

## PLANNING ADVISORY/COMMITTEE OF ADJUSTMENT/PROPERTY STANDARDS COMMITTEE MEETING MINUTES

On Tuesday, March 22, 2022 @ 6:00 PM Via Webex Teleconference Meeting

COMMITTEE MEMBERS PRESENT STAFF PRESENT Chair: Mayor Ted Loiko Brenda Guy. Manager of Planning and Development Chanti Birdi, Assistant Planner Members: John Beddows **Brian Brooks** Lynda Garrah Emery Groen Chris McDonald Marion Sprenger Councillor Mike Kench **Regrets:** Jana Miller **Call Meeting to Order** 1. Chair Mayor Ted Lojko called the meeting to order at 6:00 PM. 2. Adoption of the Agenda PAC-COA-PSC Motion #2022-13 Moved by: Marion Sprenger Seconded by: John Beddows BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/ PROPERTY STANDARDS COMMITTEE adopt the agenda dated March 22, 2022, as amended to include updates. CARRIED 3. **Disclosure of Pecuniary Interest & General Nature Thereof** – None 4. **Adoption of Minutes** PAC-COA-PSC Motion #2022-14 Moved by: Marion Sprenger Seconded by: Lynda Garrah BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/ PROPERTY STANDARDS COMMITTEE adopt the minutes dated February 22, 2022. CARRIED Public Question/Comments - None 5. Unfinished Business - None 6. 7. **Reports/New Business** DP2022-02 – 340 Charles Street South Class II Development Permit #DP2022-02 for the property at 340 Charles Street

South sought to permit a secondary suite within an accessory building at the

<ul> <li>subject property. An existing shed/small garage would be removed and a new structure would be built to accommodate a lower level garage and upper level secondary suite.</li> <li>The Committee discussed Planning Act updates and the potential impact on general future secondary suite applications, including the impact on secondary suites proposed within accessory buildings and adjacent laneways. The Committee further discussed servicing of secondary suites (both in primary buildings and accessory buildings), and the impact servicing may have on future consent applications. Generally, it was agreed that the intent of permitting secondary suites is not for the purpose of future severance.</li> <li>The property owner spoke to the application to confirm character and design aspects of the project and to clarify that public utilities has been contacted regarding the overhead wires.</li> <li>PAC-COA-PSC Motion #2022-15</li> <li>Moved by: John Beddows Seconded by: Lynda Garrah BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE approves DP2022-02 – James at 340 Charles Street N for the construction of a garage with upper storey secondary suite requiring relief for the location of the secondary suite within an accessory building to 109m<sup>2</sup>, and the height of an accessory building to 6.43 m subject to the following conditions:</li> <li>Owner obtain approvals from Public Works/Utilities Department for water and sewer services in accordance with the Urban Service Requirements.</li> <li>Owner obtain approvals from Eastern Ontario Power to ensure proposed development will not interfere with existing overhead power lines.</li> <li>All costs associated with fulfilling the conditions of this decision are borne by the Owner, and</li> </ul>		
	application will lapse.	
8.	Correspondence/Other	CARRIED
	Next Regular Meeting – April 26, 2022	
10.	Questions From the Media – None	
11.	Adjournment	
PAC-COA-PSC Motion #2022-16         Moved by:       Emery Groen         THAT PAC/COA/PSC BE ADJOURNED AT 7:20 PM.		
Major Ted Lojko, Chair Brenda Guy, Committee Secretary		