



**COMMITTEE OF THE WHOLE MEETING MINUTES**

On Tuesday, March 3, 2020

At Town Hall Council Chambers, 2<sup>nd</sup> Floor, 30 King Street East

<b>COMMITTEE MEMBERS PRESENT</b>		<b>STAFF PRESENT</b>
<b>Chair:</b>	Matt Harper	Shellee Fournier, CAO
<b>Members:</b>	Adrian Haird	Penny Kelly, Clerk/CEMC
	Mike Kench	Brenda Guy, Manager of Planning and Development
	Ted Lojko	Melanie Kirkby, Treasurer
	Dennis O'Connor	Kari Lambe, Manager of Community Services
	David Osmond	Don Richards, Superintendent of Water / Wastewater
<b>Regrets:</b>	Dave Anderson	Paul McMunn, Manager of Public Works
		Steve Tiernan, Fire Chief

<b>1.</b>	<b>Call Meeting to Order</b> Deputy Mayor Harper chaired the meeting. The meeting was called to order at 6:37 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
<b>3.</b>	<b>Approval of Minutes – February 18, 2020</b>
	<b>Moved by:</b> Councillor O'Connor BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE ADOPTS THE MINUTES FROM THE TUESDAY, FEBRUARY 18 <sup>TH</sup> , 2020 MEETING.  <b>CARRIED – UNANIMOUS</b>
<b>4.</b>	<b>Public Question / Comment (Only addressing Reports on Agenda)</b>
	• Members of the public spoke to items on the Agenda.
<b>5.</b>	<b>Disclosure of Additional Items</b>
<b>6.</b>	<b>Public Meeting – None</b>
<b>7.</b>	<b>Delegations – None</b>
<b>8.</b>	<b>Unfinished Business – None</b>
<b>9.</b>	<b>Correspondence</b>
	1. Accounts Payable – February 12 to 27, 2020
	2. Prince Edward County – Quinte Conservation Authority – Resolution No. W-013-2020 – Request for Support

	3. Township of Madoc – 911 Misdials – Request for Support
	4. Minister of Municipal Affairs and Housing (MMAH) – Provincial Policy Statement (PPS) Municipal Decision Notification
	5. United Counties of Leeds and Grenville (UCLG) – Media Release – Counties Council Approves Tax Decrease in 2020 Budget
	6. Office of the Fire Marshal and Emergency Management (OFMEM) – Emergency Management Compliance Results
<b>10.</b>	<b>Staff Reports</b>
<b>COW-CS-2020-08 – Video Surveillance Policy</b>	
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-020, BEING A BY-LAW TO ESTABLISH A VIDEO SURVEILLANCE POLICY AND; REPEAL BY-LAW NO. 2011-093, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT CS-2020-08.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-CS-2020-09 – Amend General Fees and Rates By-law – Schedule ‘H’ – King Street Pedestrian Bridge</b>	
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, SCHEDULE ‘H’, TO INCLUDE A FOUR (4) HOUR RENTAL RATE OF \$50 FOR THE KING STREET PEDESTRIAN BRIDGE, AS PRESENTED IN COW REPORT CS-2020-09.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-CS-2020-10 – Video Streaming at Lou Jeffries Arena</b>	
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ISSUE A REQUEST FOR PROPOSAL (RFP) SEEKING A PROPONENT TO PROVIDE LIVE STREAMING SERVICES AT THE LOU JEFFRIES ARENA AND REPORT BACK TO COMMITTEE OF THE WHOLE, AS PRESENTED IN COW REPORT CS-2020-10.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-FIN-2020-10 – Statement of the Treasurer – 2019 Council Remuneration and Expenses</b>	
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE STATEMENT OF THE TREASURER WITH REGARDS TO</p>

	<p>THE 2019 COUNCIL REMUNERATION AND EXPENSES, AS PRESENTED IN COW REPORT FIN-2020-10.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<b>COW-FIN-2020-11 – Long Term Debt Schedule</b>			
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2020 LONG TERM DEBT SCHEDULE, AS PRESENTED IN COW REPORT FIN-2020-11.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<p><b>**The Chair called a recess at 7:07 PM.</b></p> <p><b>** Brenda Guy, Manager of Planning and Development and Kari Lambe, Manager of Community Services left the room at 7:07 PM, and did not return.</b></p> <p><b>**The meeting resumed at 7:21 PM.</b></p>			
<b>11.</b>	<b>Presentation of Water / Wastewater Operating Budget and Rates</b>		
	<ul style="list-style-type: none"> <li>• Melanie Kirkby, Treasurer, provided an overview of the Water / Wastewater 2020 Operating Budget and Rates.</li> <li>• Don Richards, Superintendent of Water / Wastewater presented a PowerPoint presentation detailing the items that are being proposed for consideration regarding the Water / Wastewater budget.</li> </ul>		
<b>COW-FIN-2020-05 – 2020 Water and Wastewater Operating and Capital Budget</b>			
	<p><b>Moved by:</b> Councillor O'Connor  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO ADOPT THE 2020 WATER AND WASTEWATER RATES, OPERATING AND CAPITAL BUDGETS, WITH THE EXCEPTION OF APPROVING ITEMS LISTED AS "C", AS PRESENTED IN REPORT COW-FIN-2020-05.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<b>12.</b>	<b>Discussion of Additional Items – None</b>		
<b>13.</b>	<b>Next Meeting – March 17, 2020</b>		
<b>14.</b>	<b>Questions from the Media – None</b>		
<b>15.</b>	<b>Adjournment</b>		
	<p><b>Moved by:</b> Councillor O'Connor:  Be it resolved that the Committee of the Whole hereby adjourns the March 3<sup>rd</sup>, 2020, meeting at 8:59 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> <hr style="width: 80%; margin: 0 auto;"/> <p>Matt Harper, Chair</p> </td> <td style="width: 50%; text-align: center;"> <hr style="width: 80%; margin: 0 auto;"/> <p>Penny Kelly, Clerk</p> </td> </tr> </table>		<hr style="width: 80%; margin: 0 auto;"/> <p>Matt Harper, Chair</p>	<hr style="width: 80%; margin: 0 auto;"/> <p>Penny Kelly, Clerk</p>
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