





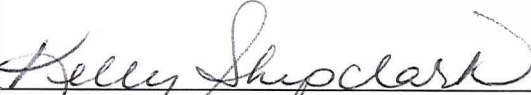
REGULAR COUNCIL MEETING MINUTES

On November 7, 2017 @ 5:30 PM
 At Emergency Services Building – 340 Herbert St

Item	Title/Description	
COUNCIL MEMBERS PRESENT		STAFF PRESENT
MAYOR:	Erika Demchuk	Shellee Fournier, CAO
COUNCILLORS:	Joe Jansen	Kelly Shipclark, Clerk
	Brian Brooks	Linda Sicoli, Interim Economic Development Manager
	Anne Warren	Melanie Kirkby, Treasurer
	Jan Hayes	Steve Tiernan, Fire Chief
	Dwayne Fletcher	Sherri Ogilvie, Public Utilities Supervisor
		Brenda Guy, Manager of Community Development
REGRETS:	Jeff Girling	Terry Gilmer, Manager of Parks & Recreation
		Paul McMunn, Manager of Public Works
1	CALL MEETING TO ORDER	
	Mayor Demchuk called the Regular Council meeting to order at 5:30 PM	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF	
	Councillor Brooks declared a conflict of interest on item identified on this meeting's in camera agenda, personal matters concerning an identifiable individual.	
3	CLOSED MEETING OF COUNCIL	
	RESOLUTION No. 2017-149 Moved by: Councillor Warren Seconded by: Councillor Jansen Be it resolved that Council move into closed session for: Personal matters concerning an identifiable individual, including Municipal or Board employee 1 Item Labour relations or employee negotiations 1 Item <p style="text-align: right;">CARRIED</p>	
	RESOLUTION No. 2017-150 Moved by: Councillor Warren Seconded by: Councillor Brooks Be it resolved that the Council of the Town of Gananoque hereby move out of closed session. <p style="text-align: right;">CARRIED</p>	
4	MATTERS ARISING FROM CLOSED SESSION	
	A Closed meeting was held tonight. There were 2 items being considered. One item was concerning a personal matter concerning an identifiable individual, including Municipal or Board employee and the other concerning labour relations or employee negotiations. The following motions are to be considered.	
	Councillor Brooks refrained from voting.	
	RESOLUTION No. 2017-151 Moved by: Councillor Warren Seconded by: Councillor Jansen Be it resolved that the Council of the Town of Gananoque hereby receive the Integrity Commissioner's report dated October 26, 2017 for information and further, that the	

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	<p>Town acknowledges the Integrity Commissioner's conclusion that there was no contravention of the Code of Conduct on either of the two complaints.</p> <p style="text-align: right;">CARRIED</p>
	<p>RESOLUTION No. 2017-152 Moved by: Councillor Brooks Seconded by: Councillor Warren</p> <p>Be it resolved that the Council of the Town of Gananoque approve the hiring of a full time Administrative Assistant to provide support to all departments effective January 1, 2018.</p> <p style="text-align: right;">CARRIED</p>
5	ADDITIONAL ITEMS - NONE
6	PRESENTATIONS/AWARDS/DEPUTATION - NONE
7	MAYOR'S DECLARATIONS - NONE
8	UNFINISHED BUSINESS
	<p>CD-2017-14 - CPPS2017-11 – Anderson (462 Stone Street S) </p> <p>RESOLUTION No. 2017-153 Moved by: Councillor Warren Seconded by: Councillor Brooks</p> <p>Be it resolved that the Council of the Town of Gananoque authorize the Mayor and Clerk to amend the Waterlot Lease for Anderson, adjacent 462 Stone Street S., to include an additional size of 60' X 6' as outlined in Council report CD-2017-14.</p> <p style="text-align: right;">CARRIED</p>
9	CONSENT AGENDA
	<p>RESOLUTION No. 2017-154 Moved by: Councillor Brooks Seconded by: Councillor Warren</p> <p>Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>
	BY-LAWS INCLUDED IN THE CONSENT AGENDA
	<p>2017-084 - By-law to repeal and replace By-law 2010-026, being a By-law to License, Regulate, and Govern Buskers in Gananoque (3 Readings) </p>
	<p>2017-086 – Agreement with Bell Mobility (3 Readings) </p>
	Motions
	Approval of Council Minutes – October 17, 2017
	<p>Be it resolved that the Council of the Town of Gananoque hereby approve the minutes for October 17, 2017.</p>
	<p>Direct the Correspondence from Mr. and Mrs. Murphy to Staff regarding the New Floating Docks on the Gananoque River.</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby refer to staff the correspondence from Orm and Cathy Murphy regarding new floating docks in the lower Gananoque River and that a report be prepared regarding the possibility of the docks being a navigational hazard.</p>
	<p>Uphold the Fees and Rates By-law 2016-047 as amended with regard to the Pickleball Group's request.</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby uphold General Fees and Rates By-law 2016-047 as amended;</p> <p>Further that the applicable rental fee be charged to the Pickleball Group.</p>
	<p>Receive Accounts Payable from September 26, 2017 to October 10, 2017</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from September 26, 2017 to October 10, 2017 totalling \$154,603.83 as presented.</p>

Item	Title/Description
	<p>Approve Committee of the Whole Report FIN-2017-29 – Ontario Bill 148 Impacts on 2018 Operating Budget Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby direct staff to prepare the 2018 Operating Budget in accordance to Option 1 (Include the Minimum wage increase to \$14.00 within the 2018 Operating Budget. The increases would be budgeted and funded in 2018 from the Tax Stabilization Reserve if the overall operating budget cannot meet the CPI target), as presented in Committee of the Whole report FIN-2017-29.</p>
	<p>Receive Committee of the Whole Report FIN-2017-30 – Capital Matters Pending Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Capital Matters Pending update, as presented in Committee of the Whole report FIN-2017-30.</p>
	<p>Approve Committee of the Whole Report FIN-2017-31 – Corporate Cellular Contract Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby pass By-law 2017-086 to authorize the Mayor and Clerk to execute an Agreement with Bell Mobility for a 2 year term, as presented in Committee of the Whole report FIN-2017-31.</p>
	<p>Approve Committee of the Whole Report CD-2017-18 - St. Lawrence Street Hydro Lines Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby set aside the Procurement By-law No. 2015-087 to allow RMP Construction Ltd. to provide the excavation and installation of duct banks along St. Lawrence Street; And further that the Committee of the Whole recommends that the Council of the Town of Gananoque approve a budget deviation in the amount of up to \$15,000 for the burying of the Hydro lines Capital project at St. Lawrence Street, as presented in Committee of the Whole report CD-2017-18.</p>
	<p>Approve Committee of the Whole Report ED-2017-15 - Repeal and Replace By-Law 2010-026 - Buskers Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby pass By-law 2017-084 being a By-law to repeal and replace By-law 2010-026, being a By-law to License, Regulate, and Govern Buskers in Gananoque, as presented in Committee of the Whole report ED-2017-15.</p>
	<p>Receive Committee of the Whole Report UTIL-2017-07 – Quarterly Report Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Utilities Third Quarterly report for information purposes, as presented in Committee of the Whole report UTIL-2017-07.</p>
CARRIED	
10	MOTIONS (Council Direction to Staff)
	<p>Councillor Warren presented a motion for Council’s consideration RESOLUTION No. 2017-155 Moved by: Councillor Warren Seconded by: Councillor Brooks Be it resolved that the Council of the Town of Gananoque as part of the Town's ongoing development of policies governing the Municipality, direct staff to prepare a draft policy regarding service requests and complaints, to include the handling of vexatious, frivolous, and/or persistent requests which may compromise the Town's ability to deliver good customer service in an equitable, efficient, and effective manner. Additionally, the policy should address the handling of unreasonable customer behaviours.</p> <p style="text-align: right;">CARRIED</p>
11	NOTICE REQUIRED UNDER THE NOTICE BY-LAW - NONE
12	COMMITTEE UPDATES (COUNCIL REPS) - NONE

Item	Title/Description
13	DISCUSSION OF ADDITIONAL ITEMS - NONE
14	MISCELLANEOUS BUSINESS
	Paul McMunn, Public Works Manager
	<p>Sherri Ogilvie, Public Utilities Supervisor presented Mr. McMunn's report in his absence.</p> <p>UTIL-2017-08 - Professional Engineering Services for East End Pumping Station & Forcemain Upgrades - Municipal Class Environmental Assessment and Pre-Design Award</p> <p>RESOLUTION No. 2017-156 Moved by: Councillor Brooks Seconded by: Councillor Warren</p> <p>Be it resolved that the Council of the Town of Gananoque hereby pass By-Law 2017-093 being a By-Law to authorize the Mayor and Clerk to execute an agreement with J.L. Richards for professional engineering services for the East End Pumping Station & Forcemain Upgrades - Municipal Class Environmental Assessment and Pre-Design in the amount of \$69,405 (Plus HST), as presented in Council report UTIL-2017-08.</p> <p>And further that By-Law 2017-093 being a By-Law to authorize the Mayor and Clerk to execute an agreement with J.L. Richards for professional engineering services for the East End Pumping Station & Forcemain Upgrades - Municipal Class Environmental Assessment and Pre-Design be read three time and finally passed this 7th day of November 2017.</p> <p style="text-align: right;">CARRIED</p>
	Kelly Shipclark, Clerk
	<p>Verbal - Amended January 2018 Council and Committee of the Whole Meeting Dates</p> <p>RESOLUTION No. 2017-157 Moved by: Councillor Warren Seconded by: Councillor Brooks</p> <p>Be it resolved that the Council of the Town of Gananoque set aside the Procedural By-law to allow for the changing of dates to January 9, 2018 and January 23, 2018 for the Regular Council meeting and the Committee of the Whole meetings in January 2018.</p> <p style="text-align: right;">CARRIED</p>
14	CONFIRMATION BY-LAW
	<p>RESOLUTION No. 2017-158 Moved by: Councillor Brooks Seconded by: Councillor Warren</p> <p>Be it resolved that By-law 2017-094 being a By-law to confirm the proceedings of Council at its meeting held on November 7, 2017 be read three times and finally passed this 7th day of November, 2017.</p> <p style="text-align: right;">CARRIED</p>
14	ADJOURNMENT
	<p>Moved by: Councillor Warren</p> <p>Be it resolved that Council adjourn this regular meeting of Council at 6:17PM.</p> <p style="text-align: right;">CARRIED</p>
	
Mayor, Erika Demchuk	 Clerk, Kelly Shipclark