

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, July 12, 2022 at 5:00PM Closed Session and 6:00PM Open Session Held via WebEx Video, Teleconference and; In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT	
Mayor:	Ted Lojko	Shellee Fournier, CAO	
Councillors:	Dave Anderson (Closed Session)	Penny Kelly, Clerk/CEMC	
	Adrian Haird	Melanie Kirkby, Treasurer	
	Matt Harper (Regular Session)	Brenda Guy, Manager of Planning and Development	
	Mike Kench	Doug Wark, Manager of Community Services	
	David Osmond	Gord Howard, Fire Chief	
	Dennis O'Connor		
Regrets:	Dave Anderson (Regular Session)	David Armstrong. Manager of Public Works	
	Matt Harper (Closed Session)	Scott Gee, Chief of Police	

1. Call Meeting to Order

Mayor Lojko called the meeting to order at 5:00 PM, with the following Council Members present: Deputy Mayor Anderson, Councillor Haird, Councillor Kench, Councillor Osmond and Councillor O'Connor.

2. Disclosure of Pecuniary Interest & General Nature Thereof

- 1. Councillor Osmond declared a Conflict of Interest with respect to Council Report-PD-2022-12, as his property backs on to said lands.
- Councillor Kench declared a Conflict of Interest with respect to Council Report-PD-2022-14, as his spouse and the applicant recently formed a business partnership.
- 3. Mayor Lojko declared a Pecuniary Interest with respect to Council Report-PD-2022-14, as he is a co-owner of a Bed & Breakfast.

3. Closed Meeting of Council (Beginning at 5:00 PM)

Closed Session - Additional Item for Discussion

Motion #22-122 – Closed Session – Additional item for Discussion

Moved by: Councillor Osmond

Seconded by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

EXERCISES ITS RIGHT UNDER THE PROCEDURE BY-LAW NO. 2016-094,

SECTION 17.10, TO ADD AN ADDITIONAL ITEM TO THE CLOSED SESSION

AGENDA WITH RESPECT TO ONE (1) ITEM UNDER A POSITION, PLAN,

PROCEDURE, CRITERIA OR INSTRUCTION TO BE APPLIED TO ANY

NEGOTIATIONS CARRIED ON OR TO BE CARRIED ON BY OR ON BEHALF OF

THE MUNICIPALITY OR LOCAL BOARD.

CARRIED – UNANIMOUS

Move into Closed Session

Moved by Councillor Kench that the Council of the Town of Gananoque, in accordance with Section 239.2 of the *Municipal Act*, moves into Closed Session at 5:01 PM for the purpose of discussing two (2) items under A Proposed or Pending Acquisition or Disposition of Land by the Municipality, and one (1) under A Position, Plan, Criteria or Instruction to be Applied to Any Negotiations Carried on or to be Carried on by, or on behalf of the Municipality or Local Board.

CARRIED – UNANIMOUS

4.	Move Out of Closed Session at 5:50 PM						
	Council resumed the Open Session at 6:01 PM						
5.	Reporting Out of Closed Session – Matters Arising						
	A Closed Meeting was held. Council discussed item two (2) items under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. There was nothing to report out on these items.						
	Council also discussed one (1) item under A Position, Plan, Criteria or Instruction to be Applied to Any Negotiations Carried on or to be Carried on by, or on behalf of the Municipality or Local Board. The following was considered.						
	Motion #22-123 – Direction to Staff – Council Report FIN-2022-IC-01 Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES STAFF TO PROCEED AS DIRECTED IN CLOSED SESSION AND AS PRESENTED IN COUNCIL REPORT-FIN-2022-IC-01.						
	CARRIED – UNANIMOUS						
6.	Land Acknowledgement Statement						
	Mayor Lojko read the Land Acknowledgement Statement.						
7.	Public Question / Comment (Only Addressing Notice of Motion(s) or Reports on the Agenda)						
	Members of the public addressed Reports on the Agenda.						
8.	Disclosure of Additional Items						
	United Church (corner of Pine and South Streets) – Parking Matter – Councillor O'Connor						
9.	Delegations - None						
10.	Presentations / Awards / Deputations – None						
11.	Mayor's Declaration – None						
12.	Public Meeting						
	 Development Permit Application – Class III – DP2022-11 – 380 Maple Street North – Short-Term Accommodation with Two (2) Guest Rooms (+Council Report PD-2022-14 – Brenda Guy, Manager of Planning and Development) 						
	 A Public Meeting was held with respect to a Proposed Class III Development Application received from Lisa Robichaud (owner Michael Bishop), requesting to open the dwelling located at 380 Maple Street North as a Short-Term Accommodation with two (2) guest rooms. Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2022-14. 						
	The Chair asked the Applicant/Owner if they had anything to add to the Staff overview – None.						
	The Chair asked if any member of Council had any questions or comments None.						
-	The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant.						
	The Chair asked if any member of the public had any questions or comments						
	 John Beddows spoke to the overall administrative process of the Development Permit circulation, however; made no comment or asked a question pertaining to the Application being considered. 						
Y							

- The Chair asked if the Applicant / Owner had any additional questions or comments – None.
- Councillor Kench declared a Conflict of Interest as his spouse and the Applicant recently became business partners.
- Mayor Lojko declared a pecuniary interest, as he co-owns a Bed & Breakfast and refrained from voting.

**At this point Mayor Lojko requested that Councillor Osmond take the Chair. **Councillor Osmond took the Chair.

• Council considered the following recommendation.

Motion #22-115 - Development Permit Application - DP2022-11 - 380 Maple Street North

Moved by: Councillor Osmond **Seconded by:** Councillor Haird BE IT RESOLVED THAT COUNCIL APPROVES DP2022-11 (380 MAPLE STREET NORTH) TO PERMIT A SHORT-TERM ACCOMMODATION CONTAINING TWO (2) GUEST ROOMS PROVIDED THAT:

- THE APPLICANT OBTAINS APPROVAL FROM THE LEEDS, GRENVILLE AND LANARK DISTRICT HEALTH UNIT FOR SERVICES,
- THE APPLICANT PROVIDES A PLAN WITH DIMENSIONS OF THE PARKING AREA,
- APPROVAL BE OBTAINED FROM THE FIRE DEPARTMENT,
- THE OWNER ENTERS INTO AN AGREEMENT WITHIN ONE (1) YEAR OF THE NOTICE OF DECISION, AND;
- ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER,

AS PRESENTED IN COUNCIL REPORT PD-2022-14.

CARRIED - UNANIMOUS, by those voting

**At this point, Mayor Lojko resumed the Chair.

13. Correspondence

- 1. Accounts Payable June 13 to July 4, 2022
- Gananoque Housing Inc. Stocking Hill Apartments Request for Letter of Support

Motion #22-124 – Gananoque Housing Inc. – Stocking Hill Apartments – Request for Letter of Support

Moved by: Councillor Harper

BE IT RESOLVED THAT COUNCIL OF THE TOWN OF GANANOQUE

AUTHORIZES THE MAYOR TO FORWARD A LETTER OF SUPPORT TO THE

GANANOQUE HOUSING INC., O/A STOCKING HILL APARTMENTS, TO

SUPPORT ITS APPLICATION FOR SEED FUNDS FROM CENTRAL MORTGAGE

AND HOUSING (CMHC) TO UNDERTAKE A FEASIBILITY STUDY ADDRESSING

THE POTENTIAL COST OF CONSTRUCTING TWENTY-FIVE (25) NEW

RESIDENTIAL UNITS, AS REQUESTED IN ITS CORRESPONDENCE DATED

JULY 5, 2022.

CARRIED - UNANIMOUS

- Leeds, Grenville & Lanark District Health Unit Board of Health Meeting Summary – June 16, 2022
- 4. Cataraqui Conservation Permitting Policy Updates Explanatory Documents
- 5. Cataraqui Conservation Draft 2023 Fee Schedule
- 6. United Counties of Leeds and Grenville Active Transportation Plan
- 7. Unadopted Minutes Downtown Business Improvement Area (BIA) Board June 8, 2022

8. Tourism Advisory Panel (TAP) – MATTAP Motion #2022-41 – Request to Council – Budget Deviation

Motion #22-124 – Tourism Advisory Panel (TAP) – MATTAP Motion #2022-41 – Request to Council – Budget Deviation

Moved by: Councillor Haird Seconded by: Councillor Harper AS RECOMMENDED BY THE TOURISM ADVISORY PANEL, MATTAP MOTION #2022-41, BE IT RESOLVED THAT COUNCIL OF THE TOWN OF GANANOQUE APPROVES A BUDGET DEVIATION IN THE AMOUNT OF \$19,000, TO BE FUNDED FROM THE \$7,000 CONTRIBUTION FROM TIAP AND BY A \$12,000 DRAW FROM THE MUNICIPAL ACCOMMODATION TAX (MAT) RESERVE.

CARRIED - UNANIMOUS

9. Kinsmen Building Advisory Panel – Term (Motion #KBAP-2022-09, attached)

By-law No. 2022-086 – Kinsmen Building Advisory Panel – Amend By-law No. 2022-013 – Extension of Term – November 14, 2022

Moved by: Councillor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-086, BEING A BY-LAW TO AMEND BY-LAW NO. 2022-013, TO
EXTEND THE TERM OF THE KINSMEN BUILDING ADVISORY PANEL FROM
AUGUST 1, 2022 TO NOVEMBER 14, 2022, AS RECOMMENDED BY THE
KINSMEN BUILDING ADVISORY PANEL MOTION #KBAP-2022-09, DATED JULY
11, 2022.

CARRIED - UNANIMOUS

- 14. Unfinished Business None
- 15. Approval of Minutes June 21, 24 and 30, 2022

Motion #22-114 – Approval of Minutes – June 21, 24 and 30, 2022

Moved by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, JUNE 21ST, 2022
MEETING, AND THE SPECIAL MINUTES OF FRIDAY, JUNE 24TH AND
THURSDAY, JUNE 30TH, 2022.

CARRIED - UNANIMOUS

- **16.** | **Motions** (Council Direction to Staff) None
- 17. Notice Required Under the Notice By-law None
- 18. Committee Updates (Council Reps)
 - Councillors provided their updates.
- 19. Discussion of Additional Items
 - 1. United Church (corner of Pine and South Streets) Parking Matter Councillor O'Connor
 - Councillor O'Connor brought forward a parking matter on behalf of the United Church requesting to paint lines on Pine Street to define on-street parking spots.
 - Councillor O'Connor subsequently declared a Conflict of Interest regarding this matter as he resides on Pine Street.
 - It was generally agreed that the Mayor would contact the United Church and request that correspondence be submitted for Council's consideration.
- 20. Staff Reports

Council-PD-2022-12 – SD2021-01 – Rocky Acres IV – Pre-Servicing Agreement – RGH Developments Inc.

**Councillor Osmond declared a Conflict of Interest and refrained from discussions and voting.

By-law No. 2022-083 – Rocky Acres IV – Pre-Servicing Agreement – RGH Developments Inc.

Moved by: Councillor Kench Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-083, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A PRE-SERVICING AGREEMENT WITH RGH DEVELOPMENTS INC., AS PRESENTED IN COUNCIL REPORT PD-2022-12.

CARRIED - UNANIMOUS, by those voting

Council-PD-2022-13 - Municipal By-law Enforcement - Parking

Motion #22-116 - Municipal By-law Enforcement - Parking

Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES STAFF TO INCREASE THE HOURS (15 HOURS) FOR PARKING ENFORCEMENT DURING THE MONTHS OF JULY AND AUGUST AT AN ESTIMATED COST OF \$3,000, AS PRESENTED IN REPORT COUNCIL-PD -2022-13.

CARRIED - 5 Ayes, 1 Nay

Council-PD-2022-14 – Development Permit Application – Class III – DP2022-11 – 380 Maple Street North (+ref. Public Meeting)

 This Report (Council-PD-2022-14) and its recommendation was considered during the Public Meeting.

Council-FIN-2022-26 – Capital Matters Pending

Motion #22-117 - Capital Matters Pending

Moved by: Councillor Haird **Seconded by**: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN -2022-26.

CARRIED - UNANIMOUS

Council-FIN-2022-27 – 2022 Community Grants – Gananoque Canoe Club and Epilepsy Resource Centre

Motion #22-118 – 2022 Community Grants – Gananoque Canoe Club
Moved by: Councillor Haird Seconded by: Councillor Kench
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES A 2022 COMMUNITY GRANT TO THE GANANOQUE CANOE CLUB,
IN THE AMOUNT OF \$1,695, AS PRESENTED IN COUNCIL REPORT FIN-2022-27.

CARRIED - UNANIMOUS

Motion #22-118 – 2022 Community Grants – Epilepsy Resource Centre

Moved by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

APPROVES A 2022 COMMUNITY GRANT TO THE EPILEPSY AND SEIZURE

DISORDER RESOURCE CENTRE, IN THE AMOUNT OF \$2,500, AS PRESENTED IN COUNCIL REPORT FIN-2022-27.

CARRIED - UNANIMOUS

Council-FIN-2022-28 – Municipal Insurance Policy – 2022 Renewal and Budget Deviation

By-law No. 2022-084 – Municipal Insurance Policy – 2022 Renewal
Moved by: Councillor Haird
Seconded by: Councillor Osmond
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-084, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND
CLERK TO SIGN AN AGREEMENT WITH MARSH & MCLENNAN COMPANIES
AND HALPENNY INSURANCE FOR THE PROVISION OF THE TOWN OF
GANANOQUE'S 2022 INSURANCE POLICY RENEWAL, AS PRESENTED IN
COUNCIL REPORT FIN-2022-28.

CARRIED - UNANIMOUS

Motion #22-120 – Municipal Insurance Policy – Budget Deviation
Moved by: Councillor Haird Seconded by: Councillor Osmond
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
AUTHORIZES A BUDGET DEVIATION OF \$80,757 BE DRAWN FROM RESERVES,
FOR THE 2022 INSURANCE POLICY RENEWAL WITH MARSH & MCLENNAN
COMPANIES AND HALPENNY INSURANCE, AS PRESENTED IN COUNCIL
REPORT FIN-2022-28.

CARRIED - UNANIMOUS

Council-RDS-2022-14 – Budget Deviation – Town Park Revitalization

Motion #22-121 – Budget Deviation – Town Park Revitalization
Moved by: Councillor Haird Seconded by: Councillor Kench
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES A BUDGET DEVIATION WITH AN UPSET LIMIT OF \$29,000 BY
INTENT, FOR WORKS RELATED TO THE TOWN PARK REVITALIZATION
PROJECT, AS ORIGINALLY APPROVED IN THE 2021 AND 2022 CAPITAL
BUDGET, AND AS PRESENTED IN COUNCIL REPORT RDS-2022-14.

CARRIED - UNANIMOUS

Council-CS-2022-21 – Amend General Fees and Rates By-law No. 2016-047 – Schedule 'H' – Ice Rental Rates

By-law No. 2022-085 – Amend General Fees and Rates By-law No. 2016-047 – Schedule 'H' – Ice Rental Rates

Moved by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-085, BEING A BY-LAW TO AMEND THE GENERAL FEES AND
RATES BY-LAW NO. 2016-047, COMMUNITY RECREATIONAL SERVICES,
SCHEDULE 'H', TO ADD A 3% INCREASE TO THE ICE SURFACE FEES AND
RATES FOR THE 2022/2023 ICE SEASON, AS PRESENTED IN COUNCIL
REPORT CS-2022-21.

CARRIED - 5 Ayes, 1 Nay

- **21.** Questions from the Media None
- 22. Confirmation By-law

By-law No. 2022-082 – Confirming By-law – July 12, 2022 (3 Readings)

Moved by: Councillor Kench

Seconded by: Councillor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS

BY-LAW NO. 2022-082, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF

COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, JULY 12TH, 2022, BE

READ THREE TIMES AND FINALLY PASSED THIS 12TH DAY OF JULY 2022.

CARRIED - UNANIMOUS

- **23.** Next Meeting Tuesday, August 9, 2022
- 24. Adjournment

Moved by: Councillor Osmond

Be it resolved that Council hereby adjourns this regular meeting of Council at 7:46 PM.

CARRIED - UNANIMOUS

Ted Lojko, Mayor

Penny Kelly, Clerk / CEMC

The Corporation of Town of



KINSMEN BUILDING ADVISORY PANEL MOTION

Date	e: July 11, 20	022	Motion	No. KBAP-2022 – 09			
Sub	Subject: Kinsmen Building Advisory Panel – Request to Extend Term						
Mov	ed by:	Chris my Conald	d				
Sec	onded by:	Marion Springe	2				
COL	BE IT RESOLVED THAT THE KINSMEN BUILDING ADVISORY PANEL RECOMMENDS TO COUNCIL TO EXTEND THE PANEL'S TERM OF OFFICE FROM AUGUST 1, 2022 TO NOVEMBER 14, 2022						
		Ayes9_ Nays_6					
Carrie	ed:						
Defea	ted:						
	d/Postponed:	Ted Loika C	hair				
Ted Lojkø, Chair MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.							
		RECORDED VOTE:	Aye Nay]			
		Garrah, J.		1			
		Lancaster, J.					
		McDonald, C.					
		Snowden, S.					
	*	Sprenger, M.					
		Johnson, S.					
		McCauley, L.					
		Matthews, D.					
	-	Osmond, D.					
		Anderson, D.		-			
		Lojko, T.					
		TOTALS		J			