



**PLANNING ADVISORY/COMMITTEE OF ADJUSTMENT/PROPERTY
STANDARDS COMMITTEE MEETING MINUTES**

On Tuesday, March 23, 2021 @ 6 PM
Via Webex Teleconference Meeting

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
Chair:	Mayor Ted Lojko	Brenda Guy, Mgr of Planning/Development
Members:	Councillor Mike Kench	Chanti Birdi, Assistant Planner
	John Beddows	
	Lynda Garrah	
	Emery Groen	
	Chris McDonald	
	Jana Miller	
	Marion Sprenger	
	Brian Brooks	
1.	Call Meeting to Order Chair Ted Lojko called the meeting to order at 6:00 PM.	
2.	Adoption of the Agenda PAC-COA-PSC Motion #2021-10 Moved by: Chris McDonald Seconded by: Brian Brooks BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/PROPERTY STANDARDS COMMITTEE ADOPT THE AGENDA DATED MARCH 23, 2021. <p align="right">CARRIED</p>	
3.	Disclosure of Pecuniary Interest & General Nature Thereof – None	
4.	Adoption of Minutes – February 23, 2021 PAC-COA-PSC Motion #2021-11 Moved by: John Beddows Seconded by: Marion Sprenger BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/PROPERTY STANDARDS COMMITTEE ADOPT THE AMENDED MINUTES DATED FEBRUARY 23, 2021 TO INCLUDE A NOTATION UNDER 787 KSE THAT THE OWNER ENSURES THAT EMERGENCY VEHICLES SHALL HAVE ACCESS TO THE PROPERTIES SOUTH WITH NO HINDRANCE. <p align="right">CARRIED</p>	
5.	Deputations – None	

6.	Reports/New Business				
Development Permit Application – DP2021-04 – 110-114 First Street					
	<p>The Committee considered a proposal to introduce a Heritage Tourist Inn consisting of 5 guest rooms and one accessory apartment at the subject property.</p> <p>The Committee discussed the application in terms of heritage attributes, parking location and size, grading and drainage and suitability of the proposed use at the subject property.</p> <p>PAC-COA-PSC Motion #2021-12 Moved By: John Beddows Seconded By: Jana Miller THAT PLANNING ADVISORY COMMITTEE RECOMMENDS TO COUNCIL THAT DP2021-04 – 110-114 FIRST STREET BE APPROVED TO PERMIT A HERITAGE TOURIST INN WITH 5 GUEST ROOMS AND A SECONDARY DWELLING UNIT PROVIDED THE FOLLOWING CONDITIONS ARE MET:</p> <ul style="list-style-type: none"> • ALL FIRE CODE AND BUILDING CODE REQUIREMENTS BE MET TO INCLUDE APPLICABLE INSPECTIONS AND PERMITS FOR THE FIRE ESCAPE. • APPLICABLE PERMITS BE OBTAINED THROUGH THE CRCA AND UNION GAS, AS REQUIRED. • ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER. • THE OWNER ENTER INTO AN AGREEMENT WITH THE TOWN WITHIN ONE YEAR OF APPROVAL. <p style="text-align: right;">CARRIED</p>				
7.	Correspondence/Other				
	<p>Official Plan Review and Discussion</p> <ul style="list-style-type: none"> • Section 3.1 Our Heritage – Planning Lowertown <p>Correspondence – TLTI Notice of Passing (Zoning By-law Amendment)</p> <ul style="list-style-type: none"> • The Committee received the notice for information. 				
8.	Next Regular Meeting				
9.	Questions From the Media – None				
10.	Adjournment				
	<p>PAC-COA-PSC Motion #2021-13</p> <p>Moved by: Councillor Mike Kench THAT PAC/COA/PSC BE ADJOURNED AT 7:15 PM.</p>				
<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 50%; border-bottom: 1px solid black; text-align: center;">_____</td> <td style="border: none; width: 50%; border-bottom: 1px solid black; text-align: center;">_____</td> </tr> <tr> <td style="border: none;">Ted Lojko, Chair</td> <td style="border: none;">Brenda Guy, Committee Secretary</td> </tr> </table>		_____	_____	Ted Lojko, Chair	Brenda Guy, Committee Secretary
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