

HERITAGE ADVISORY PANEL MINUTES

On, November 7th, 2019 @ 6:00 PM
 Town Hall Boardroom, 30 King Street East

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER	Chair, Dave Anderson called the meeting to order at 6:04pm	
	COMMITTEE MEMBERS PRESENT	Therese Conway Christine Milks Art Thivierge Derryl Wood Joanne Van Dreumel Dave Anderson	
	REGRETS	Shannon Davis	
	STAFF	Amanda Trafford Kari Lambe	
2	ADOPTION OF THE AGENDA	Motion No. 2019-37 Moved by: Joanne Seconded by: Art CARRIED	Motion No. 2019-37
3	COMMUNITY SUCCESS STORY	- Ferncliff was broken into again	
4	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		None
5	PUBLIC QUESTION/COMMENT		None
6	DEPUTATIONS		None
7	REPORTS/NEW BUSINESS		
	Park dedication	<ul style="list-style-type: none"> - Dave is still in the research phase in order to move forward - Will continue to update when all information is received 	
	Frontenac Heritage Foundation	<ul style="list-style-type: none"> - Sent information to us about who they are and what they do - They are currently seeking board members - Handed out information they provided 	
	Town Hall tree dedication	<ul style="list-style-type: none"> - Trees in Town Park had been cut down and potentially had been trees dedicated to fallen soldiers - Need to find out who the soldiers were 	

		<ul style="list-style-type: none"> - Christine to see if we can find out who to contact - Hope to plant new trees in their honour - Kari reached out to Paul at Public Works to see if he knows anything about finding the information out 	
	Residential plaques	<ul style="list-style-type: none"> - Christine still working on distributing these. There has been some interest in these 	
	Heritage Training	<ul style="list-style-type: none"> - Joanne to send Amanda information in regards to Heritage Training - Amanda and Kari did find training but the cost was far beyond out budget 	
	Heritage Register & By-law updating	<ul style="list-style-type: none"> - Amanda provided quotes to the group - Golder provided a quote that would only allow us to do 4 by-law updates - With the quote provided to us by Edgar Tumak we would be able to update 6 by-laws - Amanda reviewed the 6 properties that we had identified - There will still be 6 properties left that will need to have the by-laws updated - Based on his quote we will move forward with Edgar - Amanda to reach out for an updated quote from Edgar for 6 properties - Will send the by-laws for the additional properties 	
	Elizabeth Barnett and Bridges Plaques	<ul style="list-style-type: none"> - Amanda reviewed the quotes with the group - Find out if the quotes include HST - Granite plaque vs. Sundaze plaques similar to those in the Township (much lower cost) - Joanne showed an image of a sign in BC that would be a potential layout for our plaques, she will send to Amanda - Joanne and Amanda to work on design of the plaque - Using the information and image provide by the History Museum 	<p>Motion No. 2019-38</p>

		<ul style="list-style-type: none"> - Motion No. 2019-38 to move forward with are Sundaze sign 36x24 inches Moved by: Art Seconded by: Darryl CARRIED - Amanda to speak with company about the potential for 2 other signs to use placed at the walking and swing bridges and if it is possible to get a discount for 3 signs - 	
8	Set Meeting Dates and Time – Thursday, December 12 th at 6pm		
	Moving forward Items	<ul style="list-style-type: none"> - Still need to get French brochure printed - Amanda to get a quote - Kari informed the group that the lions club may be able to contribute funds to a roof for Susan Push - Group discussed wrapping Susan Push again this year to protect her from the elements over the winter - Motion No. 2019-39 to move forward with wrapping Susan Push for the winter months at a cost of \$480 plus HST Moved by: Derryl Seconded by: Christine CARRIED - Derryl provided Amanda with contact details for Shaun Dennis at Protect All Shrink Wrapping Services - Move forward in 2020 with identifying 20 properties for Properties of Interest list 	Motion No. 2019-39
9	CORRESPONDENCE		None
10	MINUTES OF COMMITTEE (ADOPTION)	Motion No. 2019-40 to adopt the minutes Moved by: Joanne Seconded by: Art CARRIED	Motion No. 2019-40
11	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS		None
12	ADJOURNMENT	Motion No. 2019-41 to Adjourn Moved by: Therese Seconded by: Christine CARRIED	Motion No. 2019-41