



COMMITTEE OF THE WHOLE MEETING MINUTES

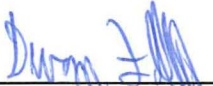

On April 3, 2018

At Emergency Services Building – 340 Herbert Street

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
CHAIR:	Dwayne Fletcher	Shellee Fournier, CAO
MEMBERS:	Erika Demchuk	Penny Kelly, Clerk/CEMC
	Joe Jansen	Melanie Kirkby, Treasurer
	Anne Warren	Paul McMunn, Manager of Public Works
		Brenda Guy, Community Development Manager
		Terry Gilmer, Manager of Parks & Recreation
		Steve Tiernan, Fire Chief
REGRETS:	Brian Brooks	Sherri Ogilvie, Supervisor of Public Utilities
	Jeff Girling	
	Jan Hayes	
1	CALL MEETING TO ORDER	
	Councillor Fletcher chaired the meeting. The meeting was called to order at 6:15 PM.	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – NONE	
3	APPROVAL OF MINUTES - March 20, 2018 (ADOPTION)	
	<p>Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby adopt the minutes from the March 20, 2018 meeting.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	Members from the public spoke to items on the Agenda.	
5	UNFINISHED BUSINESS	
	Shellee Fournier, Chief Administrative Officer (CAO)	
	COW-CAO-2018-05 – Thousand Island Daycare – Amending Lease Agreement	
	<p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque pass By-law No. 2018-032, being a By-law to authorize the Mayor and Clerk to execute</p>	

	<p>an amending Lease Agreement with the Thousand Island Day Care Inc., for a portion of 400 Stone Street North thereby extending the Term of the Lease to June 30, 2019, as presented in COW Report–CAO-2018-05.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Brenda Guy, Manager of Community Development</p>
	<p>COW-CD-2018-04 – OPA5/18 – 995423 Ontario Inc. – 760 Stone Street North</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque pass By-law No. 2018-033, being a By-law to approve OPA5/2018 to redesignate the lands municipally known as 760 Stone Street North from Residential to Highway Commercial, as presented in COW Report–CD-2018-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Paul McMunn, Manager of Public Works</p>
	<p>COW-RDS-2018-03 – Second Boat Launch Update</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque approve Option No. 2, (Finalize the MCEA document with the intention of completing the boat launch at the Marina in 2018, as well as develop Kate Street and St. Lawrence Street, as per Attachment 4) with regards to the Second Boat Launch, as presented in COW Report–RDS-2018-03.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
6	<p>DISCLOSURE OF ADDITIONAL ITEMS – NONE</p>
7	<p>DELEGATIONS</p>
	<p>Jennifer LaBelle, Public Health Nurse, Leeds Grenville and Lanark District Health Unit – Eastern Ontario Active Transportation Summit (EOATS) Committee – Request for Funding</p> <ul style="list-style-type: none"> Ms. LaBelle appeared before the Committee of the Whole and provided an overview of the Eastern Ontario Active Transportation Summit (EOATS) and requested that the Committee of the Whole consider a request for funding in the amount of \$1,000.
	<p>Eastern Ontario Active Transportation Summit (EOATS) Committee – Request for Funding</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque approve the Eastern Ontario Active Transportation Summit (EOATS) Committee’s funding request in the amount of \$350.00, to be taken from the Council Grant budget.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Ron Casselman, Rotary Club – Request for Funding</p> <ul style="list-style-type: none"> Mr. Casselman appeared before the Committee of the Whole and requested that the Committee of the Whole consider a funding request in the of \$75.00 for the rental of the Recreation Facility for the purpose of holding All Candidate Meetings for elections.

	<p>Rotary Club – Request for Funding</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque approve the Rotary Club’s funding request in the amount of \$0.00, for the rental of the Recreation Facility to hold All Candidate Meetings.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
8	PRESENTATIONS BY STAFF – NONE
9	CORRESPONDENCE
	Police Services Board Minutes – January 11, 2018
	Abundant Solar Energy Inc. – Feed in Tariff (FIT) Program
	Heritage Committee Minutes – March 14, 2018 (+Ref. Report COW-ED-2018-02)
	Chris McDonald – Second Boat Launch
10	STAFF REPORTS
	<p>Accounts Payable from March 13, 2018 to March 27, 2018</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque receive the Statement of Accounts Payable for cheques issued from March 13th to 27th, 2018 totalling \$738,617.64, as presented.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>COW-ED-2018-02 – Proposed Heritage Designation – Blinkbonnie – 50 Main Street (+Ref. Heritage Committee Minutes)</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque authorize staff to proceed with the Heritage Designation process for the Blinkbonnie located at 50 Main Street, as presented in COW Report-ED-2018-02.</p> <p style="text-align: right;">DEFERRED – UNANIMOUS</p>
	<p>COW-FIN-2018-12 – 2017 Year-End Financial Result</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque receive the unaudited 2017 Income Statement, as presented in COW Report-FIN-2018-12.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>COW-CD-2018-05 – Traffic and Parking By-law Amendment – Pay and Display Machines</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque pass By-law No. 2018-034, being a By-law to amend By-law No. 2015-070 to regulate Traffic and Parking by adding reference to the Pay and Display Machines located at the 155 Garden Street and 79 Pine Street parking lots, as presented in COW Report-CD-2018-05.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>

	<p>COW-CD-2018-06 – Mobile Canteen Licenses 2018 – Taylor and Tincap Berry Farm</p> <p>Moved by: Councillor Warren</p> <p>As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque approve the following Mobile 2018 Canteen Licenses, subject to all compliance approvals being submitted prior to opening:</p> <p>MCL10/18 Scot Taylor & Jody Taylor - Type E – Cold Cart MCL11/18 Tincap Berry Farm - Type F – Fruit/Vegetable (30 Day)</p> <p>And further, that MC10/18 (Taylor) obtain a cart that is in keeping with the Mobile Canteen By-law, as presented in COW Report-CD-2018-06.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
12	DISCUSSION OF ADDITIONAL ITEMS - NONE
13	NEXT MEETING – April 17, 2018
14	QUESTIONS FROM THE MEDIA – NONE
15	ADJOURNMENT
	<p>Moved by: Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby adjourn the April 3, 2018 meeting at 7:51 PM.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
 <hr/> Dwayne Fletcher, Chair	 <hr/> Penny Kelly, Clerk