



TREES AND TRAILS ADVISORY PANEL MINUTES

On Thursday, October 5th at 1:00 PM

Town Hall Board Room – Town Hall, 30 King Street East Gananoque and Webex

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
Chair:	Chair Councillor David Osmond	Robert Kennedy, Facilities Superintendent
Members:	Doug Bickerton	Lynsey Zufelt, Recording Secretary
	Gerry Brown	Mitchell Kirby, Urban Forestry Coordinator
	Therese Conway	
	David Frid	
	Calder Schweitzer	
Regrets:	Terry Childs	

1.	Call Meeting to Order Chair David Osmond, Council Representative, called the meeting to order at 1:03 PM
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Adoption of Minutes
	TTAP-Motion #23-015 – Adoption of Minutes July, 20th 2023 Moved By: Terry Childs Seconded By: Gerry Brown BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL ADOPT THE MINUTES OF THE JULY 20 TH , 2023 MEETING, AS AMENDED. <div style="text-align: right;">- CARRIED</div>
4.	Public Question / Comment – None
5.	Disclosure of Additional Items
	1. Tree Pruning
	At this time, Member Doug Bickerton noted that numerous Town trees are in extreme need of pruning to reduce safety risk, to improve tree canopy and to extend life of existing trees. Public Works Manager David Armstrong advised that there have been considerations made to abate hazardous

	<p>trees, but while the operations budget for tree maintenance is low, no current, high-level plans to prune the trees have been made to date. Contracted work will be required to maintain a portion of the Town's Tree inventory. It was suggested that a log or watch list be conducted to keep order of the tree maintenance program.</p>
	<p>TTAP-Motion #23-016 – Tree Maintenance Program Moved By: Terry Childs Seconded By: Doug Bickerton</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL DIRECT STAFF TO FORMULATE A MULTI-YEAR MAINTENANCE PROGRAM FOR THE PRUNING AND MAINTENANCE OF TOWN-OWNED TREES.</p> <p style="text-align: right;">- CARRIED</p>
6.	Delegations – None
7.	Presentations by Staff (Others) – None
8.	Unfinished Business
	<p>1. Trail Signage Update: Facilities Superintendent Robert Kennedy reported that the posts have been received, but still waiting on markers. The Lions Trail signs are needed for directional purposes. Doug Bickerton advised that the ½ km distance markers for each trail shall be placed in a clockwise order, to improve communication to dispatchers and emergency response times. Doug Bickerton committed to make a list of the trails and how long each trail is (measured in km).</p>
	<p>2. Eligible Tree Planting Locations: Nothing to report.</p>
	<p>3. Naming of Gananoque Trails: Founding Member Doug Bickerton, has humbly accepted the Panel's plans to re-name the Gananoque Trails System.</p>
	<p>TTAP-Motion #23-017 – Naming of Gananoque Trails System Moved By: Terry Childs Seconded By: Calder Schweitzer</p> <p>BE IT RESOLVED THAT THE TREES & TRAILS ADVISORY PANEL RECOMMEND THAT THE GANANOQUE TRAILS SYSTEM BE NAMED AFTER DOUG BICKERTON & PETER MURRAY.</p> <p>AND FURTHER, THAT THE TRAILS SYSTEM BE NAMED THE MURRAY-BICKERTON GANANOQUE TRAILS.</p> <p style="text-align: right;">- CARRIED</p>
	<p>4. Urban Tree By-law: The Sub-Committee will meet with Manager of Planning & Development Brenda Guy on Monday August 21st at 2:00PM to discuss.</p>
	<p>5. Invasive Species: Japanese Knotweed – Member Gerry Brown presented a memorandum and pictures of affected growth areas along Bay Road. Member Terry Childs advises that a licenced applicator is required to treat the Japanese Knotweed (ie Bay Road Area). Oak Wilt – Member Calder Schweitzer advised that this is something to keep our eyes on, and its still fairly far south. Member Terry Childs</p>

	suggested creating an Invasive Species Policy. No further action was taken at this time.	
9.	Correspondence – None	
10.	New Business/Reports	
11.	Discussion of Additional Items (Round Table)	
	Summer Trail Maintenance – email to staff to put it on a work order	
12.	Next Meeting – Thursday, October 5 th at 1:00 PM	
13.	Questions from the Media – None	
14.	Adjournment	
	<div>Moved by: Panel Member Terry Childs</div> <div>Be it resolved that the Trees and Trails Advisory Panel hereby adjourn the August 17th, 2023 meeting at 2:30 PM</div> <div>CARRIED – UNANIMOUS</div>	
<div>Councillor David Osmond, Chair</div>		<div>Lynsey Zufelt, Recording Secretary</div>