



**COMMITTEE OF THE WHOLE MEETING MINUTES**

On Tuesday, December 17, 2019

At Town Hall Council Chambers, 2<sup>nd</sup> Floor, 30 King Street East

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
<b>Chair:</b>	Matt Harper	Shellee Fournier, CAO
<b>Members:</b>	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Mike Kench	Melanie Kirkby, Treasurer
	Ted Lojko	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	
<b>Regrets:</b>		Steve Tiernan, Fire Chief

<b>1.</b>	<p><b>Call Meeting to Order</b>            Councillor Harper chaired the meeting. The meeting was called to order at 6:45 PM.</p>
<b>2.</b>	<p><b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b></p>
<b>3.</b>	<p><b>Approval of Minutes – December 3, 5 and 6, 2019</b></p> <p><b>Moved by:</b> Deputy Mayor Osmond            BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE ADOPTS THE REGULAR MINUTES FROM TUESDAY, DECEMBER 3<sup>RD</sup>, 2019 MEETING, AND THE SPECIAL MINUTES FROM THURSDAY, DECEMBER 5<sup>TH</sup> AND FRIDAY, DECEMBER 6<sup>TH</sup>, 2019 MEETINGS.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>4.</b>	<p><b>Public Question / Comment (Only addressing Reports on Agenda)</b></p> <ul style="list-style-type: none"> <li>• Members of the public spoke to items on the Agenda.</li> </ul>
<b>5.</b>	<p><b>Disclosure of Additional Items</b></p> <p><b>1. Update on Hudson Bridge Project – Councillor Kench</b></p>
<b>6.</b>	<p><b>Public Meeting – None</b></p>
<b>7.</b>	<p><b>Delegations</b></p> <p><b>1. Thousand Islands Boat Museum (TIBM) – Funding Request – Susanne Richter</b></p> <ul style="list-style-type: none"> <li>• Susanne Richter, Thousand Islands Boat Museum (TIBM) appeared before the Committee of the Whole and presented a funding request with respect to supporting the operations of TIBM.</li> </ul>

	<p><b>2. Utility Bill – 351A Garden Street – Gerry and Lola Vavassis (+Ref. Report COW-FIN-2019-44)</b></p> <ul style="list-style-type: none"> <li>Gerry and Lola Vavassis, property owners of 351A Garden Street, appeared before the Committee of the Whole and explained the matter of an outstanding utility bill in the amount \$1,811.03, and requested that amount owing be waived in its entirety.</li> <li>At this point, Report COW-FIN-2019-44 was considered.</li> </ul>
<b>8.</b>	<b>Presentations by Staff (Others)</b>
	<p><b>1. Watson &amp; Associates – Andrew Grunda, Principal – Development Charges Background Study</b></p> <ul style="list-style-type: none"> <li>Andrew Grunda, Principal of Watson and Associates appeared before the Committee of the Whole and presented a PowerPoint presentation entitled “Town of Gananoque-Development Charges Background Study – Council Information Session”.</li> </ul>
	<p><b>2. Economic Development Recap – Amanda Trafford, Business Coordinator and Laura Godard, Rural Economic Development (RED) Project Coordinator</b></p> <ul style="list-style-type: none"> <li>Amanda Trafford appeared before the Committee of the Whole and presented a PowerPoint presentation entitled “Economic Development”.</li> </ul>
<b>9.</b>	<b>Unfinished Business</b>
<b>COW-FIN-2019-43 – 2020 Operating and Capital Budget</b>	
	<p><b>Moved by:</b> Deputy Mayor Osmond  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO ADOPT THE 2020 OPERATING AND CAPITAL BUDGET, AS PRESENTED IN REPORT COW-FIN-2019-43, AS AMENDED.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>10.</b>	<b>Correspondence</b>
	1. Accounts Payable – November 27 to December 12, 2019
	2. Marion Sprenger – Proposed Design of Town Park Plan – Councillor O’Connor <ul style="list-style-type: none"> <li>Councillor O’Connor stated that he would contact Ms. Sprenger.</li> </ul>
	3. Chris McDonald – Climate Change
	4. Township of Madawaska – Resolution No. 261-19 – Support for Ministers to Allow for Electronic Delegation
	5. Cataraqui Region Conservation Authority (CRCA) – New Release – Watershed Conditions Statement – Water Safety Extended for Lake Ontario & St. Lawrence River
	6. Cataraqui Region Conservation Authority (CRCA) – New Release – CRCA Issues a Watershed Conditions Statement – Water Safety for Inland Lakes and Stream
	7. Minutes – Environment Advisory Panel – November 19, 2019 Minutes – Environment Advisory Panel – November 19, 2019

11.	<b>Staff Reports</b>
<b>COW-FIN-2019-44 – Utility Bill – 351A Garden Street (+Ref. Delegation)</b>	
	<p><b>Moved by:</b> Deputy Mayor Osmond  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE UPHOLD PROVISIONS OF BY-LAW NO. 2008-20, BEING A BY-LAW TO REGULATE WATER WORKS, AS PRESENTED IN COW REPORT-FIN-2019-44.</p> <p style="text-align: right;"><b>POSTPONED – UNANIMOUS</b></p>
<b>COW-CSC-2019-07 – Environment Advisory Panel – Request to Change Structure</b>	
	<p><b>Moved by:</b> Deputy Mayor Osmond  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2 (APPROVE THE ENVIRONMENT ADVISORY PANEL MOTION NOS. 2019-010 AND 2019-011, AND, DIRECT THE CLERK TO BRING BACK A BY-LAW TO COUNCIL ON JANUARY 14, 2020, AMENDING THE EXISTING BY-LAW NO. 2019-026, TO REMOVE “ENVIRONMENT ADVISORY PANEL” AND REPLACE WITH “TREES AND TRAILS ADVISORY PANEL” AND AMEND THE ASSOCIATED TERMS OF REFERENCE TO REFLECT THE CHANGE, AND FURTHER, THAT THE CURRENT MEMBERS OF THE ENVIRONMENT ADVISORY PANEL, AS APPOINTED BY MOTION #19-075, BECOME THE MEMBERS OF THE TREES AND TRAILS ADVISORY PANEL.), REGARDING THE STRUCTURE OF THE ENVIRONMENT ADVISORY PANEL, AS PRESENTED IN COW REPORT CSC-2019-07.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>COW-RECM-2019-24 – Marina Dock Assessment Results</b>	
	<p><b>Moved by:</b> Deputy Mayor Osmond  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE ATTACHED DOCK ASSESSMENT REPORT;</p> <p>AND FURTHER THAT STAFF BE DIRECTED TO INCORPORATE THE RECOMMENDATIONS WITHIN THE PLAN INTO THE GANANOQUE MUNICIPAL MARINA CAPITAL ASSET MANAGEMENT PLAN;</p> <p>AND FURTHER THAT THE ANNUAL RECOMMENDATIONS AS OUTLINED IN THE REPORT BE PRESENTED TO COUNCIL ANNUALLY FOR BUDGET CONSIDERATION, AS PRESENTED IN COW REPORT RECM-2019-24.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>

**COW-RECM-2019-25 – Joint Recreation Master Plan Final Report**

**Moved by:** Deputy Mayor Osmond

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE JOINT RECREATION MASTER PLAN FINAL REPORT;

AND FURTHER THAT COUNCIL REFERS THE REPORT TO THE JOINT RECREATION COMMITTEE TO REVIEW AND ASSESS THE RECOMMENDATIONS AND REPORT BACK TO THE JOINT COUNCILS FOR CONSIDERATION, AS PRESENTED IN COW REPORT RECM-2019-25.

**CARRIED – UNANIMOUS**

**Discussion of Additional Items**

**1. Update on Hudson Bridge Project – Councillor Kench**

**12.**

- Paul McMunn, Manager of Public Works informed the Committee that the Bridge is now complete. A Ribbon-Cutting Ceremony is scheduled for Thursday, December 19, 2019. Invitations to attend will be forwarded to Council.
- It was generally agreed that the former Council Members be invited to attend the ceremony.

**13. Next Meeting – January 14, 2020**


**14. Questions from the Media – None**

**15. Adjournment**

**Moved by:** Deputy Mayor Osmond:

Be it resolved that the Committee of the Whole hereby adjourns the December 17<sup>th</sup>, 2019, meeting at 9:00 PM.

**CARRIED – UNANIMOUS**

  
Matt Harper, Chair

  
Penny Kelly, Clerk