The Corporation of the Town of



# **REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, June 4, 2019 At Town Hall – Council Chambers – 2<sup>nd</sup> Floor – 30 King Street East

C	OUNCIL	MEMBERS PRESENT	STAFF PRESENT
Mayor: Councillors:		Ted Lojko (left at 5:42 PM)	Shellee Fournier, CAO/Deputy Clerk
		Dave Anderson	Penny Kelly, Clerk/CEMC (left at 5:43 PM)
		Adrian Haird	Cyril Cooper, Manager of Economic Development
		Matt Harper	Brenda Guy, Manager of Community Development
		Dennis O'Connor (left at 5:42 PM)	Melanie Kirkby, Treasurer
		David Osmond	Kari Lambe, Manager of Parks and Recreation
			Paul McMunn, Manager of Public Works
Regrets:		Mike Kench	Steve Tiernan, Fire Chief
1.	Call N	leeting to Order	
	Mayo	r Lojko called the meetin	ng to order at 5:03 PM.
2.	Disclo	sure of Pecuniary Inter	est & General Nature Thereof – None
3.	Closed	d Meeting of Council	
	PM for the purpose of discussing one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board, and; two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees. CARRIED – UNANIMOU		
4.	Move Out of Closed Session at 5:42 PM **Mayor Lojko and Councillor O'Connor left the room at 5:42 PM, and did not return.		
	The O	pen Session of Council b	egan at 6:00 PM with Deputy Mayor Osmond presiding.
5.	Matte	rs Arising Out of Closed	Session
	iter to a or l	n discussed under A Pos any Negotiations Carriec Local Board, and; two (2	ported that a Closed Meeting was held. There was one (1) sition, Plan, Procedure, Criteria or Instruction to be Applied I On or to be Carried on by or on Behalf of the Municipality ) items under Personal Matters Concerning an Identifiable ipal or Board Employees. There is nothing to report out.
6.	Disclosure of Additional Items – None		
7.	Presentations / Awards / Deputations – None		
8.	Mayor's Declaration – None		
9.	Public Meetings		
		posed Class III Develop	ment Permit – File No. DP2019-02 – Subhendu Mukherjee 000 Curry Inc.

	• The Chair requested that the Manager of Community Development review Report Council CD-2019-04.
	<ul> <li>The Chair asked members of Council if they had any questions or comments pertaining to the Application.</li> <li>None.</li> </ul>
	<ul> <li>The Chair asked members of the public if they had any questions or comments pertaining to the Application.</li> <li>None.</li> </ul>
	<ul> <li>The Chair asked the Applicants if they had any comments pertaining to their Application.</li> <li>The Applicant was not present at the meeting.</li> </ul>
	Motion #2019-109 – Proposed Class III Development Permit – File No. DP2019-02 – Subhendu Mukherjee & Subha Mukherjee C/O 1000 Curry Inc.
	Moved by: Councillor HarperSeconded by: Councillor HairdAS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE, BE IT RESOLVED THATTHE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DP2019-02 MUKHERJEE C/O1000 CURRY INC. AT 185 KING STREET EAST FOR AN OUTDOOR PATIO PROVIDED THECONDITIONS AS OUTLINED IN COUNCIL REPORT CD-2019-04 ARE MET.
	CARRIED – UNANIMOUS
10.	Unfinished / New Business
	Council – RECM-2019-05 – Gord Brown Memorial (GBM) Canada 150 Rink – Award of Tender (Report Attached)
	Moved by: Councillor HarperSeconded by: Councillor HairdBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO.2019-057, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN ANAGREEMENT WITH CIMCO REFRIGERATION FOR THE SUPPLY AND INSTALLATION OFGLYCOL REFRIGERATION EQUIPMENT AT A COST OF \$155,000.00 PLUS THE TOWN'SPORTION OF THE HST, FOR THE GORD BROWN MEMORIAL (GBM) CANADA 150OUTDOOR RINK, AS PRESENTED IN REPORT COUNCIL-RECM-2019-05.CARRIED – UNANIMOUS
11.	Consent Agenda
Move	d by: Councillor Harper Seconded by: Councillor Haird
Be it re accord	esolved that the By-laws and Motions listed on the Consent Agenda be passed lingly:
BY-LA	WS:
2019-0	054 – Cold Milling of Existing Asphalt and Hot Mix Paving on Streets at Various Locations – Award of Tender
2019-0	D55 – Thousand Island Day Care – Amending Lease Agreement
ΜΟΤΙ	
#19-12	24 – Approval of Minutes – Tuesday, May 21, 2019 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE MINUTES OF TUESDAY, MAY 21 <sup>ST</sup> , 2019, MEETINGS.
#19-12	25 – Transit Services for Gananoque AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE MAYOR AND STAFF TO EXPLORE THE CONCEPT OF PROVIDING TRANSIT SERVICES FOR THE TOWN OF GANANOQUE WITH DESERONTO TRANSIT (IN PARTNERSHIP WITH THE TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS) AND BRING BACK A REPORT OF FINDINGS FOR COUNCIL'S CONSIDERATION.

#19-126 -	- Lou Jeffries 14 <sup>th</sup> Annual Scholarship Game – Request for Council Grant
	AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVE A COUNCIL GRANT IN THE
	AMOUNT OF \$500.00, REGARDING THE ICE RENTAL FEE FOR THE LOU JEFFRIES 14TH
	ANNUAL SCHOLARSHIP GAME BEING HELD ON SEPTEMBER 15, 2019, AS REQUESTED
	BY BRETT GIBSON, EVENT COORDINATOR'S CORRESPONDENCE DATED MAY 2, 2019.
#19-127 -	- Accounts Payable – May 2 to May 15, 2019
	AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS
	PAYABLE FOR CHEQUES ISSUED FROM MAY 2 TO 15, 2019 TOTALLING \$246,292.95, AS PRESENTED.
#19-128 -	- Capital Matters Pending
	AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVE THE CAPITAL MATTERS PENDING
	UPDATE, AS PRESENTED IN COW REPORT FIN-2019-17.
	CARRIED – UNANIMOU
	D EXCEPT: - St. Lawrence Corridor Economic Development Commission (SLCEDC) – Request for
#13-123	Support
	ty Mayor Osmond declared a conflict of interest, as his direct supervisor is a non-votin
	per of the St. Lawrence Corridor Economic Development Commission (SLCEDC), and ved himself as Chair and refrained from voting.
Temos	
**Cound	cillor Haird took the Chair.
	Moved by: Councillor Harper Seconded by: Councillor Haird
	AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE
	COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A REPORT REGARDING ST. LAWRENCE CORRIDOR ECONOMIC DEVELOPMENT COMMISSION
	(SLCEDC) REQUEST FOR SUPPORT AND BRING BACK FOR COUNCIL'S CONSIDERATION
	CARRIED – UNANIMOUS, by those votin
**Counc	cillor Haird left the Chair.
	ty Mayor Osmond returned to the Chair and continued with the Order of Proceedings.
12. M	otions (Council Direction to Staff) – None
13. No	otice Required Under the Notice By-law – None
	ommittee Updates (Council Reps)
•	Members of Council reported on activities / meetings that took place over the last tw (2) week period.
15. Di	scussion of Additional Items – None
	iscellaneous
	D-2019-01 – Proposed Heritage Designation – 389 King Street East – Alma Village Building
M	otion #19-131 – Proposed Heritage Designation – 389 King Street East – Alma Village
м	oved by: Councillor Harper Seconded by: Councillor Haird
	E IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ISSUE A NOTICE OF
	TENTION TO DESIGNATE ALMA VILLA, LOCATED AT 389 KING STREET EAST, AS PER
SE	CTION 29 OF THE ONTARIO HERITAGE ACT, AND AS PRESENTED IN COUNCIL REPORT D-2019-01.

17.	Confirmation By-law	
	By-law No. 2019-056 - Confirming By-law - June 4, 2019 (3 Readings)	
	Moved by: Councillor HarperSeconded by: Councillor HairdBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO.2019-056 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITSREGULAR MEETING HELD ON JUNE 4 <sup>TH</sup> , 2019, BE READ THREE TIMES AND FINALLYPASSED THIS 4 <sup>TH</sup> DAY OF JUNE, 2019.	
	CARRIED – UNANIMOUS	
18.	Next Meeting – June 18, 2019	
19.	Adjournment	
	<b>Moved by:</b> Councillor Harper Be it resolved that Council hereby adjourns this regular meeting of Council at 6:35 PM.	
	CARRIED – UNANIMOUS	
Dave	Osmond, Deputy Mayor Shellee Fournier, CAO / Deputy Clerk	



# **Council Report – RECM-2019-05**

Date:	June 4, 2019		IN CAMERA
Subject:	Gord Brown Memorial (GBM) Canada 150 Rink – Aw – Supply and Installation of Glycol Refrigeration Equi		
Author:	Adam McCluskey, Project Manager	$\boxtimes$	OPEN SESSION

## **RECOMMENDATION:**

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-057, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH CIMCO REFRIGERATION FOR THE SUPPLY AND INSTALLATION OF GLYCOL REFRIGERATION EQUIPMENT AT A COST OF \$155,000.00 PLUS THE TOWN'S PORTION OF THE HST, FOR THE GORD BROWN MEMORIAL (GBM) CANADA 150 OUTDOOR RINK, AS PRESENTED IN REPORT COUNCIL-RECM -2019-05.

## STRATEGIC PLAN COMMENTS:

Sector #4 – Quality of Life – Strategic Initiative #1 – To ensure the recreation needs of our community are being met in fiscally responsible manner.

## BACKGROUND:

The Town of Gananoque received the award of the Canada 150 Rink in September of 2018. Thanks to the efforts of staff and volunteers on the fundraising committee, several grants were secured to help cover costs for the construction of the NHL sized rink at the Lou Jeffries Arena site. Eastern Engineering was awarded the contract as lead consultant for the design and construction of the GBM 150 outdoor rink. To maximize scheduling opportunities for this construction project, the entire scope of work has been broken down into individual work packages. This allows for greater flexibility in assigning sub contractors, competitive pricing and the ability to accept in kind contributions towards this project. While phase 1 of this project is for the construction of the rink without a refrigeration plant, given that the refrigeration piping and header systems are designed to be housed within the pad, it is necessary to design and install the refrigeration infrastructure during phase 1 in preparation for a future refrigeration plant.

## **INFORMATION/DISCUSSION**

The Town advertised a Request for Quotation (RFQ) RECM-2019-0X to biddingo.com and the Town's website on May 27, 2019, Supply and Installation of Glycol Refrigeration Equipment for the Gord Brown Memorial Canada 150 Rink, with a closing date and time of June 3rd, 2019 at 1:00 pm. The Town received one (1) quotation for this RFQ. The quote was opened at Town Hall on June 3<sup>rd</sup>, 2019 with Treasurer, Melanie Kirkby in attendance. One bidder attended.

The submission is as follows:

Bidder	Amount
CIMCO Refrigeration	\$155,000.00

Despite only receiving one bid, staff reviewed the submission thoroughly ensuring that the proposal met the spirit and specifications required in the RFQ. CIMCO refrigeration, a Canadian company, has been the preferred refrigeration supplier for the Town of Gananoque for several years and their reputation as ammonia specialists sets them apart as a leader in the industry of refrigeration and rink design.

Further, CIMCO has vast experience not only in rink design, but also in designing and installing outdoor rink refrigeration systems. Outdoor rinks have unique requirements over the standard indoor rink as the pad of ice will have to compete with outdoor weather conditions including warm ambient temperatures, sunlight and precipitation.

As example of their experience, below is a list of Outdoor Rinks that CIMCO has completed for other municipalities:

# **Outdoor Pads Completed Projects**

2018 Buttonwood Park (City of Toronto) 2015 Hodgson Arena (City of Toronto) 2015 Markham Downtown Carousel (Remington) 2013 Nathan Phillips Square (City of Toronto) 2013 Cedarvale Park (City of Toronto) Wolfe Island (Township of Frontenac) Markham Civic Centre (City of Markham) Guelph Civic Square (City of Guelph) Mount Pleasant (City of Brampton) Rotary Waterfront Park (Town of Cobourg) Dundas Driving Park (City of Hamilton) Dufferin Clark (City of Vaughan) Burlington Waterfront Centre (City of Burlington) Central Park (Town of Collingwood) Scarborough Civic Centre (City of Toronto) Harbourfront Centre (City of Toronto) Mississauga Civic Centre (City of Mississauga) Mel Lastman Square (City of Toronto) Kitchener Civic Square (City of Kitchener)

Comparing the design and installation proposal against our requirements and in conjunction with our design consultants Eastern Engineering, this proposal is deemed good value to the Town of Gananoque for a price of \$155,000.00.

As the Town only received one bid and as the dollar amount of this bid is over \$50,000, and as per the Procurement By-law No. 2015-087, Council approval is required to authorize this purchase.

# APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087

## FINANCIAL CONSIDERATIONS:

All capital costs for the construction of the GBM150 are 100% grant or fundraised. Below is a chart of monies received from either grants or the fund raising committee to date, note that other amounts have been confirmed but not yet received so they are not currently reported.

Source	Amount To Date
1000 Islands CDC	\$112,227
Trillium Grant	\$135,000
Canada 150 Grant	\$150,000
Donations	\$99,557.52
Total	\$496,784.52

Below is a of expenditures all already incurred for the GBM 150 project

Source	Amount
Eastern Engineering	\$99,075
Building Materials	\$118,278.35
Site Work (Survey, Topographical study, etc.)	\$11,781.83
Total	\$229,135.18

Source	Amount
Funds Received to date	\$496,784.52
Expenditures to date	-\$229,135.18
Balance Remaining	\$267,649.34

With \$267,649.34 remaining for the project and further amounts confirmed, there are sufficient funds to cover the \$155,000 required for this scope of work for the GBM 150 rink.

# CONSULTATIONS:

Melanie Kirkby - Treasurer

## **ATTACHMENTS:**

None

	Adam McCluskey, Project Manager
APPROVAL	Melanie Kirkby, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.
	Shellee Fournier, CAO

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