



## SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES

On Thursday, January 17 and Friday, January 18, 2019  
At Town Hall Council Chambers, 2<sup>nd</sup> Floor, 30 King Street East

COMMITTEE MEMBER PRESENT		STAFF PRESENT
<b>Chair:</b>	Dave Anderson	Shellee Fournier, CAO
<b>Members:</b>	Ted Lojko	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	Brenda Guy, Manager of Community Development
	Mike Kench	Adam McCluskey, Manager of Parks & Recreation
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	Steve Tiernan, Fire Chief
		Sherri Ogilvie, Supervisor of Public Utilities
		Garry Hull, Police Chief (January 17, 2019, only)
<b>Regrets:</b>		

<b>1.</b>	<b>Call Meeting to Order</b>
	Councillor Anderson chaired the meeting. The meeting was called to order at 9:07 AM on January 17, 2019.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
<b>3.</b>	<b>Public Question / Comment</b>
	A member of the public spoke to Reports listed on the Agenda.
<b>4.</b>	<b>Presentation of Operating and Capital Budgets</b>
	<b>Melanie Kirkby, Treasurer</b>
	<b>2019 Operating Budget – Introduction / Overview</b>
	<ul style="list-style-type: none"> <li>• Melanie Kirkby, Treasurer, provided an overview of the Budget process.</li> </ul>
	<b>Department Operating Budgets</b>
	<b>Council</b>
	<ul style="list-style-type: none"> <li>• Melanie Kirkby, Treasurer, presented the Council Operating Budget.</li> </ul>
	<b>Corporate Services</b>
	<ul style="list-style-type: none"> <li>• Melanie Kirkby, Treasurer, presented the Corporate Operating Budget.</li> </ul>

	<p><b>Fire</b></p> <ul style="list-style-type: none"> <li>• Steve Tiernan, Fire Chief, presented the Fire Services Operating Budget.</li> </ul>
***The Chair called a recess at 10:45 AM	
***The meeting resumed at 11:00 AM	
*** The Brockville General Hospital Foundation and the 1000 Islands Writers Festival presented under Council Grants were dealt with at this point.	
	<p><b>Police</b></p> <ul style="list-style-type: none"> <li>• Garry Hull, Police Chief, presented the Police Services Operating and Capital Budgets.</li> </ul>
***Councillor Kench left the room at 12:20 PM and returned at 12:23PM.	
***The Chair called a recess at 12:25 PM for lunch.	
***The meeting resumed at 1:10 PM.	
***The Gananoque Public Library Delegation, presented at this point.	
	<p><b>Building / By-law Enforcement / Animal Control</b></p> <ul style="list-style-type: none"> <li>• Brenda Guy, Manager of Community Development, presented the Building, By-law Enforcement and Animal Control Operating Budgets.</li> </ul>
	<p><b>Public Works</b></p> <ul style="list-style-type: none"> <li>• Paul McMunn, Manager of Public Works, presented the Public Works Operating Budget.</li> </ul>
***The Chair called a recess at 3:00 PM.	
***The meeting resumed at 3:14 PM.	
	<p><b>Planning / COA / Properties</b></p> <ul style="list-style-type: none"> <li>• Brenda Guy, Manager of Community Development, presented the Planning, COA and Properties Operating Budgets.</li> </ul>
	<p><b>Economic Development / Visitor Centre</b></p> <ul style="list-style-type: none"> <li>• Shellee Fournier, CAO, presented the Economic Development and Visitor Centre Operating Budgets.</li> </ul>
	<p><b>Recreation</b></p> <ul style="list-style-type: none"> <li>• Adam McCluskey, Manager of Parks and Recreation, presented the Recreation Operating Budget.</li> </ul>
	<p><b>External Agencies – Joint Services</b></p> <ul style="list-style-type: none"> <li>• Melanie Kirkby, Treasurer, presented the Joint Services Operating Budget.</li> </ul>
	<p><b>Municipal Grants (Library / Museum)</b></p> <ul style="list-style-type: none"> <li>• Deirdre Crichton, Library CEO, presented the Library Operating Budget.</li> </ul>

	<p><b>Community and Council Grants</b></p> <p>1. <b>Brockville General Hospital Foundation</b></p> <ul style="list-style-type: none"> <li>Representatives from the Brockville General Hospital Foundation appeared before the Committee of the Whole and provided an overview of their Council Grant request.</li> </ul> <p>2. <b>1,000 Island Writers Festival</b></p> <ul style="list-style-type: none"> <li>Liz Austin and Alison Dunn, appeared before the Committee of the Whole and provided an overview of their Council Grant request.</li> </ul>
<p>***Councillor Haird left the room at 4:40 PM.</p>	
<p><b>Council Grant – Brockville General Hospital (BGH) Foundation</b></p>	
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$0.00, TO THE BROCKVILLE GENERAL HOSPITAL (BGH) FOUNDATION TOWARDS REDEVELOPMENT OF THE HOSPITAL.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>
<p><b>Council Grant – Gananoque Curling Club</b></p>	
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$10,000, TO THE GANANOQUE CURLING CLUB FOR THE PURPOSE OF YOUTH AND SENIOR PROGRAM ASSISTANCE.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>
<p><b>Council Grant – Gananoque Horticultural Society</b></p>	
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$2,000, TO THE GANANOQUE HORTICULTURAL SOCIETY TO CONTRIBUTE TO PROGRAMMING.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>
<p><b>Council Grant – Girls Inc. Upper Canada</b></p>	
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$1,500, TO THE GIRLS INC. UPPER CANADA TO CONTRIBUTE TO PROGRAMMING.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>

<b>Council Grant – 1000 Islands Writers Festival</b>	
	<p><b>Moved by:</b> Councillor Harper  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$5,000, TO THE 1000 ISLANDS WRITERS FESTIVAL, TO CONTRIBUTE TO THE EVENT.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>
<b>Council Grant – Business Improvement Area (BIA)</b>	
	<p><b>Moved by:</b> Councillor Harper  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$2,500, TO THE BUSINESS IMPROVEMENT AREA (BIA) TOWARDS THE SANTA CLAUS PARADE 2019.</p> <p style="text-align: right;"><b>CARRIED – 5 Ayes, 1 Nay</b></p>
<b>Council Grant – Welcome Wagon</b>	
	<p><b>Moved by:</b> Councillor Harper  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN KIND TO THE WELCOME WAGON TO COVER THE COSTS OF TWO (2) GARBAGE BAGS PER BASKET.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>
<b>Council Grant – Gananoque &amp; District Humane Society</b>	
	<p><b>Moved by:</b> Councillor Harper  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$5,000, TO THE GANANOQUE AND DISTRICT HUMANE SOCIETY FOR OPERATING EXPENSES.</p> <p style="text-align: right;"><b>CARRIED – 4 Ayes, 2 Nays</b></p>
<p>***Moved by Councillor Harper to recess the Special Committee of the Whole meeting of January 17, 2019 at 5:20 PM, and further that the Committee will reconvene on January 18, 2019, at 9:00 AM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>	
<b>The Special Committee of the Whole meeting reconvened at 9:12 AM on January 18, 2019.</b>	
<p>***The Chair requested that the Economic Development / Visitor Centre Operating budget be revisited. The following recommendation was considered.</p>	

<b>Heritage Committee – Additional Funding</b>	
	<p><b>Moved by:</b> Councillor Osmond  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES AN INCREASE UNDER THE ECONOMIC DEVELOPMENT / VISITOR CENTRE OF \$3,000, UNDER LINE ITEM HERITAGE COMMITTEE.</p> <p style="text-align: right;"><b>CARRIED – 6 Ayes, 1 Nay</b></p>
<b>2019 Budget Direction</b>	
	<p><b>Moved by:</b> Mayor Lojko  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE TREASURER, CAO AND MAYOR TO FIND ADDITIONAL COST SAVINGS THAT BRINGS THE TAX LEVY IN AT A MAXIMUM OF 1.5% INCREASE.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council Grant – Kingston General Hospital (KGH)</b>	
	<p><b>Moved by:</b> Councillor Osmond  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$0.00, TO THE KINGSTON GENERAL HOSPITAL (KGH) FOUNDATION TOWARDS REDEVELOPMENT OF THE HOSPITAL.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>Water / Wastewater</b></p> <ul style="list-style-type: none"> <li>• Sherri Ogilvie, Supervisor of Public Utilities presented the Water / Wastewater Capital Budgets.</li> </ul>
***The Chair called a recess at 10:27 AM	
***The meeting resumed at 10:42 AM	
	<p><b>2019 Capital</b></p> <ul style="list-style-type: none"> <li>• Council reviewed all Capital Projects listed for 2019.</li> </ul>
***The Chair called a recess at 12:40 PM for lunch.	
***The meeting resumed at 1:21 PM.	
	<p><b>COW-CD-2019-05 – Notice of Motion – Development Charges By-law</b></p> <p><b>Moved by:</b> Councillor Haird  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION, COW REPORT CD-2019-05.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>

	<p align="center"><b>COW-CD-2019-06 – Official Plan (OP) Review and Update – Award of Contract – Postpone to Budget Deliberations</b></p> <p><b>Moved by:</b> Councillor Harper</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-006, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH WSP CANADA GROUP LTD. FOR (RFP) PROP- 2018-02 FOR CONSULTING SERVICES FOR THE OFFICIAL PLAN (OP) REVIEW AND UPDATE IN THE AMOUNT OF \$50,520.00, INCLUSIVE OF DISBURSEMENTS BUT EXCLUSIVE OF HST,</p> <p>AND FURTHER, THAT COUNCIL PRE-APPROVE A CAPITAL EXPENDITURE OF \$50,520 PLUS THE TOWN’S PORTION OF HST FOR THE 2019 CAPITAL BUDGET TO BE DRAWN FROM CAPITAL RESERVES, AS PRESENTED IN COW REPORT CD-2019-03 AND CD-2019-06.</p> <p align="right"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>2018 Capital Projects</b></p> <p>Capital Matters Pending</p> <ul style="list-style-type: none"> <li>• COW Report FIN-2018-34, entitled “Capital Matters Pending”, was presented to the Committee of the Whole on December 18, 2018, and was further provided for information purposes only, for the 2019 Budget Deliberation process.</li> </ul>
5.	<b>Motions</b> (Council Direction to Staff)
6.	<b>Adjournment</b>
	<p><b>Moved by:</b> Councillor Harper</p> <p>Be it resolved that the Committee of the Whole hereby adjourns the Special Meeting of the Committee of the Whole on January 18, 2019, meeting at 4:23 PM.</p> <p align="right"><b>CARRIED – UNANIMOUS</b></p>
<p>_____</p> <p>Dave Anderson, Chair</p>	<p>_____</p> <p>Penny Kelly, Clerk</p>