



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, February 1, 2022 at 5:00PM Closed Session and 6:00PM Open Session
Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	David Armstrong, Manager of Public Works
	Dennis O'Connor	Brenda Guy, Manager of Planning and Development
	David Osmond	Gord Howard, Fire Chief
		Doug Wark, Manager of Community Services Scott Gee, Chief of Police
Regrets:	Mike Kench	

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 5:02 PM, with the following Council Members present: Deputy Mayor Anderson, Councillor Harper, Councillor O'Connor and Councillor Osmond.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	Move into Closed Session
	Moved by Councillor O'Connor that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:00 PM for the purpose of discussing: <ul style="list-style-type: none"> • One (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose; • Two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees; • One (1) item under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board, and; • One (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
4.	Move Out of Closed Session at 6:05 PM
	Council resumed the Open Session at 6:08 PM
5.	Matters Arising from Closed Session
	<ul style="list-style-type: none"> • The Clerk advised that due to time constraints the Closed Session meeting was recessed and would reconvene immediately following the Council meeting.
6.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> • Mayor Lojko read the Land Acknowledgement Statement

	12. Ministry of Municipal Affairs and Housing (MMAH) – Municipal Modernization Program – Approval of Funding and Transfer Payment Agreement
	<p>By-law No. 2022-010 – Ministry of Municipal Affairs and Housing (MMAH) – Intake 3 Municipal Modernization Program – Transfer Payment Agreement</p> <p>Moved by: Deputy Mayor Anderson Seconded by: Councillor Haird</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-010, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A TRANSFER PAYMENT AGREEMENT WITH THE MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING (MMAH) FOR INTAKE 3 MUNICIPAL MODERNIZATION PROGRAM AND THE RECEIPT OF FUNDING IN THE</p> <p>AMOUNT OF \$93,363 FOR THE IMPLEMENTATION OF THE TOWN OF GANANOQUE TICKET PROCESS AND MAINTENANCE MANAGEMENT MODERNIZATION PROGRAM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	13. Downtown Gananoque Business Improvement Area (BIA) – BIA Budget 2022 <ul style="list-style-type: none"> • Reference reporting out of Closed Session, Motion #22-019.
	14. Minutes – Police Services Board (PSB) – November 24, 2021 and; December 21, 2021
	15. Minutes – Heritage Advisory Panel – December 14, 2021
	16. Minutes – Tourism Advisory Panel – January 6, 2022
14.	Unfinished Business
Council-CS-2022-01 – Facilities Building Condition Assessment Reports	
	<p>Motion #22-007 – Facilities Building Condition Assessment Reports</p> <p>Moved by: Councillor Harper Seconded by: Mayor Lojko</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE BUILDINGS CONDITION ASSESSMENT REPORTS FOR INFORMATION PURPOSES,</p> <p>AND FURTHER DIRECTS STAFF TO INITIATE ASSET MANAGEMENT PLANNING TO ADDRESS THE CONSULTANT RECOMMENDATIONS PROVIDED IN THE REPORTS, AS PRESENTED IN COUNCIL REPORT CS-2022-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-CS-2022-02 – Lou Jeffries Community Centre – 2nd Floor – Seniors Centre	
**The Chair advised that if no objections, this report be considered following Report Council-CAO-2022-02 – 400 Stone Street North – Future of Building.	
**Moved by Councillor Osmond and seconded by Councillor Haird that the recommendation in Report Council-CS-2022-02 be amended to remove the words “NON-PRIME TIME”.	
CARRIED – UNANIMOUS	
	<p>Motion #22-008 – Lou Jeffries Community Centre – 2nd Floor – Seniors Centre</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE DEDICATED USE OF UP TO FORTY (40) HOURS AT THE LOU JEFFRIES COMMUNITY CENTRE – 2ND FLOOR – TO THE GANANOQUE SENIORS ASSOCIATION IN ACCORDANCE WITH THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, AS AMENDED, AND AS PRESENTED IN COUNCIL REPORT-CS-2022-02.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, as amended</p>

Council-CS-2022-03 – Bay Road Closure – Collection of Feedback and Options	
	<p>Motion #22-009 – Bay Road Closure – Collection of Feedback and Options Moved by: Deputy Mayor Anderson Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #3 (EXTEND THE PILOT PROJECT ROAD CLOSURE), AS IT RELATES TO THE BAY ROAD CLOSURE, AS PRESENTED IN COUNCIL REPORT CS-2022-03.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
15.	Consent Agenda
	<p>Moved by: Deputy Mayor Anderson Seconded by: Councillor Osmond Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly:</p>
MOTION:	
<p>Motion #22-006 – Approval of Minutes – Tuesday, January 11, 2022 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, JANUARY 11, 2022 MEETING.</p>	
BY-LAWS:	
<p>By-law No. 2022-001 – 2022 Operating and Capital Budget (Third and Final Reading) BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS FOR A THIRD AND FINAL TIME BY-LAW NO. 2022-001, BEING A BY-LAW TO ADOPT THE 2022 OPERATING AND CAPITAL BUDGETS.</p>	
<p>By-law No. 2022-002 – 2022 Water and Wastewater Operating and Capital Budget and Rates (Third and Final Reading) BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS FOR A THIRD AND FINAL TIME BY-LAW NO. 2022-002, BEING A BY-LAW TO ADOPT THE 2022 WATER AND WASTEWATER RATES, OPERATING AND CAPITAL BUDGETS.</p>	
<p>By-law No. 2022-005 – Amend By-law No. 2020-092 – Regulate and Govern the Housing of Urban Hens – Removal of Trial Period BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-005, BEING A BY-LAW TO AMEND BY-LAW NO. 2020-092, REGULATE AND GOVERN THE HOUSING OF URBAN HENS TO REMOVE THE 18-MONTH TRIAL PERIOD.</p>	
<p>By-law No. 2022-006 – Amend By-law No. 2016-047 – General Fees and Rates By-law, Schedule ‘A’ – Increase Urban Hen Permit Rates BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-006, BEING A BY-LAW TO AMEND BY-LAW NO. 2016-047, GENERAL FEES AND RATES, SCHEDULE ‘A’, TO INCREASE THE URBAN HEN PERMIT ANNUAL RENEWAL LICENCE FEE.</p>	
CARRIED – UNANIMOUS	
16.	Motions (Council Direction to Staff) – None
17.	Notice Required Under the Notice By-law – None
18.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> • Councillors provided their updates.
19.	Discussion of Additional Items – None

	<p>Motion #22-017 – Seasonal Slip Holder Agreement – Payment Installments Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO AMEND THE SEASONAL SLIP HOLDER AGREEMENT TO ENACT THE FOLLOWING PAYMENT SCHEDULE FOR 2022:</p> <p>1. MARCH 1ST – 50% 2. APRIL 15TH – 50% (REMAINING BALANCE)</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>**The Chair called at five (5) minute recess at 8:35 PM. **The meeting resumed at 8:43 PM.</p>	
<p>Council-PD-2022-01 – Recommendation from Planning Advisory Committee – 341 Garden Street</p>	
	<p>Motion #22-011 – Recommendation from Planning Advisory Committee – 341 Garden Street Moved by: Councillor Osmond Seconded by: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVE OPTION #2 (DIRECTS STAFF TO BRING BACK A REPORT REGARDING INDIVIDUAL WATER METERS VERSUS BULK METERING UNDER THE WATER WORKS BY-LAW NO. 2008-20), AS PRESENTED IN COUNCIL-PD-2022-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-POL-2022-01 – Gananoque Police Service – 4-Year Strategic Plan</p>	
	<p>Motion #22-012 – Gananoque Police Service – 4-Year Strategic Plan Moved by: Deputy Mayor Anderson Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE POLICE SERVICES BOARD FOUR (4) YEAR STRATEGIC PLAN, AS PRESENTED IN COUNCIL REPORT POL-2022-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-POL-2022-02 – Gananoque Police Services Board (PSB) – Board Positions 2022</p>	
	<p>Motion #22-013 – Gananoque Police Services Board (PSB) – Board Positions 2022 Moved by: Mayor Lojko Seconded by: Deputy Mayor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE POLICE SERVICES BOARD, BOARD POSITIONS 2022, FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT POL-2022-02.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-FIRE-2022-01 – Fire Department – Fourth (4th) Quarter Report</p>	
	<p>Motion #22-014 – Fire Department – Fourth (4th) Quarter Report Moved by: Deputy Mayor Anderson Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE FOURTH QUARTER FIRE DEPARTMENT REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN THE COUNCIL REPORT FIRE-2022-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-UTIL-2022-01 – Water and Wastewater – Fourth (4th) Quarter Report</p>	
	<p>Motion #22-015 – Water and Wastewater – Fourth (4th) Quarter Report Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE WATER AND WASTEWATER FOURTH (4th) QUARTER REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2022-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

	<p>AND FURTHER DIRECTS STAFF TO BRING BACK A COUNCIL REPORT FOR COUNCIL'S CONSIDERATION TO ADOPT THE 2022 BIA OPERATING AND CAPITAL BUDGET TO REFLECT THE ADOPTED 2021 BUDGET AMOUNT PLUS 2% CONSUMER PRICE INDEX (CPI), AND TO REALIGN VARIOUS BUDGET LINE ITEMS TO MEET ANNUAL REQUIREMENTS.</p> <p>AND FURTHER THAT COUNCIL BE PRESENTED WITH A BY-LAW TO REMOVE CURRENT MEMBERS AND APPOINT NEW MEMBERS AT FEBRUARY 15TH, 2022 MEETING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
23.	Confirmation By-law
	<p>By-law No. 2022-004 – Confirming By-law – February 1, 2022 (3 Readings) Moved by: Councillor Osmond Seconded by: Deputy Mayor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-004, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, FEBRUARY 1ST, 2022, BE READ THREE TIMES AND FINALLY PASSED THIS 1ST DAY OF FEBRUARY 2022.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
24.	Next Meeting – Tuesday, February 15, 2022
24.	Adjournment
	<p>Moved by: Councillor Harper Be it resolved that Council hereby adjourns this regular meeting of Council at 9:39 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
<p>_____ Ted Lojko, Mayor</p>	<p>_____ Penny Kelly, Clerk / CEMC</p>