

TOWN OF GANANOQUE

MINUTES OF THE URBAN FOREST AND TRAIL COMMITTEE

TUESDAY, NOVEMBER 22, 2011. HELD AT 08:30 M.

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**Present:** Bill Sheppard; John Cornish; Jim Garrah; Rick Dunn; John MacLeod; Peter Murray.

**Regrets:** Doug Bickerton.

Minutes of the meeting of October 25<sup>th</sup> were approved. They led into some discussion.

**1.0 General:**

1.1 Budget. Approximately \$2,500 available after reserve for benches at \$977.00 and payment of hiker signs and travel expenses of approximately \$ 800.00. Demands on budget will be planking for benches \$ 2/300.00, arboretum sign \$ 157.00; possible "banner" for trails \$180.00; hiring of help for trail work \$1,000.00. Suggested that if any funds remain, we could buy some trees for next spring planting.

1.2 John MacLeod spoke of his JCP crew, Lee Baldwin and Ted Woodcock. On 6 month contract. Completed chainsaw course along with 3 town employees. Plan to walk the Pedro loop on Friday, Nov 25<sup>th</sup> with the crew to familiarize them with the location and instructions. 08:00 at Beaver Rd. Bring trail to regular trail standard. Trail markers to be installed after building. Crew will complete 2 picnic tables with the frames in stock. Crew can move Rogers loop "lookout" table back to location.

1.3 Annual report for 2011 and operating plan for 2012 to be completed for December 8<sup>th</sup> Council meeting presentation by Bill Sheppard. A major objective for 2012 will be to promote awareness of Gananoque Trail, a marketing project. Pam Staples promoted buying into the Doors Open program as a good route. She supplied info and a "draft" for a 4'x8' trails banner.

1.4 The shed at the works yard is now "operational". Keys were distributed. Committee members to store trees and trail "stuff". Currently the trail markers, tree and trail files from Peter's cabinet, display panels, tree stakes, and shovels etc and trash bags are there. Sign out clip board required. Anyone have one?

## **2.0 Trails:**

- 2.1 Doug B. Requested info on the location of the fence required by MTO under 401. Peter will supply him with map. Doug will review site with possible contractor. Discussion on the MTO requirements as spelled out in the Encroachment Permit. (Peter will send electronic copies).
- 2.2 John MacLeod spoke of the FAB JCP personnel who can help us update our trail maps.
- 2.3 Benches are ordered. Locations to be confirmed later for spring installation.
- 2.4 Councillor Abbott has proposed a “sub” committee to review how to make our community more pedestrian and cyclist friendly. John MacLeod spoke of the study by Kevin Tribble of Heartland Design on this subject. Copies to be obtained by Bill S. Bill suggested that this committee is the only logical group to follow up on this. Rick to check out the Waterfront Trust source of info. Bill S. to co-ordinate this.

## **3.0 Trees:**

- 3.1 John MacLeod, Doug and Peter will set a schedule for the JCP crew to help on town tree pruning, probably in mid winter, weather permitting.
- 3.2 Final report for the TD Green Streets was submitted by Peter. A quote for \$140.00 +tx for Gananoque Arboretum lettering on the Green Street sign was approved.
- 3.3 Bill had asked for info on the Heritage Tree program as requested by the town Heritage Committee. Peter gave Bill the file for his perusal. He will report to the Heritage Committee. All the necessary forms and information are in place, including a town by-law to initiate this project. Bill also asked about the status of the town’s tree inventory. The original inventory was done post ice storm, and hasn’t been maintained. The inventory file is in the committee shed.

## **4.0 Trash**

- 4.1 Peter commented that he felt we have yet to get a productive plan on distribution of our trash bags. Discuss at future meetings.

Next meeting: Tuesday ,January 17, 2012 .08:30 at the town hall meeting room.

Minutes by Peter Murray on notes taken by Rick Dunn. November 23. 2011.