REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, July 7, 2020 at 6:00 PM Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench (connected at 6:07 PM)	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
v	David Osmond	Steve Tiernan, Fire Chief

1. Call Meeting to Order

Mayor Lojko called the meeting to order at 5:02 PM.

2. Disclosure of Pecuniary Interest & General Nature Thereof

 Mayor Lojko declared a pecuniary interest regarding Council-FIN-2020-22 – Community Grants 2020 – Second Intake – with respect to Crafts on the River, as he is a volunteer with this group.

3. Closed Meeting of Council

Move Into Closed Session

• Moved by Councillor Haird that the Council of the Town of Gananoque in accordance with Section 239.2 of the *Municipal Act*, moves into Closed Session at 5:02 PM for the purpose of discussing one (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose.

CARRIED - UNANIMOUS

4. Move Out of Closed Session at 5:48 PM

The Open Session of Council began at 6:00 PM.

5. Matters Arising Out of Closed Session

- Mayor Lojko reported that Council considered one (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose. There is nothing to report out.
- 6. Public Question / Comment (Only Addressing Reports on the Agenda)
 - A Member of the public spoke to items on the Agenda.
- 7. Disclosure of Additional Items None
- 8. Presentations / Awards / Deputations None
- 9. Delegations
 - Rotary Club of Gananoque Doug Bickerton and Dieter Hundrieser Proposal – William Street Park

Motion #20-142 – Rotary Club of Gananoque – William Street Park Proposal

Moved by: Councillor Haird Seconded by: Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT REGARDING THE FEASIBILITY OF ENACTING THE ROTARY CLUB OF GANANOQUE'S WILLIAM STREET PARK PROPOSAL PROJECT.

CARRIED - UNANIMOUS

- 10. Mayor's Declaration None
- 11. Public Meetings None
- 12. Correspondence
 - 1. Accounts Payable June 10 to 29, 2020
 - 2. Business Improvement Area (BIA) King Street Closure Cancellation
 - 3. Chris Andrew Pandemic Financial Relief Request to Extend Garbage Bag Tag Initiative
 - Mayor Lojko, asked Melanie Kirkby, Treasurer, to provide the amount of lost revenue to date with respect to the Pandemic Financial Relief Garbage Bag Tag Initiative.
 - Melanie reported that the lost revenue amount is \$64,281.
 - Council considered and discussed the above request and decided to uphold their decision that all garbage bags must be tagged effective July 1, 2020.
 - 4. Ontario Trillium Fund (OTF) Seniors Feasibility Study Funding Decision
 - 5. Town of Mississippi Mills Support for Rural Broadband
 - 6. Leeds, Grenville & Lanark District Health Unit Board of Health Meeting Summary June 18, 2020
 - 7. Minutes Business Improvement Area June 15, 2020
 - 8. Minutes Municipal Accommodation Tax (MAT) Tourism Advisory Panel June 11 and 25, 2020
 - 9. Minutes Economic Development Advisory Panel June 16, 2020

13. Unfinished Business

**It was generally agreed that Report Council-CS-2020-15 entitled "Reconsider Motion #20-115 – Sport Court Location" be moved to the end of Unfinished Business Reports.

**At this point, the Chair move on to the next Unfinished Business Reports.

Council-CS-2020-15 – Reconsider Motion #20-115 – Sport Court Location

Motion #20-143A – Sport Court Location Options – Option 1A

Moved by: Councillor Haird

Seconded by: Deputy Mayor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES OPTION #1A, (SPORT COURTS ONLY), AS IDENTIFIED IN
ATTACHED DRAWING LABELLED "OPTION 01 – PHASE 1", REGARDING THE
SPORT COURT LOCATION BEHIND THE GANANOQUE & TOWNSHIP OF
LEEDS AND THE THOUSAND ISLANDS (TLTI) RECREATION CENTRE, AS
PRESENTED IN COUNCIL REPORT CS-2020-11, AND; RECONSIDERED IN
COUNCIL REPORT CS-2020-15.

DEFEATED – 3 Ayes, 4 Nays

Motion #20-143B – Sport Court Location Options – Option 1B

Moved by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES OPTION #1B, (SPORT COURTS IN 2020, REMAINDER OF WORK
IN A FUTURE YEAR TO BE IDENTIFIED AT A LATER DATE AND BASED ON
AVAILABLE FUNDING), AS IDENTIFIED IN ATTACHED DRAWING LABELLED
"OPTION 01 – PHASE 02", REGARDING THE SPORT COURT LOCATION
BEHIND THE GANANOQUE & TOWNSHIP OF LEEDS AND THE THOUSAND
ISLANDS (TLTI) RECREATION CENTRE, AS PRESENTED IN COUNCIL
REPORT CS-2020-11, AND; RECONSIDERED IN COUNCIL REPORT CS2020-15.

DEFEATED – UNANIMOUS

Motion #20-143C – Sport Court Location Options – Option #3

Moved by: Councillor Haird Seconded by: Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #3, (SPORT COURTS IN 2020, REMAINDER OF WORK IN A FUTURE YEAR TO BE IDENTIFIED AT A LATER DATE AND BASED ON AVAILABLE FUNDING), AS IDENTIFIED IN ATTACHED DRAWING LABELLED "OPTION 03", REGARDING THE SPORT COURT LOCATION BEHIND THE

GANANOQUE & TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI) RECREATION CENTRE, AS PRESENTED IN COUNCIL REPORT CS-2020-11, AND; RECONSIDERED IN COUNCIL REPORT CS-2020-15.

DEFEATED - 1 Aye, 6 Nays

Motion #20-143 - Sport Court Location Options

Moved by: Councillor Haird Seconded by: Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION # 2, (SPORT COURTS IN 2020, REMAINDER OF WORK IN A FUTURE YEAR TO BE IDENTIFIED AT A LATER DATE AND BASED ON AVAILABLE FUNDING) AS IDENTIFIED IN ATTACHED DRAWING LABELLED "OPTION 02", REGARDING THE SPORT COURT LOCATION BEHIND THE GANANOQUE & TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI) RECREATION CENTRE, AS PRESENTED IN COUNCIL REPORT CS-2020-11, AND; RECONSIDERED IN COUNCIL REPORT CS-2020-15.

CARRIED - 4 Ayes, 3 Nays

Council-RDS-2020-08 - River Street Development Corp. (Nalon Road) - Sidewalks

By-law No. 2020-083 – River Street Development Corp. (Nalon Road) – Sidewalks

Moved by: Councillor Haird Seconded by: Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-083, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH RIVER STREET DEVELOPMENT CORP., TO ACCEPT PAYMENT IN THE AMOUNT OF \$40,000 IN LIEU OF INSTALLING A SIDEWALK ON NALON ROAD AS PER THE ORIGINAL APPROVED PLAN OF SUBDIVISION, SUBJECT TO THE FOLLOWING:

- 1. THAT RIVER STREET DEVELOPMENT CORP., OBTAIN CONSENT FROM EVERY HOMEOWNER LOCATED ON THE EAST SIDE OF NALON ROAD TO ACKNOWLEDGE THE RIGHT FOR THE TOWN TO INSTALL SIDEWALKS AT A LATER DATE AT THE TOWN'S SOLE DISCRETION, WHICH WOULD INCLUDE MINOR ALTERATIONS / REPAIRS TO EXISTING DRIVEWAYS;
- 2. THAT AN AMENDMENT BE MADE TO THE EXISTING SUBDIVISION AGREEMENT TO RECOGNIZE THIS AGREEMENT AND, BE REGISTERED ON TITLE WITH ASSOCIATED COSTS BORNE BY RIVER STREET DEVELOPMENT CORP. AND:
- 3. THAT \$40,000 BE DEPOSITED INTO A RESERVE ACCOUNT FOR SIDEWALKS,

AS PRESENTED IN COUNCIL REPORT RDS-2020-08.

CARRIED – 5 Ayes, 2 Nays

Council-PD-2020-17 - Castlegrove Subdivision - Subdivision Agreement

By-law No. 2020-071 – Castlegrove Subdivision – Subdivision Agreement Moved by: Councillor Haird Seconded by: Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO 2020-071, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A SUBDIVISION AGREEMENT WITH 10664006 CANADA INC. (CASTLEGROVE) PROVIDED ALL SECURITIES AND CONDITIONS HAVE BEEN MET, WHICH INCLUDES RECEIPT OF A LETTER OF CREDIT AND LOTS WITHIN THE REGISTERED SUBDIVISION IN THE AMOUNT OF \$165,285 AS SECURITY, AS OUTLINED IN COUNCIL REPORT-PD-2020-17.

CARRIED - UNANIMOUS

Council-CAO-2020-15 - Strategic Plan 2025 - Seek Public Comments

Motion #20-144 – Strategic Plan 2025 – Seek Public Comments

Moved by: Councillor Haird Seconded by: Deputy Mayor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES THE 2025 DRAFT STRATEGIC PLAN AND AUTHORIZES STAFF TO
SEEK PUBLIC INPUT/COMMENTS, AS PRESENTED IN COUNCIL REPORT
CAO-2020-15.

CARRIED - UNANIMOUS

Council-FIN-2020-21 - 2020 Capital Projects

Motion #20-145 – 2020 Capital Projects – Postpone Transit Bus

Moved by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

DIRECTS STAFF TO POSTPONE THE 2020 TRANSIT BUS CAPITAL PROJECT,
IN THE AMOUNT OF \$120,000, AS PRESENTED IN COUNCIL REPORT FIN2020-21.

CARRIED - UNANIMOUS

Motion #20-146 – 2020 Capital Projects – Postpone Water Bottle Filling Stations

Moved by: Councillor Kench
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
DIRECTS STAFF TO POSTPONE THE 2020 WATER BOTTLE FILLING
STATIONS CAPITAL PROJECT, IN THE AMOUNT OF \$26,000, AS PRESENTED
IN COUNCIL REPORT FIN-2020-21.

CARRIED - UNANIMOUS

Motion #20-147 – 2020 Capital Projects – Tree Capital Project

Moved by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

DIRECTS STAFF TO POSTPONE THE 2020 TREE CAPITAL PROJECT, IN THE

AMOUNT OF \$40,000, AS PRESENTED IN COUNCIL REPORT FIN-2020-21.

DEFEATED - 3 Ayes, 4 Nays

Motion #20-148 – 2020 Capital Projects – Postpone 400 Stone Street North Renovations

Moved by: Councillor Kench Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO POSTPONE THE 2020, 400 STONE STREET NORTH RENOVATIONS CAPITAL PROJECT, IN THE AMOUNT OF \$40,000, AS PRESENTED IN COUNCIL REPORT FIN-2020-21.

CARRIED - UNANIMOUS

Motion #20-149 – 2020 Capital Projects – Holiday Lighting
Moved by: Councillor Kénch
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
DIRECTS STAFF TO POSTPONE THE 2020 HOLIDAY LIGHTING CAPITAL
PROJECT, IN THE AMOUNT OF \$40,000, AS PRESENTED IN COUNCIL
REPORT FIN-2020-21.

DEFEATED - 3 Ayes, 4 Nays

- **Mayor Lojko advised that the Community Grant Application regarding Mayor Ted's Annual Gananoque Community Fundraising Fishing Derby & Family Festival was withdrawn.
- **Mayor Lojko declared a pecuniary interest regarding the Community Grant request from Crafts on the River, as he is a volunteer with this group.
- **Deputy Mayor Harper took the Chair.

Council-FIN-2020-22 - Community Grants 2020 - Second Intake

Motion #20-150 - Community Grants 2020 - Second Intake - Crafts on the River

Moved by: Councillor Haird Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO CRAFTS ON THE RIVER, IN THE AMOUNT OF \$5,000 TOWARDS THE COST OF THE EVENT, AS PRESENTED IN COUNCIL REPORT FIN-2020-22.

CARRIED – UNANIMOUS, by those voting

**Deputy Mayor Harper vacated the Chair.

**Mayor Lojko resumed the Chair.

Motion #20-151 – Community Grants 2020 – Second Intake – Girls Inc. of Upper Canada

Moved by: Councillor Haird **Seconded by:** Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO GIRLS INC. OF UPPER CANADA, IN THE AMOUNT OF \$2,500 TOWARDS THE COST OF 2020 PROGRAMMING, AS PRESENTED IN COUNCIL REPORT FIN-2020-22.

CARRIED - UNANIMOUS

Motion #20-152 – Community Grants 2020 – Second Intake – King Street Productions First Peoples' Performing Arts Festival

Moved by: Councillor Haird Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE KING STREET PRODUCTIONS / FIRST PEOPLES' PERFORMING ARTS FESTIVAL, IN THE AMOUNT OF \$5,000 TOWARDS THE COST OF THE 2020 EVENT, AS PRESENTED IN COUNCIL REPORT FIN-2020-22.

CARRIED - UNANIMOUS

14. Consent Agenda

Moved by: Councillor Haird Seconded by: Deputy Mayor Harper Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:

MOTION:

#20-141 - Approval of Minutes - June 16 and 24, 2020

Moved by: Councillor Haird **Seconded by:** Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, JUNE 16, 2020, AND; THE SPECIAL MINUTES OF WEDNESDAY, JUNE 24, 2020 MEETINGS.

CARRIED - UNANIMOUS

15. Motions (Council Direction to Staff)

Motion #20-153 – Notice of Motion – Waterfront Parking Task Force
Moved by: Councillor Haird Seconded by: Deputy Mayor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
ESTABLISH AN INTERNAL WATERFRONT PARKING TASKFORCE AND
APPOINT THE FOLLOWING TO SIT AS MEMBERS:

- MAYOR TED LOJKO;
- 2. DEPUTY MAYOR MATT HARPER:
- 3. COUNCILLOR DAVE ANDERSON;
- 4. SHELLEE FOURNIER, CAO:
- 5. BRENDA GUY, MANAGER OF PLANNING AND DEVELOPMENT;
- 6. KARI LAMBE, MANAGER OF COMMUNITY SERVICES, AND:
- 7. PAUL MCMUNN, MANAGER OF PUBLIC WORKS.

CARRIED – UNANIMOUS

- 16. Notice Required Under the Notice By-law None
- 17. Committee Updates (Council Reps)
 - Councillors provided their updates.
- 18. COVID-19 Update Mayor Lojko
 - Mayor Lojko provided an overview of the implementation of various procedures enacted by the Municipal Emergency Control Group (MECG) and Province.
 - It was noted that the Town Hall is open to the public between the hours of 10:00 AM and 2:00 PM, Monday thru Friday. Anyone entering the building must wear a mask and hand sanitize.
- 19. Disclosure of Additional Items None
- 20. Staff Report

Council-CS-2020-16 - 1000 Islands Kayaking - Lease Agreement

**Moved by Councillor Kench and Seconded by Mayor Lojko to amend the recommendation contained in Council Report CS-2020-16 entitled "1000 Islands Kayaking – Lease Agreement" to "remove from the proposed Lease Agreement the dock space utilized for a commercial water taxi".

DEFEATED - 1 Ayes, 6 Nays

Motion #20-154 – 1000 Islands Kayaking – Lease Agreement – Direction to Staff

Moved by: Councillor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES OPTION # 2 (COUNCIL TO SET ASIDE PROCUREMENT BY-LAW
NO. 2015-087 TO SOLE SOURCE 1000 ISLANDS KAYAKING FOR THE SPACE
AT 110 KATE STREET AS IDENTIFIED IN THE ATTACHED TENANT PROPOSED
SPACE LEASE INCLUSIONS DIAGRAM. STAFF TO NEGOTIATE A NEW FIVE (5)
YEAR LEASE AGREEMENT AT FAIR MARKET VALUE WITH 1000 ISLANDS
KAYAKING AND REPORT BACK TO COUNCIL FOR FINAL APPROVAL OF THE
LEASE AGREEMENT), REGARDING THE 1000 ISLANDS KAYAKING LEASE
AGREEMENT, AS PRESENTED IN COUNCIL REPORT CS-2020-16.

CARRIED - 5 Ayes, 2 Nays

Council-FIN-2020-23 - Municipal Insurance Policy - 2020 Renewal

By-law No. 2020-084 – Municipal Insurance Policy – 2020 Renewal Moved by: Councillor Haird Seconded by: Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-084, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH MARSH & MCLENNAN COMPANIES AND HALPENNY INSURANCE FOR THE PROVISION OF THE TOWN OF GANANOQUE'S 2020 INSURANCE POLICY RENEWAL, AS PRESENTED IN COUNCIL REPORT FIN-2020-23.

CARRIED - UNANIMOUS

Council-FIN-2020-24 – Capital Matters Pending

Motion #20-155 - Capital Matters Pending

Moved by: Councillor Haird **Seconded by:** Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2020-24.

CARRIED – UNANIMOUS

Council-PD-2020-16 – Riverside Park – Security Plan – Release of Lot 24 and 25 Plan 28M-7

Motion #20-156 – Riverside Park – Security Plan – Release of Lot 24 and 25 Plan 28M-7

Moved by: Councillor Haird Seconded by: Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZE THE MAYOR AND CLERK TO SIGN THE RELEASE OF THE LOT 24 AND LOT 25 ON PLAN 28M-7 IN EXCHANGE FOR CASH AND/OR LETTER OF CREDIT IN THE AMOUNT OF \$107,700 FOR RIVER STREET DEVELOPMENT

CORP., AS PRESENTED IN COUNCIL REPORT-PD-2020-16.

CARRIED - UNANIMOUS

Council-RDS-2020-09 – Communication Antenna on the Town's Water Tower – Lease Agreement

By-law No. 2020-085 – Communication Antenna on the Town's Water Tower – Lease Agreement

Moved by: Councillor Haird Seconded by: Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-085, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A LEASE AGREEMENT WITH CANADIAN NIAGARA POWER INC., AND; PAGING NETWORK OF CANADA INC., FOR THE PURPOSE OF PERMITTING A COMMUNICATION ANTENNA ON THE TOWN'S WATER TOWER, AS PRESENTED IN COUNCIL REPORT RDS-2020-09.

CARRIED - UNANIMOUS

- 21. Questions from the Media
 - There being none, the Chair moved on to the next order of business.
- 22. Confirmation By-law

By-law No. 2020-082 - Confirming By-law - July 7, 2020 (3 Readings)

Moved by: Councillor Haird **Seconded by:** Deputy Mayor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-082, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON JULY 7TH, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 7TH DAY OF JULY 2020.

CARRIED - UNANIMOUS

- 23. Next Meeting Tuesday, July 21, 2020 at 6:00 PM.
- 24. Adjournment

Moved by: Councillor Haird

Be it resolved that Council hereby adjourns this regular meeting of Council at 8:47 PM.

CARRIED - UNANIMOUS

Ted Lojko, Mayor

Penny Kelly, Clerk / CEMC