REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, August 15, 2023 at 5:00 PM Closed Session and 6:00PM Open Session Held via WebEx Video, Teleconference and In-person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Shellee Fournier, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk/CEMC
	Matt Harper	Melanie Kirkby, Treasurer
	Anne-Marie Koiner	Brenda Guy, Manager of Planning and Development
	Vicky Leakey	Jeff Johnston, Manager of Parks and Recreation
	David Osmond	Scott Gee, Police Chief
	·	Gord Howard, Fire Chief
Regrets:	Patrick Kirkby	David Armstrong, Manager of Public Works

Patrick Kirkby David Armstrong, Manager of Public Works			
1. Call Meeting to Order			
	Mayor Beddows called the meeting to order at 5:02 PM.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None		
3.	Closed Meeting of Council (Beginning at 5:00 PM)		
	Move into Closed Session		
	Moved by Deputy Mayor Leakey that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:03 PM for the purpose of discussing two (2) items under A Proposed or Pending Acquisition or Disposition of Land by the Municipality; one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, and; one (1) item under Security of Property of the Municipality or Local Board.		
	CARRIED – UNANIMOUS		
4.	Move Out of Closed Session at 6:07 PM		
	Council resumed the Open Session at 6:17 PM.		
5.	Reporting Out of Closed Session – Matters Arising		
	A Closed Meeting was held. Council discussed two (2) property items under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. There is nothing to report out on the first property matter. Council also discussed one (1) item under Security of Property of Municipality or Local Board. There was nothing to report out on this item.		
	Further, Council discussed a second matter under A Proposed or Pending Acquisition or Disposition of Land by the Municipality, and one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, with respect to a Human Resources Matter. The following recommendations were considered.		
	By-law No. 2023-093 – Purchase of Vacant Lands Front the North Side of the St. Lawrence River Moved by: Deputy Mayor Leakey Seconded by: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-093, BEING A BY-LAW TO APPROVE THE		

PURCHASE AND SALE AGREEMENT SUBSTANTIALLY, TO ACQUIRE VACANT LANDS FRONTING ON THE NORTH SIDE OF THE ST. LAWRENCE RIVER, AND; AUTHORIZES THE MAYOR AND CLERK TO EXECUTE SAID AGREEMENT, SUBJECT TO ANY AMENDMENTS RECOMMENDED BY THE TOWN'S SOLICITOR, AND AS PRESENTED IN CLOSED SESSION ON AUGUST 15, 2023.

CARRIED - UNANIMOUS

By-law No. 2023-091 – Appoint a Chief Building Official (CBO)

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-091, BEING A BY-LAW TO APPOINT BLAKE KEYES AS CHIEF BUILDING OFFICIAL (CBO) FOR THE TOWN OF GANANOQUE.

CARRIED - UNANIMOUS

By-law No. 2023-092 – Appoint a Casual Building Inspector

Moved by: Deputy Mayor Leakey

Seconded by: Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

PASS BY-LAW NO. 2023-092, BEING A BY-LAW TO APPOINT TERRY

WILLING AS A CASUAL BUILDING INSPECTOR FOR THE TOWN OF

GANANOQUE.

CARRIED - UNANIMOUS

- 6. Canadian National Anthem
 - The National Anthem was sung.
- 7. Land Acknowledgement Statement
 - Mayor Beddows read the Land Acknowledgement Statement.
- **8.** | **Public Question / Comment** (Only Addressing Motion(s) or Reports on the Agenda)
 - Members of the public addressed Reports listed on the Agenda.

***At this point, Council considered Report-REC-2023-20, entitled "Amend General Fees & Rates By-law, Schedule 'H' – 2023/2024 Ice Rental Rates".

***Councillor Osmond left the meeting and did not return.

- 9. Disclosure of Additional Items None
- 10. Delegations None
- 11. Presentations / Awards / Deputations
 - 1. Dr. Linna Li, Medical Officer of Health Introduction to Council
 - Dr. Linna Li, Medical Officer of Health appeared before Council to introduce herself and provide updates on the Lanark, Leeds & Grenville Health Unit.
 - Mayor's Report to Council Physician Attraction Incentive Program Mayor Beddows, Steve Donachey, CAO, TLTI and Councillor Jamison and Deputy Mayor Fodey, TLTI
 - Steve Donachey, CAO from TLTI, provided background on the Physician Recruitment Working Group. The Group is established to recruit physicians to our area.
 - Dr. Hart, Mayor Beddows, and Deputy Mayor Leakey, are the representatives for the Town of Gananoque.
 - TLTI Councillor Jamison and Deputy Mayor Fodey were in attendance to answer any questions.
 - Mayor Beddows provided an overview on the Mayor's Report to Council and the Physician Attraction Incentive Program.
 - Council considered the following recommendation.

Motion #23-168 – Physician Recruitment Attraction Incentive Program
Moved by: Deputy Mayor Leakey Seconded by: Councillor Koiner
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
DIRECTS STAFF TO IMPLEMENT AN INCENTIVE PROGRAM FOR THE
PURPOSES OF ATTRACTING FAMILY PHYSICIANS TO GANANOQUE, AND TO
MAKE ARRANGEMENTS TO COLLABORATE WITH TLTI IN OVERALL
ATTRACTION EFFORTS. FUNDING FOR THE INCENTIVE PROGRAM IS TO
BE PRO-RATED FOR 2023 FROM THE DATE OF IMPLEMENTATION, AND SET
ASIDE THE CRITERIA FROM THE COMMUNITY GRANTS PROGRAM TO
DRAW \$40,000, IF NEEDED, FOR THE BALANCE OF THE 2023 BUDGET YEAR.
FUNDING FOR THIS PROGRAM GOING FORWARD, UP TO \$80,000
ANNUALLY, IS TO BE INCLUDED AND BRIEFED AS AN ELEMENT OF THE
2024 BUDGET DELIBERATION PROCESS.

CARRIED - UNANIMOUS

- 3. Ann Weir, Economic Development Manager, United Counties of Leeds and Grenville Leeds Grenville Economic Development Overview
 - Ann Weir, appeared before Council and presented a PowerPoint presentation entitled "Leeds Grenville Economic Development Overview".
- 12. Mayor's Declaration None
- 13. Public Meeting None
- 14. Unfinished Business

Council-CAO-2023-20 – Municipal Agreement – Cataraqui Region Conservation Authority (CRCA)

***Moved by Mayor Beddows and seconded by Councillor Koiner to amend the recommendation in Report-Council-CAO-2023-20, to remove "\$1,767 ANNUALLY" and replace with "\$492 ANNUALLY", and further add "PROVIDING CATEGORY #3 OPTIONS FOR WATERSHED MONITORING AND LAND STEWARDSHIP CAN BE SEVERED", after "COUNCIL REPORT CAO-2023-20".

CARRIED – 3 Ayes, 2 Nays

Motion #23-169 – Municipal Agreement – Cataraqui Region Conservation Authority (CRCA)

Moved by: Councillor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES A MODIFIED OPTION #1 (PASS A BY-LAW AUTHORIZING THE
MAYOR AND CLERK TO SIGN A 5-YEAR AGREEMENT TO CONTINUE WITH
THE TOWN PARTICIPATING THE WATERSHED MONITORING AND LAND
STEWARDSHIP PORTION OF CATEGORY #3 ACTIVITIES AT A COST OF \$492
ANNUALLY), REGARDING THE MUNICIPAL AGREEMENT BETWEEN THE
TOWN OF GANANOQUE AND THE CATARAQUI REGION CONSERVATION
AUTHORITY (CRCA), AS PRESENTED IN COUNCIL REPORT CAO-2023-20,
PROVIDING CATEGORY #3 OPTIONS FOR WATERSHED MONITORING AND
LAND STEWARDSHIP CAN BE SEVERED.

CARRIED - 3 Ayes, 2 Nays

15. Approval of Minutes – July 18 and 28, 2023

Motion #23-167 – Approval of Minutes – July 18 and 28, 2023

Moved by: Deputy Mayor Leakey

Seconded by: Councillor Koiner

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, JULY 18, 2023,

AND THE SPECIAL MINUTES OF FRIDAY, JULY 28, 2023.

CARRIED - UNANIMOUS

16. Staff Reports

Council-FIN-2023-35 - Capital Matters Pending

Motion #23-170 - Capital Matters Pending

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2023-35.

CARRIED - UNANIMOUS

Council-FIN-2023-36 - 2023 Second (2nd) Quarter Operating Income Statement

Motion #23-171 – 2023 Second (2nd) Quarter Operating Income Statement
Moved by: Deputy Mayor Leakey

Seconded by: Councillor Koiner
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES FOR INFORMATION, THE 2023 SECOND QUARTER OPERATING
INCOME STATEMENT AS AT JUNE 30, 2023, AS PRESENTED IN COUNCIL
REPORT FIN-2023-36.

CARRIED - UNANIMOUS

Council-REC-2023-20 – Amend General Fees & Rates By-law – 2023/2024 Ice Rental Rates – Schedule 'H'

***Moved by Councillor Koiner and seconded by Councillor Brown, to amend the recommendation in Council Report REC-2023-20, to add "AND FURTHER, IN ORDER TO ASSIST AFFECTED USER GROUPS WITH THE IMPLEMENTATION OF THE INCREASED FEES, THAT COUNCIL PRE-APPROVES A ONE TIME COMMUNITY GRANT TO EACH USER GROUP THAT APPLIES, USING THE APPLICATION FORM, A GRANT IN THE AMOUNT OF 7% OF THEIR NEW ANNUAL FEE"

CARRIED – UNANIMOUS

By-law No. 2023-089 – Amend General Fees & Rates By-law – 2023/2024 Ice Rental Rates – Schedule 'H'

Moved by: Councillor Koiner **Seconded by:** Councillor Brown BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-089, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, COMMUNITY RECREATIONAL SERVICES, SCHEDULE 'H', TO ADD A 10% INCREASE TO THE ICE SURFACE FEES AND RATES FOR THE 2023/2024 ICE SEASON, AS PRESENTED IN COUNCIL REPORT REC-2023-20;

AND FURTHER, IN ORDER TO ASSIST AFFECTED USER GROUPS WITH THE IMPLEMENTATION OF THE INCREASED FEES, THAT COUNCIL PRE-APPROVES A ONE TIME COMMUNITY GRANT TO EACH USER GROUP THAT APPLIES, USING THE APPLICATION FORM, A GRANT IN THE AMOUNT OF 7% OF THEIR NEW ANNUAL FEE.

CARRIED – UNANIMOUS, as amended

Council-PD-2023-15 – Housing Accelerator Fund – Canada Mortgage & Housing Corporation (CMHC)

Motion #23-172 – Housing Accelerator Fund – Canada Mortgage & Housing Corporation (CMHC)

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZE STAFF TO APPLY TO THE CANADA MORTGAGE AND HOUSING CORPORATION (CMHC) FOR THE HOUSING ACCELERATOR FUND (HAF), AS PRESENTED IN COUNCIL REPORT-PD-2023-15.

CARRIED – UNANIMOUS

- 17. Motions (Council Direction to Staff)
- Motion Town of Gananoque Official Definition of Affordable Housing

 Mayor Beddows

Motion #23-173 – Motion – Town of Gananoque – Official Definition of Affordable Housing – Postponed

Moved By: Mayor Beddows Seconded By: Deputy Mayor Leakey

WHEREAS THE CMHC DEFINITION OF AFFORDABLE HOUSING IS:

Affordability / Affordable Housing

In Canada, housing is considered "affordable" if it costs less than 30% of a household's before-tax income. Many people think the term "affordable housing" refers only to rental housing that is subsidized by the government. In reality, it's a very broad term that can include housing provided by the private, public and non-profit sectors. It also includes all forms of housing tenure: rental, ownership and co-operative ownership, as well as temporary and permanent housing.

AND WHEREAS THE COUNCIL OF THE TOWN OF GANANOQUE DETERMINES THE MEDIAN TOTAL INCOME OF A HOUSEHOLD, BEFORE TAX, AS DEFINED IN THE LATEST FEDERAL CENSUS IS A REASONABLE BASELINE MEASURE;

AND WHEREAS THE COST OF HOUSING FOR THE PURPOSES OF THIS DEFINITION INCLUDES RENT / MORTGAGE, PROPERTY TAX, WATER, WASTEWATER, HEATING, AND ELECTRICITY.

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DETERMINES THAT IT IS THE POLICY OF THE TOWN OF GANANOQUE THAT THE DEFINITION OF "AFFORDABLE HOUSING" WILL BE BASED ON THE FOLLOWING EQUATION:

30% x GANANOQUE CURRENT MEDIAN TOTAL INCOME OF HOUSEHOLD (2021 CENSUS) BEFORE TAX = MAXIMUM AFFORDABLE ANNUAL HOUSING COST;

AND THAT FOR A HOUSING TO BE CLASSED AS "AFFORDABLE", THE PRODUCT OF THIS EQUATION IS THE MAXIMUM INITIAL ANNUAL RENT.

NOTE: MEDIAN TOTAL INCOME OF HOUSEHOLD IN GANANOQUE IN THE 2021 CENSUS WAS \$67,000 BEFORE TAX. MEDIAN TOTAL INCOME OF HOUSEHOLD WILL CHANGE AS DEFINED IN THE QUADRENNIAL FEDERAL CENSUS GOING FORWARD.

POSTPONED - UNANIMOUS

18. Correspondence

- 1. Accounts Payable July 12 to August 4, 2023
- 2. Peter and Lesley Jarrett Thanks for Excellent Work Public Works Department
- 3. Edgar Tumak Noise Complaint
- 4. Experience Ontario Program Funding Approval for Festival of Lights

By-law No. 2023-090 – Experience Ontario Program – Funding Approval for Festival of Lights

Moved by: Deputy Mayor Leakey **Seconded by**: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-090, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A TRANSFER PAYMENT AGREEMENT (TPA) WITH THE

MINISTER OF TOURISM, CULTURE AND SPORT TO RECEIVE A ONE-TIME FUNDING OF UP TO \$5,000, THROUGH THE EXPERIENCE ONTARIO 2023 PROGRAM, TO ASSIST IN GANANOQUE'S 2023 FESTIVAL OF LIGHTS. CARRIED – UNANIMOUS City of Fort Erie - Controls on Airbnb, VRBO and Others Which Affect 5. Municipal Rentals – Request for Support Township of Elizabethtown-Kitley - Maple View Lodge Municipal Operating Subsidy 7. Gananoque Lions Club – Donation to Camp Merrywood 8. United Way Leeds & Grenville - Community Conversations Report 9. OLG – Issues First Quarter Gaming Revenue Payment to Leeds & the Thousand Islands and Gananoque 10. United Counties of Leeds & Grenville – Media Release – Simpson Masonic Lodge Donates to Maple View Lands Project United Counties of Leeds & Grenville – Media Release – Council Highlight from July 4, 2023 12. United Counties of Leeds & Grenville – Media Release – Paramedic Response Unit Launch in Westport 13. Leeds and Grenville Affordable House Summit – September 29, 2023 14. Unadopted Minutes – Trees & Trails Advisory Panel – July 20, 2023 19. Notice Required Under the Notice By-law - None 20. Committee Updates (Council Reps) Members of Council provided their updates 21. Discussion of Additional Items - None 22. Questions from the Media - None 23. Confirmation By-law By-law No. 2023-088 – Confirming By-law – August 15, 2023 Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-088, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, AUGUST 15TH, 2023, BE READ THREE TIMES AND FINALLY PASSED THIS 15H DAY OF AUGUST 2023. **CARRIED - UNANIMOUS** 24. Next Meeting(s) - Tuesday, September 5, 2023 @ 6:00 PM 25. Adjournment **Moved By:** Deputy Mayor Leakey Be it resolved that Council hereby adjourns this regular meeting of Council at 8:48 PM. **CARRIED - UNANIMOUS** Penny Kelly, Clerk / CEMC John S. Beddows, Mayor