The Corporation of the Town of



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, March 7, 2023 at 5:00PM Closed Session and 6:00PM Open Session Held via WebEx Video, Teleconference and In-person

COUNCIL MEMBERS PRESENT		STAFF PRESENT	
Mayor:	John Beddows	Shellee Fournier, CAO	
Councillors:	Matt Harper	Penny Kelly, Clerk/CEMC	
	Patrick Kirkby	Brenda Guy, Manager of Planning and Development	
	Anne-Marie Koiner	Doug Wark, Manager of Parks and Recreation	
	Vicky Leakey	David Armstrong, Manager of Public Works	
	David Osmond	Gord Howard, Fire Chief	
Regrets:	Colin Brown	Melanie Kirkby, Treasurer	
		Scott Gee, Police Chief	

1.	Call Meeting to Order		
	Mayor Beddows called the meeting to order at 5:01 PM.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None		
3.	Closed Meeting of Council (Beginning at 5:00 PM)		
	Move into Closed Session		
	Moved by Deputy Mayor Leakey that the Council of the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act,</i> moves into Closed Session at 5:02 PM for the purpose of discussing one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board.		
	CARRIED – UNANIMOUS		
4.	Move Out of Closed Session at 5:59 PM		
	Council resumed the Open Session at 6:10 PM		
5.	Reporting Out of Closed Session – Matters Arising		
	A Closed Meeting was held. Council discussed one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. There was nothing to report out on this item.		
6.	Land Acknowledgement Statement		
	Mayor Beddows read the Land Acknowledgement Statement		
7.	Public Question / Comment (Only Addressing Notice of Motion(s) or Reports on the Agenda)		
	 A Member of the public addressed a Report on the Agenda. 		
8.	Disclosure of Additional Items – None		
9.	Delegations – None		
10.	Presentations / Awards / Deputations – None		
11.	Mayor's Declaration		
	1. Mayor Beddows declared March 26, 2023, National Epilepsy Awareness Day and encouraged everyone to wear purple to show support for this cause.		
12.	Public Meeting – None		

13.	Unfinished Business
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Council-CAO-2023-02 – Consumption of Liquor in Public Places – Proposed Amendment

By-law No. 2023-023 – Consumption of Liquor in Public Places – Proposed Amendment

Moved By: Councillor Osmond Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-023, BEING A BY-LAW TO AMEND THE CONSUMPTION OF LIQUOR IN PUBLIC PLACES BY-LAW NO. 2022-101, TO EXCLUDE SCHEDULED/BOOKED EVENTS IN JOEL STONE PARK TO ALLOW THE ORGANIZER OF ANY EVENT THE ABILITY TO DETERMINE IF THEY WANT PUBLIC ALCOHOL TO BE ALLOWED OR NOT, AS PRESENTED IN COUNCIL REPORT CAO-2023-02.

CARRIED – 5 Ayes, 1 Nay

Council-CSC-2023-05 – Amend Procedural By-law – Order of Business

By-law No. 2023-024 – Amend Procedural By-law – Order of Business Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS BY-LAW NO. 2023-024, A FIRST AND SECOND TIME ON TUESDAY, MARCH 7, 2023, BEING A BY-LAW TO AMEND THE PROCEDURAL BY-LAW NO. 2016-094, SECTION 12. "ORDER OF BUSINESS – GENERAL FORMAT" TO MOVE THE "STAFF REPORT" SECTION TO FOLLOW "UNFINISHED BUSINESS",

AND FURTHER THAT THE THIRD READING OF BY-LAW NO. 2023-024, TAKE PLACE ON TUESDAY, MARCH 21, 2023, AS PRESENTED IN COUNCIL REPORT CSC-2023-05.

CARRIED – UNANIMOUS

Council-REC-2023-08 – Cut Smart and Live Better While Reducing Costs – Grass Cutting Green Alternatives

Motion #23-053 – Cut Smart and Live Better While Reducing Costs – Grass Cutting Green Alternatives

Moved By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES RECOMMENDATIONS #1 THROUGH #3 AS PART OF THE CUT SMART AND LIVE BETTER WHILE REDUCING COSTS – GRASS CUTTING GREEN ALTERNATIVES, AS PRESENTED IN COUNCIL REPORT REC -2023-08.

CARRIED – UNANIMOUS

14. Consent Agenda

Moved By: Deputy Mayor Leakey **Seconded By:** Councillor Osmond Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly:

Motion #23-052 – Approval of Minutes – Tuesday, February 21, 2023 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, FEBRUARY 21ST, 2023 MEETING.

By-law No. 2023-021 – 2023 Business Improvement Area (BIA) Operating and Capital Budget (3rd Reading)

BEING A BY-LAW TO ADOPT THE 2023 BUSINESS IMPROVEMENT AREA (BIA) OPERATING AND CAPITAL BUDGET.

15.	Staff Reports		
**At this point, the Chair invited David Armstrong, Manager of Public Works and Steve Saxton from J.L. Richards to provide comments/information with respect to Reports Council-UTIL-2023-06 and UTIL-2023-08.			
Coun	Council-UTIL-2023-06 – Lagoon Biosolids Removal Award of Contract		
Cour	By-law No. 2023-025 – Lagoon Biosolids Removal Award of Contract Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-025, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH BISHOP WATER INC., FOR THE PROCUREMENT OF SERVICES TO COMPLETE THE FIELD TRIAL WORKS AND DISPOSE OF THE BIOSOLIDS, IN THE AMOUNT OF \$814,241.75 (EXCLUDING HST), AS PRESENTED IN COUNCIL REPORT UTIL- 2023-06. CARRIED – UNANIMOUS cil-UTIL-2023-07 – Award of Contract – Water Treatment Plant (WTP)		
	Electrical and Pump Upgrades		
	By-law No. 2023-026 – Award of Contract – Water Treatment Plant (WTP) – Highlift Pump and Electrical Upgrades Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-026, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH BLACK & MACDONALD LTD., FOR THE PROCUREMENT OF SERVICES TO COMPLETE THE WATER TREATMENT PLANT HIGHLIFT PUMP AND ELECTRICAL UPGRADES OF \$452,367.97 (INCLUDING THE TOWN'S PORTION OF HST) AS PRESCRIBED IN TENDER UTIL-2022-04, AND AS PRESENTED IN COUNCIL REPORT UTIL- 2023-07. CARRIED – UNANIMOUS		
	By-law No. 2023-027 – Award of Contract – Water Treatment Plant (WTP) – Overhaul Highlift Pump #5 and Vibration De-tuning Plates		
	Moved By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-027, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH BLACK & MACDONALD LTD., FOR THE PROCUREMENT OF PROVISIONAL SERVICES TO OVERHAUL HIGH LIFT PUMP #5 AND PROVIDE VIBRATION DE-TUNING PLATES FOR THE ADDITIONAL COST OF \$107,223.49 (INCLUDING THE TOWN'S PORTION OF HST), AS PRESCRIBED IN TENDER UTIL 2022-04, AND AS PRESENTED IN COUNCIL REPORT UTIL-2023-07.		
	CARRIED – UNANIMOUS		
	Motion #23-054 – Water Treatment Plant (WTP) – Pre-Draw from Water Reserves for Upgrades Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE PRE-DRAW OF \$86,591.46 FROM THE WATER RESERVES TO COVER THE FUNDING SHORTFALL OF THE WATER TREATMENT PLANT ELECTRICAL AND PUMP UPGRADES, AS PRESENTED IN COUNCIL REPORT UTIL-2023-07.		
	CARRIED – UNANIMOUS		

Cour	ncil-UTIL-2023-08 – Budget Deviation by Intent – Acti-Zyme Application at Lagoon
	By-law No. 2023-032 – Agreement with Acti-Zyme Products Ltd. – Sludge Build-Up and Air Quality – Lagoon Site Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-032, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SOLE SOURCE AND SIGN AN AGREEMENT WITH ACTI- ZYME PRODUCTS LTD., FOR THE PROCUREMENT OF THEIR PRODUCTS TO UNDERTAKE A PILOT PROGRAM TO IMPROVE THE SLUDGE BUILD-UP AND AIR QUALITY AT THE LAGOON SITE, IN THE AMOUNT OF \$111,880.03 (INCLUSIVE OF TOWNS PORTION OF HST), AS OUTLINED IN THEIR PROPOSAL, AND AS PRESENTED IN COUNCIL REPORT UTIL-2023-08. CARRIED – UNANIMOUS
	Motion #23-055 – Budget Deviation by Intent – Acti-Zyme Application at
	Lagoon Moved By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVE ADDITIONAL FUNDING DRAWN FROM THE WASTEWATER RESERVE FOR MITIGATING PRODUCTS AND SERVICES REQUIRED AT THE LAGOON TO AN UPSET LIMIT OF \$40,000.00, AS PRESENTED IN COUNCIL REPORT UTIL-2023-08. CARRIED – UNANIMOUS
Cour	ncil-FIRE-2023-04 – Participation of Gananoque Fire Department in Mutual Aid Plan
	By-law No. 2023-028 – Participation of Gananoque Fire Department in Mutual Aid Plan Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-028, BEING A BY-LAW TO AUTHORIZE THE GANANOQUE FIRE DEPARTMENT TO PARTICIPATE IN THE MUTUAL AID PLAN FOR LEEDS AND GRENVILLE AS PART OF THE ONTARIO MUTUAL AID PLAN, AS PRESENTED IN COUNCIL REPORT FIRE-2023-04. PRESENTED IN COUNCIL REPORT
	CARRIED – UNANIMOUS
Cour	cil-POL-2023-01 – Court Security and Prisoner Transportation Program
	By-law No. 2023-029 – Court Security and Prisoner Transportation Program Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-029, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A COURT SECURITY AND PRISONER TRANSPORTATION PROGRAM TRANSFER AGREEMENT WITH THE MINISTRY OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES IN THE AMOUNT OF \$71,638.04, AS PRESENTED IN COUNCIL REPORT POL-2023-01. CARRIED – UNANIMOUS
Cour	ncil-REC-2023-09 – Establish a Grass Maintenance Quality Standards Policy
	By-law No. 2023-030 –Establish a Grass Maintenance Quality Standards Policy Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-030, BEING A BY-LAW TO ESTABLISH A GRASS MAINTENANCE QUALITY STANDARDS POLICY, AS PRESENTED IN COUNCIL REPORT REC-2023-09. CARRIED – UNANIMOUS

Coun	Council-REC-2023-10 – 900 Dock Series Repairs – Budget Deviation and Award of Contract		
Move BE IT LAW SIGN OF \$ 900 S AND	Contract By-law No. 2023-031 – 900 Dock Series Repairs – Budget Deviation and Award of Contract Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY- LAW NO. 2023-031, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH 1000 ISLAND COTTAGE SERVICES IN THE AMOUNT OF \$19,000 (PLUS THE TOWN'S PORTION OF THE HST) FOR THE REPAIR OF THE 900 SERIES DOCKS AT THE GANANOQUE MUNICIPAL MARINA; AND FURTHER, APPROVES AN ASSOCIATED BUDGET DEVIATION WITH FUNDS		
	E DRAWN FROM THE MARINA RESERVES, AS PRESENTED IN COUNCIL DRT REC-2023-10. CARRIED – UNANIMOUS		
16.	Motions (Council Direction to Staff)		
10.	 Lowertown Signage – Offer in Both Official Languages – Direction to Staff – Councillor Kirkby 		
	Motion #23-056 – Lowertown Signage – Offer in Both Official Languages – Direction to Staff		
	Moved By: Councillor Kirkby Seconded By: Councillor Osmond		
	WHEREAS GANANOQUE IS A TOURIST TOWN THAT ATTRACTS PEOPLE FROM ALL OVER THE WORLD;		
	AND WHEREAS WE HAVE MANY FRENCH SPEAKING TOURISTS, BOTH FROM OVERSEAS AND FROM CANADA;		
	AND WHEREAS THERE ARE 115 RESIDENTS OF GANANOQUE HAVING FRENCH AS THEIR MOTHER TONGUE AND FIRST OFFICIAL SPOKEN LANGUAGE, HOWEVER; THERE ARE 480 RESIDENTS HAVING KNOWLEDGE OF FRENCH, AS PER STATISTICS CANADA, CENSUS 2021;		
	AND WHEREAS GANANOQUE ATTRACTS MANY FRENCH SPEAKING CANADIANS, ESPECIALLY DURING THE QUEBEC "CONSTRUCTION HOLIDAY" AND LE FESTIVÎLES WATERFRONT CONCERT.		
	NOW THEREFORE, BE IT RESOLVED THAT COUNCIL DIRECTS STAFF TO BRING BACK A REPORT TO UPDATE ALL SIGNS IN LOWERTOWN TO OFFER BOTH OFFICIAL LANGUAGES; ENGLISH AND FRENCH.		
	AND FURTHER THE SIGNS WOULD INCLUDE: PARKING SIGNS, INFORMATION SIGNS AND TRAFFIC SIGNS WITH WRITING. TO BE EXCLUDED ARE 'STOP' SIGNS. THE INFORMATION SHALL BE PRESENTED FIRST IN ENGLISH AND THEN FRENCH. FURTHERMORE, ALL FUTURE SIGNS IN LOWERTOWN MUST INCLUDE BOTH ENGLISH AND FRENCH.		
	AND FURTHER F OR THE PURPOSE OF THIS MOTION, LOWERTOWN IS DEFINED AS THE GEOGRAPHICAL LOCATION BEGINNING AT THE WEST SIDE OF THE SWING BRIDGE AND SOUTH OF CLARENCE STREET. THE GANANOQUE MUNICIPAL MARINA IS INCLUDED IN LOWERTOWN.		
	CARRIED – UNANIMOUS		
17.	Correspondence		
	1. Accounts Payable – February 14 to 27, 2023		
	 Gananoque Public Library Board – Allowing Consumption of Alcohol in Joel Stone Park 		
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	3. Marion Sprenger – National Anthem at Council Meetings		
	Motion #23-057 – National Anthem at Council Meetings – Direction to Staff Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PLAY THE NATIONAL ANTHEM AT COUNCIL MEETINGS. CARRIED – UNANIMOUS		
	 4. United Way Leeds & Grenville – Invitation to a Community Conversation – March 16, 22 and 23, 2023 		
	 Ministry of Natural Resources and Forestry (MNRF) – Floating Accommodations and Camping on Water Over Public Lands Proposal 		
	Motion #23-058 – Ministry of Natural Resources and Forestry (MNRF) – Floating Accommodations and Camping on Water Over Public Lands Proposal		
	Moved By: Councillor KoinerSeconded By: Councillor LeakeyBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUEDIRECTS STAFF TO ANALYZE AND REPORT BACK ON THE IMPLICATIONSOF MNRF FLOATING ACCOMMODATIONS AND CAMPING ON WATEROVER PUBLIC LANDS PROPOSAL DATED FEBRUARY 24, 2023.		
	CARRIED – 4 Ayes, 2 Nays		
	 United Counties of Leeds and Grenville (UCLG) – Highlights of UCLG Council Meeting – February 23, 2023 		
	 7. Minutes – Police Services Board (PSB): a) November 22, 2022 b) December 20, 2022, and; c) Unadopted Minutes of January 23, 2023 		
	8. Minutes – Business Improvement Area (BIA) – February 1, 2023		
	9. Unadopted Minutes – Business Improvement Area (BIA) – February 8, 2023		
18.	Notice Required Under the Notice By-law		
19.	• Mayor Beddows advised that a third reading to amend the Procedural By-law regarding the Order of Business will be considered at the next Council meeting scheduled for Tuesday, March 21, 2023.		
20.	Committee Updates (Council Reps)		
	Members of Council provided their updates.		
21.	Discussion of Additional Items – None		
22.	Questions from the Media – None		
23.	Confirmation By-law		
	By-law No. 2023-022 – Confirming By-law – March 7, 2023 Moved By: Deputy Mayor Leakey Seconded By: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-022, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MARCH 7 TH , 2023, BE READ THREE TIMES AND FINALLY PASSED THIS 7 TH DAY OF MARCH 2023. CARRIED – UNANIMOUS		
24.	Next Meeting – Tuesday, March 21, 2023 at 6:00 PM		

25.	Adjournment	
	Moved By: Councillor Harper Be it resolved that Council hereby adjourns this regular meeting of Council at 8:23 PM. CARRIED – UNANIMOUS	
John Beddows, Mayor		Penny Kelly, Clerk