The Corporation of the Town of



REGULAR COUNCIL MEETING MINUTES Held on Tuesday, September 7, 2021 at 6:00 PM Held via WebEx Video and Teleconference

		MEMBERS PRESENT	
Маус	or:	Ted Lojko	Shellee Fournier, CAO
Coun	ncillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
		Adrian Haird	Brenda Guy, Manager of Planning and Development
		Matt Harper	Melanie Kirkby, Treasurer
		Mike Kench	Doug Wark, Manager of Community Services
		Dennis O'Connor	Gord Howard, Fire Chief
		David Osmond	Scott Gee, Chief of Police
1.	Call Me	eeting to Order	
		_ojko called the meeting to c	order at 4:45 PM.
2.	Disclos	sure of Pecuniary Interest	& General Nature Thereof – None
3.		Meeting of Council (Begin	
J .		nto Closed Session	
	at 4:- 1. C 2. C	47 PM for the purpose of dis One (1) item under Litigation Idministrative Tribunals, Affe One (1) item under A Propose funicipality, and;	f the <i>Municipal Act</i> , moves into Closed Session ccussing: or Potential Litigation, including Matters Before ecting the Municipality or Local Board; ed or Pending Acquisition of Land by the
		had (1) itam under Dereenel	Matters Concerning on Identifiable Individual
			Matters Concerning an Identifiable Individual, Emplovees.
		one (1) item under Personal ncluding Municipal or Board	Employees.
4.	lr		Employees. CARRIED – UNANIMOUS
4.	Ir Move C	ncluding Municipal or Board	Employees. CARRIED – UNANIMOU: :47 PM
4. 5.	Ir Move C The Op	Dut of Closed Session at 5	Employees. CARRIED – UNANIMOUS :47 PM gan at 6:00 PM
	Move C The Op Matters • A C Liti Affa Ma Em	Dut of Closed Session at 5 Den Session of Council beg S Arising from Closed Session Closed Session meeting was gation or Potential Litigation ecting the Municipality or Loo tters Concerning an Identifia ployees. There was nothing	Employees. CARRIED – UNANIMOUS :47 PM gan at 6:00 PM sion held. Council discussed one (1) item under , including Matters Before Administrative Tribunal cal Board; and; one (1) item under Personal able Individual, Including Municipal or Board reported out on these items.
	Move C The Op Matters • A C Litin Affe Ma Em	Dut of Closed Session at 5 Den Session of Council beg S Arising from Closed Session gation or Potential Litigation, ecting the Municipality or Loo tters Concerning an Identifian ployees. There was nothing well, Council considered one quisition or Disposition of La	Employees. CARRIED – UNANIMOUS :47 PM gan at 6:00 PM sion held. Council discussed one (1) item under , including Matters Before Administrative Tribunal cal Board; and; one (1) item under Personal able Individual, Including Municipal or Board
	Move C The Op Matters • A C Litin Affe Ma Em As Acc Street	Dut of Closed Session at 5 Den Session of Council beg S Arising from Closed Session gation or Potential Litigation, ecting the Municipality or Loo tters Concerning an Identifian ployees. There was nothing well, Council considered one quisition or Disposition of La	Employees. CARRIED – UNANIMOUS :47 PM gan at 6:00 PM sion held. Council discussed one (1) item under , including Matters Before Administrative Tribunal cal Board; and; one (1) item under Personal able Individual, Including Municipal or Board reported out on these items. e (1) item under A Proposed or Pending nd by the Municipality with respect to 400 Stone he following recommendation.
	Move C The Op Matters • A C Litin Affe Ma Em As Acc Street Motion BE IT F DIREC STREE	Dut of Closed Session at 5 Den Session of Council beg a Arising from Closed Session closed Session meeting was gation or Potential Litigation, ecting the Municipality or Loc tters Concerning an Identifian ployees. There was nothing well, Council considered one quisition or Disposition of La eet North, and considered the #21-137 – 400 Stone Street by: Deputy Mayor Osmond RESOLVED THAT THE COU TS STAFF TO SUBMIT AN ET NORTH TO THE FEDER.	Employees. CARRIED – UNANIMOUS :47 PM gan at 6:00 PM sion held. Council discussed one (1) item under , including Matters Before Administrative Tribunal cal Board; and; one (1) item under Personal able Individual, Including Municipal or Board reported out on these items. e (1) item under A Proposed or Pending nd by the Municipality with respect to 400 Stone he following recommendation. et North – Offer to Lease Seconded by: Councillor Haird JNCIL OF THE TOWN OF GANANOQUE IRREVOCABLE OFFER TO LEASE 400 STONE AL GOVERNMENT FOR A 10-YEAR PERIOD,
	Move C The Op Matters • A C Litin Affe Ma Em As Acc Street Motion BE IT F DIREC STREE	Dut of Closed Session at 5 Den Session of Council beg a Arising from Closed Session closed Session meeting was gation or Potential Litigation ecting the Municipality or Loo tters Concerning an Identifia ployees. There was nothing well, Council considered on quisition or Disposition of La eet North, and considered the #21-137 – 400 Stone Stree by: Deputy Mayor Osmond RESOLVED THAT THE COU TS STAFF TO SUBMIT AN	Employees. CARRIED – UNANIMOUS AT PM gan at 6:00 PM sion held. Council discussed one (1) item under , including Matters Before Administrative Tribunal cal Board; and; one (1) item under Personal able Individual, Including Municipal or Board reported out on these items. e (1) item under A Proposed or Pending nd by the Municipality with respect to 400 Stone he following recommendation. et North – Offer to Lease Seconded by: Councillor Haird JNCIL OF THE TOWN OF GANANOQUE IRREVOCABLE OFFER TO LEASE 400 STONE AL GOVERNMENT FOR A 10-YEAR PERIOD,

7.	Disclosure of Additional Items 1. Report – Council-CS-2021-35 – Doug Wark – Frontenac Arch Biosphere Networ			
	(FABN) – Memorandum of Understanding			
**At t	his point, Councillor Anderson disconnected from the meeting.			
me	Mayor advised that Councillor O'Connor would be disconnecting from the eting at 6:30 PM, and therefore, the two (2) Notice of Motions listed under Item			
#14 8.	, would be considered at this point. Delegations			
0.				
	 University Hospitals Kingston Foundation – Abigail McIlquham, Associate Director, Healthcare Advancement – Update on Redevelopment Plans for Kingston Health Sciences Centre 			
	 Abby McIlquham, presented a PowerPoint presentation entitled "Your Hospitals, Specialized Care, Close to Home" and outlined the Kingston General Hospital's site redevelopment plans. 			
	Motion #21-138 – University Hospitals Kingston Foundation – Request for Funding – Refer to Budget Deliberations			
	Moved by: Deputy Mayor OsmondSeconded by: Councillor HairdBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUERECEIVES THE UNIVERSITY HOSPITAL KINGSTON FOUNDATION REQUESTFOR FUNDING, AS PRESENTED ON SEPTEMBER 7, 2021,			
	AND FURTHER REFERS THE REQUEST TO THE 2022 BUDGET DELIBERATIONS FOR CONSIDERATION.			
	CARRIED – UNANIMOUS			
9.	Presentations / Awards / Deputations			
	 Allan and Partners, LLP – Howard Allan – Draft Financial Statement – December 30, 2020 (Ref. Council-FIN-2021-24) 			
	 Howard Allan appeared before Council and presented the Town's 2020 Financial Statement dated December 30, 2020. 			
	**At this point, Council considered Report Council-FIN-2021-24.			
	 Queens University – Smith School of Business – Julian Burger and Christia Filippini – Town of Gananoque Environmental and Energy Action Plan 			
	 Julian Burger and Christian Filippini appeared before Council and presented PowerPoint presentation entitled "Environmental and Energy Action Plan". 			
	Motion #21-139 – Queens University – Smith School of Business – Town of Gananoque Environmental and Energy Action PlanMoved by: Deputy Mayor OsmondSeconded by: Councillor HairdBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE TOWN OF GANANOQUE ENVIRONMENTAL AND ENERGY ACTION PLAN AS PRESENTED BY THE QUEENS UNIVERSITY – SMITH SCHOOL OF BUSINESS ON SEPTEMBER 7, 2021,			
	AND FURTHER DIRECTS STAFF TO INVESTIGATE FUNDING OPPORTUNITIES TO SUPPORT THE STUDY'S RECOMMENDATIONS. CARRIED – UNANIMOU			
10.	Mayor's Declaration			
	 On behalf of Mayor Lojko, the Clerk read the National Day of Truth and Reconciliation Proclamation recognizing September 30th, as National Day of Truth and Reconciliation (National Orange Shirt Day), and encouraged citizens to make an effort to wear orange. 			
11.	Public Meetings – None			
12.				
1.441	Correspondence			
	1. Accounts Payable – August 4 to 31, 2021			
	2. The Commodore Board of Directors – Gananoque Marina Garbage Ongoing			

3. Municipality of Chatham-Kent - Affordable Internet - Request for Support 4. Deb Keogh – Request to Paint a Roadway Stripe on Park Street Motion #21-140 – Request to Paint a Roadway Stripe on Park Street – Truth and Reconciliation Moved by: Councillor Haird Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE REQUEST AND DIRECTS STAFF TO CONTACT MS. KEOGH REGARDING CORRESPONDENCE RECEIVED DATED SEPTEMBER 3RD, 2021, REQUESTING TO PAINT A ROADWAY STRIPE ON PARK STREET TO RECOGNIZE THE TRUTH AND RECONCILIATION DAY ON SEPTEMBER 30, 2021. **CARRIED – UNANIMOUS** Ministry of Municipal Affairs and Housing (MMAH) - Municipal Modernization 5. Program Intake 3 Minutes - Heritage Advisory Panel - July 22, 2021 6. 7. Minutes – Tourism Advisory Panel (TAP) – August 5, 2021 13. **Unfinished Business** Council-PD-2021-17 – Monthly Parking Passes By-law No. 2021-096 – Monthly Parking Passes Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-096, BEING A BY-LAW TO ADOPT THE MONTHLY PARKING PASS POLICY FOR THE ISSUANCE OF MONTHLY PARKING PASSES IN SPECIFIC LOCATIONS, AS PRESENTED IN COUNCIL REPORT-PD-2021-17. CARRIED – UNANIMOUS Council-RDS-2021-07 – Town Park Revitalization – Award of Contract Motion #21-145 – Town Park Revitalization – Award of Contract and Draw from **Reserves – Postpone** Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-097, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH ENVIRONMENTALL CONTRACTING SERVICES INC., FOR THE TOWN PARK REVITALIZATION PROJECT, IN THE AMOUNT OF \$599,372.95 (PLUS THE TOWN'S PORTION OF HST), AND FURTHER THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE TREASURER TO DRAW \$246,032.03 FROM GENERAL RESERVES TO COVER THE FUNDING SHORTFALL OF THE TOWN PARK REVITALIZATION PROJECT, AS PRESENTED IN COUNCIL REPORT RDS-2021-07. **POSTPONED – UNANIMOUS** **It was generally agreed that Report RDS-2021-07, shall be referred back to the Town Hall Revitalization Working Group to revisit the Plan to review the project expenditures and bring back a report with possible reduced costing. Council-RDS-2021-08 – Lowertown Revitalization – Award of Contract By-law No. 2021-098 – Lowertown Revitalization – Award of Contract Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-098, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH KILEY PAVING LTD., FOR THE LOWERTOWN REVITALIZATION PROJECT, IN THE AMOUNT OF \$537,163.50 (PLUS THE TOWN'S PORTION OF HST), AS PRESENTED IN COUNCIL REPORT RDS-2021-08. CARRIED – UNANIMOUS

-	Motion #21-133 – Lowertown Revitalization – Draw from Reserves			
	Moved by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE TREASURER TO DRAW \$12,163.50 FROM GENERAL RESERVES TO COVER THE FUNDING SHORTFALL OF THE LOWERTOWN REVITALIZATION PROJECT, AS PRESENTED IN COUNCIL REPORT RDS-2021-08.			
	CARRIED – UNANIMOU			
14.	Motion #21-131 – Approval of Minutes – Tuesday, August 10, 2021			
Motic	on #21-131 – Approval of Minutes – Tuesday, August 10, 2021			
BE IT	d by: Councillor Kench Seconded by: Councillor Harper RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY PTS THE REGULAR MINUTES OF TUESDAY, AUGUST 10, 2021, MEETING.			
	CARRIED – UNANIMOL			
15.	Motions (Council Direction to Staff)			
	1. Notice of Motion – Indigenous Space (Parkland) – Gananoque Indigenous Circle Request to Council – Councillor O'Connor			
	Motion #21-141 – Indigenous Space (Parkland) – Gananoque Indigenous Circl Request to Council			
	Moved by: Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE REQUEST OF THE GANANOQUE INDIGENOUS CIRCLE TO RESERVE THE SMALL OUTCROP OF LAND ON THE ST. LAWRENCE RIVER, A THE END OF STONE STREET, AS AN INDIGENOUS SPACE IN RECOGNITION OF THE IMPORTANCE OF THE INDIGENOUS PEOPLE IN OUR REGION, AND WHICH REPRESENTS THE IMPORTANCE OF THE ST. LAWRENCE RIVER AS BEING THE PRIMARY WATERWAY FOR THE INDIGENOUS.			
	AND FURTHER, THAT THE GANANOQUE INDIGENOUS CIRCLE RETURN TO COUNCIL WITH THE NAMING OF THIS LOCATION AT A FUTURE DATE.			
	CARRIED – 5 Ayes, 1 N			
	2. Notice of Motion – Land Acknowledgement Statement – Reconsider – Councillor O'Connor			
	Motion #21-142 – Land Acknowledgement Statement – Reconsider			
	Moved by: Councillor O'ConnorSeconded by: Mayor LojkoBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUERECONSIDER, IN PART, THE PROCEDURAL BY-LAW AMENDMENT BY BY-LAWNO. 2020-121, REGARDING THE READING OF THE LANDACKNOWLEDGEMENT STATEMENT, IN LIGHT OF NEW INFORMATION.			
	CARRIED – 5 Ayes, 1 Na			
**At t	his point, Councillor O'Connor disconnected from the meeting.			
16.	Notice Required Under the Notice By-law – None			
17.	Committee Updates (Council Reps)			
	Councillors provided their updates.			
18.				
	Discussion of Additional Items			

By-law No. 2021-099 – Frontenac Arch Biosphere Network (FABN) – Memorandum of Understanding – Rogers Trail

Moved by: Councillor Harper Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-099, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE FRONTENAC ARCH BIOSPHERE NETWORK (FABN) TO ALLOW PERMANENT SIGNAGE TO BE INSTALLED ON ROGERS TRAIL, AS PRESENTED IN COUNCIL REPORT CS-2021-35.

CARRIED – UNANIMOUS

Motion #21-143 – Frontenac Arch Biosphere Network (FABN) – Landlord Authorization Form – Canada Community Revitalization Fund Grant

Moved by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES STAFF TO SIGN THE LANDLORD AUTHORIZATION FORM OF THE CANADA COMMUNITY REVITALIZATION FUND GRANT, TO ASSIST THE FRONTENAC ARCH BIOSPHERE NETWORK (FABN) IN APPLYING FOR THE AFOREMENTIONED FUNDING GRANT, AS PRESENTED IN COUNCIL REPORT CS-2021-35.

CARRIED – UNANIMOUS

19. Staff Reports

Council-FIN-2021-24 – 2020 Management Letter and Financial Statement

Motion #21-132 – 2020 Management Letter and Financial Statement

Moved by: Deputy Mayor Osmond **Seconded by**: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2020 FINANCIAL STATEMENTS AND MANAGEMENT LETTER, AS PRESENTED BY HOWARD ALLAN, OF ALLAN AND PARTNERS LLP, AND; AS PRESENTED IN COUNCIL REPORT FIN-2021-24.

CARRIED – UNANIMOUS

Council-FIN-2021-25 - Capital Matters Pending

Motion #21-134 – Capital Matters Pending

Moved by:Deputy Mayor OsmondSeconded by:Councillor HairdBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUERECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED INCOUNCIL REPORT FIN-2021-25.

CARRIED – UNANIMOUS

Council-FIN-2021-26 – 2021 Community Grants – Gananoque Canoe Club

Motion #21-135 – 2021 Community Grants – Gananoque Canoe Club

Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A 2021 COMMUNITY GRANT TO THE GANANOQUE CANOE CLUB, IN THE AMOUNT OF \$1,695, AS PRESENTED IN COUNCIL REPORT FIN -2021-26.

CARRIED – UNANIMOUS

Council-FIN-2021-27 – 2022 Budget Deliberations

Motion #21-144 – 2022 Budget Deliberations – Postpone

Moved by: Councillor Kench Seconded by: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE THE 2022 OPERATING BUDGET WITH A TAX LEVY INCREASE OF _____%, AS PRESENTED IN COUNCIL REPORT FIN-2021-27.

POSTPONED – UNANIMOUS

Council-CS-2021-34 – Marina Slip Holders 2021 Season Rebate

Motion #21-136 – Marina Slip Holders 2021 Season Rebate

Moved by: Councillor Harper Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #1 (ISSUE A ONE (1) WEEK REFUND) AS IT RELATES TO THE MARINA SLIP HOLDERS 2021 SEASON REBATE, AS PRESENTED IN COUNCIL REPORT CS-2021-34.

CARRIED – 3 Ayes, 2 Nays

20.	Questions from the Media		
	 There being none, the Chair moved on to the next item. 		
21.	Confirmation By-law		
	By-law No. 2021-095 – Confirming By-law – September 7, 2021 (3 Readings)		
	Moved by:Deputy Mayor OsmondSeconded by:Councillor HairdBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASSBY-LAW NO. 2021-095, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OFCOUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, SEPTEMBER 7 TH ,2021, BE READ THREE TIMES AND FINALLY PASSED THIS 7 TH DAY OFSEPTEMBER 2021.		
	SEFTEIVIDER ZUZT.		
	CARRIED – UNANIMOUS		
22.			
22. 23.	CARRIED – UNANIMOUS		
	CARRIED – UNANIMOUS Next Meeting: Tuesday, September 21, 2021 at 6:00 PM.		

Penny Kelly, Clerk / CEMC

Ted Lojko, Mayor