

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, April 19, 2022 at 6:00 PM

Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	David Armstrong, Manager of Public Works
	Matt Harper	Brenda Guy, Manager of Planning and Development
	Mike Kench	Melanie Kirkby, Treasurer
	Dennis O'Connor	Doug Wark, Manager of Community Services
	David Osmond	Gord Howard, Fire Chief
Regrets:		Scott Gee, Chief of Police

1.	Call Meeting to Order		
	Mayor Lojko called the meeting to order at 6:00 PM.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None		
3.	Land Acknowledgement Statement		
	Mayor Lojko read the Land Acknowledgement Statement		
4.	Public Question / Comment – None		
5.	Disclosure of Additional Items – None		
6.	Delegations		
	 Joanne van Dreumel, Executive Director – 1000 Islands History Museum – Restructuring of Ontario's Community Museum – Request to Council (+Draft Letter of Support) Joanne van Dreumel and Paul Robertson appeared before Council and presented a PowerPoint presentation entitled "Ontario Museums for Community Recovery". The delegates requested that Council support the stabilization and recovery of the museum sector, by sending correspondence to Minister MacLeod. The following was considered by Council: 		

Motion #22-068 – 1000 Islands History Museum – Restructuring of Ontario's Community Museum – Request to Council

Moved by: Deputy Mayor Anderson Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE MAYOR TO SEND A LETTER, ON BEHALF OF COUNCIL, TO THE MINISTER OF HERITAGE, SPORT, TOURISM AND CULTURE SUPPORTING THE STARILIZATION AND RECOVERY OF THE MUSEUM SECTOR. AS

- 3. Amanda Trafford, Business Development Coordinator Basic Emergency Management (BEM)
- 4. Robert Kennedy, Superintendent of Parks & Facilities Basic Emergency Management (BEM)
- 5. Jeff Johnston, HR Generalist and Payroll Administrator
 - 5.1. Basic Emergency Management (BEM),
 - 5.2. Municipal Administrative Program (MAP) One and Two
 - 5.3. Payroll Compliance Practitioner Designation
- 6. Gord Howard, Fire Chief:
 - 6.1. Community Emergency Management Coordinator (CEMC)
 - 6.2. National Fire Protection Association (NFPA) 1021 Fire Officer Level IV
 - 6.3. National Fire Protection Association (NFPA) 1033 Fire Investigator
- 8. Mayor's Declaration None
- 9. Public Meetings None
- 10. Correspondence
 - 1. Accounts Payable March 23 to April 11, 2022
 - 2. KEYS Job Centre Pilot Project for the Urgent Transportation Fund
 - **Councillor Osmond declared a conflict of interest and refrained from discussion(s) and voting, as he is associated with KEYS Job Centre through his employer.

Motion #22-069 – KEYS Job Centre – Pilot Project for the Urgent Transportation Fund

Moved by: Councillor Haird **Seconded by:** Deputy Mayor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT IN THE AMOUNT OF \$2,200, TO KEYS JOB CENTRE FOR ITS PILOT PROJECT TO SUPPORT THE URGENT TRANSPORTATION FUND PILOT PROJECT, AS PER KEYS JOB CENTRE'S REQUEST DATED APRIL 4, 2022.

DEFEATED - 2 Ayes, 4 Nays, by those voting

3. Thousand Island Association (TIA) – Seabin at the Municipal Marina – Request to Council

Motion #22-070 – Thousand Island Association (TIA) – Seabin at the Municipal Marina – Request to Council

Moved by: Councillor Osmond

Seconded by: Councillor Kench
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
DIRECTS STAFF TO BRING BACK A REPORT REGARDING THE THOUSAND
ISLANDS ASSOCIATION (TIA) EMAIL DATED APRIL 7, 2022 IN RESPONSE TO
ITS PROPOSAL TO LOCATE A SEABIN AT THE MUNICIPAL MARINA.

CARRIED - UNANIMOUS

- 4. Minister of Finance Domestic Film and Television Production in South Eastern Ontario
- 5. Canadian Heritage Canada Day 2022 Together We'll Blossom Funding

- 11. Ministry of Agriculture, Food & Rural Affairs Pathogenic Avian Influenza (H5N1)
- 12. Media Release United Counties of Leeds & Grenville Athens Long-Term Care Facility Redevelopment Design Revealed
- Media Release United Counties of Leeds & Grenville Community Paramedicine Facility Showcased
- 14. Ministry of the Environment, Conservation and Park Drinking Water System Cybersecurity
- 15. Cataraqui Source Protection Municipal Update Spring 2022
- Upper Canada District School Board (UCDSB) Trustee Determination and Distribution Report
- 17. Ministry of the Solicitor General Firefighter Certification
- 18. Downtown Business Improvement Area (BIA) Request to Council Waive Patio Development and Parking Space Fees for 2022 within BIA
- **At this point, Mayor Lojko requested that Deputy Mayor Anderson take the Chair in order for him to address this item.
- **Deputy Mayor Anderson took the Chair.
- **Council discussed the BIA Board's Motion and generally agreed that the fees be waived for all patios located within the Town.
- **At this point, Councillor Harper declared a pecuniary interest as his employer may take advantage of the proposed recommendation with respect to patios, etc.

Motion #22-071 – Waive Patio Development and Parking Space Fees
Moved by: Councillor Haird Seconded by: Councillor Lojko
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
WAIVES THE PATIO DEVELOPMENT AND PARKING SPACE FEES FOR PATIOS
LOCATED WITHIN THE TOWN FOR 2022.

CARRIED - UNANIMOUS, by those voting

- **At this point, Deputy Mayor Anderson vacated the Chair.
- **Mayor Lojko resumed the Chair.
- 19. Minutes Kinsmen Building Advisory Panel April 6, 2022
- 20. Minutes Tourism Advisory Panel (TAP) April 7, 2022
- 21. Minutes Downtown Business Improvement Area (BIA) March 9, 2022
- 11. Unfinished Business

Council-CSC-2022-03 – Committee of the Whole Meetings – Direction to Staff

Motion #22-061 – Committee of the Whole Meetings – Direction to Staff
Moved by: Councillor Osmond Seconded by: Councillor Haird
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES OPTION #2 (DIRECTS STAFF TO AMEND THE PROCEDURAL BYLAW NO. 2016-094 TO REMOVE REFERENCE TO COMMITTEE OF THE WHOLE
MEETINGS, AND AMEND SECTION 22.1, TO READ AS FOLLOWS: "THE PUBLIC
MAY ONLY ADDRESS REPORTS AND NOTICE(S) OF MOTION LISTED ON THE
AGENDA."), AS PRESENTED IN COUNCIL REPORT CSC- 2022-03.

Council-CAO-2022-06 – Kinsmen Building Advisory Panel – Interim Report

**Moved by Mayor Lojko and seconded by Deputy Mayor Anderson to divide the report recommendations Items 1 to 3, to discuss and consider each item on its own merit.

CARRIED – UNANIMOUS

By-law No. 2022-043 – Kinsmen Building Advisory Panel – Amend By-law No. 2022-013 – Extension of Term – August 1, 2022

Moved by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-043, BEING A BY-LAW TO AMEND BY-LAW NO. 2022-013,
TO EXTEND THE TERM OF THE KINSMEN BUILDING ADVISORY PANEL FOR
AN ADDITIONAL THREE (3) MONTHS TO AUGUST 1ST 2022, AS
RECOMMENDED BY THE KINSMEN BUILDING ADVISORY PANEL AND AS
PRESENTED IN COUNCIL REPORT-CAO-2022-06.

CARRIED - UNANIMOUS

Motion #22-063 – Kinsmen Building Advisory Panel – Maintaining Building – Municipal / Non-Municipal Use

Moved by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES, IN PRINCIPLE, THE DIRECTION OF THE KINSMEN BUILDING
ADVISORY PANEL TO PROCEED WITH EXPLORING THE OPTION OF
MAINTAINING THE BUILDING FOR MUNICIPAL USE/NON-MUNICIPAL USE OR
A HYBRID THEREOF, AS RECOMMENDED BY THE KINSMEN BUILDING
ADVISORY PANEL AND AS PRESENTED IN COUNCIL REPORT-CAO-2022-06.

CARRIED - UNANIMOUS

Motion #22-064 – Kinsmen Building Advisory Panel – Geotechnical Assessment / Shoreline Erosion Study

Moved by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
DIRECTS STAFF TO PROCEED WITH PROCURING A GEOTECHNICAL
ASSESSMENT/SHORELINE EROSION STUDY FOR THE UNSTABLE SLOPE
IDENTIFIED AT 400 STONE STREET NORTH, AT AN UPSET LIMIT OF \$25,000
TO BE FUNDED FROM THE 400 STONE STREET NORTH RESERVE, AS
RECOMMENDED BY THE KINSMEN BUILDING ADVISORY PANEL AND AS
PRESENTED IN COUNCIL REPORT-CAO-2022-06.

DEFEATED - 1 Aye, 6 Nays

12. Approval of Minutes – Tuesday, April 5, 2022, and; Thursday, April 14, 2022

Motion #22-060 – Approval of Minutes – Tuesday, April 5, 2022, and; Thursday, April 14, 2022

Moved by: Councillor Haird Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, APRIL 5TH, 2022, AND ITS SPECIAL EMERGENCY MINUTES OF THURSDAY, APRIL 14TH, 2022.

CARRIED - UNANIMOUS

AND FURTHER, THAT ALL FUTURE COUNCIL MEETINGS BE HELD VIRTUALLY UNTIL SUCH TIME AS A HYBRID MODEL IS ACHIEVABLE.

CARRIED – 4 Ayes, 3 Nays

Notice Required Under the Notice By-law – None

Committee Updates (Council Reps)

Councillors provided their updates.

16. Discussion of Additional Items - None

17. Staff Reports

14.

15.

Council-CS-2022-10 – The 1000 Islands Wanderer Program – Rural Economic Development (RED) Funding Agreement

By-law No. 2022-044 – The 1000 Islands Wanderer Program – Rural Economic Development (RED) Funding Agreement

Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-044, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE RURAL ECONOMIC DEVELOPMENT (RED) FUNDING AGREEMENT WITH THE ONTARIO MINISTRY OF AGRICULTURE, FOOD AND RURAL AFFAIRS (OMAFRA) FOR UP TO \$45,000 IN FUNDING FOR THE 1000 ISLANDS WANDERER – A UNIQUE APPROACH TO ATTRACTION PROGRAM;

AND FURTHER THAT THE TOWN'S CONTRIBUTION OF \$25,000 BE DRAWN FROM THE ECONOMIC DEVELOPMENT RESERVE, AS PRESENTED IN COUNCIL REPORT CS-2022-10.

CARRIED - UNANIMOUS

By-law No. 2022-045 – The 1000 Islands Wanderer Program – Rural Economic Development (RED) Funding Agreement – Township of Leeds and the Thousand Islands (TLTI)

Moved by: Councillor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-045, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE AGREEMENT WITH THE TOWNSHIP OF LEEDS AND THOUSAND ISLANDS (TLTI) FOR \$20,000 IN CONTRIBUTION FUNDING TOWARDS THE 1000 ISLANDS WANDERER – A UNIQUE APPROACH TO ATTRACTION PROGRAM, AS PRESENTED IN COUNCIL REPORT CS-2022-10.

CARRIED – UNANIMOUS

Council-RDS-2022-05 - Contract Extension - H.V. Construction Ltd.

By-law No. 2022-046 – Contract Extension – H.V. Construction Ltd.

Moved by: Deputy Mayor Anderson Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-046, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE CLERK TO SIGN AN AGREEMENT WITH H.V. CONSTRUCTION LTD., FOR THE PROVISION OF CONCRETE, CURB, AND SIDEWALK REPAIRS, INSTALLATION, AND REPLACEMENT SERVICES, WITH A 5% INCREASE FROM THE 2021-22 RATES, AND A 5% INCREASE FROM THE 2022-23 RATES, TOTALLING A 2-YEAR EXTENSION AS PER THE CONTRACT AND AGREEMENT OF BY-LAW NO

Council-RDS-2022-06 – Contract Extension – Kiley Paving Ltd. – Asphalt Repairs

By-law No. 2022-047 – Contract Extension – Kiley Paving Ltd. – Asphalt Repairs Moved by: Councillor Haird

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-047, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE

CLERK TO SIGN AN AGREEMENT WITH KILEY PAVING LTD., FOR THE

PROVISION OF ASPHALT REPAIRS, INSTALLATION AND REPLACEMENT

SERVICES, WITH AN 11% INCREASE FROM THE 2021-22 RATES, FOR A 1
YEAR EXTENSION AS PER THE CONTRACT AND AGREEMENT OF BY-LAW NO.
2021-001, AS PRESENTED IN COUNCIL REPORT RDS-2022-06.

CARRIED – 5 Ayes, 2 Nays

Council-RDS-2022-07 – Award of Contract – Two (2) Electric/Hybrid Trucks

Award of Contract – Two (2) Electric/Hybrid Trucks

Moved by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-048, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE
CLERK TO SIGN AN AGREEMENT WITH PETRIE FORD SALES (KINGSTON)
LTD., FOR THE PROCUREMENT OF TWO (2) HYBRID PICK-UP TRUCKS, AS
PRESCRIBED IN TENDER RDS-2022-01, AS PRESENTED IN COUNCIL REPORT
RDS-2022-07.

DEFEATED - 2 Ayes, 5 Nays

By-law No. 2022-048 – Award of Contract – One (1) Hybrid Pick-Up Truck
Moved by: Councillor Harper Seconded by: Councillor Kench
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-048, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE
CLERK TO SIGN AN AGREEMENT WITH PETRIE FORD SALES (KINGSTON)
LTD., FOR THE PROCUREMENT OF ONE (1) HYBRID PICK-UP TRUCK, TO
REPLACE THE PUBLIC WORKS PICK-UP.

CARRIED – 5 Ayes, 2 Nays

Council-FIN-2022-13 – Capital Matters Pending

Motion #22-065 - Capital Matters Pending

Moved by: Councillor Osmond **Seconded by:** Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2022-13.

CARRIED – UNANIMOUS

Council-FIN-2022-14 – 2021 Safe Restart Grant Allocation

Motion #22-066 - 2021 Safe Restart Grant Allocation

Moved by: Deputy Mayor Anderson Seconded by: Councillor Kench

Council-FIN-2022-15 – 2021 Reserve Schedule

Motion #22-067 - 2021 Reserve Schedule

Moved by: Councillor Kench Seconded by: Deputy Mayor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

RECEIVES THE 2021 RESERVE SCHEDULE, AS PRESENTED IN COUNCIL

REPORT FIN-2022-15.

CARRIED – UNANIMOUS

**The Chair called a recess at 8:49 PM.

**The meeting resumed at 8:58 PM

Council-PD-2022-09 – Building By-law

By-law Nos. 2022-049 & 2022-050 – Building By-law – Repeal By-law No. 2001-015 and Establish New Building By-law

Moved by: Councillor Kench Seconded by: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-049, BEING A BY-LAW TO REPEAL THE BUILDING BY-LAW NO. 2001-015,

AND FURTHER PASS BY-LAW NO. 2022-050, BEING A BY-LAW TO ESTABLISH THE CONSTRUCTION, DEMOLITION, CHANGE OF USE, AND TRANSFER OF PAYMENTS AND INSPECTIONS BY-LAW, AS PRESENTED IN COUNCIL REPORT PD-2022-09.

CARRIED – UNANIMOUS

By-law No. 2022-051 – Amend General Fees & Rates By-law No. 2016-047 – Schedule 'C'

Moved by: Councillor Kench Seconded by: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW 2022-051, TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047 TO REMOVE, IN ITS ENTIRETY SCHEDULE 'C' AND REPLACE WITH THE SCHEDULE 'C', AS PRESENTED IN COUNCIL REPORT PD-2022-09.

CARRIED – UNANIMOUS

Council-LIB-2022-02 – Gananoque Public Library Quarterly Report and Ontario Trillium Foundation (OTF) Grant

Motion #22-059 – Gananoque Public Library Quarterly Report

Moved by: Deputy Mayor Anderson Seconded by: Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT, AS
PRESENTED IN COUNCIL REPORT LIB-2022-02.

CARRIED - UNANIMOUS

By-law No. 2022-052 – Gananoque Public Library – Ontario Trillium Foundation (OTF) Grant

Moved by: Deputy Mayor Anderson Seconded by: Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-052, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND
CLERK TO SIGN AN ONTARIO TRILLIUM FOUNDATION CRANT CONTRACT

18.	Questions from the Media – None
19.	Confirmation By-law
	By-law No. 2022-042 – Confirming By-law – April 19, 2022 (3 Readings) Moved by: Deputy Mayor Anderson Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-042, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, APRIL 19 TH , 2022, BE READ THREE TIMES AND FINALLY PASSED THIS 19 TH DAY OF APRIL 2022.
	CARRIED – UNANIMOUS
20.	Next Meeting – Tuesday, May 3, 2022
21.	Adjournment
	Moved by: Deputy Mayor Anderson Be it resolved that Council hereby adjourns the Tuesday, April 19 th , 2022 regular meeting at 9:18 PM.
	CARRIED – UNANIMOUS

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