

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, March 2, 2021 at 6:00 PM Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench (connected at 5:01 PM)	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	Gord Howard, Fire Chief

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1.	Call Meeting to Order				
	Mayor Lojko called the meeting to order at 5:00 PM.				
2.	Disclosure of Pecuniary Interest & General Nature Thereof				
3.	Closed Meeting of Council (Beginning at 5:00 PM)				
	• Movaccat 5	Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board with respect to a property matter and shared services.			
	3.	Three (3) items under Person Individual, Including Municipa Laureate, 2021 Woman of the	rding an acquisition of property matter. al Matters Concerning an Identifiable I or Board Employees with respect to the Poet Year Award, member appointments to the) and Municipal Heritage Advisory Panel.		
	4.	One (1) item under Labour Re labour matter.	elations or Employee Negotiations regarding a		
			CARRIED – UNANIMOUS, by those present		
4.	Move Out of Closed Session at 5:56 PM				
	The Open Session of Council began at 6:00 PM				
5.	Matters Arising from Closed Session				
,	Council held a Closed Meeting to discuss:				

Two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board, regarding a Property Matter and Shared Services, and; one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality regarding a land acquisition matter. There is nothing to

report out on these items.

- One (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees regarding 2021 Woman of the Year Award. This item has been postponed to a future date.
- Three (3) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees regarding Poet Laureate; Tourism Advisory Panel (TAP) and Municipal Heritage Advisory Panel Appointments, and; one (1) item under a Labour Relations or Employee Negotiations regarding a labour matter.

The following recommendations will now be considered.

By-law No. 2021-032 – Appointment of Poet Laureate

Moved by: Councillor O'Connor **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-032, BEING A BY-LAW TO APPOINT GRETCHEN HUNTLEY AS THE TOWN OF GANANOQUE'S POET LAUREATE, AND AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH GRETCHEN HUNTLEY FOR THE REMAINING TERM OF COUNCIL.

CARRIED - UNANIMOUS

Motion #21-038 – Appointments to Municipal Heritage Advisory Panel

Moved by: Councillor Anderson **Seconded by**: Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REMOVES SHANNON DAVIS AND ART THIVIERGE AS MEMBERS OF THE MUNICIPAL HERITAGE ADVISORY PANEL;

AND FURTHER APPOINTS DEBBI MORRISON AND MATHEW THIVIERGE AS MEMBERS FOR THE REMAINING TERM OF COUNCIL.

CARRIED – UNANIMOUS

Motion #21-039 - Appointment to the Tourism Advisory Panel (TAP)

Moved by: Councillor O'Connor Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REMOVES DON MATTHEWS, AS THE HERITAGE TOURIST INN, BED & BREAKFAST, SHORT-TERM ACCOMMODATIONS (KNOWN AS THE ACCOMMODATION SECTOR WHO DO NOT PAY COMMERCIAL TAXES) REPRESENTATIVE, ON THE TOURISM ADVISORY PANEL (TAP),

AND FURTHER THAT PETER SWEET BE HEREBY APPOINTED AS THE REPRESENTATIVE FOR THE ABOVE NOTED ACCOMMODATION SECTOR FOR THE REMAINING TERM OF COUNCIL.

CARRIED – UNANIMOUS

Motion #21-040 – Economic Development Advisory Panel – Terms of Reference – Working Group

Moved by: Deputy Mayor Osmond **Seconded by**: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE:

- 1. PASS BY-LAW NO. 2021-033, BEING A BY-LAW TO REPEAL BY-LAW NO. 2019-043, A BY-LAW TO ADOPT THE ECONOMIC DEVELOPMENT ADVISORY PANEL TERMS OF REFERENCE;
- 2. AND FURTHER THAT THE ECONOMIC DEVELOPMENT ADVISORY PANEL BE RECLASSIFIED AS THE ECONOMIC DEVELOPMENT WORKING GROUP.

CARRIED – UNANIMOUS

Motion #21-041 – Gord Brown Memorial Canada 150 Outdoor Rink Advisory – Terms of Reference – Working Group

Moved by: Councillor Kench Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE:

- PASS BY-LAW NO. 2021-034, BEING A BY-LAW TO REPEAL BY-LAW NO. 2019-027, A BY-LAW TO ESTABLISH A GORD BROWN MEMORIAL CANADA 150 OUTDOOR RINK ADVISORY PANEL AND ITS ASSOCIATED TERMS OF REFERENCE;
- 2. AND FURTHER THAT THE GORD BROWN MEMORIAL CANADA 150 OUTDOOR RINK ADVISORY PANEL BE RECLASSIFIED AS THE CANADA 150 OUTDOOR RINK WORKING GROUP;
- 3. AND FURTHER THAT UNDER THE LEADERSHIP OF COUNCILLOR KENCH, THE WORKING GROUP BE REQUESTED TO DRAFT A CANADA 150 RINK PROGRAMMING AND MARKETING PLAN FOR REVIEW AND CONSIDERATION BY COUNCIL NO LATER THAN JUNE 30, 2021.

CARRIED - UNANIMOUS

By-law No. 2021-035 – Amend By-law No. 2019-099 – Tourism Advisory Panel Terms of Reference

Moved by: Councillor O'Connor **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-035, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-099, BEING A BY-LAW TO AMEND THE TOURISM ADVISORY PANEL'S TERMS OF REFERENCE SECTION 6. SUPPORT RESOURCES, TO REMOVE AND REPLACE SECTION 6.1 TO READ AS FOLLOWS:

"6.1. TECHNICAL ADVISOR: THE TREASURER (OR DESIGNATE) SHALL BE THE TECHNICAL ADVISOR, AND THE MANAGER OF COMMUNITY SERVICES (OR DESIGNATE) SHALL BE THE ALTERNATE."

CARRIED – UNANIMOUS

- 6. Public Question / Comment (Only Addressing Reports on the Agenda)
 - There being none, the Chair moved on to the next order of business.
- 7. Disclosure of Additional Items None
- 8. Presentations / Awards / Deputations None
- 9. Delegations None
- 10. Mayor's Declaration
 - 1. National Epilepsy Awareness Day March 26, 2021
 - Mayor Lojko proclaimed Friday, March 26th, 2021 be recognized as "Epilepsy Awareness Day" in the Town of Gananoque.

11. Public Meetings

- 1. Development Permit Application DP2021-02 787 King Street East Council Report PD-2021-02
- A Public Meeting was held regarding a Class III Development Permit Application submitted by the property owner of 787 King Street East, requesting to permit a restaurant with Drive-Thru and patio facilities.
- Staff provided an overview of the Application and Report Council-PD-2021-02.
- Jeff and Graeme Brown, Applicants, were present at the meeting and stated that they are available to answer any questions from Council and/or the public.
- Councillor O'Connor suggested that a charging station may be beneficial in the parking area.
- Councillor Kench suggested to "flip" the parking area design for entry and exit into parking spaces along the ROW to mitigate potential queuing concerns.

- Kate McLean, member from the public, thanked both Brenda Guy and Jeff Brown for responding to her questions via email and telephone. She stated that she had no further questions or comments.
- The following recommendation was considered by Council.

Motion #21-031 – Development Permit Application – DP2021-02 – 787 King Street East

Moved by: Councillor Kench **Seconded by:** Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT APPLICATION DP2021-02 FOR THE PROPERTY AT 787 KING STREET EAST (995423 ONTARIO INC), AS PRESENTED IN COUNCIL REPORT PD-2021-02.

CARRIED – UNANIMOUS

- 2. Development Permit Application DP2021-03 95 King Street West Council Report PD-2021-03
- A Public Meeting was held regarding a Class III Development Permit Application submitted by the property owner of 95 King Street West, requesting to convert the existing Heritage Tourist Inn into a six (6) room Retirement Home.
- Staff provided an overview of the Application and Report Council-PD-2021-03.
- Brenda Boudreau and Michael Jensen, Applicants, were present at the meeting and stated that they are available to answer any questions from Council and/or the public.
- Council had no questions or comments.
- No questions or comments were made by the public.
- The following recommendation was considered by Council.

Motion #21-032 - Development Permit Application - DP2021-03 - 95 King Street West

Moved by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES
DEVELOPMENT PERMIT APPLICATION DP2021-03 FOR THE PROPERTY AT 95 KING
STREET WEST (JENSEN/BOUDREAU), AS PRESENTED IN COUNCIL REPORT PD2021-03.

CARRIED - UNANIMOUS

12. Correspondence

- 1. Accounts Payable February 12 to 22, 2021
- 2. Business Improvement Area (BIA) Snow Removal in Downtown Core
 - Council discussed this item and generally agreed to maintain the status quo of snow removal in the BIA Downtown Core.
- 3. Technical Standards & Safety Authority (TSSA) Carbon Monoxide Awareness Campaign
- 4. Accessibility for Ontarians with Disability Act (AODA) Desk Audit Compliance
- 5. Royal Canadian Legion Ontario Command Military Service Recognition Book Request for Donation

Motion #21-042 – Royal Canadian Legion Ontario Command – Military Service Recognition Book – Request for Donation

Moved by: Councillor Anderson **Seconded by:** Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$340.00, AS A DONATION TO THE ROYAL CANADIAN LEGION ONTARIO COMMAND MILITARY SERVICE RECOGNITION BOOK.

CARRIED - 6 Ayes, 1 Nay

- 6. Minutes Planning Advisory Committee (PAC) January 26, 2021
- 7. Minutes Heritage Advisory Panel January 22 and February 18, 2021

13. Unfinished Business

Council-CS-2021-16 – Community Improvement Plan (CIP) – Recommendation from Economic Development Advisory Panel

**Councillor Kench declared a pecuniary interest as he has applied under the CIP with respect to Brownfield(s), and refrained from any discussion and voting.

Motion #21-033 – Community Improvement Plan (CIP) – Recommendation from Economic Development Advisory Panel

Moved by: Deputy Mayor Osmond **Seconded by:** Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE COMMUNITY IMPROVEMENT PLAN (CIP) — RECOMMENDATION FROM ECONOMIC DEVELOPMENT ADVISORY PANEL FOR INFORMATION AND THAT NO CHANGES TO THE COMMUNITY IMPROVEMENT PLAN BE MADE AT THIS TIME, AS PRESENTED IN COUNCIL REPORT CS-2021-16.

CARRIED – UNANIMOUS, by those voting

14. Consent Agenda

Moved by: Deputy Mayor Osmond **Seconded by:** Councillor Haird Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:

MOTION:

#21-030 – Approval of Minutes – Tuesday, February 16, 2021

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, FEBRUARY 16TH, 2021 MEETING.

CARRIED – UNANIMOUS

- **15.** | **Motions** (Council Direction to Staff) None
- 16. Notice Required Under the Notice By-law None
- 17. Committee Updates (Council Reps)
 - Councillors provided their updates.
- 18. Discussion of Additional Items None
- 19. Staff Reports

Council-CS-2021-17 - Reconnect Festival and Event Program Agreement

By-law No. 2021-030 – Reconnect Festival and Event Program Agreement

Moved by: Councillor Kench Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-030, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE TRANSFER PAYMENT AGREEMENT WITH THE MINISTRY OF HERITAGE, SPORT, TOURISM AND CULTURE INDUSTRIES FOR THE RECONNECT FESTIVAL AND EVENT PROGRAM GRANT FOR THE "A WONDERFUL LIFE IN GANANOQUE" EVENT, AS PRESENTED IN COUNCIL REPORT CS-2021-17.

CARRIED - UNANIMOUS

Council-CS-2021-18 – Tourism Economic Development and Recovery Funding Agreement

By-law No. 2021-031 – Tourism Economic Development and Recovery Funding Agreement

Moved by: Deputy Mayor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-031, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE TRANSFER PAYMENT AGREEMENT WITH THE MINISTRY OF HERITAGE, SPORT, TOURISM AND CULTURE INDUSTRIES FOR THE TOURISM ECONOMIC DEVELOPMENT AND RECOVERY FUND FOR THE "TOWN OF GANANOQUE DISCOVERY EXPERIENCE" PROGRAM;

AND FURTHER THAT THE 2021 TOWN OF GANANOQUE EXPENSES OF UP TO \$16,750 BE FUNDED FROM THE ECONOMIC DEVELOPMENT RESERVE;

AND FURTHER THAT COUNCIL PRE-APPROVE THE PROGRAM EXPENSES OF \$47,000 TO BE INCLUDED IN THE 2022 OPERATING BUDGET AND \$14,250 IN THE 2023 OPERATION BUDGET,

AS PRESENTED IN COUNCIL REPORT-CS-2021-18.

CARRIED - UNANIMOUS

Council-CS-2021-19 – 4th Town Gate – Recommendation from Economic Development Advisory Panel

Motion #21-034 – 4th Town Gate – Recommendation from Economic Development Advisory Panel

Moved by: Deputy Mayor Osmond **Seconded by**: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES 4TH TOWN GATE – RECOMMENDATION FROM ECONOMIC DEVELOPMENT ADVISORY PANEL FOR INFORMATION;

AND FURTHER THAT THE ECONOMIC DEVELOPMENT ADVISORY PANEL RECOMMENDATION BE REVIEWED AS PART OF THE MARINA MASTER PLAN, AS PRESENTED IN COUNCIL REPORT CS-2021-19.

CARRIED - UNANIMOUS

Council-FIN-2021-07 – Capital Matters Pending

Motion #21-035 - Capital Matters Pending

Moved by: Deputy Mayor Osmond **Seconded by**: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2021-07.

CARRIED - UNANIMOUS

Council-FIN-2021-08 – Community Grants 2021 – First Intake

**Moved by Deputy Mayor Osmond and Seconded by Councillor Haird to amend the recommendation to remove the amount of \$5,000 and replace with \$2,500.

CARRIED - UNANIMOUS

Motion #21-036- Community Grants 2021 - First Intake - Gananoque Flag Football

Moved by: Deputy Mayor Osmond **Seconded by**: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE FLAG FOOTBALL LEAGUE, IN THE AMOUNT OF \$2,500 TOWARDS THE COST OF STARTING THE PROGRAM, AS PRESENTED IN COUNCIL REPORT FIN-2021-08.

CARRIED – UNANIMOUS, as amended

Motion #21-037 – Community Grants 2021 – First Intake – King Street Productions / First Peoples' Performing Arts Festival

Moved by: Councillor Anderson

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES A COMMUNITY GRANT TO THE KING STREET PRODUCTIONS /
FIRST PEOPLES' PERFORMING ARTS FESTIVAL, IN THE AMOUNT OF \$2,500
TOWARDS THE COST OF THE 2021 EVENT, AS PRESENTED IN COUNCIL
REPORT FIN-2021-08.

CARRIED - UNANIMOUS

20. Questions from the Media

There being none, the Chair moved on to the next item.

21.	Confirmation By-law		
	By-law No. 2021-029- Confirming By-law - March 2, 2021 (3 Readings)		
	Moved by: Deputy Mayor Osmond Seconded by : Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-029, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MARCH 2 ND , 2021, BE READ THREE TIMES AND FINALLY PASSED THIS 2 ND DAY OF MARCH 2021.		
	CARRIED – UNANIMOUS		
22.	Next Meeting: Tuesday, March 16, 2021 at 6:00 PM.		
23.	Adjournment		
	Moved by: Deputy Mayor Osmond Be it resolved that Council hereby adjourns this regular meeting of Council at 7:59 PM CARRIED – UNANIMOUS		
Ted L	ojko, Mayor Penny Kelly, Clerk / CEMC		