

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MINUTES

On November 2nd, 2016 @ 6:00 PM
 Emergency Services Building, 340 Herbert St

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER – Chair call meeting to order at 6:03 PM		
COMMITTEE MEMBERS PRESENT			
PUBLIC MEMBERS:		Ken Wilson, Chair	
		Anne-Marie Koiner	
		Matt Harper	
STAFF:		Shelley Hirstwood	
COUNCIL:		Dwayne Fletcher, Jeff Girling	
2	ADOPTION OF THE AGENDA		
	MOTION No. 2016- 25 Moved by: Jeff Girling Seconded by: Dwayne Fletcher Be it resolved that the EDC agenda for October 5, 2016 is hereby adopted with the addition of correspondence from Marion Springer and Richard Mangan.		CARRIED
3	HEALTH SAFETY & WELLNESS		
4	COMMUNITY SUCCESS STORY -Renovations at Nappos -1 st year anniversary Anthony’s, 30 th anniversary of Executive Secretarial -Welcome to new business Tiger Pizzeria		
5	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		
6	PUBLIC QUESTION/COMMENT - NONE		
7	DEPUTATIONS – Marion Sprenger – Shuttle Service		
8	REPORTS/NEW BUSINESS		
*	2016 Shuttle Numbers -2016 shuttle numbers provided -Discussion regarding use and goal of shuttle service -Noted that the legislation for tourist bus vs transit is different		

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	<p>Marine Fueling Station RFQ ED-2016-05</p> <p>-Discussion regarding local knowledge, expertise, evaluation, potential conflict of interest and overall project</p> <p>MOTION No. 2016- 26 Moved by: Seconded by: Dwayne Fletcher Be it resolved that the EDC recommend that RFQ-ED-2016-05 Marine Fueling Station Business Case be awarded to Maclaren Municipal Consultants Inc. and that the project is extended to 2017.</p> <p style="text-align: right;">CARRIED</p>		
9	<p>Economic Development Update</p> <ul style="list-style-type: none"> - Update on business workshops - Update on business incubator/funding - Update on discussion regarding transit - Welcome to Amanda Trafford, Business Development Coordinator - Welcome to Amy Kirkland, Administrative Assistant for the Chamber - Staff have reached out to the Chamber/BIA and TIAP for committee members <p>Discussion regarding direction and projects for the EDC Identify projects for remainder of term – next meeting</p> <p>CORRESPONDENCE</p> <p>Marion Sprenger – EDC Committee Richard Mangan – Resignation</p>		
10	<p>MINUTES OF COMMITTEE (ADOPTION)</p> <p>MOTION No. 2016- 27 Moved by: Anne-Marie Koiner Seconded by: Dwayne Fletcher Be it resolved that the EDC minutes for October 5, 2016 are hereby adopted.</p> <p style="text-align: right;">CARRIED</p>		
11	<p>MEMBERS OF THE PRESS QUESTIONS OR COMMENTS</p> <p>ADJOURNMENT</p> <p>MOTION No. 2016-28 Moved by: Jeff Girling Be it resolved that the EDC adjourn the November 2, 2016 meeting.</p> <p>CARRIED</p>		