

ECONOMIC DEVELOPMENT ADVISORY PANEL MINUTES

On March 12, 2019 @ 5:30 PM
 Town Hall Boardroom, 30 King St East

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER – DAVE OSMOND APPOINTED CHAIRPERSON FOR THE ECONOMIC DEVELOPMENT ADVISORY PANEL		
COMMITTEE MEMBERS PRESENT – DAVE OSMOND, BRIAN McNAMEE, JOE DORRINGTON, KATIE SELLECK, ANNE-MARIE KOINER, CYNDI FORREST			
PUBLIC MEMBERS:		None	
STAFF:		Cyril Cooper, Amanda Trafford, & Shellee Fournier	
COUNCIL:		Dave Osmond	
REGRETS:		Ted Lojko	
2	ADOPTION OF THE AGENDA – MOTION No. 2019-01 MOVED BY: DAVE OSMOND, SECONDED: BRIAN McNAMEE CARRIED		MOTION No. 2019-01
3	HEALTH SAFETY & WELLNESS		None
4	COMMUNITY SUCCESS STORY		None
5	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		None
6	PUBLIC QUESTION/COMMENT		None
7	DEPUTATIONS		None
	INTRODUCTIONS AGENDA ITEM MOVED IN ORDER TO START THE MEETING. ROUND TABLE INTRODUCTIONS OF THE PANEL MEMBERS AND STAFF.		
	REPORTS/NEW BUSINESS		None
	TERMS OF REFERENCE CYRIL COOPER PROVIDED A BRIEF OVERVIEW, GROUP TO REVIEW THE ENTIRE DOCUMENT AT ANOTHER TIME.		
	ECONOMIC DEVELOPMENT STRATEGIC PLAN/PRIORITIES		

[Type the document title]

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	SHELLEE FOURNIER AND CYRIL COOPER PROVIDED AN OVERVIEW AND EXPLAINED HOW THE DOCUMENTS WERE CREATED. AMANDA TRAFFORD TO EMAIL THE DOCUMENT TO THE PANEL MEMBERS.		
	SET ADVISORY PANEL MEETING DATES AND TIMES SET MEETINGS BI-MONTHLY AFTER NEXT MEETING ON APRIL 9 TH AT 5:30PM MOTION No. 2019-02 MOVED BY: DAVE OSMOND SECONDED: JOE DORRINGTON CARRIED		MOTION No. 2019-02
8	CURRENT ECONOMIC DEVELOPMENT ACTIVITIES CYRIL COOPER PROVIDED AN OVERVIEW OF THE RED PROGRAM, AMANDA TO SEND OUT THE BUSINESS GAP ANALYSIS VIA EMAIL.		
	MOVING FORWARD ITEMS		None
9	CORRESPONDENCE		None
10	MINUTES OF COMMITTEE (ADOPTION)		None
11	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS		None
12	ADJOURNMENT – MOTION No. 2019-03 MOVED BY: DAVE OSMOND SECONDED: CYNDI FORREST CARRIED		MOTION No. 2019-03