



ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MINUTES

On August 5th, 2015 @ 6:00 PM
 Emergency Services Building – 340 Herbert St

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER – Chair call meeting to order at 6:00 PM		
COMMITTEE MEMBERS PRESENT			
PUBLIC AT LARGE:	James Garrah		
	Richard Mangan		
	Anne-Marie Koiner		
	Ken Wilson		
	Matt Harper		
COUNCILLORS:	Jeff Girling		
STAFF:	Shelley Hirstwood		
REGRETS:	Dwayne Fletcher		
2	ADOPTION OF THE AGENDA		
	MOTION No. 2015- 14 Moved by: Jim Garrah Seconded by: Richard Mangan Be it resolved that the EDC agenda for August 5, 2015 is hereby adopted with the addition of downtown and agenda format.		CARRIED
3	HEALTH SAFETY & WELLNESS		
Caution with lightning			
4	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		
5	PUBLIC QUESTION/COMMENT		
Comment regarding the Boating Research Report and accessibility			
6	DEPUTATIONS		
	None		
7	REPORTS/NEW BUSINESS		
*	Shelley Hirstwood		
	Designation of Chairperson		
	Call for Nominations		

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	<p>Jim Garrah nominated Ken Wilson Matt Harper nominated Richard Mangan</p> <p>MOTION No. 2015- 15 Moved by: Jim Garrah Be it resolved that Ken Wilson is appointed Chairperson.</p>	<p>CARRIED</p>	
	<p>Economic ROI of Expanding Transient Docking</p> <p>Introduction of the Great Waterway Report. Discussion regarding incident at the dock. Noted Marina policy amendments are the role of Parks and Recreation Department. As item is part of Town Strategic Plan, do not require a motion making recommendation.</p>		
	<p>Business Ambassador Program</p> <ul style="list-style-type: none"> • Review of Zone 2 • Tourism businesses are doing well while the others had concerns primarily including parking • Follow up will include informing business that the Parking bylaw is under review and to provide comment to appropriate staff 		
	<p>Downtown</p> <ul style="list-style-type: none"> • Concerns that downtown appearance is tired looking • CAO is addressing appearance and is part of Town Strategic Plan • Idea – share CIP success stories/testimonials • Idea – have Town Staff keep notebook of areas for improvement • Committee would like to invite BIA representative, Dennis O’Conner, as delegate. Will look into requesting having representative on the committee. 		
	<p>Fall Business Workshop</p> <ul style="list-style-type: none"> • Event to be hosted October 22 • Seeking advice on possible presenters and/or topics <ul style="list-style-type: none"> ○ Succession Planning ○ Overall economy – get prepared and opportunities 		
	<p>Agenda</p> <ul style="list-style-type: none"> • Suggested that procedural bylaw be amended to allow public input throughout meeting • Discussion to allow public input at the discretion of the chair 		
	<p>Economic Monthly Update -Highlighted 3 Summer Company businesses</p>		
<p>8</p>	<p>CORRESPONDENCE</p>		

Item	Title/Description	Recommended Action / Attachment	Draft Motion
9	<p>MINUTES OF COMMITTEE (ADOPTION) July 8, 2015 MOTION No. 2015- 16 Moved by: Anne-Marie Koiner Seconded by: Ken Wilson Be it resolved that the EDC minutes for July 8, 2015 are hereby adopted.</p>	CARRIED	
10	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS		
11	<p>ADJOURNMENT MOTION No. 2015-18 Moved by: Matt Harper Be it resolved that the EDC adjourn the August 5, 2015 meeting.</p>		