



**COMMITTEE OF THE WHOLE MEETING MINUTES**

On Tuesday, June 4, 2019

At Town Hall Council Chambers, 2<sup>nd</sup> Floor, 30 King Street East

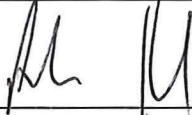
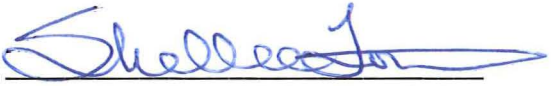
COMMITTEE MEMBER PRESENT		STAFF PRESENT
<b>Chair:</b>	Adrian Haird	Shellee Fournier, CAO/Deputy Clerk
<b>Members:</b>	Ted Lojko (arrived at 8:05 PM)	Penny Kelly, Clerk/CEMC (arrived at 8:07 PM)
	Dave Anderson	Cyril Cooper, Manager of Economic Development
	Matt Harper	Brenda Guy, Manager of Community Development
	Dennis O'Connor (arrived at 8:05 PM)	Melanie Kirkby, Treasurer
	David Osmond	Kari Lambe, Manager of Parks and Recreation
		Paul McMunn, Manager of Public Works
<b>Regrets:</b>	Mike Kench	Steve Tiernan, Fire Chief

<b>1.</b>	<b>Call Meeting to Order</b>
	Councillor Haird chaired the meeting. The meeting was called to order at 6:37 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b>
<b>3.</b>	<b>Approval of Minutes – May 21, 2019</b>
	<b>Moved by:</b> Councillor Anderson BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE ADOPTS THE MINUTES FROM TUESDAY, MAY 21 <sup>ST</sup> , 2019 MEETING. <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>4.</b>	<b>Public Question / Comment (Only addressing Reports on Agenda)</b>
	<ul style="list-style-type: none"> <li>Members of the public spoke to Reports listed on the Agenda.</li> </ul>
<b>5.</b>	<b>Disclosure of Additional Items – None</b>
<b>6.</b>	<b>Public Meeting – None</b>
<b>7.</b>	<b>Unfinished Business</b>
<b>COW-FIN-2019-18 – Community Grants Program Policy</b>	
	<b>Moved by:</b> Councillor Anderson: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS THE FOLLOWING BY-LAWS:

	<ol style="list-style-type: none"> <li>1. A BY-LAW TO REPEAL BY-LAW NO. 2015-061, COUNCIL GRANTS POLICY;</li> <li>2. A BY-LAW TO ESTABLISH A COMMUNITY GRANTS PROGRAM POLICY;</li> <li>3. A BY-LAW TO DISSOLVE THE COMMUNITY GRANT ADVISORY PANEL, AND ISSUE LETTERS FROM THE MAYOR THANKING THE MEMBERS FOR THEIR SERVICE;</li> <li>4. A BY-LAW TO AMEND THE DELEGATION OF CERTAIN COUNCIL POWERS BY-LAW TO AUTHORIZE THE TREASURER TO APPROVE ALL SUCH COMMUNITY GRANTS THAT MEET THE COMMUNITY GRANTS PROGRAM POLICY CRITERIA,</li> </ol> <p>AS PRESENTED IN COW REPORT FIN-2019-18.</p> <p><b>Community Grants Program Policy – Motion to Postpone</b>  <b>Moved by:</b> Councillor Anderson  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONE REPORT COW-FIN-2019-18, ENTITLED “COMMUNITY GRANTS PROGRAM POLICY” TO THE NEXT SCHEDULED MEETING OF THE COMMITTEE OF THE WHOLE.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-FIN-2019-20 – Municipal Accommodation Tax (MAT) Update and Establishing By-law</b>	
	<p><b>Municipal Accommodation Tax (MAT) Update</b></p> <p><b>Moved by:</b> Councillor Anderson:  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE MUNICIPAL ACCOMMODATION TAX (MAT) UPDATE FOR INFORMATION PURPOSES, AS PRESENTED IN COW REPORT FIN-2019-20.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>Municipal Accommodation Tax (MAT) – Establishing By-law</b></p> <p><b>Moved by:</b> Councillor Anderson:  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO ESTABLISH A MUNICIPAL ACCOMMODATION TAX (MAT), AS PRESENTED IN COW REPORT FIN -2019-20.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-CAO-2019-02 – Notices of Motions – Strategic Plan Update</b>	
	<p><b>Moved by:</b> Councillor Anderson:  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE NOTICES OF MOTION AND</p>

	ASSOCIATED TIMELINES AND DIRECT THE CAO TO INCORPORATE SAID MOTIONS INTO THE TOWN'S STRATEGIC PLAN 2020, AS PRESENTED IN COW REPORT CAO-2019-02.  <b>CARRIED – UNANIMOUS</b>
<b>8.</b>	<b>Delegations</b>
	<p><b>1. Kim Marshall, Jo Merkley and Sandy Cleveland – Gananoque and Area Food Access Network – Oak Street Park Community Gardens</b></p> <ul style="list-style-type: none"> <li>• Kim Marshall, Jo Merkley and Sandy Cleveland appeared before the Committee of the Whole and presented a PowerPoint Presentation entitled "Gananoque Community Garden: West &amp; East".</li> <li>• The delegates requested that the Committee consider approving the placement of two (2) water barrels at the Oak Street Park Community Gardens.</li> </ul>
<b>Gananoque and Area Food Access Network – Oak Street Park Community Gardens</b>	
	<p><b>Moved by:</b> Councillor Anderson: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE PLACEMENT OF TWO (2) WATER BARRELS AT THE OAK STREET PARK COMMUNITY GARDENS.</p> <p><b>CARRIED – UNANIMOUS</b></p>
	<p><b>2. Tracy Brons – Mobile Canteen Location</b></p> <ul style="list-style-type: none"> <li>• Tracy Brons appeared before the Committee of the Whole and presented her concerns regarding her mobile canteen location.</li> </ul>
<b>**Mayor Lojko and Councillor O'Connor entered the room at 8:05 PM.</b>	
<b>**Councillor Anderson left the room at 8:07 PM, and re-entered at 8:10 PM.</b>	
<b>9.</b>	<b>Presentations By Staff (Others) – None</b>
<b>10.</b>	<b>Correspondence</b>
	<p>1. A Letter from the Premier of Ontario – Maintain the In-Year Cost Sharing Adjustments for Land Ambulance, Public Health And Child Care Services</p> <p>2. Media Release – Steve Clark, MPP – Skills Training Partnership to Help Local Employers, Jobseekers</p> <p>3. News Release – Eastern Ontario Wardens' Caucus (EOWC) – Productive Discussion between EOWC and Eastern Ontario Provincial MPPs</p> <p>4. Chris McDonald – John Street Parking</p>
	<p><b>John Street Parking – Direction to Staff</b> <b>Moved by:</b> Councillor Harper AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE MANAGER OF PUBLIC WORKS TO DELINEATE PARKING SPACES ON JOHN STREET VIA LINE PAINTING.</p>

	<b>CARRIED – UNANIMOUS</b>
	5. Minutes – Police Services Board (PSB) – Thursday, March 7, 2019
	6. Minutes – Planning Advisory Committee (PAC) / Committee of Adjustment / Property Standards – March 26 and April 30, 2019
<b>11.</b>	<b>Staff Reports</b>
<b>Accounts Payable – May 16 to May 30, 2019</b>	
	<p><b>Moved by:</b> Councillor Anderson:  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM MAY 16 TO 30, 2019 TOTTALLING \$420,706.99, AS PRESENTED.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-CAO-2019-03 – Thousand Islands Foundation for the Performing Arts (Playhouse) – Landlord Acknowledgement Form and Agreement with Lender</b>	
	<p><b>Moved by:</b> Councillor Anderson:  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE LANDLORD ACKNOWLEDGEMENT FORM, AND THE AGREEMENT WITH THE LENDER, REGARDING THE THOUSAND ISLANDS FOUNDATION FOR THE PERFORMING ARTS (PLAYHOUSE),</p> <p>AND FURTHER, THAT THE CHIEF ADMINISTRATIVE OFFICER (CAO) BE APPOINTED AS THE DESIGNATED REPRESENTATIVE TO ACT AS THE LIAISON BETWEEN THE TOWN AND THE PLAYHOUSE WITH RESPECT TO ANY MATTER RELATING TO THE LEASE, AS PRESENTED IN COW REPORT CAO-2019-03.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-FIN-2019-19 – 2019 First Quarter Financial Results</b>	
	<p><b>Moved by:</b> Councillor Anderson:  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2019 FIRST QUARTER INCOME STATEMENT, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2019-19.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-LIB-2019-01 – Gananoque Public Library Quarterly Report</b>	
	<p><b>**Mr. McDonald, provided an overview of the Gananoque Public Library Quarterly Report.</b></p> <p><b>Moved by:</b> Councillor Anderson:  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT, AS PRESENTED IN COW REPORT LIB-2019-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>

12.	<b>Discussion of Additional Items – None</b>
13.	<b>Next Meeting – June 18, 2019</b>
14.	<b>Questions from the Media – None</b>
15.	<b>Adjournment</b>
	<p><b>Moved by:</b> Councillor Anderson:  Be it resolved that the Committee of the Whole hereby adjourns the June 4, 2019, meeting at 8:24 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
 <hr/> Adrian Haird, Chair	 <hr/> Shellee Fournier, CAO / Deputy Clerk