


The Corporation of the Town of  
  
**COMMITTEE OF THE WHOLE MEETING MINUTES**  
 On November 6, 2018  
 At Emergency Services Building – 340 Herbert Street

<b>COMMITTEE MEMBERS PRESENT</b>		<b>STAFF PRESENT</b>
<b>CHAIR:</b>	Erika Demchuk	Shellee Fournier, CAO
<b>MEMBERS:</b>	Brian Brooks	Penny Kelly, Clerk/CEMC
	Anne Warren	Steve Tiernan, Fire Chief
	Joe Jansen	Melanie Kirkby, Treasurer
	Jan Hayes	Shelley Hirstwood, Manager of Economic Development
	Jeff Girling	Brenda Guy, Community Development Manager
		Adam McCluskey, Parks & Recreation Manager
<b>REGRETS:</b>		Paul McMunn, Manager of Public Works
1	<b>CALL MEETING TO ORDER</b>	
	Councillor Warren chaired the meeting. The meeting was called to order at 6:27 PM.	
2	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; GENERAL NATURE THEREOF – NONE</b>	
3	<b>APPROVAL OF MINUTES – October 16, 2018 (ADOPTION)</b>	
	<b>Moved by:</b> Councillor Hayes BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE HEREBY ADOPTS THE MINUTES FROM THE OCTOBER 16 <sup>TH</sup> , 2018 MEETING.	
	<b>CARRIED – UNANIMOUS</b>	
4	<b>PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)</b>	
	Members of the public spoke to items on the Agenda.	
5	<b>UNFINISHED BUSINESS – NONE</b>	
6	<b>DISCLOSURE OF ADDITIONAL ITEMS – NONE</b>	
7	<b>DELEGATIONS – NONE</b>	
8	<b>PRESENTATIONS BY STAFF (OTHERS) – NONE</b>	
9	<b>CORRESPONDENCE</b>	
	Marion Sprenger – Letter of Correspondence – Clarence Street Parking Lot (COW-RDS-2017-11) and Response	
	Media Release – United County of Leeds and Grenville Council Meeting – Highlights from Thursday, October 25, 2018	

10	<b>STAFF REPORTS</b>
	<p><b>Accounts Payable from October 10 to October 29, 2018</b></p> <p><b>Moved by:</b> Councillor Hayes  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM OCTOBER 10<sup>TH</sup> TO 29<sup>TH</sup>, 2018 TOTALLING \$1,336,798.87, AS PRESENTED.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>COW-FIN-2018-33 – 2018 Third Quarter Financial Results</b></p> <p><b>Moved by:</b> Councillor Hayes  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2018 THIRD QUARTER FINANCIAL RESULTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT COW-FIN-2018-33.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>COW-CAO-2018-10 – Human Resources Policy Updates – Medical and Recreational Cannabis</b></p> <p><b>Moved by:</b> Councillor Hayes  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2018-099, BEING A BY-LAW TO AMEND THE HUMAN RESOURCES POLICY TO ADD:</p> <ol style="list-style-type: none"> <li>1. POLICY SECTION 600-10 A MEDICAL CANNABIS POLICY, AND</li> <li>2. POLICY SECTION 600-11 A RECREATIONAL CANNABIS POLICY,</li> </ol> <p>AS PRESENTED IN COW REPORT CAO-2018-10.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>COW-CAO-2018-11 – Smoking Cannabis in Public Places</b></p> <p><b>Moved by:</b> Councillor Hayes  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #1 (PASS BY-LAW NO. 2018-106, BEING A BY-LAW TO PROHIBIT THE SMOKING OR VAPORIZING OF RECREATIONAL CANNABIS IN PUBLIC SPACES) AS IT RELATES TO SMOKING CANNABIS IN PUBLIC PLACES, AS PRESENTED IN COW REPORT CAO-2018-11.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>COW-CD-2018-10 – Transfer of Deeds – Plan 28M-11 – Maplecroft Court – Security and Sidewalks</b></p> <p><b>Moved by:</b> Councillor Hayes  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2018-100, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE TRANSFER OF DEEDS TO MAPLECROFT DEVELOPMENT RELEASING ALL REMAINING SECURITY LOTS, PROVIDED SECURITY IS RECEIVED BY THE TOWN IN THE AMOUNT OF \$88,861.50 FOR ALL REMAINING WORKS;</p>

	<p>AND FURTHER, THAT COUNCIL MAINTAINS THE CONDITION IN THE SUBDIVISION AGREEMENT IDENTIFYING THAT A SIDEWALK IS TO BE PLACED WITHIN THE PLAN OF SUBDIVISION, AS PRESENTED IN COW REPORT CD-2018-10.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>COW-CD-2018-11 – CPPS2018-01 – Brown Hospitality Corporation – 22 Main Street</b></p> <p><b>Moved by:</b> Councillor Warren</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE EXTENSION OF APPROVAL FOR CPPS2018-01 BROWN HOSPITALITY AT 22 MAIN STREET FOR ONE YEAR, AS PRESENTED IN COW REPORT CD-2018-11.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>COW-FIRE-2018-06 – Cancellation of the Lunchtime Crossing Guards – Linklater School</b></p> <p><b>Moved by:</b> Councillor Hayes</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE CANCELLATION OF THE LUNCHTIME CROSSING GUARDS AT THE:</p> <ol style="list-style-type: none"> <li>1. STONE AND NORTH STREET CROSSING, AND;</li> <li>2. ADELAIDE/MACHAR AND NORTH STREET CROSSING</li> </ol> <p>AS PRESENTED IN COW REPORT FIRE-2018-06.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>COW-FIRE-2018-07 – Fire Department – 3rd Quarter Report</b></p> <p><b>Moved by:</b> Councillor Hayes</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE FIRE DEPARTMENT, 3RD QUARTER REPORT, FOR INFORMATION, AS PRESENTED IN THE COMMITTEE OF THE WHOLE REPORT FIRE-2018-07.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>COW-ED-2018-11 – Tenant Agreements – 10 King Street East</b></p> <p><b>Moved by:</b> Councillor Hayes</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES BY-LAWS BE PASSED TO SIGN TENANT AGREEMENTS FOR 10 KING STREET EAST, AS FOLLOWS:</p> <ol style="list-style-type: none"> <li>1. BY-LAW NO. 2018-101 – BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A TENANT AGREEMENT WITH THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP);</li> <li>2. BY-LAW NO. 2018-102 – BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A TENANT AGREEMENT WITH THE GANANOQUE AND THOUSAND ISLANDS CHAMBER OF COMMERCE, AND;</li> </ol>

	<p>3. BY-LAW NO. 2018-103 – BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A TENANT AGREEMENT FOR 10 KING STREET EAST, WITH THE BUSINESS IMPROVEMENT AREA (BIA) FOR 10 KING STREET EAST, AS AMENDED,</p> <p>AS PRESENTED IN COW REPORT ED-2018-11.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
11	<b>DISCUSSION OF ADDITIONAL ITEMS – NONE</b>
12	<b>NEXT MEETING – December 4, 2018</b>
13	<b>QUESTIONS FROM THE MEDIA - NONE</b>
14	<b>ADJOURNMENT</b>
	<p><b>Moved by:</b> Councillor Hayes</p> <p>Be it resolved that the Committee of the Whole hereby adjourns the November 6, 2018 meeting at 7:22 PM.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
<p>_____ Anne Warren, Chair</p> <p>_____ Erika Demchuk, Mayor</p> <p>_____ Brian Brooks, Deputy Mayor</p> <p>_____ Jeff Girling, Councillor</p> <p>_____ Jan Hayes, Councillor</p> <p>_____ Joe Jansen, Councillor</p>	<p>_____ Penny Kelly, Clerk</p>