The Corporation of the Town of



REGULAR COUNCIL MEETING MINUTES

 $\mbox{Held on Tuesday, January 8, 2019} \\ \mbox{At Town Hall} - \mbox{Council Chambers} - 2^{\rm nd} \mbox{ Floor} - 30 \mbox{ King Street East} \\ \mbox{}$

COUNCIL MEMBERS PRESENT		STAFF PRESENT	
Mayor:	Ted Lojko	Shellee Fournier, CAO	
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC	
	Matt Harper	Melanie Kirkby, Treasurer	
	Mike Kench	Brenda Guy, Manager of Community Development	
	Dennis O'Connor	Adam McCluskey, Manager of Parks & Recreation	
	David Osmond	Paul McMunn, Manager of Public Works	
		Shelley Hirstwood, Manager of Economic Development	
		Steve Tiernan, Fire Chief	
Regrets:	Adrian Haird		

1.	Call Meeting to Order		
	Mayor Lojko called the meeting to order at 5:32 PM.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None		
3.	Closed Meeting of Council		
	 Move Into Closed Session Moved by Councillor Anderson that the Council of the Town of Gananoque in accordance with Section 239.2 of the Municipal Act, move into Closed Session at 5:32 PM for the purpose of discussing one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees with respect to Property Tax Arrears. CARRIED – UNANIMOUS		
4.	Move Out of Closed Session at 6:00 PM		
	The Open Session of Council began at 6:01 PM		
5.	Matters Arising Out of Closed Session		
	Mayor Lojko reported that a Closed Meeting was held. There was one (1) item discussed under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees with respect to Property Tax Arrears. There is nothing to report out.		
	Disclosure of Additional Items		
6.	Council Laptops – Request to Staff Motion #19-013 – Council Laptops – Request to Staff Moved by: Councillor Osmond Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO INVESTIGATE THE PURCHASE OF SEVEN (7) LAPTOPS FOR COUNCIL MEMBERS, AND BRING FORWARD AN ESTIMATE OF COSTING TO THE 2019 BUDGET DELIBERATIONS MEETINGS SCHEDULED FOR JANUARY 17 AND 18, 2019, FOR COUNCIL'S REVIEW AND CONSIDERATION.		
	CARRIED – 4 Ayes, 2 Nays		

- Presentations / Awards / Deputations None 7. 8. Mayor's Declaration - None 9. Public Meetings - None **Unfinished / New Business** – None 10.
- **Consent Agenda**

Moved by: Councillor Anderson

Seconded by: Councillor Harper

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

By-laws:

11.

2019-001 – Establish a Pregnancy and Parental Leave for Council Members Policy (3 Readings)

2019-002 - Permit Retail Cannabis Stores in Gananoque (3 Readings)

Motions:

#19-001 – Approval of Minutes – Tuesday, December 18th, 2018

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE MINUTES OF TUESDAY, DECEMBER 18TH, 2018, MEETING.

#19-002 - Gananoque Public Library Quarterly Report and Presentation

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT AND PRESENTATION, AS PRESENTED IN COW REPORT LIB-2018-05.

#19-003 - Capital Matters Pending

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COW REPORT FIN-2018-34.

#19-004 - Visitor Centre Year-End Report

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE VISITOR CENTRE YEAR-END REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN COW REPORT-ED-2018-12.

#19-005 - Visitor Centre Memorandum of Understanding (MOU)

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES, IN PRINCIPLE, THE VISITOR CENTRE MEMORANDUM OF UNDERSTANDING (MOU), AS PRESENTED IN COW REPORT ED-2018-13.

#19-006 - Economic Development Year-End Report

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2018 ECONOMIC DEVELOPMENT YEAR END REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN COW REPORT ED-2018-14.

#19-007 - Artefact Agreement - Artefact Report

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ACCEPTS THE ARTEFACT REPORT BY THE ARTHUR CHILD HERITAGE MUSEUM, AS PRESENTED IN COW-REPORT-ED-2018-15.

#19-008 - Arthur Child Heritage Museum Funding Proposal - Refer to 2019 Budget **Deliberations**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REFERS THE ARTHUR CHILD HERITAGE MUSEUM (ACHM) FUNDING PROPOSAL IN THE AMOUNT OF \$47,857 TO THE 2019 BUDGET PROCESS, AS PRESENTED IN COW REPORT CAO-2018-14.

CARRIED - UNANIMOUS

SAVE AND EXCEPT:

Council postponed Motion #18-168 at its meeting held on Tuesday, December 18, 2018.

Motion #18-168 – Amend Procedural By-law No. 2016-094 – Direction to Staff – Definition of Deputy Mayor

Moved by: Councillor O'Connor Seconded by: Councillor Osmond AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A REPORT TO AMEND THE PROCEDURAL BY-LAW NO. 2016-094, WITH RESPECT TO THE DEFINITION OF DEPUTY MAYOR AND ITS ROTATION CYCLE TO APPOINT FOR A TWO (2) YEAR TERM.

**Councillor Anderson moved that the Motion be amended to remove the words "APPOINT FOR A TWO (2) YEAR TERM", and replace with the words "APPOINT FOR A ONE (1) YEAR TERM AND TO BE SELECTED BY A SECRET VOTE BALLOT" – CARRIED – 4 Ayes, 2 Nay

Motion #18-168 – Amend Procedural By-law No. 2016-094 – Direction to Staff – Definition of Deputy Mayor – As Amended

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A REPORT TO AMEND THE PROCEDURAL BY-LAW NO. 2016-094, WITH RESPECT TO THE DEFINITION OF DEPUTY MAYOR AND ITS ROTATION CYCLE TO APPOINT FOR A ONE (1) YEAR TERM AND TO BE SELECTED BY A SECRET VOTE BALLOT.

CARRIED – 4 Ayes, 2 Nay, as amended

12. | **Motions** (Council Direction to Staff)

Motion #19-009 – Notice of Motion – Request for Report – Real Estate Assets in the Town of Gananoque

Moved by: Councillor Harper Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO PREPARE A COMMITTEE OF THE WHOLE REPORT PROVIDING A LIST AND DESCRIPTION OF ALL TOWN OF GANANOQUE REAL ESTATE ASSETS, PARTICULARS OF LEASING ARRANGEMENTS OF ALL MUNICIPAL BUILDINGS/PROPERTY, ANNUAL PROPERTY TAXES RECEIVED ON ALL LEASED MUNICIPAL BUILDINGS/PROPERTY.

CARRIED – UNANIMOUS

Motion #19-010 - Notice of Motion - Establish a By-law for Development Fees

Moved by: Councillor Harper **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO INITIATE A PROCESS TO ESTABLISH A BY-LAW FOR DEVELOPMENT FEES, AND BRING FORWARD A REPORT TO THE COMMITTEE OF THE WHOLE FOR REVIEW AND CONSIDERATION.

CARRIED – UNANIMOUS

Motion #19-011 - Notice of Motion - Overview on all Municipal Land "Sold" or "Leased"

Moved by: Councillor Harper Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO PROVIDE A DETAILED OVERVIEW ON ALL MUNICIPAL LAND "SOLD" OR "LEASED"

WITHIN THE LAST TEN (10) YEARS, PROVIDING DETAILS ON THE CONDITIONS OF SALE / LEASE, AND FURTHER, THAT THIS REPORT BE PRESENTED TO COUNCIL AT A CLOSED MEETING.

**Councillor Osmond moved to amend the Motion to remove the words "AT A CLOSED MEETING". — CARRIED — UNANIMOUS

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO PROVIDE A DETAILED OVERVIEW ON ALL MUNICPAL LAND "SOLD" OR "LEASED" WITHIN THE LAST TEN (10) YEARS, PROVIDING DETAILS ON THE CONDITIONS OF SALE / LEASE, AND FURTHER, THAT THIS REPORT BE PRESENTED TO COUNCIL.

CARRIED – UNANIMOUS, as amended

Motion #19-012 - Notice of Motion - Amend By-law No. 2015-012 - Mobile Canteens in Gananoque

Moved by: Councillor Harper Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO BRING FORWARD A REPORT TO THE COMMITTEE OF THE WHOLE FOR CONSIDERATION TO AMEND BY-LAW NO. 2015-12 TO:

- 1. INCREASE THE NUMBER OF MOBILE CANTEENS IN GANANOQUE (NOT TO EXCLUDE THE THREE (3) STATIONARY ONES BUT TO INCREASE THE NUMBER OF PERMITS AVAILABLE ESPECIALLY IN THE TWO (2) MUNICIPAL LOCATIONS (MAYBE BE 1 OR 2 MORE).
- 2. ANY ADDITIONAL PERMITS WOULD BE AUTHORIZED BASED ON HEALTHY, LOCALLY SOURCED PRODUCTS, AS WELL AS, PROVIDING ALTERNATE SELECTIONS.
- 3. THE PROPOSED AMENDMENT WOULD ALSO INCREASE THE NUMBER OF MOBILE CANTEENS IN CATEGORIES B, C, AND D.
- 4. INVESTIGATE FOOD VENDOR LOCATIONS.
- **Councillor Kench moved to amend the Motion to remove the word "INCREASE", identified in Item #1 and 3, and replace with the word "EXAMINE" CARRIED UNANIMOUS

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO BRING FORWARD A REPORT TO THE COMMITTEE OF THE WHOLE FOR CONSIDERATION TO AMEND BY-LAW NO. 2015-12 TO:

- 1. EXAMINE THE NUMBER OF MOBILE CANTEENS IN GANANOQUE (NOT TO EXCLUDE THE THREE (3) STATIONARY ONES BUT TO EXAMINE THE NUMBER OF PERMITS AVAILABLE ESPECIALLY IN THE TWO (2) MUNICIPAL LOCATIONS (MAYBE BE 1 OR 2 MORE).
- 2. ANY ADDITIONAL PERMITS WOULD BE AUTHORIZED BASED ON HEALTHY, LOCALLY SOURCED PRODUCTS, AS WELL AS, PROVIDING ALTERNATE SELECTIONS.
- 3. THE PROPOSED AMENDMENT WOULD ALSO EXAMINE THE NUMBER OF MOBILE CANTEENS IN CATEGORIES B, C, AND D.
- 4. INVESTIGATE FOOD VENDOR LOCATIONS.

CARRIED – UNANIMOUS, as amended

- 13. Notice Required Under the Notice By-law None
- 14. Committee Updates (Council Reps) None
- 15. Discussion of Additional Items None
- 16. Miscellaneous None
- 17. | Confirmation By-law

By-law No. 2019-003 - Confirming By-law - January 8, 2019 (3 Readings)

Moved by: Councillor Harper Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-003 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS

	REGULAR MEETING HELD ON JANUARY 8 TH , 2019, BE READ THREE TIMES AND FINALLY		
	PASSED THIS 8 TH DAY OF JANUARY, 2019	9.	
		CARRIED – UNANIMOUS	
18.	Next Meeting – January 22, 2019		
19.	Adjournment		
	Moved by: Councillor Harper		
	Be it resolved that Council hereby adjourns this regular meeting of Council at 6:33 PM.		
	CARRIED – UNANIMOUS		
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	The	Connykoody.	
Ted Lojko, Mayor		Penny Kelly, Clerk	