

ECONOMIC DEVELOPMENT ADVISORY PANEL AGENDA

On, August 27, 2019 @ 6:00 PM
 Town Hall Boardroom

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER	Chair Dave Osmond called the meeting to order at 6:00 pm.	
	COMMITTEE MEMBERS PRESENT:	Anne-Marie Koiner Kate Selleck Brian McNamee Dave Osmond Cyndi Forrest Joe Dorrington	
	STAFF:	Amanda Trafford	
	REGRETS:	Ted Lojko Kari Lambe	
2	ADOPTION OF THE AGENDA	Motion No. 2019-09 moved by Joe Dorrington, Seconded by: Brian McNamee CARRIED	Motion No. 2019-09
3	COMMUNITY SUCCESS STORY	<ul style="list-style-type: none"> Amanda gave an update on the Fall Small Business Workshop and the new videos that we had done through RED. 	
4	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		None
5	PUBLIC QUESTION/COMMENT		None
6	DEPUTATIONS		None
	REPORTS/NEW BUSINESS		
7	Economic Development Update	<ul style="list-style-type: none"> Amanda and Dave explained the restructuring of the Economic Development Department. Kari Lambe is the new Manager of Community Services. She will be attending the next meeting. 	

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	<p>MAT (Municipal Accommodation Tax)</p> <ul style="list-style-type: none"> • Update 	<ul style="list-style-type: none"> • Dave provided a brief update on August 26th meeting • Goal is to create a board to oversee, including TIAP • Needs to be taken to council • Dave provided a few example of what TIAP currently does with the dollars they collect • Looking to other models Ottawa, Picton, Brockville to review their process regarding this 	
	<p>Parking</p> <ul style="list-style-type: none"> • Timeline • Sub committee 	<ul style="list-style-type: none"> • Amanda will send 2015 parking study ahead of next meeting • Group to set realistic timeline for project • Dave posted on his Council Facebook page about parking as the first step in this project to get feedback • Potential to work with honk Mobile more in future • Amanda to send Brenda’s powerpoint regarding parking ahead of next meeting • Next steps are to review the report and begin to develop a plan next meeting • Amanda to send parking brochure • Create a sub committee for parking next meeting 	

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		<ul style="list-style-type: none"> Group is in agreement that we can create other small sub committee groups in regards to parking when needed 	
	Current Economic Development Activities	<ul style="list-style-type: none"> Amanda to send information on Workshop to group Also to send the elected official training info taking place in Cornwall Ontario East Economic Development is hosting their quarterly meeting in Gananoque on November 8th Amanda to send registration info when available 	
	Moving forward items	<ul style="list-style-type: none"> Parking MAT Economic Development activities 	
8	CORRESPONDENCE		None
9	MINUTES OF COMMITTEE (ADOPTION)	MOTION No. 2019-10 MOVED BY: ANNE MARIE KOINER SECONDED BY: JOE DORRINGTON CARRIED	MOTION No. 2019-10
10	SET NEXT MEETING DATE	October 29, 2019 at 6:00 pm Town Hall	
11	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS		NONE
12	ADJOURNMENT	Motion No. 2019-11 Moved By: Kate Selleck Seconded by: Joe Dorrington CARRIED	Motion No. 2019-11