



COMMITTEE OF THE WHOLE MEETING MINUTES

On Tuesday, January 8, 2019

At Town Hall Council Chambers, 2nd Floor, 30 King Street East

COMMITTEE MEMBER PRESENT		STAFF PRESENT
Chair:	Dave Anderson	Shellee Fournier, CAO
Members:	Ted Lojko	Penny Kelly, Clerk/CEMC
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Brenda Guy, Manager of Community Development
	Dennis O'Connor	Adam McCluskey, Manager of Parks & Recreation
	David Osmond	Paul McMunn, Manager of Public Works
		Shelley Hirstwood, Manager of Economic Development
		Steve Tiernan, Fire Chief
Regrets:	Adrian Haird	

1.	Call Meeting to Order
	Councillor Anderson chaired the meeting. The meeting was called to order at 6:35 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Approval of Minutes – December 18, 2018
	<p>Moved by: Councillor O'Connor BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE ADOPTS THE MINUTES FROM TUESDAY, DECEMBER 18TH, 2018 MEETING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
4.	Public Question / Comment (Only addressing Reports on Agenda)
	Members of the public spoke to Reports listed on the Agenda.
5.	Unfinished Business
	<p>COW-ED-2019-01 – Municipal Heritage Designation – 10 King Street East</p> <p>Moved by: Councillor O'Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-004, BEING A BY-LAW TO DESIGNATE 10 KING STREET GANANOQUE, LOT A, PLAN 86, EAST OF THE GANANOQUE RIVER AS PER SECTION 29 OF THE ONTARIO HERITAGE ACT, AS PRESENTED IN COW REPORT ED-2019-01.</p>

	CARRIED - UNANIMOUS
6.	Disclosure of Additional Items – None
7.	Delegations
	<p>1. Gananoque & District Humane Society – Request for Funding</p> <ul style="list-style-type: none"> • Jeff Matulewski, President, Jim Douglas, Vice-President and Sherrie Matthews, CFO and Treasurer for the Gananoque & District Humane Society appeared before the Committee of the Whole and provided an overview of the shelter. • The representatives, respectfully requested that consideration be given to an annual funding request in the amount of \$20,000.
	<p>Gananoque & District Humane Society – Request for Funding – Refer to 2019 Budget Deliberations</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE & DISTRICT HUMANE SOCIETY DELEGATION AND REQUEST FOR FUNDING AS PRESENTED ON TUESDAY, JANUARY 8, 2019, AND; REFER THEIR REQUEST FOR AN ANNUAL GRANT OF \$20,000, TO THE 2019 BUDGET DELIBERATIONS.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
8.	Presentations By Staff (Others) – None
9.	Correspondence
	Allan and Partners – Audit Planning Letter for the Year Ending December 31, 2018
	Ministry of Finance – 2019 Ontario Municipal Partnership Fund (OMPF)
	Chris McDonald – Correspondence & Training
	Economic Developers Council of Ontario (EDCO) – Congratulations Finalist! – 2018 EDCO Awards of Excellence
10.	Staff Reports
	<p>Accounts Payable – December 1, 2018 to January 2, 2019</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM DECEMBER 1, 2018, TO JANUARY 2, 2019, TOTALLING \$918,439.15, AS PRESENTED.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

	<p>COW-CD-2019-01 – Release of Lien – Plan 28M-7 – Riverside Park – Security</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-005, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE RELEASE OF THE LIEN ON LOT 26 PLAN 28M-7 FOR RIVER STREET DEVELOPMENT CORP., AS PRESENTED IN COW REPORT-CD-2019-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-CD-2019-02 – Community Improvement Plan (CIP) – Stone & South Development Inc. – 129 South Street</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-007, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO A BROWNFIELD ASSISTANCE AGREEMENT WITH STONE AND SOUTH DEVELOPMENT INC., FOR 129 SOUTH STREET;</p> <p>AND FURTHER, THAT COUNCIL PASS BY-LAW NO. 2019-008, BEING A BY-LAW TO AUTHORIZE THE CANCELLATION OF MUNICIPAL AND EDUCATIONAL TAXES FOR A MAXIMUM OF THREE (3) YEARS UNDER THE TAX CANCELLATION PROGRAM OF THE COMMUNITY IMPROVEMENT PLAN (CIP) FOR 129 SOUTH STREET WHEREAS THE EDUCATION PORTION IS CONDITIONAL UPON THE MINISTRY OF FINANCE APPROVAL, AS PRESENTED IN COW REPORT–CD-2019-02.</p> <p style="text-align: right;">DEFEATED – UNANIMOUSLY</p>
	<p>COW-CD-2019-03 – Official Plan (OP) Review and Update – Award of Contract</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-006, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH WSP CANADA GROUP LTD. FOR (RFP) PROP- 2018-02 FOR CONSULTING SERVICES FOR THE OFFICIAL PLAN (OP) REVIEW AND UPDATE IN THE AMOUNT OF \$50,520.00, INCLUSIVE OF DISBURSEMENTS BUT EXCLUSIVE OF HST,</p> <p>AND FURTHER, THAT COUNCIL PRE-APPROVE A CAPITAL EXPENDITURE OF \$50,520 PLUS THE TOWN’S PORTION OF HST FOR THE 2019 CAPITAL BUDGET TO BE DRAWN FROM CAPITAL RESERVES, AS PRESENTED IN COW REPORT CD-2019-03.</p> <p>**It was generally agreed that Report COW-CD-2019-03, be postponed to the Budget Deliberations meeting being held on January 17 and 18, 2019. CARRIED</p>

	<p>COW-CD-2019-04 – Parking – Pay and Display and Parking Meters</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE PARKING - PAY AND DISPLAY AND PARKING METERS REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN COW REPORT – CD-2019-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-ED-2019-02 – Gan Tech Project Outline</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE GANTECH PROJECT OUTLINE IN PRINCIPLE AND DIRECTS STAFF TO APPLY FOR FUNDING, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT ED-2019-02.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<ul style="list-style-type: none"> • At this point, Councillor Anderson announced that Shelley Hirstwood, Manager of Economic Development, last day with the Town of Gananoque will be Friday, January 11, 2019, and will be joining the City of Kingston. • Councillor Anderson thanked Shelley for her hard work and dedication to the Town and wished her all the best in her new adventure.
11.	Discussion of Additional Items
12.	Next Meeting – January 22, 2019
13.	Questions from the Media – None
14.	Adjournment
	<p>Moved by: Councillor O’Connor Be it resolved that the Committee of the Whole hereby adjourns the January 8th, 2019, meeting at 8:55 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>_____</p> <p>Dave Anderson, Chair</p>	<p>_____</p> <p>Penny Kelly, Clerk</p>