

SPECIAL COUNCIL MEETING MINUTES

Via Telephone and Video Conference

Held on Thursday December 2, 2021 and Thursday December 9, 2021 at 4:00 PM

COUNC	IL ME	MBERS PRESENT	STAFF PRESENT	
Mayor:	:	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk	
Counc	illors:	Dave Anderson	Penny Kelly, Clerk/CEMC	
		Adrian Haird	Brenda Guy, Manager of Planning and Development	
		Matt Harper	Melanie Kirkby, Treasurer	
		Mike Kench	Doug Wark, Manager of Community Services	
		Dennis O'Connor	David Armstrong, Manager of Public Works	
		David Osmond	Gordon Howard, Fire Chief	
			Scott Gee, Police Chief	
	,		Robert Kennedy, Superintendent of Parks and Facilities (December 9 th , 2021, only)	
1.	Call N	Meeting to Order		
	• M	layor Lojko called the	e Special Council meeting to order at 4:00 PM on	
		ecember 2 nd , 2021.	ned the Special Council meeting at 4:00 PM on December	
		th, 2021.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None			
3.	Publi	Public Question / Comment – None		
4.	Presentation of Operating and Capital Budgets			
	Melanie Kirkby, Treasurer			
	 2021 Operating Budget – Introduction/Overview Melanie Kirkby, Treasurer, provided an overview of the Budget process. 			
	T.	his point, Council a		
Depart		Operating Budgets		
Tab 1	Coun		*	
			surer, presented the Council Operating Budget.	
Tab 2		orate Services Ielanie Kirkhy, Treas	surer, presented the Corporate Operating Budget.	
Tab 3	Fire / Crossing Guards			
		ordon Howard, Fire perating Budget.	Chief presented the Fire Services and Crossing Guards	
Tab 4	Polic	e		
		cott Gee, Police Chi udgets.	ef, presented the Police Services Operating and Capital	
		called a ten (10) mir g resumed at 6:30	nute recess at 6:20 PM. PM.	
Tab 5	 Building / By-law Enforcement / Animal Control / Parking Brenda Guy, Manager of Planning and Development, presented the Building, By-law Enforcement and Animal Control Operating Budgets. 			
Tab 6	Publi • D	c Works / Waste Ma		

Tab 8 Economic Development / Visitor Centre / Municipal Accommodation Tax (MAT) • Doug Wark, Manager of Community Services presented the Economic Development / Visitor Centre and MAT Budgets. Tab 9 • Poug Wark, Manager of Community Services presented the Recreation Operating Budget. Tab 10 External Agencies • Melanie Kirkby, Treasurer, presented the Joint Services Operating Budget. Tab 11 Grants (Library / Museum / Community and Council) The following representatives appeared before Council regarding their Council Grant Applications submitted for consideration in the 2022 Budget: 1. Deirdre Crichton, Library CEO, 2022 Library Operating Budget. 2. Cliff Byrnes, President, Wheels of Care (request for \$10,000). 3. Joan McKinnon, Gananoque Horticultural Society representative (request for \$2,000). 4. Abby Mcliquham and Dr. Chris Simpson, University Hospitals Kingston Foundation (request for \$10,000 over five years). ***It was generally agreed that Council would consider all Council Grant Applications during the Thursday, December 9th, 2021 with respect to Council Grants. ***Mas noted above, the following was considered on Thursday, December 9th, 2021 with respect to Council Grants. ***Motion #21-205 – Council Grant – Royal Canadian Legion–Military Service Recognition Book Moved by: Councillor Anderson Seconded by: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$0,00, TO THE ROYA CANADIAN LEGION FOR AN ADVERTISEMENT IN ITS MILITARY SERVICE RECOGNITION BOOK. CARRIED – UNANIMO Motion #21-206 – Council Grant – Gananoque Horticultural Society Moved by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,000, TO THE GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,000, TO THE GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,000, TO THE GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,000, TO THE GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$	II .				
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Motion #21-209 – Council Grant – Gananoque Curling Club
Moved by: Deputy Mayor Osmond Seconded by: Councillor Kench
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$4,596, TO THE
GANANOQUE CURLING CLUB TO ASSIST IN OFFSETTING SOME COSTS
ASSOCIATED WITH THE SENIOR AND YOUTH CURLING LEAGUES.

CARRIED - UNANIMOUS

**Moved by Deputy Mayor Osmond and Seconded by Councillor Haird to insert the amount of "\$7,500" to the Wheels of Care.

DEFEATED - 2 Ayes, 5 Nays

**Moved Councillor Anderson and Seconded by Councillor Harper to insert the amount of "\$10,000" to the Wheels of Care.

CARRIED - 5 Ayes, 2 Nays

Motion #21-210 - Council Grant - Wheels of Care

Moved by: Councillor Anderson **Seconded by**: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$10,000, TO THE WHEELS OF CARE TO ASSIST IN ITS PROGRAMS.

CARRIED - 5 Ayes, 2 Nays

Motion #21-211 – Council Grant – University of Kingston Hospital Foundation

Moved by: Councillor Haird Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,500, TO THE UNIVERSITY OF KINGSTON HOSPITAL FOUNDATION TO ASSIST IN UPGRADING ITS PATIENT CARE INFRASTRUCTURE.

CARRIED - 6 Ayes, 1 Nay

Tab 12 Properties

Melanie Kirkby, Treasurer, presented the Properties budget.

***It was generally agreed that the following items be added to the 2022 Operating Budget discussions for Thursday, December 9, 2021:

1. Include an increase of \$3,000 to the Heritage Advisory Panel Budget for additional

- 1. Include an increase of \$3,000 to the Heritage Advisory Panel Budget for additional Heritage Designations.
- 2. Add an additional \$5,000 to the Artefact Oversight Committee budget for the upkeep of Engine 500 (Susan Push).

Motion #21-195 – Business Improvement Area (BIA) Budget – Return to Board for Reconsideration

Moved by: Mayor Lojko

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
SEND THE BUSINESS IMPROVEMENT AREA (BIA) BUDGET BACK TO THE
BIA BOARD TO CONDUCT A REVIEW TO ENSURE THAT ALL CORE
EXPENDITURES HAVE BEEN ACCOUNTED FOR IN THE 2022 BUDGET,

AND FURTHER, PRIOR TO ITS FURTHER RELEASE TO THE BIA MEMBERS FOR ADOPTION, AND SUBSEQUENTLY RESUBMISSION FOR COUNCIL'S CONSIDERATION, REQUESTS THAT THE BOARD MEET WITH THE TOWN'S TREASURER TO CONFIRM THAT THE BIA BUDGET REFLECTS THE CORE EXPENDITURES FOR 2022.

CARRIED - 6 Ayes, 1 Nay

**Moved by Deputy Mayor Osmond to recess the Special Council meeting of December 2nd, 2021, at 8:43 PM, and further that Council will reconvene on December 9th, 2021, at 4:00 PM.

***At this point, The Special Council meeting reconvened and Council addressed Tab 11 – Grants (Library / Museum / Community and Council).

Tab 13 Water / Wastewater

- Melanie reminded Council that in 2020 the Town undertook a five (5) year Water Rate Study, and; subsequently Council received, in principle, the Study which establishes the costing/funding for the next five (5) years with respect to the Water / Wastewater Capital and Operating Budgets.
- David Armstrong presented a PowerPoint presentation that provided an overview of the Water / Wastewater budgets.
- **The Chair called a five (5) minute recess at 6:20 PM.
- **The meeting resumed at 6:30 PM.
- **Councillor O'Connor disconnected from the December 9th, 2021, meeting at 6:20 PM, and did not return.
- ***Mayor Lojko declared a pecuniary with respect to the Arthur Street Capital Project and vacated the Chair, and; disconnected when this item was discussed.
- ***Deputy Mayor Osmond assumed the Chair when Mayor Lojko vacated and disconnected from the meeting.
- ***Mayor Lojko resumed the Chair when all discussions of the Arthur Street Capital Project were disposed of.

Tab 14 2022 Capital

- Council reviewed all Capital Projects listed for 2022.
- **The Chair called a ten (10) minute recess at 8:30 PM.
- **The meeting resumed at 8:40 PM.
- **It was generally agreed that the Treasurer reduce the 2022 tax levy increase to 2% by reducing the necessary amount being transferred to Capital Reserves.
- Tab 15 2021 Capital Matters Pending (Published on December 6th, 2021, and attached)
 - The 2021 Capital Matters Pending was received for information.
 - 5. Motions (Council Direction to Staff)
 - 6. Questions from the Media None
 - 7. Confirmation of Proceedings

By-law No. 2021-123 – Confirming By-law – December 2nd and 9th, 2021

Moved by: Councillor Haird

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS

BY-LAW NO. 2021-123, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF

COUNCIL AT ITS SPECIAL MEETING HELD ON THURSDAY, DECEMBER 9TH, 2021,

BE READ THREE TIMES AND FINALLY PASSED THIS 9TH DAY OF DECEMBER 2021.

CARRIED - UNANIMOUS

- 8. Next Regular Council Meeting December 21, 2021
- 9. Adjournment

Moved by: Councillor Harper

Be it resolved that the Council of the Town of Gananoque hereby adjourns the Thursday, December 9, 2021, special budget meeting at 9:56 PM.

CARRIED – UNANIMOUS

Ted Lojko, Mayor

Penny Kelly Clerk / CEMO