### **REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, December 17, 2019

At Town Hall – Council Chambers – 2<sup>nd</sup> Floor – 30 King Street East

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench (Arrived at 5:07pm)	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	
Regrets:		Steve Tiernan, Fire Chief

1.	Call Meeting to Order	
	Mayor Lojko called the meeting to order at 5:01 PM.	
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None	
3.	Closed Meeting of Council	
	<ul> <li>Move Into Closed Session</li> <li>Moved by Councillor O'Connor that the Council of the Town of Gananoque in accordance with Section 239.2 of the Municipal Act, move into Closed Session at 5:01 PM for the purpose of discussing one (1) item under Labour Relations or Employee Negotiations; two (2) items under A Proposed or Pending Acquisition or Disposition of Land by the Municipality, and; one (1) under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board.</li> </ul> CARRIED – UNANIMOUS by those present	
4.	Move Out of Closed Session at 6:04 PM	
	The Open Session of Council began at 6:04 PM.	
5.	Matters Arising Out of Closed Session	
	<ul> <li>A Closed Meeting was held tonight. Council considered one (1) item under Labour Relations or Employee Negotiations; two (2) items under A Proposed or Pending Acquisition or Disposition of Land by the Municipality, and; one (1) under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board.</li> <li>Council considered the following:</li> </ul>	

### By-law No. 2019-132 – Memorandum of Understanding – CUPE Local 1701

Moved by: Councillor O'Connor Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-132, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A MEMORANDUM OF UNDERSTANDING WITH CUPE LOCAL 1701 TO AMEND THE COLLECTIVE AGREEMENT TO REMOVE A PORTION OF SECTION 14.08, SPECIFICALLY TO REMOVE REFERENCE TO "ROADS DEPARTMENT WORKING FOREPERSON" AND REPLACE WITH "PUBLIC WORKS LEAD HAND" (TWO (2) POSITIONS).

**CARRIED – UNANIMOUS** 

Disclosure of Additional Items
 Rural Economic Development (RED) Grant Funding
 Presentations / Awards / Deputations – None

8. Mayor's Declaration – None
9. Public Meetings – None
10. Unfinished / New Business
Call for Nominations for Deputy Mayor
Penny Kelly, Clerk, advised of the Nomination and Voting process for the position of Deputy Mayor.
The Clerk then called for nominations from the floor.

Nominated by Councillor Haird and seconded by Mayor Lojko, that Councillor David Osmond be nominated for the position of Deputy Mayor.

• Councillor Osmond accepted the nomination.

Nominated by Councillor O'Connor and seconded by Mayor Lojko, that Councillor Matt Harper be nominated for the position of Deputy Mayor.

• Councillor Matt Harper accepted the nomination.

Nominated by Councillor Kench and seconded by Mayor Lojko, that Councillor Dave Anderson be nominated for the position of Deputy Mayor.

• Councillor Dave Anderson accepted the nomination.

### \*\*\*At this point, the nominations were closed, and the Clerk moved on to the voting process.

By show of hands those in favour of appointing Councillor Osmond for the position of Deputy Mayor. Ayes: 2

By show of hands those in favour of appointing Councillor Harper for the position Deputy Mayor. **Ayes: 3** 

By show of hands those in favour of appointing Councillor Anderson for the position Deputy Mayor. **Ayes: 2** 

\*\*\*The Clerk confirmed Councillor Matt Harper's appointment to the position of Deputy Mayor for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2020.

Motion #19-276 – Appointment of Deputy Mayor – Period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2010

**Moved by:** Councillor O'Connor **Seconded by:** Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINTS COUNCILLOR MATT HARPER TO THE POSITION OF DEPUTY MAYOR, FOR THE PERIOD OF JANUARY 1<sup>ST</sup> TO DECEMBER 31<sup>ST</sup>, 2020.

**CARRIED – UNANIMOUS** 

11. Consent Agenda

Moved by: Councillor O'Connor Seconded by: Deputy Mayor Osmond

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

### **BY-LAWS**:

- 2019-123 Short-Term Accommodations Licensing By-law
- 2019-124 Municipal Accommodation Tax (MAT) Agreement with the Thousand Islands Accommodation Partners (TIAP)
- 2019-125 Amend Development Permit By-law No. 2010-065 Include Short-Term Accommodations
- 2019-126 Amend General Fees and Rates By-law No. 2016-047 General Licensing, Schedule "A" and Fees Visitor Centre, Schedule "N"
- 2019-127 Amend Multi-Year Accessibility Plan Replace Schedule 'A'

#### **MOTIONS:**

### #19-267 – Approval of Minutes – Tuesday, December 3, 2019

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, DECEMBER 3<sup>RD</sup>, 2019 MEETING.

### #19-268 – 50 Birch Street / 58 Birch Street / Vacant Lands – Surplus Lands

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE PROPERTY KNOWN AS 50 BIRCH STREET, 58 BIRCH STREET AND VACANT LANDS ADJACENT TO BE DEVELOPED AS AFFORDABLE HOUSING;

AND FURTHER, THAT STAFF BE DIRECTED TO WORK WITH THE AFFORDABLE HOUSING WORKING GROUP TO ISSUE A REQUEST FOR PROPOSALS SEEKING INTERESTED DEVELOPERS, AS PRESENTED IN COW REPORT CD-2019-13.

# #19-269 – University Hospitals Kingston Foundation – Refer to Budget Deliberations AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE

COUNCIL OF THE TOWN OF GANANOQUE REFER THE UNIVERSITY HOSPITALS
KINGSTON FOUNDATION'S REQUEST FOR FUNDING TO THE 2020 BUDGET
DELIBERATIONS.

## #19-270 – Allotment of Modernization Funding for Regional Initiatives – UCLG Modernization Shared Services Task Force

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE CLERK TO ADVISE THE MODERNIZATION SHARED SERVICES TASK FORCE THAT THE TOWN HAS PRECOMMITTED THE MAJORITY OF ITS ALLOTMENT OF MODERNIZATION FUNDING FOR LOCAL INITIATIVES (SPECIFICALLY, UPGRADING TO SMART WATER METERS).

### #19-271 - Town Park Working Group Update #1 - Refer to Budget Deliberations

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE TOWN PARK WORKING GROUP UPDATE #1;

AND FURTHER, THAT THE RECOMMENDED CONCEPT AND COSTING IN THE AMOUNT OF \$125,000 BE FORWARDED TO 2020 BUDGET DELIBERATIONS, AS PRESENTED IN COW REPORT RECM-2019-23.

### #19-272 - 2019 Third Quarter Fire Report

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2019 THIRD QUARTER FIRE REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN THE COMMITTEE OF THE WHOLE REPORT FIRE-2019-06.

### #19-273 - 2020 Capital Budget - As Amended

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE 2020 CAPITAL BUDGET, AS AMENDED.

**CARRIED - UNANIMOUS** 

### **SAVE AND EXCEPT:**

### #19-274 – Short-Term Accommodations – Temporary Relief

**Moved by:** Councillor O'Connor **Seconded by:** Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PROVIDES TEMPORARY RELIEF TO SHORT TERM ACCOMMODATIONS WHEN COMPLETING A DEVELOPMENT PERMIT APPLICATION BY REDUCING THE CLASS III DEVELOPMENT PERMIT FEE OF \$1,700 TO \$700 UNDER THE GENERAL FEES AND RATES BY-LAW 2016-047, GENERAL LICENSING, SCHEDULE 'A', AS AMENDED. SUCH TEMPORARY RELIEF WILL BE FROM JANUARY 1, 2020 TO FEBRUARY 29, 2020;

AND FURTHER, THAT AFTER FEBRUARY 29 2020 THE \$1,700 INCLUDE THE LICENSING FEES FOR THE FIRST YEAR FOR ALL NEW APPLICATIONS.

**CARRIED - UNANIMOUS** 

By-law No. 2019-129 - Amend Council Remuneration By-law No. 2017-073 - Schedule 'A'

**Moved by:** Councillor O'Connor **Seconded by:** Deputy Mayor Osmond AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO AMEND BY-LAW NO. 2017-073, SCHEDULE 'A', TO REDUCE THE ANNUAL BASE ALLOWANCE FOR AS OF JANUARY 2020, FROM A **6%** INCREASE TO A **4.4%** INCREASE.

DEFEATED – 2 Ayes, 5 Nays

### #19-275 – Community / Council Grants – Direction to Staff

**Moved by:** Councillor O'Connor **Seconded by:** Deputy Mayor Osmond AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES:

- 1. MOVING \$25,000 FROM COUNCIL GRANTS TO COMMUNITY GRANTS;
- 2. IMPLEMENT A \$5,000 CAP ON INDIVIDUAL COUNCIL GRANTS, AND;
- 3. APPLY COMMUNITY GRANT DECISION-MAKING MODEL AS OF 2020 AS IF IT IS THE FIRST YEAR OF APPLYING.

CARRIED – 6 Ayes, 1 Nay

- **12.** | **Motions** (Council Direction to Staff) None
- 13. Notice Required Under the Notice By-law None
- **14. Committee Updates** (Council Reps)
  - Councillors reported on activities / meetings that took place over the last two (2) week period.
- 15. Discussion of Additional Items
  - 1. Rural Economic Development (RED) Grant Funding

By-law No. 2019-133 - Rural Economic Development (RED) Grant Funding

Moved by: Councillor O'Connor Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW #2019-133 BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A FUNDING AGREEMENT WITH THE MINISTRY OF AGRICULTURE FOOD AND RURAL AFFAIRS (OMAFRA) FOR 50% FUNDING (\$105,000) FROM THE ECONOMIC INNOVATION THROUGH COMMUNITY PARTNERSHIP OF THE RURAL ECONOMIC DEVELOPMENT PROGRAM.

**CARRIED – UNANIMOUS** 

16. Miscellaneous

Council-CAO-2019-02 – Amend Municipal Accommodation Tax (MAT) By-law No. 2019-058 – Remove Exemption for Third-Party Home-Sharing Entities

By-law No. 2019-128 – Amend Municipal Accommodation Tax (MAT) By-law No.

2019-058 – Remove Exemption for Third-Party Home-Sharing
Entities

**Moved by:** Councillor O'Connor **Seconded by:** Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-128, BEING A BY-LAW TO AMEND THE MUNICIPAL ACCOMMODATION TAX (MAT) ESTABLISHING BY-LAW NO. 2019-058 TO REMOVE THE EXEMPTION FOR THIRD-PARTY HOME SHARING ENTITIES, AS PRESENTED IN COUNCIL REPORT CAO-2019-02,

AND FURTHER THAT SECTION 3, **APPLICATION OF TAX**, SUBSECTION B), BE AMENDED TO REMOVE THIRTY (30) NIGHTS AND REPLACE WITH TWENTY-EIGHT (28) NIGHTS, TO BE CONSISTENT WITH THE SHORT-TERM ACCOMMODATION (STA) BY-LAW.

**CARRIED – UNANIMOUS** 

Council-RECM-2019-09 – Amend General Fees and Rates By-law No. 2016-047 – Municipal Marina Services – Schedule 'K'					
	By-law No. 2019-131 – Amend General Fees and Rates By-law No. 2016-047 – Municipal Marina Services – Schedule 'K'				
	BE IT RESOLVED THAT THE COUNCIL OF	·			
		CARRIED – UNANIMOUS			
17.	Confirmation By-law				
	<b>By-law No. 2019-130 – Confirming By-law – December 17, 2019</b> (3 Readings)				
	Moved by: Councillor O'Connor Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-130, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON DECEMBER 17 <sup>TH</sup> , 2019, BE READ THREE TIMES AND FINALLY PASSED THIS 17 <sup>TH</sup> DAY OF DECEMBER, 2019.  CARRIED – UNANIMOUS				
18.	Next Meeting – January 14, 2020				
19.	Adjournment				
	Moved by: Councillor O'Connor  Be it resolved that Council hereby adjourns this regular meeting of Council at 6:43 PM.				
		CARRIED – UNANIMOUS			
Ted Lojko, Mayor		Penny Kelly, Clerk			