

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, February 16, 2021 at 6:00 PM Held via WebEx Video and Teleconference

STAFF PRESENT

COUNCIL MEMBERS PRESENT

Mayor:		Ted Lojko	Shellee Fournier, CAO
Councillors:		Dave Anderson	Penny Kelly, Clerk/CEMC
		Adrian Haird	Brenda Guy, Manager of Planning and Development
		Matt Harper	Melanie Kirkby, Treasurer
		Mike Kench (regrets forwarded for Closed Session)	Kari Lambe, Manager of Community Services
		Dennis O'Connor	Paul McMunn, Manager of Public Works
		David Osmond	Gord Howard, Fire Chief
1.	Call Me	eeting to Order	
		Lojko called the meeting to order at 5:30 PM.	
2.	Disclosure of Pecuniary Interest & General Nature Thereof		
3.	Closed Meeting of Council (Beginning at 5:30 PM) Move Into Closed Session 1. Moved by Councillor Harper that the Council of the Town of Gananoque in accordance with Section 239.2 of the Municipal Act, moves into Closed Session at 5:31 PM for the purpose of discussing one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board with respect to a property matter. CARRIED – UNANIMOL		
4.	Move Out of Closed Session at 5:51 PM		
	The Op	oen Session of Council beg	an at 6:00 PM
5.	Matters Arising from Closed Session		
	 Council held a Closed Meeting to discuss one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board with respect to a property matter. The following recommendation will be considered. 		
	By-law No. 2021-028 – Lease Agreement – 110 Kate Street – Scott Ewart		
	BE IT F BY-LAV	W NO. 2021-028, BEING A E K TO SIGN A FIVE (5) YEAR	Seconded by: Deputy Mayor Osmond INCIL OF THE TOWN OF GANANOQUE PASS BY-LAW TO AUTHORIZE THE MAYOR AND LEASE AGREEMENT WITH SCOTT EWART SENTED IN COUNCIL REPORT CS-2021-IC-04.
,	CARRIED – UNANIMOUS		
6.	 Public Question / Comment (Only Addressing Reports on the Agenda) There being none, the Chair moved on to the next order of business 		
7.	Disclosure of Additional Items – None		
8.	Presentations / Awards / Deputations – None		

9. Delegations

- 1. The Compostables Tikvah Mindorff
 - Tikvah Mindorff appeared before Council and presented a PowerPoint presentation entitled "The Compostables – Saving the Planet One Compost at a Time"
 - A request was made to Council to consider the following:
 - That the Town enter into a Memorandum of Understanding with The Compostables that includes:
 - Include this initiative on the Town's website and incorporate the composting schedule in the annual Garbage and Recycling schedule;
 - Provide a subsidy for the first 500 residents to participate in the program, and;
 - Provide composting services to the Town of Gananoque for 5 years.

10. Mayor's Declaration

- 1. Elizabeth Barnett Day February 21, 2021
 - Mayor Lojko proclaimed Sunday, February 21st, 2021 be celebrated as "Elizabeth Barnett Day" in the Town of Gananoque.

11. Public Meetings

- 1. Andrew Grunda, Principal, Watson and Associates Development Charges
- The Council of the Town of Gananoque held a public meeting under Section 12 of the Development Charges Act, 1997, as amended. The purpose of the meeting was to give the public an opportunity to ask questions, provide comments, and make representations on the 2021 Development Charges Background Study.

This study calculates new development charges for Services Related to a Highway or Roadway, Parks and Recreation, Wastewater Services, Housing Services, Other Services such as Background Studies.

Prior to receiving the public comments, Mr. Andrew Grunda, Consultant from Watson & Associates Economists Ltd., provided a brief presentation of the findings of the study.

- Andrew Grunda, presented an overview of the Development Charges and explained next steps.
- Mayor Lojko invited Council members to ask questions and provide comments with respect to the Development Charges.
 - Mayor Lojko, Councillor Kench and Councillor Anderson requested clarification on next steps, calculation of Development Charges and Industrial Development Charges.
 - Andrew responded to each question and advised that Council will be presented with a further report, prior to consideration of adoption of the DC in the coming months. Council will have until November 2021, to the adopt the By-law.
- Mayor Lojko invited members of the public to ask questions and provide comments.
- Q: Marion Sprenger asked the following questions. Andrew's response is noted below.
 - 1. Could a sliding scale for square footage or value to attract more Affordable housing be implemented?

A: Some municipalities have implemented in its By-laws exemption for Affordable Housing. For example: Some may define that there is an exemption which may be a reduction to the charge, or; some have a Committee or Affordable Housing Policy and that is used as their guide.

Of note, Development Charges are imposed at the time of Building Permit issuance and in some instances, affordability might not be determined at that time, only at the time of occupancy.

 Having heard all of the comments, the Mayor declared the public meeting closed and thanked members of the public for their comments. The deadline for the receipt of written responses is **March 10, 2021**. Council will be considering the by-law at an upcoming Council meeting.

12. Correspondence

- 1. Accounts Payable January 28 to February 11, 2021
- 2. Joanne Lancaster, 2020 Woman of the Year Thank You
- 3. Peter Murray Years of Service Award Thank You
- 4. Frontenac Arch Biosphere Network (FABN) Request for Funding

Motion #21-027 – Frontenac Arch Biosphere Network (FABN) – Request for Funding

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$1,429.00, TO THE FRONTENAC ARCH BIOSPHERE NETWORK (FABN).

CARRIED - 5 Ayes, 2 Nay

- **Council requested that staff correspond with the Frontenac Arch Biosphere Network (FABN) and advise that future funding requests are to be submitted prior to the Budget Deliberations for consideration.
- 5. Townships of Augusta, Baldwin and Terrace Bay Ontario Fire College Closure Request(s) for Support

Motion #21-028 - Ontario Fire College Closure - Request to Province

Moved by: Councillor Haird Seconded by: Councillor Harper WHEREAS THE ONTARIO FIRE COLLEGE (OFC) CAMPUS HAS BEEN IN OPERATION IN GRAVENHURST SINCE 1958;

AND WHEREAS THE OFC CAMPUS IS ONE OF THE PRIMARY SOURCES OF CERTIFIED TRAINING FOR ONTARIO FIREFIGHTERS;

AND WHEREAS THE OFC CAMPUS HAS BUILT A REPUTATION OF INTEGRITY, CREDIBILITY, AND RELIABILITY IN PROVIDING SOME OF THE BEST TRAINING TO OUR FIRE SERVICES WITHIN THE PROVINCE OF ONTARIO;

AND WHEREAS THE OFC CAMPUS HAS BEEN USED TO TRAIN AND CERTIFY BOTH VOLUNTEER, PART-TIME AND CAREER FIREFIGHTERS THROUGHOUT ONTARIO:

AND WHEREAS THE REGIONAL TRAINING CENTERS ARE NOT ALL CREATED EQUAL AND SIMILAR IN FUNCTION TO THE ONTARIO FIRE COLLEGE CAMPUS;

AND WHEREAS THE OFC CAMPUS GIVES ONTARIO FIREFIGHTERS ANOTHER OPTION OTHER THAN REGIONAL TRAINING CENTERS TO OBTAIN NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CERTIFICATIONS;

AND WHEREAS THE OFC CAMPUS IS THE MOST COST-EFFECTIVE METHOD FOR MUNICIPALITIES TO CERTIFY FIREFIGHTERS TO NFPA STANDARDS IN ONTARIO;

AND WHEREAS THE ONTARIO GOVERNMENT ENACTED AND REVOKED 0. REG. 379/18: FIREFIGHTER CERTIFICATION IN 2018;

AND WHEREAS WHEN THE ONTARIO GOVERNMENT REVOKED 0. REG. 379/18: FIREFIGHTER CERTIFICATION, IT WAS MADE KNOWN BY THE OFFICE OF THE SOLICITOR GENERAL THAT THE ACT WOULD BE AMENDED AND BROUGHT BACK IN THE FUTURE.

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS THAT THE PROVINCE OF ONTARIO REVERSE THEIR DECISION TO CLOSE THE ONTARIO FIRE COLLEGE CAMPUS IN GRAVENHURST AS THE OFC IS ONE OF THE BEST AND MOST COSTEFFECTIVE METHODS FOR MUNICIPALITIES TO TRAIN THEIR FIREFIGHTERS WHICH ASSISTS US IN PROTECTING OUR RESIDENTS; ALL MUNICIPALITIES WITHIN THE PROVINCE OF ONTARIO.

AND BE IT FURTHER RESOLVED THAT THIS RESOLUTION BE FORWARDED TO THE HONOURABLE DOUG FORD PREMIER OF ONTARIO, THE HONOURABLE SYLVIA JONES; ONTARIO SOLICITOR GENERAL, THE HONOURABLE STEVE CLARK, MINISTER OF MUNICIPAL AFFAIRS AND HOUSING, THE ONTARIO FIRE MARSHAL; JON PEGG, AND ALL MUNICIPALITIES WITHIN THE PROVINCE OF ONTARIO.

CARRIED - UNANIMOUS

- 6. Township of Asphodel-Norwood Community Well-Being Plan Request for Support to Extend Deadline
- 7. Ministry of Environment, Conservation and Parks Great Lakes Location Action Fund Status of Application
- 8. Minutes Trees & Trails Advisory Panel January 14, 2021
- 9. Minutes Municipal Accommodation Tax (MAT) Tourism Advisory Panel January 7, 2021
- 10. Minutes Municipal Accommodation Tax (MAT) Tourism Advisory Panel February 4, 2021
- **13.** Unfinished Business None
- 14. Consent Agenda

Moved by: Councillor Harper **Seconded by:** Deputy Mayor Osmond Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:

MOTION:

#21-024 – Approval of Minutes – Approval of Minutes – Tuesday, February 2, 2021

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, FEBRUARY 2ND,
2021 MEETING.

CARRIED - UNANIMOUS

- **15.** | **Motions** (Council Direction to Staff)
- 1. Notice of Motion Residential Compost Bin Program Deputy Mayor Osmond
 - **Moved by Councillor Kench and Seconded by Councillor Haird that the recommendation be amended to remove the amount of \$10,000 and replace with \$5,000.

CARRIED - 4 Ayes, 3 Nays

Motion #21-029 - Residential Compost Bin Program - Direction to Staff

Moved by: Deputy Mayor Osmond **Seconded by:** Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO IMPLEMENT A RESIDENTIAL COMPOST BIN PROGRAM, THAT INCLUDES THE FOLLOWING:

- 1. THE TOWN TO PROVIDE A 50% REBATE TO RESIDENTS THAT PURCHASE A BACKYARD COMPOSTER FROM A LOCAL SUPPLIER (I.E. CANADIAN TIRE, HOME HARDWARE);
- STAFF TO CONTACT LOCAL SUPPLIER'S REGARDING THEIR INTEREST IN PARTICIPATING IN THIS PROPOSED PROGRAM, AND; ACCEPTANCE OF TOWN PROVIDED COUPONS TO IMMEDIATELY PROVIDE 50% REBATE TO CUSTOMER AND BILL BACK TOWN FOR REMAINING AMOUNT, AND;

3. THAT THE AMOUNT OF \$5,000 FROM THE PUBLIC WORKS WASTE MANAGEMENT BUDGET BE SET ASIDE FOR THIS INITIATIVE. CARRIED – 5 Ayes, 1 Nay, 1 Abstained, as amended Notice Required Under the Notice By-law - None Committee Updates (Council Reps) Councillors provided their updates. Discussion of Additional Items - None Staff Reports Council-FIN-2021-05 - 2021 Tax Rates and Ratios

By-law No. 2021-021 - 2021 Tax Rates and Ratios

16.

17.

18.

19.

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-021, BEING A BY-LAW TO APPROVE THE 2021 TAX RATES AND RATIOS, AS PRESENTED IN COUNCIL REPORT FIN-2021-05.

CARRIED – UNANIMOUS

Council-FIN-2021-06 – Ministry of Municipal Affairs and Housing (MMAH) Financial **Indicator Review**

Motion #21-025 - Ministry of Municipal Affairs and Housing (MMAH) Financial **Indicator Review**

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING (MMAH) FINANCIAL INDICATOR REVIEW, AS PRESENTED IN COUNCIL REPORT FIN-2021-06.

CARRIED - UNANIMOUS

Council-CS-2021-11 – Gananoque Municipal Marina Customs Dock Replacement **Award of Tender**

By-law No. 2021-022 - Gananoque Municipal Marina Customs Dock Replacement Award of Tender

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-022, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH KEHOE MARINE CONSTRUCTION TO REPLACE WHAT IS KNOWN AS THE 'CUSTOM DOCK' AT THE GANANOQUE MUNICIPAL MARINA IN THE AMOUNT OF \$125,450.49 (PLUS HST);

AND FURTHER, THAT \$15,723.49 (PLUS HST) BE FUNDED FROM THE MARINA RESERVE, AS PRESENTED IN COUNCIL REPORT CS-2021-11.

CARRIED - UNANIMOUS

Council-CS-2021-12 – Amend General Fees and Rates By-law No. 2016-047, Schedule 'N' - Fees for Visitor Centre

By-law No. 2021-023 - Amend General Fees and Rates By-law No. 2016-047, Schedule 'N' - Fees for Visitor Centre

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-023, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, VISITOR CENTRE, SCHEDULE 'N', AS PRESENTED IN COUNCIL REPORT CS-2021-12.

CARRIED - UNANIMOUS

Council-CS-2021-13 – Gananoque Municipal Marina Slip Hold Policy and Amend General Fees and Rates By-law No. 2016-047, Schedule 'K'

By-law No. 2021-024 - Adopt a Gananoque Municipal Marina Slip Hold Policy

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-024, BEING A BY-LAW TO ESTABLISH A GANANOQUE MUNICIPAL MARINA SLIP HOLD POLICY, AS PRESENTED IN COUNCIL REPORT-CS-2021-13.

CARRIED - UNANIMOUS

By-law No. 2021-025 – Amend General Fees & Rates By-law No. 2016-047 – Schedule 'K" to add Seasonal Slip Hold Fees

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-025, BEING A BY-LAW TO AMEND BY-LAW NO. 2016-047 THE GENERAL FEES AND RATES BY-LAW SCHEDULE 'K', FEES FOR THE GANANOQUE MUNICIPAL MARINA TO ADD THE FOLLOWING SEASONAL SLIP HOLD FEES:

20 FEET AND UNDER \$200.00 PLUS APPLICABLE TAXES UP TO 29 FEET \$350.00 PLUS APPLICABLE TAXES OVER 29 FEET \$500.00 PLUS APPLICABLE TAXES SEA DOO/ DINGY RAMPS \$100.00 PLUS APPLICABLE TAXES ADMINISTRATION FEE \$25.00 PLUS APPLICABLE TAXES

AS PRESENTED IN COUNCIL REPORT-CS-2021-13.

CARRIED - 5 Ayes, 2 Nays

Council-CS-2021-14 – Gananoque Municipal Marina Waiting List Policy

By-law No. 2021-026 - Gananoque Municipal Marina Waiting List Policy

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-026, BEING A BY-LAW TO ESTABLISH A GANANOQUE MUNICIPAL MARINA WAITING LIST POLICY AS ATTACHED; AS PRESENTED IN COUNCIL REPORT-CS-2021-14.

CARRIED - UNANIMOUS

Council-CS-2021-15 – Gord Brown Memorial (GBM) Canada 150 Phase 2 Electrical Award of Tender

By-law No. 2021-027 – Gord Brown Memorial (GBM) Canada 150 Phase 2 Electrical Award of Tender

Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-027, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH INDUSTRIAL ELECTRICAL CONTRACTORS BROCKVILLE LIMITED FOR THE PHASE 2 ELECTRICAL AT

THE GORD BROWN MEMORIAL (GBM) CANADA 150 FACILITY AT THE GANANOQUE & TLTI RECREATION CENTRE IN THE AMOUNT OF \$214,791.95 (PLUS APPLICABLE HST);

AND FURTHER, THAT \$117,465.98 (PLUS APPLICABLE HST) BE FUNDED FROM THE GENERAL RESERVES, AS PRESENTED IN COUNCIL REPORT CS-2021-15.

CARRIED - 6 Ayes, 1 Nay

Council-UTIL-2021-03 – Water and Wastewater Annual Reports Motion #21-026 - Water and Wastewater Annual Reports Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2020 ANNUAL WATER QUALITY REPORT AND THE 2020 ANNUAL WASTEWATER PERFORMANCE REPORT, AS PRESENTED IN COUNCIL REPORT UTIL-2021-03. **CARRIED – UNANIMOUS** 20. **Questions from the Media** Heddy Sorour, Reporter for the Brockville Recorder and Times indicated that she would reach out to staff with her questions. 21. Confirmation By-law By-law No. 2021-020- Confirming By-law - February 16, 2021 (3 Readings) Moved by: Councillor Harper Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-020, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, FEBRUARY 16TH, 2021, BE READ THREE TIMES AND FINALLY PASSED THIS 16TH DAY OF FEBRUARY 2021. **CARRIED - UNANIMOUS** 22. Next Meeting: Tuesday, March 2, 2021 at 6:00 PM. 23. Adjournment Moved by: Councillor Harper Be it resolved that Council hereby adjourns this regular meeting of Council at 9:15 PM. CARRIED – UNANIMOUS Ted Lojko, Mayor Penny Kelly, Clerk / CEMC