

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, November 1, 2022 at 5:00PM Closed Session and 6:00PM Open Session

Held via WebEx Video, Teleconference and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	Brenda Guy, Manager of Planning and Development
	Mike Kench	Doug Wark, Manager of Community Services
	Dennis O'Connor	David Armstrong, Manager of Public Works
	David Osmond	Scott Gee, Chief of Police
		Gord Howard, Fire Chief

	Gord Howard, Fire Chief			
1.	Call Meeting to Order			
	Mayor Lojko called the meeting to order at 5:02 PM.			
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None			
3.	Closed Meeting of Council (Beginning at 5:00 PM)			
	Move into Closed Session			
	Moved by Councillor Harper that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:02 PM for the purpose of discussing one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality.			
	CARRIED – UNANIMOUS			
4.	Move Out of Closed Session at 5:15 PM			
	Council resumed the Open Session at 6:00 PM			
5.	Reporting Out of Closed Session – Matters Arising			
	A Closed Meeting was held. Council discussed one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. There was nothing to report out on this item.			
6.	Land Acknowledgement Statement			
	Mayor Lojko read the Land Acknowledgement Statement.			
7.	Public Question / Comment (Only Addressing Notice of Motion(s) or Reports on the Agenda)			
	Members of the public addressed Reports on the Agenda.			
8.	Disclosure of Additional Items			
ä	Building Capacity for Urban Forestry Management – 2 Billion Trees Program – Mayor Lojko			
9.	Delegations - None			

10. Presentations / Awards / Deputations

 On behalf of Council, Mayor Lojko acknowledged the following staff for their years of service and certifications.

Years of Service

5 Years	25 Years	30 Years
Penny Kelly	Richard Swann	Rhonda Robeson
Brent Goudey		
Kaitlyn Moar		· ·

Staff were presented their Years of Service pins and certificates earlier in October.

Employee Training Certificates

- Blake Keyes On-site Sewage Systems Certificate
- Doug Wark Basic Emergency Management (BEM) Certificate
- David Armstrong Basic Emergency Management (BEM) Certificate
- Lynsey Zufelt AMCTO Municipal Clerks Institute Level 1
- Andrew Kent NFPA 1041 Fire Instructor; NFPA 1021 Fire Officer, and;
 NFPA 1022 Fire Investigator

11. | Mayor's Declaration - None

12. Public Meeting

- Development Permit Application Class III DP2022-16 760 Stone Street North – Temporarily Permit an Automotive Sales Establishment (+Council Report PD-2022-18 – Brenda Guy, Manager of Planning and Development)
 - A Public Meeting was held with respect to a Proposed Class III Development Permit Amendment Application received from Ryan Easton, Applicant and 995423 Ontario Inc., Owner, requesting a Development Permit to amend an existing Site Plan for the property municipally and legally described as 760 STONE STREET NORTH, PLAN 86 BLK V LOT 29 30 32 AND 34 PT LOTS 28 31 AND 37 RP 28R14928 PARTS 6 TO 9, Town of Gananoque, to temporarily permit an automotive sales establishment.
 - Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2022-18.
 - The Chair asked the Applicant/Owner if they had anything to add to the Staff overview.
 - Ryan Easton, Applicant, explained that the three-year Agreement would begin on January 1, 2023. Ryan asked what the formula is to come up with the dollar amount for the security deposit.
 - Brenda Guy explained that the Planning and Development Department reviewed previous applications that were submitted for temporary uses. One was iCycle, with a minimal security deposit. The second being a model home at Castlegrove at \$5,000, and the third was Stone and South at \$9,000 for a model home. As this location is a permanent building the recommendation is \$9,000, however; the amount is flexible.
 - Jeff Brown, Owner, requested that Council consider reducing the security deposit from \$9,000 to \$5,000.
 - The Chair asked if any member of Council had any questions or comments – None
 - The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant.
 - The Chair asked if any member of the public had any questions or comments – None

- The Chair asked if the Applicant / Owner had any additional questions or comments
 - No additional comments.
- Council considered the following recommendation.

**Moved by Councillor Haird and seconded by Councillor Harper that the recommendation contained in Council Report PD-2022-18, Item #2, be amended to add "IN THE AMOUNT OF \$5,000".

CARRIED - 6 Ayes, 1 Nay

Motion #22-177 - Development Permit Application - DP2022-16 - 760 Stone Street North

Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DP2022-16 (760 STONE STREET NORTH), FOR THE USE OF AN AUTOMOTIVE SALES ESTABLISHMENT FOR A TEMPORARY PERIOD NOT TO EXCEED THREE (3) YEARS, PROVIDED THAT:

- 1. THE SITE PLAN BE AMENDED TO INCLUDE BUFFERS ON THE ACCESSIBILITY PARKING SPACE;
- 2. FINANCIAL SECURITY BE PROVIDED FOR THE REMOVAL OF THE TEMPORARY BUILDING, IN THE AMOUNT OF \$5,000;
- 3. THE OWNER ENTERS INTO AN AGREEMENT WITHIN ONE YEAR OF THE NOTICE OF DECISION, AND;
- 4. ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER,

AS PRESENTED IN COUNCIL REPORT PD-2022-18.

CARRIED - 6 Ayes, 1 Nay, as amended

13. Correspondence

- 1. Accounts Payable October 12 to October 24, 2022
- 2. Ministry of Municipal Affairs and Housing More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023
- 3. Minutes and Reports Police Services Board September 20, 2022

14. Unfinished Business

Council-PD-2022-19 – Amend By-law No. 2020-088 – Outdoor Patios – Seasonal Permanent Patio Policy

**Moved by Councillor Osmond and seconded by Councillor Haird to amend the recommendation in Council Report-PD-2022-19 to add "AND FURTHER THAT THE ACCESSIBLE PARKING SPACE THAT IS SEASONALLY USED BY ONE OF THE OUTDOOR PATIOS BE RETURNED TO ITS ORIGINAL LOCATION FOLLOWING THE REMOVAL OF THE PATIO ON OCTOBER 31ST OF EACH YEAR."

CARRIED - UNANIMOUS

By-law No. 2022-116 – Amend By-law No. 2020-088 – Outdoor Patios – Seasonal Permanent Patio Policy

Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-116, BEING A BY-LAW TO AMEND BY-LAW NO. 2020-088, THE CLASS I DEVELOPMENT PERMIT FOR OUTDOOR PATIOS POLICY, AS PRESENTED IN COUNCIL REPORT PD-2022-19;

AND FURTHER THAT THE ACCESSIBLE PARKING SPACE THAT IS SEASONALLY USED BY ONE OF THE OUTDOOR PATIOS BE RETURNED TO ITS ORIGINAL LOCATION FOLLOWING THE REMOVAL OF THE PATIO ON OCTOBER 31ST OF EACH YEAR.

CARRIED - UNANIMOUS

Council-CS-2022-25 – Facilities Building Condition Assessment Reports

Motion #22-178 – Facilities Building Condition Assessment Reports

Moved by: Councillor Osmond Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE

RECEIVES THE PHASE TWO OF THE BUILDING CONDITION ASSESSMENT

REPORTS FOR INFORMATION PURPOSES,

AND FURTHER DIRECTS STAFF TO INITIATE ASSET MANAGEMENT PLANNING TO ADDRESS THE CONSULTANT RECOMMENDATIONS PROVIDED IN THE REPORTS, AS PRESENTED IN COUNCIL REPORT CS-2022-25.

CARRIED - UNANIMOUS

15. Consent Agenda

Moved by: Councillor Osmond **Seconded by:** Councillor Kench Be it resolved that the Motion and By-laws listed on the Consent Agenda be passed accordingly:

MOTION:

#22-176 – Approval of Minutes – Tuesday, October 18, 2022
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, OCTOBER 18, 2022
MEETING.

BY-LAWS:

By-law No. 2022-032 – Backflow Prevention and Cross-Connection By-law (3rd Reading)

BEING A BY-LAW TO PROVIDE FOR THE REGULATION OF BACKFLOW PREVENTION AND CROSS-CONNECTION CONTROL FOR THE TOWN OF GANANOQUE'S JAMES W. KING DRINKING WATER SYSTEM.

By-law No. 2022-111 – Amend Delegation of Powers and Duties Policy – Letter of Non-Objection

BEING A BY-LAW TO DELEGATE COUNCIL'S AUTHORITY TO THE CLERK TO PROVIDE LETTERS OF NON-OBJECTION TO THE ALCOHOL AND GAMING COMMISSION OF ONTARIO (AGCO) THEREBY DELIVERING FASTER RESPONSE TIMES FOR EVENT ORGANIZERS.

CARRIED - UNANIMOUS

- **16.** | **Motions** (Council Direction to Staff) None
- 17. Notice Required Under the Notice By-law None
- 18. Discussion of Additional Items
 - 1. Building Capacity for Urban Forestry Management 2 Billion Trees Program Mayor Lojko
 - Mayor Lojko advised that the Town has been successful in receiving funding under the Building Capacity for Urban Forestry Management 2 Billion Trees Program. The Ministry will be making a formal announcement in the near future, however, in order to receive the funding, the Mayor and Clerk are required to sign the Agreement prior to the official announcement.
 - Council considered the following:

By-law No. 2022-117 – Building Capacity for Urban Forestry Management – 2 Billion Trees Program – Funding Approval

Moved by: Councillor Kench Seconded by: Deputy Mayor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-117, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH THE MINISTER OF NATURAL RESOURCES FOR A PROJECT CALLED "BUILDING CAPACITY FOR URBAN FORESTRY MANAGEMENT IN GANANOQUE, ONTARIO".

CARRIED - UNANIMOUS

19. Staff Reports

Council-CSC-2022-10 – Amend General Fees & Rates By-law – Corporate Fees, Schedule 'E' and Civil Marriage Solemnization Service

By-law No. 2022-113 – Amend General Fees & Rates By-law – Corporate Fees, Schedule 'E'

Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-113, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, SCHEDULE 'E', TO INCREASE THE CORPORATE FEE RATES, AS PRESENTED IN COUNCIL REPORT CSC-2022-10.

CARRIED - UNANIMOUS

By-law No. 2022-114 – Amend Civil Marriage Solemnization Service By-law – Ceremony Services Fees

Moved by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2022-114, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-067,
CIVIL MARRIAGE SOLEMNIZATION SERVICE TO INCLUDE THE FEES AND
RATES FOR CEREMONY SERVICES CONDUCTED DURING REGULAR
BUSINESS HOURS AND OUTSIDE REGULAR BUSINESS HOURS, AS
PRESENTED IN COUNCIL REPORT CSC-2022-10.

CARRIED - UNANIMOUS

Council-CS-2022-26 – Rotary Club of Gananoque – William Street Park Proposal

Motion #22-179 - Rotary Club - William Street (Hal McCarney) Park Proposal - Request Public Consultation

Moved by: Councillor Kench Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONES THE RECOMMENDATION CONTAINED IN REPORT COUNCIL -CS-2022-26,

AND FURTHER DIRECTS STAFF TO WORK WITH THE ROTARY CLUB OF GANANOQUE TO ENGAGE IN PUBLIC CONSULTATION TO THE HAL MCCARNEY PARK, AND BRING BACK A REPORT FOR COUNCIL'S CONSIDERATION.

CARRIED - 6 Ayes, 1 Nay

Council-CS-2022-27 – Award of Contract – Gord Brown Memorial Outdoor Rink (GBM) Protective Netting

By-law No. 2022-115 – Award of Contract – Gord Brown Memorial Outdoor Rink (GBM) Protective Netting

Moved by: Councillor Osmond **Seconded by:** Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-115, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH WELMAR RECREATIONAL

PRODUCTS INC. FOR THE PURCHASE AND INSTALLATION OF PROTECTIVE NETTING FOR THE CANADA 150 GBM OUTDOOR RINK IN THE AMOUNT OF \$61,910 (PLUS THE TOWN'S PORTION OF HST), AS PRESENTED IN COUNCIL REPORT CS-2022-27. **CARRIED - UNANIMOUS**

- 20. Closing Remarks - Outgoing Mayor and Council
 - Each Member of Council shared their closing remarks and were presented with commemorative gifts.
- Questions from the Media None
- 22. Confirmation By-law

By-law No. 2022-112 - Confirming By-law - November 1, 2022 Moved by: Councillor Haird Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-112, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, NOVEMBER 1ST, 2022, BE READ THREE TIMES AND FINALLY PASSED THIS 1ST DAY OF NOVEMBER 2022.

CARRIED - UNANIMOUS

- Next Meeting Tuesday, November 15, 2022 Inaugural Meeting 23.
- 24. Adjournment

Moved by: Councillor Haird

Be it resolved that Council hereby adjourns this regular meeting of Council at 7:53 PM.

CARRIED - UNANIMOUS

Ted Lojko, Mayor

Dave Anderson, Deputy Mayor

Adrian Haird, Councillor

Matt Harper, Councillor

Mike Kench, Councillor

David Øsmond, Councillor

Demnis O'Connor, Councillor