



Heritage Advisory Panel Minutes
On Thursday, September 15, 2022 at 6:00pm

PANEL MEMBERS PRESENT		STAFF COUNCIL PRESENT
Chair:	Councillor Dave Anderson	Amanda Trafford, Business Development Coordinator
	Christine Milks	Anna Collet, Heritage Assistant
	Joanne van Dreumel	
	Derryl Wood	
	Mathew Thivierge	
	Gaylan Fittell	
Regrets:	Therese Conway	Doug Wark, Manager of Community Services

1.	Call Meeting to Order- Chair called meeting to order at 6:03pm	
2.	Disclosure of Pecuniary Interest & General Nature Thereof	NONE
3.	<p>HAP Motion #2022-18 - Approval of Minutes from Thursday, July 14, 2022</p> <p>Moved by: Joanne van Dreumel Seconded by: Derryl Wood</p> <p>BE IT RESOLVED THAT THE HERITAGE ADVISORY PANEL HEREBY ADOPTS THE MINUTES OF JULY 14, 2022 MEETING</p>	CARRIED
4.	Public Question/Comment (Only Addressing Items on the Agenda)	NONE
5.	Disclosure of Additional Items	NONE
6.	Delegations	NONE
7.	Presentations by Staff/Others	NONE
8.	<p>Community Success Stories</p> <ul style="list-style-type: none"> • The fountain has been installed at Confederation Park 	
9.	New Business	
	<ul style="list-style-type: none"> • Susan Push <ul style="list-style-type: none"> ○ Signage A white wood sign is located in the back room of the Visitor Centre that could be put by the Susan Push. Amanda to send photo of it and will be discussed in October meeting. ○ Susan Push windows The windows were installed. Joanne to set up meeting with Railway Museum of Eastern Ontario in Smith Falls to discuss the Susan Push and will report back in October meeting. 	

	<ul style="list-style-type: none"> ○ Umbrella Town of Gananoque's Poet Laureate Gretchen Huntley poem The Umbrella Station. Possible display at the Umbrella, an updating of pre-existing plaque, QR code or incorporating it into the heritage walking tour app. Will require a call out to community for stories and photos of the Umbrella. ● 3 cement pads for plaques Amanda to contact Brock from Public Works to meet and discuss possible locations and will report back for next meeting. ● Bill Rees plaque for Bandshell Amanda to contact Brenda or other municipalities for best practices for the placement of the plaque. Potential for two options of a formal brass plaque and an interpretive panel ● King St Walking Bridge The one-page synopsis of historical importance of the walking bridge was sent to council. ● Brewery Awning modifications A modification to a historic building without Panel approval. Amanda to draft letter for next meeting as a reminder and to facilitate consultation on any future projects. 	
10.	Correspondence	NONE
12.	Discussion of Additional Items <ul style="list-style-type: none"> ● Time sensitive item of an addition of an elevator in library and the repair of stairs at St. Andrew's Presbyterian Church. Gaylan offered to review heritage designation documents on whether the panel has authority and will respond before the next regular meeting. 	
13.	Next Regular Meeting - October 20, 2022 at 6:00pm via Zoom	
14.	Adjournment HAP Motion #2022-19 to Adjourn Meeting Moved by: Gaylan Fittsell Seconded by: Joanne van Dreumel BE IT RESOLVED THAT THE HERITAGE ADVISORY PANEL HEREBY ADJOURNS THIS MEETING. <p style="text-align: right;">CARRIED</p>	

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages these of the Customer Feedback Form found on the Accessibility Page on the Town's website.

Chair Signature:

Recording Secretary:

Date: