourn this regular meeting of Council at 6:11PM.</p>
CARRIED	
Mayor, Erika Demchuk	Clerk, Kelly Shipclark