REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, September 1, 2020 at 6:00 PM Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	Kari Lambe, Manager of Community Services
	Mike Kench	Paul McMunn, Manager of Public Works
	Dennis O'Connor	
	David Osmond	
Regrets:		Brenda Guy, Manager of Planning and Development

	Development		
1.	Call Meeting to Order		
	Mayor Lojko called the meeting to order at 5:00 PM.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None		
3.	Closed Meeting of Council		
	 Move Into Closed Session Moved by Councillor Haird that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 5:01 PM for the purpose of discussing: 1. One (1) item under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board regarding a Local Planning Appeal Tribunal (LPAT) matter; 2. Two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding 1000 Islands Kayaking, and; Kingston Economic Development Corporation (KEDC) Agreement, and; 3. One (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding a vacancy and appointment to the Planning Advisory Committee / Committee of Adjustment and Property Standards Committee. 		
	CARRIED – UNANIMOUS		
4.	Move Out of Closed Session at 5:52 PM		
	The Open Session of Council began at 6:00 PM.		
5.	Matters Arising Out of Closed Session		
	 Mayor Lojko reported that Council considered/discussed: One (1) item Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board regarding a Local Planning Appeal Tribunal (LPAT) matter, there was nothing to report out. 		

- 2. Two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding 1000 Islands Kayaking, there was nothing to report out on this item, and; Kingston Economic Development Corporation (KEDC) Agreement. Council considered this item later in the agenda.
- 3. One (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding a vacancy and appointment to the Planning Advisory Committee / Committee of Adjustment and Property Standards Committee. Council considered this item later in the agenda.

Council considered two (2) recommendations.

By-law No. 2020-103 – Community Economic Development and Diversification Funding Agreement

Moved by: Councillor Haird **Seconded by**: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-103, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A PARTNERSHIP AGREEMENT WITH KINGSTON ECONOMIC DEVELOPMENT CORPORATION (KEDC).

CARRIED - UNANIMOUS

By-law No. 2020-104 – Amend By-law No. 2019-018 – Remove and Appoint Members to the Planning Advisory Committee / Committee of Adjustment / Property Standards Committee

Moved by: Councillor Haird **Seconded by**: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-104, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-018, MEMBERSHIP ON THE PLANNING ADVISORY COMMITTEE (PAC) / COMMITTEE OF ADJUSTMENT / PROPERTY STANDARDS COMMITTEE, AS FOLLOWS:

- 1. REMOVE BERNIE LATRÉMOUILLE, AS A COMMUNITY MEMBER, AND COUNCILLOR DAVE ANDERSON, AS THE COUNCIL REPRESENTATIVE, AND:
- 2. APPOINT MARION SPRENGER, AS A COMMUNITY MEMBER, AND COUNCILLOR MIKE KENCH, AS THE COUNCIL REPRESENTATIVE, FOR THE REMAINING TERM OF COUNCIL.

CARRIED - UNANIMOUS

- **6.** | **Public Question / Comment** (Only Addressing Reports on the Agenda)
 - A member of the public spoke to items on the Agenda.
- 7. Disclosure of Additional Items
 - 1. Park Street Add Speed Bumps Councillor Osmond
- 8. Presentations / Awards / Deputations None
- 9. Delegations
 - 1. 1000 Islands Kayaking Scott Ewart
 - Scott Ewart from 1000 Islands Kayaking appeared before Council regarding the Lease Agreement negotiations between the Town and 1000 Islands Kayaking.
 - It was noted that Kari Lambe, Manager of Community Services will be meeting with Mr. Ewart on September 2, 2020, with respect to the Lease Agreement.

- 10. Mayor's Declaration None
- 11. | Public Meetings None
- 12. Correspondence
 - 1. Accounts Payable August 7 to 26, 2020
 - 2. Canadian Gaming Association Ontario Gaming Industry Re-Opening Plans

Motion #20-193 - Canadian Gaming Association - Ontario Gaming Industry Re-Opening Plans

Moved by: Councillor Haird Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE CANADIAN GAMING ASSOCIATIONS' CORRESPONDENCE REGARDING RE-OPENING CASINOS AND DIRECTS STAFF TO FORWARD CORRESPONDENCE TO THE PUBLIC HEALTH UNIT AND PREMIER OF ONTARIO TO REQUEST THAT A MEETING BE ARRANGED WITH THE GAMING COMMISSION TO DISCUSS THE ONTARIO GAMING INDUSTRY RE-OPENING PLANS.

CARRIED - UNANIMOUS

- 3. Gananoque Curling Club Request to Waive Property Taxes
 - This item was discussed, and it was generally agreed that staff bring back a report with funding/grant options for Council's consideration with respect to the Curling Club.
- 4. Investing in Canada Infrastructure Program (ICIP) Community, Culture, and Recreation Stream
- 5. Jayne Christopher Termination of Lease 2 King Street East
- 6. Town of Prescott Border Closure Resolution Request for Support
- 7. Town of Prescott Legion Funding Support Resolution

Motion #20-194 - Town of Prescott - Legion Funding Support Resolution

Moved by: Councillor Anderson Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE TOWN OF PRESCOTT'S RESOLUTION SUPPORTING THE ROYAL CANADIAN LEGION, BRANCH 97, REQUEST TO CALL ON THE PROVINCIAL AND FEDERAL GOVERNMENTS FOR FINANCIAL ASSISTANCE AND SUPPORT FOR LEGIONS ACROSS THE COUNTRY DUE TO THE COVID-19 PANDEMIC.

CARRIED - UNANIMOUS

- 8. Minutes Business Improvement Area (BIA) Board of Directors Monday, June 15, 2020
- 9. Minutes Economic Development Advisory Panel (EDAP) August 18, 2020
- Minutes Municipal Accommodation Tax Tourism Advisory Panel (MATTAP)
 July 30, August 20 and 26, 2020
- 13. Unfinished Business

Council-CS-2020-22 – Municipal Accommodation Tax Tourism Advisory Panel 2020 Event Action Plan

Motion #20-185 – Municipal Accommodation Tax Tourism Advisory Panel 2020 Event Action Plan

Moved by: Councillor Haird Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES UP TO \$25,000, TO BE FUNDED FROM THE MUNICIPAL ACCOMMODATION TAX (MAT), FOR THE MUNICIPAL ACCOMMODATION TAX TOURISM ADVISORY PANEL (MATTAP) TO IMPLEMENT THE 2020 EVENT ACTION PLAN:

AND FURTHER, THAT A MAXIMUM OF \$0.00 BE FUNDED FROM THE 2020 CAPITAL TREES BUDGET FOR A TREE TO BE PLANTED IN TOWN PARK THAT WOULD BE SUITABLE FOR AN ANNUAL TREE LIGHTING EVENT, AS PRESENTED IN COUNCIL REPORT CS-2020-22.

CARRIED - UNANIMOUS

Council-FIN-2020-31 - Draft Water Rate Study

Motion #20-186 – Water Rate Study – Adoption

Moved by: Councillor Haird **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND ADOPTS, IN PRINCIPLE, THE 2020 WATER RATES STUDY, AS PRESENTED IN COUNCIL REPORT FIN-2020-31.

CARRIED - UNANIMOUS

Motion #20-187 - Water Wastewater Financial Plan 2021-2026

Moved by: Councillor Haird **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE 2021-2026 WATER WASTEWATER FINANCIAL PLAN 156-301 FOR SUBMISSION TO THE PROVINCE OF ONTARIO FOR WATER AND WASTEWATER LICENSE RENEWAL 2021, AS PRESENTED IN COUNCIL REPORT FIN-2020-31.

CARRIED - UNANIMOUS

Council-UTIL-2020-09 - Neptune Water Meter Installation Update - Shut-Off Notice

**Moved by Councillor Osmond and Seconded by Councillor Haird to add to the recommendation presented in Council-UTIL-2020-09 "AND FURTHER THAT ADDITIONAL INFORMATION BE INCLUDED IN THE FINAL NOTICE, REGARDING NEPTUNE'S SAFETY PROTOCOLS WHEN ENTERING HOMES".

CARRIED – UNANIMOUS

**Moved by Councillor Anderson and Seconded by Councillor Haird to add to the recommendation presented in Council-UTIL-2020-09 "AND FURTHER, PRIOR TO DISCONNECTING ANY WATER SERVICE FOR NON-COMPLIANCE OF A NEW WATER METER, STAFF BE DIRECTED TO REPORT BACK TO COUNCIL."

CARRIED – UNANIMOUS

Motion #20-188 - Neptune Water Meter Installation Update - Shut-Off Notice

Moved by: Councillor Haird **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE MORE AGGRESSIVE COMMUNICATIONS CAMPAIGN BY THE PUBLIC WORKS DEPARTMENT, AND NEPTUNE TECHNOLOGY GROUP, IN EFFORTS TO ACHIEVE 100% COMPLIANCE WITH THE WATER METER REPLACEMENT PROGRAM, AS PRESENTED IN COUNCIL REPORT UTIL-2020-09.

AND FURTHER THAT ADDITIONAL INFORMATION BE INCLUDED IN THE FINAL NOTICE, REGARDING NEPTUNE'S SAFETY PROTOCOLS WHEN ENTERING HOMES,

AND FURTHER, PRIOR TO DISCONNECTING ANY WATER SERVICE FOR NON-COMPLIANCE OF A NEW WATER METER, STAFF BE DIRECTED TO REPORT BACK TO COUNCIL.

CARRIED – UNANIMOUS, as amended

Council-CAO-2020-18 - 2025 Strategic Plan - Adoption

By-law No. 2020-101 - 2025 Strategic Plan - Adoption - Postpone

Moved by: Councillor Haird **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-101, BEING A BY-LAW TO ADOPT THE 2025 STRATEGIC PLAN TO BECOME EFFECTIVE JANUARY 1ST, 2021, AS PRESENTED IN COUNCIL REPORT CAO-2020-18.

POSTPONED – UNANIMOUS

14. Consent Agenda

Moved by: Councillor Haird **Seconded by:** Councillor Anderson Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:

MOTION:

#20-184 - Approval of Minutes - August 11th and 25th, 2020

Moved by: Councillor Haird **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, AUGUST 11TH, 2020, AND THE SPECIAL MINUTES OF TUESDAY, AUGUST 25TH, 2020, MEETINGS.

CARRIED – UNANIMOUS

15. | **Motions** (Council Direction to Staff)

1. Notice of Motion – Single Use Plastics – Direction to Staff – Councillor Osmond

Motion #20-196 - Single Use Plastics - Direction to Staff

Moved by: Councillor Haird Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO COMPLETE AN INTERNAL AUDIT OF SINGLE USE PLASTICS, IDENTIFYING EACH SINGLE USE PLASTIC ITEM (I.E. BOTTLED WATER, DISPOSAL FORKS, ETC.), WITHIN TOWN DEPARTMENTS/FACILITIES OVER A THREE (3) MONTH PERIOD AND REPORT BACK TO COUNCIL WITH FINDINGS, INCLUDE ALTERNATIVE METHODS, AND ADDITIONAL COSTING, IF APPLICABLE.

CARRIED - UNANIMOUS

2. Notice of Motion – Authorization – Transit Working Group

Motion #20-197 - Notice of Motion - Authorization - Transit Working Group

Moved by: Councillor Haird Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES COUNCILLOR HAIRD AND MEMBERS OF THE TRANSIT WORKING GROUP TO MEET WITH VARIOUS STAKEHOLDERS / PARTNERS / GOVERNMENT OFFICIALS AS IT RELATES TO PROVIDING PUBLIC TRANSIT IN THE TOWN OF GANANOQUE AND AREA (EXAMPLE: INDIVIDUAL MEMBERS OF THE TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI) COUNCIL, MPP STEVE CLARK'S OFFICE, KINGSTON PUBLIC TRANSIT, ETC.).

CARRIED – UNANIMOUS

3. Notice of Motion – Business Improvement Area (BIA) – Requests for Council Approval – Councillor O'Connor

Motion #20-198 - Notice of Motion - Business Improvement Area (BIA) - Requests for Council Approval

Moved by: Councillor Haird **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE BUSINESS IMPROVEMENT AREA (BIA) BOARD OF DIRECTOR'S REQUESTS, AS FOLLOWS:

- 1. THAT THE BUDGETTED AMOUNT OF \$4,000 BE TRANSFERRED FROM THE ADVERTISING BUDGET TO THE BEAUTIFICATION BUDGET, AS PER BIA MOTION #2020-03, (ATTACHED), DATED AUGUST 24TH, 2020, AND;
- 2. THAT THE BIA BOARD OF DIRECTORS BE AUTHORIZED TO ALLOT THE AMOUNT OF \$10,000 TO NEW HOLIDAY STREET LIGHTING, AS PER BIA MOTION #2020-04, (ATTACHED), DATED AUGUST 24^{TH} , 2020.

CARRIED – UNANIMOUS

- 16. Notice Required Under the Notice By-law None
- 17. Committee Updates (Council Reps)
 - Councillors provided their updates.

19. Disclosure of Additional Items

1. Park Street - Add Speed Bumps - Councillor Osmond

Motion #20-199 - Park Street - Add Speed Bumps

Moved by: Councillor Osmond **Seconded by:** Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO INVESTIGATE ADDING SPEED BUMPS ON PARK STREET (NEAR THE LIBRARY AND CLOSER TO BROCK STREET), AND BRING BACK A COSTING REPORT FOR COUNCIL'S REVIEW AND CONSIDERATION.

CARRIED - UNANIMOUS

20. Staff Report

Council-CS-2020-23 - United Way of Leeds and Grenville Funding Agreement

Motion #20-189 - United Way of Leeds and Grenville Funding Agreement

Moved by: Councillor Haird Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE, ON BEHALF OF THE GANANOQUE REFUGEE GROUP, ENTER INTO AN AGREEMENT WITH UNITED WAY LEEDS AND GRENVILLE FOR THE EMERGENCY COMMUNITY SUPPORT FUND,

AND FURTHER AUTHORIZE THE MAYOR AND CLERK TO SIGN THE FUNDING AGREEMENT,

AND FURTHER THAT THE TREASURER BE DIRECTED TO TRANSFER THE FUNDS TO THE GANANOQUE REFUGEE GROUP, AS PRESENTED IN COUNCIL REPORT CS-2020-23.

CARRIED - UNANIMOUS

Council-CS-2020-24 – Music on the Block Request

Motion #20-190 – Music on the Block Request – Redirect Budget Funds
Moved by: Councillor Haird Seconded by: Councillor Anderson
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
APPROVES AN AMOUNT OF \$8,000 FOR WATERFRONT CONCERTS BE
REDIRECTED TO PARTNER WITH THE THOUSAND ISLANDS PLAYHOUSE TO
HOST MUSIC ON THE BLOCK, AS PRESENTED IN COUNCIL REPORT
CS-2020-24.

CARRIED - UNANIMOUS

By-law No. 2020-102 – Thousand Islands Playhouse – Music on the Block Agreement

Moved by: Councillor Haird Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-102, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH THE THOUSAND ISLANDS PLAYHOUSE FOR MUSIC ON THE BLOCK, AS PRESENTED IN COUNCIL REPORT CS-2020-24.

CARRIED - UNANIMOUS

Council-CSC-2020-02 - Proxy Voting

Motion #20-191 - Proxy Voting

Moved by: Councillor Haird Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #1 (MAINTAIN STATUS QUO. DO NOT AMEND THE PROCEDURAL BY-LAW TO ALLOW PROXY VOTING), AS IT RELATES TO PROXY VOTING FOR MEMBERS OF COUNCIL, AS PRESENTED IN COUNCIL REPORT CSC-2020-02.

CARRIED - 6 Ayes, 1 Nay

Council-FIN-2020-32 - Capital Matters Pending			
	Motion #20-192 – Capital Matters Pending		
	Moved by: Councillor O'Connor Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2020-32.		
	000110121121101111111111111111111111111	CARRIED – UNANIMOUS	
21.	Questions from the Media		
	There being none, the Chair moved on to the next order of business.		
22.	Confirmation By-law		
	By-law No. 2020-100- Confirming By-law - September 1, 2020 (3 Readings)		
	Moved by: Councillor Haird Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-100, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON SEPTEMBER 1 ST , 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 1 ST DAY OF SEPTEMBER 2020. CARRIED – UNANIMOUS		
23.	Next Meeting – Tuesday, September 15, 2020 at 6:00 PM.		
24.	Adjournment		
	Moved by: Councillor Haird Be it resolved that Council hereby adjourns this regular meeting of Council at 8:19 PM. CARRIED – UNANIMOUS		
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Ted Lojko, Mayor		Penny Kelly, Clerk / CEMC	