REGULAR COUNCIL MEETING MINUTES

On March 6, 2018 @ 6:00 PM At Emergency Services Building – 340 Herbert Street

Item	Title/Description			
COUNCIL MEMBERS PRESENT STAFF PRESENT				
MAYOR:		Erika Demchuk	Shellee Fournier, CAO	
COUNCILLORS:		Brian Brooks	Linda Robinson, Deputy Clerk	
		Joe Jansen	Melanie Kirkby, Treasurer	
		Jan Hayes	Terry Gilmer, Manager of Parks & Recreation	
		Jeff Girling	Brenda Guy, Manager of Community Development	
		Anne Warren	Linda Sicoli, Interim Economic Development Manager	
			Sherri Ogilvie, Public Utilities Supervisor	
			Paul McMunn, Manager of Public Works	
REGRETS:		Dwayne Fletcher	Penny Kelly, Clerk/CEMC	
			Steve Tiernan, Fire Chief	
1	CALL MEET	ING TO ORDER		
	Mayor Do	emchuk called the Reg	gular Council meeting to order at 6:00 PM.	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF - NONE			
3	CLOSED MEETING OF COUNCIL - NONE			
4	MATTERS ARISING FROM CLOSED SESSION - NONE			
5	Additional Items – None			
6	Presentations/Awards/Deputation			
	Mayor Demchuk presented a certificate to Mike Prior for achieving his Associate Road Supervisor Certification. She also presented a certificate to Jesse Gilroy for successfully completing the Municipal Administration Program.			
7	Mayor's Declarations – None			
8	PUBLIC MEETINGS			
	Motion #18-041 – Proposed Class III Development Permit – File No. CPPS2018-01 – Brown Hospitality Corporation			
	 Moved by: Councillor Warren Be it resolved that the Council of the Town of Gananoque approve CPPS2018-01-Hospitality at 22 Main Street and Vacant Land be approved provided that the folloconditions are met: 1. Applicant will be required to merge the two (2) parcels together; 2. Final storm drainage area plans, site servicing plans, grading plans approved to satisfaction of Public Works, and; 3. Enter into an amending Agreement with the Town within one (1) year of approximately approximately approximately approximately approved to the provided that the following plans approved to the plans approved to the provided that the following plans approved to the provided that the following plans approv			
			CARRIED – UNANIMOUS	

Motion #18-042 - Proposed Class III Development Permit - File No. CPPS2018-02 -1000 Island Boat Museum

Moved by: Councillor Warren

Seconded by: Councillor Jansen

Be it resolved that the Council of the Town of Gananoque approve CPPS2018-02 – 1000 Islands Boat Museum at 125 Water Street provided that the following conditions are

- Proper permits and approvals from the CRCA and Federal agencies are obtained and submitted to the Town;
- The Council of the Town of Gananoque approve the amendment as per the Water Lot Lease, and;
- The owner enter into an amending Agreement with the Town for the layout as 3. approved by the property owner within one (1) year of approval.

CARRIED – UNANIMOUS

Consider an Official Plan Amendment - File No. OPA5/2018 - 995423 Ontario Inc.

UNFINISHED/NEW BUSINESS 9

Council-CAO-2018-03 - Recreation Cost Sharing Agreement - Lou Jeffries Community Centre - Joint Recreation Master Plan Memorandum of **Understanding (MOU)**

Motion #18-043

Moved by: Councillor Warren

Seconded by: Councillor Jansen Be it resolved that the Council of the Town of Gananoque pass By-law No. 2018-018,

being a By-law to authorize the Mayor and Clerk to execute a four (4) year Recreation Cost Sharing Agreement with the Township of Leeds and the Thousand Islands for the Lou Jeffries Community Centre;

And further, upon the execution of the said Agreement, that Council directs staff to write off the 2016 Recreation Cost Sharing shortfall of \$25,168 to be funded with a draw from Town of Gananoque Capital Reserves;

And further, that Council pass By-law No. 2018-019 being a By-law to authorize the Mayor and Clerk to execute a Memorandum of Understanding (MOU) with the Township of Leeds and the Thousand Islands to collaborate on a Recreation Master Plan in the amount of \$28,642.50 plus HST (50%) and approve the award of the contract to Sierra Planning & Management, as presented in Council Report – CAO-2018-03.

CARRIED – UNANIMOUS

10 **CONSENT AGENDA**

Moved by: Councillor Warren

Seconded by: Councillor Jansen

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

BY-LAWS INCLUDED IN THE CONSENT AGENDA

2018-009 - Managing Unreasonable Customer Behaviour Policy (3 Readings)

Motions

18-034 - Approval of Council Minutes - February 20 and 22, 2018

Be it resolved that the Council of the Town of Gananoque hereby adopt the minutes from the February 20 and 22, 2018 meeting.

18-035 - Accounts Payable from February 1, 2018 to February 13, 2018

As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque receives the Statement of Accounts Payable for cheques issued from February 1, 2018 to February 13, 2018 totalling \$273,772.03, as presented.

18-036 - Capital Matters Pending

As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque receives the Capital Matters Pending Update, as presented in Committee of the Whole Report FIN-2018-05.

18-037 - Ministry of Municipal Affairs and Housing (MMAH) Financial Indicator Review

As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque receive the Ministry of Municipal Affairs and Housing (MMAH) Financial Indicator Review, as presented in Committee of the Whole Report FIN-2018-06.

18-038 - Bluff Park Dedication - Agnes Maule Machar

As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque authorize the installation of a plaque at Bluff Park by Parks Canada recognizing Agnes Maule Machar as a person of National Historic Significance, as presented in Committee of the Whole Report ED-2018-02.

18-039 - 2017 Fourth Quarter - Year-End Fire Report

As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque receive the 2017 Fourth Quarter and Year-End Fire Report for information purposes, as presented in Report COW-FIRE-2018-03.

18-040 - Gananoque Public Library Quarterly Report

As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque receive the Gananoque Public Library Quarterly Report for information purposes, as presented Report COW-LIB-2018-01.

CARRIED - UNANIMOUS

Seconded by: Councillor Hayes

11 **MOTIONS (COUNCIL DIRECTION TO STAFF)**

Motion #18-044 – Naming of New Council Chambers – Councillor Warren

Moved by: Councillor Warren

Be it resolved that the Council of the Town of Gananoque direct staff to prepare a report establishing a Town Hall Council Chambers naming contest for all town residents; and further, that a Contest Review Committee be created (composition to be determined) to receive, evaluate, and make a final recommendation for Council's consideration.

CARRIED – UNANIMOUS

- 12 NOTICE REQUIRED UNDER THE NOTICE BY-LAW - NONE
- 13 **COMMITTEE UPDATES (COUNCIL REPS)**

Motion #18-045 – Downtown Business Improvement Area (BIA) Board of Director **Appointments**

Moved by: Councillor Jansen

Seconded by: Councillor Warren Be it resolved that the Council of the Town of Gananoque pass By-law No. 2018-020, being a By-law to appoint members to the Downtown Business Improvement Area (BIA) Board of Managers, as follows:

- 1. Bruce Davis, Chair
- 2. Ray Seadman, Treasurer;
- 3. Carolyn Harding, Director;
- 4. Lisa Robichaud, Director;
- 5. Tammy Tedford, Director;
- 6. Darren Towriess, Director;
- 7. Shannon Yates, Director; 8. Beth Dunkinson, Director;
- 9. Mayor, Erika Demchuk, Council Representative.

CARRIED – UNANIMOUS

14 **DISCUSSION OF ADDITIONAL ITEMS - NONE**

15	MISCELLANEOUS BUSINESS				
	Community Grants – Application Review				
	Motion #18-046 – Intake No. 1 – Jadyn Kennedy – Cheer Competition – Funding Request				
	Moved by: Councillor Jansen	Seconded by: Councillor Warren			
	Be it resolved that the Council of the Town of Gananoque approve Community Grants Intake No. 1 Application from Jayden Kennedy to provide a Community Grant in the amount of \$1,000.00 to compete at a Cheer Leading Competition in Orlando, Florida.				
		CARRIED – UNANIMOUS			
	Motion #18-047 – Intake No. 1 – Nickel	Cup Regatta, Inc. – Funding Request			
	Moved by: Councillor Warren	Seconded by: Councillor Jansen			
		Town of Gananoque approve Community Grants ommunity Grant in the amount of \$10,000.00 for			
		CARRIED – UNANIMOUS			
	Motion #18-048 – Intake No. 1 – Thousand Islands Youth Boxing Club – Funding Request				
	Moved by: Councillor Jansen	Seconded by: Councillor Warren			
		Town of Gananoque approve Community Grants is and Islands Youth Boxing Club in the amount of			
		CARRIED – UNANIMOUS			
	Motion #18-049 – Intake No. 1 – Municipal Drug Strategy (MDS) of Town of Gananoque, Township of Leeds and the Thousand Islands (TLTI) and Rideau Lakes Township – Funding Request				
	Moved by: Councillor Jansen	Seconded by: Councillor Brooks			
	Be it resolved that the Council of the Town of Gananoque approve Community Grant Intake No. 1 Application from the Municipal Drug Strategy (MDS) of the Town of Gananoque, Township of Leeds and the Thousand Islands (TLTI) and Rideau Lake Township in the amount of \$2,650.00.				
		CARRIED – UNANIMOUS			
16	CONFIRMATION BY-LAW				
By-lav	By-law No. 2018-020 – Confirmation By-law for February 22, 2018 and March 6, 2018				
Moved by: Councillor Jansen Seconded by: Councillor Warren					
Be it resolved that By-law 2018-020 being a By-law to confirm the proceedings of Council at its meetings held on February 22, 2018 and March 6, 2018, be read three times and finally passed this 6 th day of March 2018.					
		CARRIED – UNANIMOUS			
17	ADJOURNMENT				
Moved by: Councillor Hayes					
Be it resolved that Council adjourn this regular meeting of Council at 7:13 PM.					
CARRIED – UNANIMOUS					
Erika [Demchuk, Mayor	Linda Robinson, Deputy Clerk			